COUNCIL MEETING AGENDA

Casper City Council
The Lyric, 230 W Yellowstone Hwy
Tuesday, February 20, 2024 at 6:00 p.m.

COUNCIL POLICY ON
PUBLIC COMMENT

I. Members of the public wishing to speak to an item already on the agenda, other than a public hearing or ordinance reading, may speak during the communications from persons present.

II. When speaking to the City Council:
- Please clearly state your name.
- Direct all questions/comments to the Mayor and only the Mayor.
- No personal obscenities or threats will be tolerated.
- Speak to the City Council with civility and decorum.

III. The City Council will not respond to any comments or questions concerning personnel matters; any such comments or questions will be referred to the City Manager. Public hearing comments and presentations will be limited to five minutes or less per person, and no time extensions will be permitted.

IV. If Council chooses to address public comments, this will be done during the "Introduction of Measures and Proposals by City Council".

V. Willful disruption of, or the breach of the peace at, a Council Meeting may result in the removal of any such individuals or groups from the meeting.

Public input via email is encouraged: CouncilComments@casperwy.gov

***Please silence cell phones during the City Council meeting. ***

AGENDA

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. CONSIDERATION OF BILLS AND CLAIMS

4. COMMUNICATIONS

   A. From Persons Present

5. PUBLIC HEARINGS

   A. Ordinance

      1. Consideration of an **Ordinance Vacating a Segment of Alley** Abutting Lots 5, 6, and 7, **Kenwood Addition** to the City of Casper, Located South of 816 South Jackson Street.

   B. Minute Action

      1. **Annual Renewal of all City of Casper Liquor Licenses** for Licensing Period April 1, 2024 through March 31, 2025.

6. SECOND READING ORDINANCE

   A. Approving a **Zone Change** of Multiple Properties Located **North of East 12th Street, Between South Conwell and South Lowell Streets**, from PUD (Planned Unit Development) to C-2 (General Business).

      1. Communications from Persons Present

   B. Approving the **Annexation and Zoning** of 0.51-Acres, More or Less, Described as Lot 5, **"Bryan Subdivision."**

      1. Communications from Persons Present

   C. **Ratifying All Actions Previously Taken Concerning City of Casper, Wyoming, Local Assessment District No. 160,** Confirming the Proceedings, Assessment Roll and Assessment Therefor; Assessing the Amounts in Said Roll on the Property in Said District; Creating a Lien Therefor and Prescribing the Priority Therefor; Directing the Certification of Said Roll by the City Clerk and Transmittal Thereof to the City Treasurer; Prescribing Notice That Said Assessment Shall Be Paid and the Terms Thereof; Providing for the Payment of Said Assessment; Creating a Special and a Separate Fund Therefor; Providing for the Collection of Delinquent Assessments; and, Prescribing Various Details Concerning Said Provisions.

      1. Communications from Persons Present

7. THIRD READING ORDINANCE

   A. Amending Chapter 13.03 of the Casper Municipal Code Regarding **Utility Billing and Collection.**

      1. Communications from Persons Present

8. RESOLUTIONS

   A. Non-Consent

      1. Authorizing a **Letter of Agreement** Between the City of Casper, Wyoming, Through the Casper Police Department and the United States Department of Justice, **Drug Enforcement Administration** in the Amount of Fifteen Thousand Dollars.

   B. Consent

      1. Authorizing **Amendment No. 2** to the Contract for Professional Services with **CH2M Hill Engineers**, Inc. for the Sam H. Hobbs **WWTP MCC Replacement**, Project 17-081.

      2. Approving a Vacation and Final Plat Creating the **Morado Cove Addition Subdivision**.

      3. Authorizing an Agreement for Software Between TargetSolutions Learning LLC, dba **Vector Solutions**, and the City of Casper in the Amount of $10,000 to Procure an **Operations and Training Records Management System**.

      4. Authorizing a Software or Services Agreement **Amendment** Between **Image Trend LLC**, and the City of Casper in the Amount of $4,175 to Procure an **Integration Module for Vector Distribution.**

      5. Authorizing **Amendment No. 1** to the Contract for Professional Services with **KONE**, Inc., for the **City Hall Elevator Modernization Project**.

      6. Authorizing an Agreement with **Crown Construction, LLC**, for the **Downtown Parking Garage Drainage Improvements**, Project No. 22-064.

9. MINUTE ACTION

A. Consent

1. Authorizing the Purchase of Four (4) New **Turf Utility Carts** in the Total Amount of $40,446.60, for Use by the Casper Municipal Golf Course.

2. Authorizing the **Purchase of One (1) New Greens Roller**, in the Total Amount of $15,200.00, for Use by the Casper Municipal Golf Course.

10. INTRODUCTION OF MEASURES AND PROPOSALS BY CITY COUNCIL

11. ADJOURN INTO EXECUTIVE SESSION: PERSONNEL

12. ADJOURNMENT OF REGULAR MEETING

Upcoming Council Meetings

Regular Council Meetings
6:00 p.m. Tuesday, March 5, 2024 – The Lyric
6:00 p.m. Tuesday, March 19, 2024 – The Lyric

Work Sessions
4:30 p.m. Tuesday, February 27, 2024 – The Lyric
4:30 p.m. Tuesday, March 12, 2024 – The Lyric

ZONING CLASSIFICATIONS

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay

City of Casper - Bills and Claims for February 20, 2024

(PC) 0970 CED

(PC) 0970 CED	Water Tanks	SUN 1 TANK NORTH-LED LIGHTS	$138.84
(PC) 0970 CED - Total For Water Tanks			*$138.84*
(PC) 0970 CED - ALL DEPARTMENTS			$138.84

2530 - CPS DSTRBTRS

2530 - CPS DSTRBTRS	Parks - Parks Maint.	Locate Supplies	$9.65
2530 - CPS DSTRBTRS	Parks - Parks Maint.	Locating supplies	$37.20
2530 - CPS DSTRBTRS - Total For Parks - Parks Maint.			*$46.85*
2530 - CPS DSTRBTRS - ALL DEPARTMENTS			$46.85

307 SHREDDING LLC

307 SHREDDING LLC	Police Administration	Shredding Service	$297.00
307 SHREDDING LLC - Total For Police Administration			*$297.00*
307 SHREDDING LLC - ALL DEPARTMENTS			$297.00

3D SPECIALTIES

3D SPECIALTIES	Traffic Control	Mailbox Anchor & Standard Steel Wedge	$4,545.00
3D SPECIALTIES	Traffic Control	Signs & Pre-Spacing Tape	$2,034.84
3D SPECIALTIES	Traffic Control	Blank Aluminum Signs/Telespar/Mailbox Anc	$3,728.54
3D SPECIALTIES - Total For Traffic Control			*$10,308.38*
3D SPECIALTIES - ALL DEPARTMENTS			$10,308.38

4IMPRINT, INC

4IMPRINT, INC	Human Resources	Years of Service Certificate Holders	$210.05
4IMPRINT, INC - Total For Human Resources			*$210.05*
4IMPRINT, INC - ALL DEPARTMENTS			$210.05

5.11, INC.

5.11, INC.	Fire-EMS Operations	Uniform Supplies	$180.60
5.11, INC. - Total For Fire-EMS Operations			*$180.60*
5.11, INC. - ALL DEPARTMENTS			$180.60

6H GROUP LLC

6H GROUP LLC	Police Administration	Dog Food	$173.40
6H GROUP LLC - Total For Police Administration			*$173.40*
6H GROUP LLC - ALL DEPARTMENTS			$173.40

A.M.B.I. & SHIPPING,

A.M.B.I. & SHIPPING,	Balefill - Disposal & Landfill	Postage / Mailing Service	$13.80
A.M.B.I. & SHIPPING, - Total For Balefill - Disposal & Landfill			*$13.80*
A.M.B.I. & SHIPPING,	City Attorney	Postage / Mailing Service	$31.78
A.M.B.I. & SHIPPING, - Total For City Attorney			*$31.78*
A.M.B.I. & SHIPPING,	City Manager	Postage / Mailing Service	$7.40
A.M.B.I. & SHIPPING, - Total For City Manager			*$7.40*
A.M.B.I. & SHIPPING,	Customer Service	Postage / Mailing Service	$600.30
A.M.B.I. & SHIPPING,	Customer Service	Mail Sweep - January 2024	$126.00
A.M.B.I. & SHIPPING, - Total For Customer Service			*$726.30*
A.M.B.I. & SHIPPING,	Engineering	Postage / Mailing Service	$11.42
A.M.B.I. & SHIPPING, - Total For Engineering			*$11.42*
A.M.B.I. & SHIPPING,	Fire-EMS Administration	Postage / Mailing Service	$3.18
A.M.B.I. & SHIPPING, - Total For Fire-EMS Administration			*$3.18*
A.M.B.I. & SHIPPING,	Human Resources	Postage / Mailing Service	$13.32
A.M.B.I. & SHIPPING, - Total For Human Resources			*$13.32*
A.M.B.I. & SHIPPING,	Municipal Court	Postage / Mailing Service	$161.18
A.M.B.I. & SHIPPING, - Total For Municipal Court			*$161.18*
A.M.B.I. & SHIPPING,	Refuse - Residential	Postage / Mailing Service	$84.64
A.M.B.I. & SHIPPING, - Total For Refuse - Residential			*$84.64*
A.M.B.I. & SHIPPING,	Water Distribution	Postage / Mailing Service	$16.85
A.M.B.I. & SHIPPING, - Total For Water Distribution			*$16.85*
A.M.B.I. & SHIPPING, - ALL DEPARTMENTS			$1,069.87

ACTION GLASS INC

ACTION GLASS INC	Buildings & Structures Fund	1/4" Clear Lami - 34-3/4 x 34-5/8	$157.50
ACTION GLASS INC - Total For Buildings & Structures Fund			*$157.50*
ACTION GLASS INC	Public Transit - Operations	Removal Of Panels	$150.00
ACTION GLASS INC - Total For Public Transit - Operations			*$150.00*
ACTION GLASS INC	Risk Management	Claim 2023146 - Lexan Repair at Beech Stree	$125.00
ACTION GLASS INC - Total For Risk Management			*$125.00*
ACTION GLASS INC - ALL DEPARTMENTS			$432.50

ACTIVE911 INC

ACTIVE911 INC	Fire-EMS Administration	Active911 Subscription	$1,296.00
ACTIVE911 INC - Total For Fire-EMS Administration			*$1,296.00*
ACTIVE911 INC - ALL DEPARTMENTS			$1,296.00

ADVANCED PUMP & EQUI

ADVANCED PUMP & EQUI	WWTP Operations	GT Sump Pump & Freight	$2,944.10
ADVANCED PUMP & EQUI - Total For WWTP Operations			*$2,944.10*
ADVANCED PUMP & EQUI - ALL DEPARTMENTS			$2,944.10

AED SUPERSTORE

AED SUPERSTORE	Fire-EMS Operations	Suction Cannisters	$252.00
AED SUPERSTORE - Total For Fire-EMS Operations			*$252.00*
AED SUPERSTORE - ALL DEPARTMENTS			$252.00

AFI LLC

AFI LLC	Direct Distribution - Police	MISCELLANEOUS AND RETAIL STORES Medal	$13,287.60
AFI LLC - Total For Direct Distribution - Police			*$13,287.60*
AFI LLC - ALL DEPARTMENTS			$13,287.60

AIR INNOVATIONS

AIR INNOVATIONS	Balefill - Baler Processing	Filter Change for heating system on facility	$335.00

AIR INNOVATIONS - Total For Balefill - Baler Processing			*$335.00*
AIR INNOVATIONS - ALL DEPARTMENTS			$335.00

AIR PURIFICATION COM

AIR PURIFICATION COM	Buildings & Structures Fund	HVAC Repair Supplies for Ice Arena - Air Purif	$207.00
AIR PURIFICATION COM - Total For Buildings & Structures Fund			*$207.00*
AIR PURIFICATION COM - ALL DEPARTMENTS			$207.00

AIRBNB HMZCFQTXZ4

AIRBNB HMZCFQTXZ4	Police Career Services	TRAVEL AGENCIES Dovala 1 w4eek polygrap	$2,824.27
AIRBNB HMZCFQTXZ4 - Total For Police Career Services			*$2,824.27*
AIRBNB HMZCFQTXZ4 - ALL DEPARTMENTS			$2,824.27

AIRGAS USA LLC

AIRGAS USA LLC	Balefill - Baler Processing	Propane for Forklifts	$161.52
AIRGAS USA LLC	Balefill - Baler Processing	Propane for Forklifts	$180.52
AIRGAS USA LLC - Total For Balefill - Baler Processing			*$342.04*
AIRGAS USA LLC	Balefill - Diversion & Special	Gloves FOR SPECIAL WASTE CREW	$153.60
AIRGAS USA LLC - Total For Balefill - Diversion & Special			*$153.60*
AIRGAS USA LLC - ALL DEPARTMENTS			$495.64

ALBERTSONS #0060

ALBERTSONS #0060	Risk Management	Water for Risk Wins! Quarterly Lunch	$3.99
ALBERTSONS #0060 - Total For Risk Management			*$3.99*
ALBERTSONS #0060 - ALL DEPARTMENTS			$3.99

ALL OUT FIRE EXTINGU

ALL OUT FIRE EXTINGU	RWS - Booster Stations	ANNUAL FIRE EXTINGUISHER SERVICE	$98.33
ALL OUT FIRE EXTINGU - Total For RWS - Booster Stations			*$98.33*
ALL OUT FIRE EXTINGU	Water Distribution	FIRE EXTINGUISHER ANNUAL INSPECTION A	$1,091.93
ALL OUT FIRE EXTINGU - Total For Water Distribution			*$1,091.93*

ALL OUT FIRE EXTINGU - ALL DEPARTMENTS			$1,190.26

ALL TREES, LLC

ALL TREES, LLC	Refuse - Residential	Tree Trimming for Alley Access	$1,980.00
ALL TREES, LLC - Total For Refuse - Residential			*$1,980.00*
ALL TREES, LLC - ALL DEPARTMENTS			$1,980.00

ALSCO

ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	$84.84
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	$56.57
ALSCO - Total For Balefill - Disposal & Landfill			*$141.41*
ALSCO	Fleet Maintenance Fund	Laundry Service	$186.13
ALSCO	Fleet Maintenance Fund	Laundry Service	$141.13
ALSCO - Total For Fleet Maintenance Fund			*$327.26*
ALSCO	Refuse - Residential	Professional Laundry Services	$405.00
ALSCO	Refuse - Residential	Professional Laundry Services	$62.10
ALSCO - Total For Refuse - Residential			*$467.10*
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	$26.61
ALSCO - Total For Sewer Wastewater Collection			*$26.61*
ALSCO	Streets	Professional Laundry Services	($14.28)
ALSCO - Total For Streets			*($14.28)*
ALSCO	WWTP Operations	Professional Laundry Services	$156.34
ALSCO	WWTP Operations	Professional Laundry Services	$155.86
ALSCO	WWTP Operations	Professional Laundry Services	$155.34
ALSCO - Total For WWTP Operations			*$467.54*
ALSCO - ALL DEPARTMENTS			$1,415.64

ALTITUDE VETERINARY

ALTITUDE VETERINARY	Metro Animal Control	Veterinary Services	$647.77
ALTITUDE VETERINARY - Total For Metro Animal Control			*$647.77*
ALTITUDE VETERINARY - ALL DEPARTMENTS			$647.77

AMAZON RET 112-4314

AMAZON RET 112-4314	Water Distribution	HARD HATS	$118.92
AMAZON RET 112-4314	Water Distribution	HARD HATS	$270.49
AMAZON RET 112-4314 - Total For Water Distribution			*$389.41*
AMAZON RET 112-4314 - ALL DEPARTMENTS			$389.41

AMAZON RETAIL

AMAZON RETAIL	Fire-EMS Training	Captain's test material	$56.14
AMAZON RETAIL - Total For Fire-EMS Training			*$56.14*
AMAZON RETAIL - ALL DEPARTMENTS			$56.14

AMAZON.COM

AMAZON.COM	Police Administration	BOOK STORES refund tool kit	($52.87)
AMAZON.COM - Total For Police Administration			*($52.87)*
AMAZON.COM - ALL DEPARTMENTS			($52.87)

AMAZON.COM R26MS75T0

AMAZON.COM R26MS75T0	Human Resources	2 books for 100 pts. of leadership	$32.57
AMAZON.COM R26MS75T0 - Total For Human Resources			*$32.57*
AMAZON.COM R26MS75T0 - ALL DEPARTMENTS			$32.57

AMAZON.COM R830M31Y2

AMAZON.COM R830M31Y2	Rec Center - Operations	CRC Front Desk Boards Organization	$20.85
AMAZON.COM R830M31Y2 - Total For Rec Center - Operations			*$20.85*
AMAZON.COM R830M31Y2 - ALL DEPARTMENTS			$20.85

AMAZON.COM RI9LG1CH0

AMAZON.COM RI9LG1CH0	Buildings & Structures Fund	Pool repair supplies for Aquatics Center - Am	$270.19
AMAZON.COM RI9LG1CH0 - Total For Buildings & Structures Fund			*$270.19*
AMAZON.COM RI9LG1CH0 - ALL DEPARTMENTS			$270.19

AMAZON.COM TK07B0NK2

AMAZON.COM TK07B0NK2	Police Career Services	BOOK STORES promotional testing books	$129.00
AMAZON.COM TK07B0NK2 - Total For Police Career Services			*$129.00*
AMAZON.COM TK07B0NK2 - ALL DEPARTMENTS			$129.00

AMAZON.COM TK2RA5JE2

AMAZON.COM TK2RA5JE2	Police Administration	BOOK STORES Armorer supplies	$18.90
AMAZON.COM TK2RA5JE2 - Total For Police Administration			*$18.90*
AMAZON.COM TK2RA5JE2 - ALL DEPARTMENTS			$18.90

AMAZON.COM TK6H65482

AMAZON.COM TK6H65482	Police Administration	BOOK STORES Armorer supplies	$52.87
AMAZON.COM TK6H65482 - Total For Police Administration			*$52.87*
AMAZON.COM TK6H65482 - ALL DEPARTMENTS			$52.87

AMAZON.COM TK7E934I2

AMAZON.COM TK7E934I2	Police Administration	BOOK STORES Armorer supplies	$18.90
AMAZON.COM TK7E934I2 - Total For Police Administration			*$18.90*
AMAZON.COM TK7E934I2 - ALL DEPARTMENTS			$18.90

AMERICAN POLYGRAPH A

AMERICAN POLYGRAPH A	Police Career Services	MEMBERSHIP ORGANIZATIONS NOT ELSEW	$400.00
AMERICAN POLYGRAPH A - Total For Police Career Services			*$400.00*
AMERICAN POLYGRAPH A - ALL DEPARTMENTS			$400.00

AMERICAN TITLE AGENC

AMERICAN TITLE AGENC	Water Administration	O & E Report	$125.00
AMERICAN TITLE AGENC - Total For Water Administration			*$125.00*
AMERICAN TITLE AGENC - ALL DEPARTMENTS			$125.00

AMZN MKTP US

AMZN MKTP US	Aquatics - Operations	Sidewalk Chalk, Fidget Toys, Bubble Wands,	$258.85

AMZN MKTP US - Total For Aquatics - Operations			*$258.85*
AMZN MKTP US	Balefill - Diversion & Special	SUPPLIES FOR ZONAR TABLETS	$59.71
AMZN MKTP US - Total For Balefill - Diversion & Special			*$59.71*
AMZN MKTP US	Buildings & Structures Fund	Pool repair supplies for Aquatics Center - Am	$24.87
AMZN MKTP US - Total For Buildings & Structures Fund			*$24.87*
AMZN MKTP US	Community Development	BOOK STORES	$16.98
AMZN MKTP US	Community Development	BOOK STORES	$43.47
AMZN MKTP US - Total For Community Development			*$60.45*
AMZN MKTP US	Direct Distribution - Fire	Electric Trailer Dolly	$1,599.99
AMZN MKTP US - Total For Direct Distribution - Fire			*$1,599.99*
AMZN MKTP US	Fire-EMS Operations	Station Supplies	$121.80
AMZN MKTP US	Fire-EMS Operations	SuperHandy Electric Trailer Dolly Return	($1,699.99)
AMZN MKTP US - Total For Fire-EMS Operations			*($1,578.19)*
AMZN MKTP US	Ice Arena - Concessions	CONCESSION - Nacho Trays	$74.97
AMZN MKTP US - Total For Ice Arena - Concessions			*$74.97*
AMZN MKTP US	Police Administration	BOOK STORES weapon cleaning oil	($9.99)
AMZN MKTP US	Police Administration	BOOK STORES weapon cleaner	($27.99)
AMZN MKTP US	Police Administration	BOOK STORES retiree gift	$32.98
AMZN MKTP US	Police Administration	BOOK STORES Armorer supplies	$27.99
AMZN MKTP US	Police Administration	BOOK STORES Armorer supplies	$26.34
AMZN MKTP US	Police Administration	BOOK STORES popcorn machine cleaner	$53.49
AMZN MKTP US - Total For Police Administration			*$102.82*
AMZN MKTP US	Police Career Services	BOOK STORES tactical pants	$115.42
AMZN MKTP US	Police Career Services	BOOK STORES baselayer uniform expense	$44.72
AMZN MKTP US	Police Career Services	BOOK STORES uniform expense shipping cos	$59.99
AMZN MKTP US - Total For Police Career Services			*$220.13*
AMZN MKTP US	Police Investigations	BOOK STORES Evidence items	$84.28
AMZN MKTP US - Total For Police Investigations			*$84.28*
AMZN MKTP US	Public Transit - Operations	BOOK STORES	$39.99
AMZN MKTP US - Total For Public Transit - Operations			*$39.99*
AMZN MKTP US	Rec Center - Classes	CRC Camp paperwork stamp	$12.87
AMZN MKTP US - Total For Rec Center - Classes			*$12.87*
AMZN MKTP US	Rec Center - Operations	CRC Strength Room Straps Equipment	$50.28
AMZN MKTP US - Total For Rec Center - Operations			*$50.28*
AMZN MKTP US	Refuse - Commercial	SUPPLIES FOR ZONAR TABLETS	$67.70
AMZN MKTP US - Total For Refuse - Commercial			*$67.70*

AMZN MKTP US	Refuse - Residential	SUPPLIES FOR ZONAR TABLETS	$121.23
AMZN MKTP US - Total For Refuse - Residential			*$121.23*
AMZN MKTP US	Water Distribution	MOUSE/KEYBOARD COMBO & MOUSE PAD	$37.48
AMZN MKTP US - Total For Water Distribution			*$37.48*
AMZN MKTP US	Water Meters	PRESSURE GAUGE- METER ROOM	$35.76
AMZN MKTP US - Total For Water Meters			*$35.76*
AMZN MKTP US - ALL DEPARTMENTS			$1,273.19

APPLIED CONSTRUCTION

APPLIED CONSTRUCTION	Water Revenue and Transfer		$25.00
APPLIED CONSTRUCTION - Total For Water Revenue and Transfers			*$25.00*
APPLIED CONSTRUCTION - ALL DEPARTMENTS			$25.00

ARCO PARKWAY PETROLE

ARCO PARKWAY PETROLE	Police Career Services	AUTOMATED FUEL DISPENSERS; fuel for poly	$42.85
ARCO PARKWAY PETROLE - Total For Police Career Services			*$42.85*
ARCO PARKWAY PETROLE - ALL DEPARTMENTS			$42.85

ARIZONA MACHINERY LL

ARIZONA MACHINERY LL	Property Insurance Fund	JD Progator Replacement	$44,900.00
ARIZONA MACHINERY LL - Total For Property Insurance Fund			*$44,900.00*
ARIZONA MACHINERY LL - ALL DEPARTMENTS			$44,900.00

AT & T CORP

AT & T CORP	Community Development	JAN 2024 GEO TAB	$187.36
AT & T CORP - Total For Community Development			*$187.36*
AT & T CORP	Parks - Parks Maint.	JAN 2024 GEO TAB	$468.40
AT & T CORP - Total For Parks - Parks Maint.			*$468.40*
AT & T CORP	Sewer Wastewater Collection	JAN 2024 GEO TAB	$93.68
AT & T CORP - Total For Sewer Wastewater Collection			*$93.68*
AT & T CORP	Streets	JAN 2024 GEO TAB	$749.44
AT & T CORP - Total For Streets			*$749.44*
AT & T CORP	Water Distribution	JAN 2024 GEO TAB	$234.20

AT & T CORP	Water Distribution	Acct #287290345044	$539.86
AT & T CORP - Total For Water Distribution			*$774.06*
AT & T CORP	Water Meters	Acct #287290345044	$242.54
AT & T CORP - Total For Water Meters			*$242.54*
AT & T CORP - ALL DEPARTMENTS			$2,515.48

ATLAS OFFICE PRODUCT

ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies FOR SCALEHOUSE	$22.23
ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies FOR SCALEHOUSE	$332.42
ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies FOR SCALEHOUSE	$35.35
ATLAS OFFICE PRODUCT - Total For Balefill - Disposal & Landfill			*$390.00*
ATLAS OFFICE PRODUCT	Customer Service	TONER HP COLLECTION	$20.72
ATLAS OFFICE PRODUCT	Customer Service	KIT FUSER	$268.38
ATLAS OFFICE PRODUCT - Total For Customer Service			*$289.10*
ATLAS OFFICE PRODUCT	Ft. Caspar Museum	Ink cartridge	$116.75
ATLAS OFFICE PRODUCT - Total For Ft. Caspar Museum			*$116.75*
ATLAS OFFICE PRODUCT	Human Resources	2 pk compressed air duster, 3 pk creamer	$18.38
ATLAS OFFICE PRODUCT - Total For Human Resources			*$18.38*
ATLAS OFFICE PRODUCT	Information Services	Labels, Post It Notes	$131.13
ATLAS OFFICE PRODUCT - Total For Information Services			*$131.13*
ATLAS OFFICE PRODUCT	Metro Animal Fund	Office supplies	$474.30
ATLAS OFFICE PRODUCT - Total For Metro Animal Fund			*$474.30*
ATLAS OFFICE PRODUCT	Municipal Court	Office supplies	$115.38
ATLAS OFFICE PRODUCT - Total For Municipal Court			*$115.38*
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	$30.20
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	$52.92
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	$1,001.80
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	$323.32
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	$35.14
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	$465.54
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	$67.96
ATLAS OFFICE PRODUCT - Total For Police Administration			*$1,976.88*
ATLAS OFFICE PRODUCT	Public Transit - Operations	Office supplies	$33.46
ATLAS OFFICE PRODUCT - Total For Public Transit - Operations			*$33.46*
ATLAS OFFICE PRODUCT	Regional Water Operations	OFFICE SUPPLIES	$26.39

ATLAS OFFICE PRODUCT	Regional Water Operations	Legal Files, Legal Pads, Batteries, SDS Binders	$405.37
ATLAS OFFICE PRODUCT	Regional Water Operations	OFFICE SUPPLIES	$37.12
ATLAS OFFICE PRODUCT - Total For Regional Water Operations			*$468.88*
ATLAS OFFICE PRODUCT	WWTP Operations	Binders	$71.70
ATLAS OFFICE PRODUCT	WWTP Operations	Binders	$71.70
ATLAS OFFICE PRODUCT	WWTP Operations	Office supplies	$178.82
ATLAS OFFICE PRODUCT - Total For WWTP Operations			*$322.22*
ATLAS OFFICE PRODUCT - ALL DEPARTMENTS			$4,336.48

ATLAS REPRODUCTION

ATLAS REPRODUCTION	City Attorney	Copier Usage	$76.92
ATLAS REPRODUCTION - Total For City Attorney			*$76.92*
ATLAS REPRODUCTION - ALL DEPARTMENTS			$76.92

B&B RUBBER STAMP

B&B RUBBER STAMP	Finance	Notary Stamp - T. Allen	$31.95
B&B RUBBER STAMP - Total For Finance			*$31.95*
B&B RUBBER STAMP - ALL DEPARTMENTS			$31.95

BADGER METER INC

BADGER METER INC	Water Meters	Cellular Service Unit - January 2024	$161.98
BADGER METER INC - Total For Water Meters			*$161.98*
BADGER METER INC - ALL DEPARTMENTS			$161.98

BAILEY'S ACE HARDWAR

BAILEY'S ACE HARDWAR	Refuse - Recycling	Parts for MRF Sweeper Broom	$16.95
BAILEY'S ACE HARDWAR - Total For Refuse - Recycling			*$16.95*
BAILEY'S ACE HARDWAR - ALL DEPARTMENTS			$16.95

BAILEYS ACE HDWE

BAILEYS ACE HDWE	Balefill - Baler Processing	ROPE FOR PIPE PIG	$14.98
BAILEYS ACE HDWE - Total For Balefill - Baler Processing			*$14.98*

BAILEYS ACE HDWE	Balefill - Disposal & Landfill	tools for fire signs and equipt	$140.45
BAILEYS ACE HDWE - Total For Balefill - Disposal & Landfill			*$140.45*
BAILEYS ACE HDWE	Balefill - Diversion & Special	HOME & GARDNE SHOW SUPPLIES	$38.94
BAILEYS ACE HDWE - Total For Balefill - Diversion & Special			*$38.94*
BAILEYS ACE HDWE	Buildings & Structures Fund	Replacement belts for Senior Center - Bailey	$6.00
BAILEYS ACE HDWE	Buildings & Structures Fund	Vandalism repair supplies for FOD - Baileys A	$17.99
BAILEYS ACE HDWE	Buildings & Structures Fund	Vandalism repair supplies for FOD - Baileys A	$12.99
BAILEYS ACE HDWE	Buildings & Structures Fund	Repair supplies for FOD - Baileys Ace	$12.49
BAILEYS ACE HDWE	Buildings & Structures Fund	BAS Shop Supplies - Baileys Ace	$17.98
BAILEYS ACE HDWE	Buildings & Structures Fund	BAS Shop Supplies - Baileys Ace	$5.58
BAILEYS ACE HDWE	Buildings & Structures Fund	BAS Shop Supplies - Baileys Ace	$36.98
BAILEYS ACE HDWE	Buildings & Structures Fund	Door repair supplies for WWTP - Baileys Ace	$7.59
BAILEYS ACE HDWE - Total For Buildings & Structures Fund			*$117.60*
BAILEYS ACE HDWE	Parks - Parks Maint.	Sawzall Blades	$22.99
BAILEYS ACE HDWE	Parks - Parks Maint.	Tapcons and masonry bit for 2nd Street Light	$39.97
BAILEYS ACE HDWE - Total For Parks - Parks Maint.			*$62.96*
BAILEYS ACE HDWE	Police Investigations	HARDWARE STORES; garbage bags	$49.10
BAILEYS ACE HDWE - Total For Police Investigations			*$49.10*
BAILEYS ACE HDWE	Public Transit - Operations	HARDWARE STORES	$15.99
BAILEYS ACE HDWE - Total For Public Transit - Operations			*$15.99*
BAILEYS ACE HDWE	Sewer Wastewater Collection	fitting for 660316	$5.59
BAILEYS ACE HDWE - Total For Sewer Wastewater Collection			*$5.59*
BAILEYS ACE HDWE	Traffic Control	Combination lock for back gate at Traffic Sho	$24.99
BAILEYS ACE HDWE - Total For Traffic Control			*$24.99*
BAILEYS ACE HDWE	WWTP Operations	Paint	$27.96
BAILEYS ACE HDWE - Total For WWTP Operations			*$27.96*
BAILEYS ACE HDWE - ALL DEPARTMENTS			$498.56

BARGREEN ELLINGSON

BARGREEN ELLINGSON	Fire-EMS Operations	Station Supplies	$300.47
BARGREEN ELLINGSON - Total For Fire-EMS Operations			*$300.47*
BARGREEN ELLINGSON - ALL DEPARTMENTS			$300.47

BARGREEN WYOMING

BARGREEN WYOMING	Ice Arena - Concessions	CONCESSIONS - Napkins	$60.79
BARGREEN WYOMING - Total For Ice Arena - Concessions			*$60.79*
BARGREEN WYOMING - ALL DEPARTMENTS			$60.79

BASELINE ENGINEERING

BASELINE ENGINEERING	Balefill - Disposal & Landfill	Environmental Closed Balefill	$591.94
BASELINE ENGINEERING - Total For Balefill - Disposal & Landfill			*$591.94*
BASELINE ENGINEERING - ALL DEPARTMENTS			$591.94

BATTERIES+BULBS

BATTERIES+BULBS	Traffic Control	Batteries for 13th flashing crosswalk	$158.90
BATTERIES+BULBS	Traffic Control	Batteries for 13th flashing crosswalk	$158.90
BATTERIES+BULBS - Total For Traffic Control			*$317.80*
BATTERIES+BULBS - ALL DEPARTMENTS			$317.80

BBQGUYS16024527

BBQGUYS16024527	Fire-EMS Operations	Station Supplies	$57.32
BBQGUYS16024527 - Total For Fire-EMS Operations			*$57.32*
BBQGUYS16024527 - ALL DEPARTMENTS			$57.32

BEACON CLUB

BEACON CLUB	Risk Management	Risk Wins! Lunch - BB's Q at The Beacon	$198.00
BEACON CLUB - Total For Risk Management			*$198.00*
BEACON CLUB - ALL DEPARTMENTS			$198.00

BED BATH AND BEYOND

BED BATH AND BEYOND	Refuse Revenue and Transfer		$19.15
BED BATH AND BEYOND - Total For Refuse Revenue and Transfers			*$19.15*
BED BATH AND BEYOND - ALL DEPARTMENTS			$19.15

BEST BUY

BEST BUY	Police Investigations	ELECTRONIC SALES; equipment for polygrap	$120.73
BEST BUY - Total For Police Investigations			*$120.73*
BEST BUY	Public Transit - CARES Act	ELECTRONIC SALES	$164.95
BEST BUY	Public Transit - CARES Act	ELECTRONIC SALES	$939.95
BEST BUY - Total For Public Transit - CARES Act			*$1,104.90*
BEST BUY - ALL DEPARTMENTS			$1,225.63

BESTBUYCOM8069057284

BESTBUYCOM8069057284	Information Services	Power cable for computer and monitor at th	$29.99
BESTBUYCOM8069057284 - Total For Information Services			*$29.99*
BESTBUYCOM8069057284 - ALL DEPARTMENTS			$29.99

BIG D #31

BIG D #31	Police Investigations	AUTOMATED FUEL DISPENSERS Drug destruc	$31.19
BIG D #31 - Total For Police Investigations			*$31.19*
BIG D #31 - ALL DEPARTMENTS			$31.19

BLACK HILLS ENERGY

BLACK HILLS ENERGY	Baseball	Acct #5655 3404 55	$274.38
BLACK HILLS ENERGY - Total For Baseball			*$274.38*
BLACK HILLS ENERGY - ALL DEPARTMENTS			$274.38

BLAKEMAN PROPANE

BLAKEMAN PROPANE	Balefill - Disposal & Landfill	Propane for Equipment Bldg heat	$517.72
BLAKEMAN PROPANE	Balefill - Disposal & Landfill	Propane for Equipment Bldg heat	$259.76
BLAKEMAN PROPANE - Total For Balefill - Disposal & Landfill			*$777.48*
BLAKEMAN PROPANE	Hogadon - Operations	Propane	$1,464.10
BLAKEMAN PROPANE	Hogadon - Operations	Propane	$1,464.10
BLAKEMAN PROPANE - Total For Hogadon - Operations			*$2,928.20*
BLAKEMAN PROPANE - ALL DEPARTMENTS			$3,705.68

BLANCO PHOENIX

BLANCO PHOENIX	Golf - Operations	Tuesday Night Dinner - Jason O., Jason M., B	$61.21
BLANCO PHOENIX	Golf - Operations	Monday night dinner - Jason O. Jason M. Ben	$70.82
BLANCO PHOENIX - Total For Golf - Operations			*$132.03*
BLANCO PHOENIX - ALL DEPARTMENTS			$132.03

BLOEDORN LUMBER CO

BLOEDORN LUMBER CO	Buildings & Structures Fund	Repair supplies for Aquatics Center - Bloedor	$8.62
BLOEDORN LUMBER CO	Buildings & Structures Fund	Door repair supplies for WWTP - Bloedorn	$47.79
BLOEDORN LUMBER CO	Buildings & Structures Fund	Plumbing repair supplies for CBC - Bloedorn	$35.96
BLOEDORN LUMBER CO	Buildings & Structures Fund	Pool repair supplies for Aquatics Center - Blo	$52.06
BLOEDORN LUMBER CO	Buildings & Structures Fund	BAS Shop Supplies - Bloedorn	$172.98
BLOEDORN LUMBER CO - Total For Buildings & Structures Fund			*$317.41*
BLOEDORN LUMBER CO	Streets	2 3/4" Concrete Screws	$28.34
BLOEDORN LUMBER CO - Total For Streets			*$28.34*
BLOEDORN LUMBER CO - ALL DEPARTMENTS			$345.75

BLUE RIDGE SERVICES

BLUE RIDGE SERVICES	Balefill - Disposal & Landfill	Fire SOP & Training Development Services	$1,590.00
BLUE RIDGE SERVICES - Total For Balefill - Disposal & Landfill			*$1,590.00*
BLUE RIDGE SERVICES - ALL DEPARTMENTS			$1,590.00

BLUEDOGINK

BLUEDOGINK	Metro Animal Shelter	ELECTRONIC SALES ink for tyler cashiering pri	$58.93
BLUEDOGINK - Total For Metro Animal Shelter			*$58.93*
BLUEDOGINK - ALL DEPARTMENTS			$58.93

BOCHMANN, ERICH

BOCHMANN, ERICH	Water Revenue and Transfer		$17.13
BOCHMANN, ERICH - Total For Water Revenue and Transfers			*$17.13*
BOCHMANN, ERICH - ALL DEPARTMENTS			$17.13

BP#1382700SPEEDEE MQ

BP#1382700SPEEDEE MQ	Police Career Services	AUTOMATED FUEL DISPENSERS; fuel for poly	$39.58
BP#1382700SPEEDEE MQ - Total For Police Career Services			*$39.58*
BP#1382700SPEEDEE MQ - ALL DEPARTMENTS			$39.58

BUDGET RENT A CAR

BUDGET RENT A CAR	Police Career Services	BUDGET RENT-A-CAR; training	$238.17
BUDGET RENT A CAR	Police Career Services	BUDGET RENT-A-CAR training	$436.18
BUDGET RENT A CAR - Total For Police Career Services			*$674.35*
BUDGET RENT A CAR - ALL DEPARTMENTS			$674.35

BUSH-WELLS SPORTING

BUSH-WELLS SPORTING	Basketball	Adult Basketball Ref Shirt	$27.99
BUSH-WELLS SPORTING	Basketball	Adult Basketball Ref Shirt	$22.00
BUSH-WELLS SPORTING	Basketball	Adult Basketball Ref Shirt	$26.99
BUSH-WELLS SPORTING - Total For Basketball			*$76.98*
BUSH-WELLS SPORTING - ALL DEPARTMENTS			$76.98

BWY FBINAA NATL OFFI

BWY FBINAA NATL OFFI	Police Administration	CHARITABLE AND SOCIAL SERVICE ORGANIZ	$110.00
BWY FBINAA NATL OFFI - Total For Police Administration			*$110.00*
BWY FBINAA NATL OFFI - ALL DEPARTMENTS			$110.00

CASEYS #3612

CASEYS #3612	Police Career Services	AUTOMATED FUEL DISPENSERS; fuel polygra	$48.13
CASEYS #3612 - Total For Police Career Services			*$48.13*
CASEYS #3612 - ALL DEPARTMENTS			$48.13

CASPAR BUILDING SYST

CASPAR BUILDING SYST	Capital Projects Fund	City Hall Project SAFE Remodel	$544,851.38
CASPAR BUILDING SYST - Total For Capital Projects Fund			*$544,851.38*
CASPAR BUILDING SYST - ALL DEPARTMENTS			$544,851.38

CASPER ACCOUNTING SO

CASPER ACCOUNTING SO	Softball	Casper Open Volleyball Tournament	$202.50
CASPER ACCOUNTING SO - Total For Softball			*$202.50*
CASPER ACCOUNTING SO - ALL DEPARTMENTS			$202.50

CASPER ELECTRIC INC

CASPER ELECTRIC INC	Water Revenue and Transfer		$362.52
CASPER ELECTRIC INC - Total For Water Revenue and Transfers			*$362.52*
CASPER ELECTRIC INC - ALL DEPARTMENTS			$362.52

CASPER ELECTRIC, INC

CASPER ELECTRIC, INC	Capital Projects Fund	Ballfield Lighting Replacement	$245,575.00
CASPER ELECTRIC, INC - Total For Capital Projects Fund			*$245,575.00*
CASPER ELECTRIC, INC - ALL DEPARTMENTS			$245,575.00

CASPER STAR-TRIBUNE,

CASPER STAR-TRIBUNE,	Capital Projects Fund	Request For Proposals - CBC Remodel	$302.56
CASPER STAR-TRIBUNE,	Capital Projects Fund	Advertisement For Bids - Wshngtn Prk Rstrm	$812.32
CASPER STAR-TRIBUNE,	Capital Projects Fund	Local Assessment District No. 160 Ordinance	$331.88
CASPER STAR-TRIBUNE,	Capital Projects Fund	Advertisement For Bids - PV to Robertson Rd	$537.36
CASPER STAR-TRIBUNE,	Capital Projects Fund	Notice Of Final Payment To Contractor	$133.16
CASPER STAR-TRIBUNE, - Total For Capital Projects Fund			*$2,117.28*
CASPER STAR-TRIBUNE,	Community Development	Regularly Scheduled Meeting Notice	$80.96
CASPER STAR-TRIBUNE,	Community Development	Regularly Scheduled Meeting Notice	$82.40
CASPER STAR-TRIBUNE,	Community Development	Casper City Council Public Hearing Notice	$76.64
CASPER STAR-TRIBUNE, - Total For Community Development			*$240.00*
CASPER STAR-TRIBUNE,	Finance	Amending FY2024 COC Municipal Budget	$58.36
CASPER STAR-TRIBUNE, - Total For Finance			*$58.36*
CASPER STAR-TRIBUNE,	Parking Fund	Advertisement For Bids-Dwntwn Prkg Garag	$560.40
CASPER STAR-TRIBUNE, - Total For Parking Fund			*$560.40*
CASPER STAR-TRIBUNE,	Regional Water Operations	Regularly Scheduled Meeting Notice	$49.72
CASPER STAR-TRIBUNE, - Total For Regional Water Operations			*$49.72*

CASPER STAR-TRIBUNE, - ALL DEPARTMENTS			$3,025.76

CASPER TIRE

CASPER TIRE	Fleet Maintenance Fund	230084 Tires	$1,298.00
CASPER TIRE	Fleet Maintenance Fund	230099 After Hours Call / Flat Repair	$210.00
CASPER TIRE - Total For Fleet Maintenance Fund			*$1,508.00*
CASPER TIRE	Refuse - Residential	Flat / Boot Repair TRK#2275 RESIDENT SL 20	$63.00
CASPER TIRE	Refuse - Residential	Flat Repair TRK#2284 RESIDENT SL 2016	$45.00
CASPER TIRE	Refuse - Residential	Flat Repair TRK#2284 RESIDENT SL 2016	$45.00
CASPER TIRE	Refuse - Residential	Flat Repair TRK#2300 SWEEPER 2019	$45.00
CASPER TIRE - Total For Refuse - Residential			*$198.00*
CASPER TIRE - ALL DEPARTMENTS			$1,706.00

CASPER WINNELSON CO

CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair supplies for Service Center -	$18.02
CASPER WINNELSON CO	Buildings & Structures Fund	Sewer cleaning supplies for Ice Arena - Winn	$26.25
CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair supplies for CMO - Winnelso	$200.28
CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair supplies for CBC - Winnelso	$52.33
CASPER WINNELSON CO	Buildings & Structures Fund	Repair supplies for Service Center, BAS Shop	$134.78
CASPER WINNELSON CO - Total For Buildings & Structures Fund			*$431.66*
CASPER WINNELSON CO	WWTP Operations	PLUMBING parts	$61.90
CASPER WINNELSON CO	WWTP Operations	PLUMBING Parts	$28.48
CASPER WINNELSON CO	WWTP Operations	Valves	$48.00
CASPER WINNELSON CO	WWTP Operations	Plumbing parts	$172.68
CASPER WINNELSON CO - Total For WWTP Operations			*$311.06*
CASPER WINNELSON CO - ALL DEPARTMENTS			$742.72

CASPER/NATRONA COUNT

CASPER/NATRONA COUNT	Golf - Operations	NC Airport Parking Fee	$24.00
CASPER/NATRONA COUNT	Golf - Operations	Airport Parking	$24.00
CASPER/NATRONA COUNT	Golf - Operations	Car Parking for conference in Phoenix	$24.00
CASPER/NATRONA COUNT - Total For Golf - Operations			*$72.00*
CASPER/NATRONA COUNT	Police Career Services	AUTOMOBILE PARKING LOTS AND GARAGES;	$24.00

CASPER/NATRONA COUNT - Total For Police Career Services			*$24.00*
CASPER/NATRONA COUNT	Sewer Wastewater Collection	airport parking while attending WWETT conf	$24.00
CASPER/NATRONA COUNT - Total For Sewer Wastewater Collection			*$24.00*
CASPER/NATRONA COUNT - ALL DEPARTMENTS			$120.00

CB & CB CHASE FIELD

CB & CB CHASE FIELD	Golf - Operations	Wednesday Lunch - Jason O., Jason M., Ben	$63.93
CB & CB CHASE FIELD - Total For Golf - Operations			*$63.93*
CB & CB CHASE FIELD - ALL DEPARTMENTS			$63.93

CBT NUGGETS LLC

CBT NUGGETS LLC	Information Services	CBT Nuggets Training Renewal	$599.00
CBT NUGGETS LLC - Total For Information Services			*$599.00*
CBT NUGGETS LLC - ALL DEPARTMENTS			$599.00

CENTRAL WY. REGIONAL

CENTRAL WY. REGIONAL	Water Administration	Regional Wholesale Water Revenue	$395,159.17
CENTRAL WY. REGIONAL - Total For Water Administration			*$395,159.17*
CENTRAL WY. REGIONAL	Water Revenue and Transfer	System Investment Charges - January 2024	$1,869.00
CENTRAL WY. REGIONAL - Total For Water Revenue and Transfers			*$1,869.00*
CENTRAL WY. REGIONAL - ALL DEPARTMENTS			$397,028.17

CENTURYLINK

CENTURYLINK	Customer Service	Acct #P-307-111-9950 456M	$1,772.31
CENTURYLINK	Customer Service	Acct #307-235-8290 915B	$49.85
CENTURYLINK - Total For Customer Service			*$1,822.16*
CENTURYLINK	Fire-EMS Administration	Acct #P-307-111-5104 106M	$1,273.86
CENTURYLINK - Total For Fire-EMS Administration			*$1,273.86*
CENTURYLINK	Fleet Maintenance Fund	Acct #P-307-111-5112 611M	$120.00
CENTURYLINK - Total For Fleet Maintenance Fund			*$120.00*
CENTURYLINK	Ice Arena - Operations	Acct #307-235-7540 740B	$49.85
CENTURYLINK - Total For Ice Arena - Operations			*$49.85*
CENTURYLINK	Metro Animal Fund	Acct #P-307-234-8116 403M	$155.50

CENTURYLINK - Total For Metro Animal Fund			*$155.50*
CENTURYLINK	Police Administration	Acct #P-307-111-5103 060M	$405.58
CENTURYLINK - Total For Police Administration			*$405.58*
CENTURYLINK	Public Safety Communication	Acct #P-307-111-5107 160M	$11,115.83
CENTURYLINK	Public Safety Communication	Acct #P-307-632-4759 643M	$302.58
CENTURYLINK - Total For Public Safety Communications			*$11,418.41*
CENTURYLINK	WWTP Regional Interceptors	Acct #P-307-234-3201 148M	$1,336.11
CENTURYLINK - Total For WWTP Regional Interceptors			*$1,336.11*
CENTURYLINK - ALL DEPARTMENTS			$16,581.47

CHAPMAN VALDEZ & LAN

CHAPMAN VALDEZ & LAN	City Manager	Attorney Fees	$2,000.00
CHAPMAN VALDEZ & LAN - Total For City Manager			*$2,000.00*
CHAPMAN VALDEZ & LAN - ALL DEPARTMENTS			$2,000.00

CHARTER COMMUNICATIO

CHARTER COMMUNICATIO	Golf - Operations	Cable for Clubhouse	$119.95
CHARTER COMMUNICATIO - Total For Golf - Operations			*$119.95*
CHARTER COMMUNICATIO - ALL DEPARTMENTS			$119.95

CHEWY.COM

CHEWY.COM	Metro Animal Shelter	PET SHOPS-PET FOOD AND SUPPLY STORES a	$304.48
CHEWY.COM - Total For Metro Animal Shelter			*$304.48*
CHEWY.COM - ALL DEPARTMENTS			$304.48

CHICK FIL A- PENA

CHICK FIL A- PENA	Fire-EMS Training	Meal while attending a BC conference in FL	$13.77
CHICK FIL A- PENA - Total For Fire-EMS Training			*$13.77*
CHICK FIL A- PENA - ALL DEPARTMENTS			$13.77

CHICK-FIL-A #03335

CHICK-FIL-A #03335	Police Investigations	FAST FOOD RESTAURANTS drug destruction	$18.53

CHICK-FIL-A #03335 - Total For Police Investigations			*$18.53*
CHICK-FIL-A #03335 - ALL DEPARTMENTS			$18.53

CITIZEN PAYMENT

CITIZEN PAYMENT	Parks - Athletic Maint.	Adult Women's Basketball Shortened Season	$135.00
CITIZEN PAYMENT	Parks - Athletic Maint.	Adult Women's Basketball Shortened Season	$135.00
CITIZEN PAYMENT - Total For Parks - Athletic Maint.			*$270.00*
CITIZEN PAYMENT - ALL DEPARTMENTS			$270.00

CITY OF CASPER

CITY OF CASPER	Hogadon - Operations	Public Garbage - Balefill Ticket #124237	$30.75
CITY OF CASPER	Hogadon - Operations	Public Garbage - Balefill Ticket #124966	$20.00
CITY OF CASPER - Total For Hogadon - Operations			*$50.75*
CITY OF CASPER	Metropolitan Planning Org	GIS - Interdepartmental Services	$7,553.34
CITY OF CASPER - Total For Metropolitan Planning Org			*$7,553.34*
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Cardboard	$748.50
CITY OF CASPER	Refuse - Residential	Garbage Baler, Park Trash & Newspaper/Car	$8,802.50
CITY OF CASPER	Refuse - Residential	Garbage Baler, Park Trash & Newspaper/Car	$8,573.25
CITY OF CASPER	Refuse - Residential	Garbage Baler, Park Trash & Recycle Cardbo	$8,378.75
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycled Cardboard	$871.50
CITY OF CASPER	Refuse - Residential	Garbage & Recycle Newspaper/Cardboard	$8,286.75
CITY OF CASPER	Refuse - Residential	Garbage Baler, Park Trash & Recycle Cardbo	$8,691.00
CITY OF CASPER	Refuse - Residential	Garbage Baler/Park Trash/Street Sweep/Car	$14,921.00
CITY OF CASPER	Refuse - Residential	Monthly Balefill Pass Billing - January 2024	$36,920.00
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Cardboard	$7,701.50
CITY OF CASPER - Total For Refuse - Residential			*$103,894.75*
CITY OF CASPER	Regional Water Operations	Sewer & Refuse Charges	$96.00
CITY OF CASPER	Regional Water Operations	Sewer & Refuse Charges	$33.69
CITY OF CASPER - Total For Regional Water Operations			*$129.69*
CITY OF CASPER	Sewer Administration	201 Sewer RWWS	$470,833.51
CITY OF CASPER - Total For Sewer Administration			*$470,833.51*
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon & Public Garbag	$202.50
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	$119.25
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	$150.00

CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	$117.00
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	$138.75
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	$132.75
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	$108.00
CITY OF CASPER - Total For WWTP Operations			*$968.25*
CITY OF CASPER - ALL DEPARTMENTS			$583,430.29

CIVIL ENGINEERING PR

CIVIL ENGINEERING PR	Metropolitan Planning Org	23-03 Mills Platte River Trail	$1,103.75
CIVIL ENGINEERING PR	Metropolitan Planning Org	23-03 Mills Platte River Trail	$8,230.00
CIVIL ENGINEERING PR	Metropolitan Planning Org	23-03 Mills Platte River Trail	$4,125.00
CIVIL ENGINEERING PR - Total For Metropolitan Planning Org			*$13,458.75*
CIVIL ENGINEERING PR	Sewer Wastewater Collection	GemsS028991-Poplar & 1st St In	$5,290.10
CIVIL ENGINEERING PR - Total For Sewer Wastewater Collection			*$5,290.10*
CIVIL ENGINEERING PR - ALL DEPARTMENTS			$18,748.85

CLEAN CLUB 307

CLEAN CLUB 307	Balefill - Baler Processing	Janitorial Service - January 2024	$540.00
CLEAN CLUB 307	Balefill - Baler Processing	Janitorial Service - December 2023	$540.00
CLEAN CLUB 307 - Total For Balefill - Baler Processing			*$1,080.00*
CLEAN CLUB 307	Balefill - Disposal & Landfill	Janitorial Service - December 2023	$435.00
CLEAN CLUB 307	Balefill - Disposal & Landfill	Janitorial Service - January 2024	$435.00
CLEAN CLUB 307 - Total For Balefill - Disposal & Landfill			*$870.00*
CLEAN CLUB 307 - ALL DEPARTMENTS			$1,950.00

CMI TECO, INC.

CMI TECO, INC.	Balefill - Disposal & Landfill	Equipment Repair TRK#2257 LANDFILL ROLL	$2,889.77
CMI TECO, INC. - Total For Balefill - Disposal & Landfill			*$2,889.77*
CMI TECO, INC.	Refuse - Commercial	Equipment Repair TRK#2288 COM FL 2019	$4,363.02
CMI TECO, INC.	Refuse - Commercial	Equipment Repair TRK#2307 COMMERCIAL F	$7,698.61
CMI TECO, INC. - Total For Refuse - Commercial			*$12,061.63*
CMI TECO, INC.	Refuse - Recycling	Equipment Repair TRK#2309 COM FL 2023	$3,544.91
CMI TECO, INC.	Refuse - Recycling	Equipment Repair TRK#2314 RECYCLE HAUL	$1,215.50

CMI TECO, INC. - Total For Refuse - Recycling			*$4,760.41*
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2318 RESIDENT SL 20	$833.82
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2284 RESIDENT SL 20	$4,941.25
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2274 RESIDENT SL 20	$4,004.00
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2286 RESIDENT SL 20	$2,365.29
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2302 RESIDENT SL 20	$6,365.20
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2299 RESIDENT SL 20	$1,851.73
CMI TECO, INC.	Refuse - Residential	Mirror trk#2284 RESIDENT SL 2016	$55.02
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2312 RESIDENT SL 20	$4,487.35
CMI TECO, INC. - Total For Refuse - Residential			*$24,903.66*
CMI TECO, INC. - ALL DEPARTMENTS			$44,615.47

COCA COLA BOTTLING C

COCA COLA BOTTLING C	Balefill - Disposal & Landfill	Water Delivery for scalehouse CUSTOMERS	$8.75
COCA COLA BOTTLING C - Total For Balefill - Disposal & Landfill			*$8.75*
COCA COLA BOTTLING C - ALL DEPARTMENTS			$8.75

COMMUNICATION TECHNO

COMMUNICATION TECHNO	Capital Projects Fund	Materials for Baseline Controller Installation	$69.30
COMMUNICATION TECHNO - Total For Capital Projects Fund			*$69.30*
COMMUNICATION TECHNO	Fire-EMS Administration	Radio Sent To Factory For Repair & Freight	$523.49
COMMUNICATION TECHNO	Fire-EMS Administration	Radios Sent To Factory For Repair	$2,026.42
COMMUNICATION TECHNO	Fire-EMS Administration	Radio Sent To Factory For Repair	$715.00
COMMUNICATION TECHNO - Total For Fire-EMS Administration			*$3,264.91*
COMMUNICATION TECHNO	Fleet Maintenance Fund	660289 Installation Of Radio - labor & materi	$386.18
COMMUNICATION TECHNO - Total For Fleet Maintenance Fund			*$386.18*
COMMUNICATION TECHNO - ALL DEPARTMENTS			$3,720.39

CONSENSUS CLOUD SOLU

CONSENSUS CLOUD SOLU	Information Services	E-Fax February 2024	$189.90
CONSENSUS CLOUD SOLU - Total For Information Services			*$189.90*
CONSENSUS CLOUD SOLU - ALL DEPARTMENTS			$189.90

CONVERGEONE

CONVERGEONE	Capital Projects Fund	Software & Hardware	$6,389.48
CONVERGEONE - Total For Capital Projects Fund			*$6,389.48*
CONVERGEONE - ALL DEPARTMENTS			$6,389.48

Core & Main

Core & Main	Water Meters	NEPTUNE WATER METERS	$8,985.00
Core & Main - Total For Water Meters			*$8,985.00*
Core & Main - ALL DEPARTMENTS			$8,985.00

COURTYARD BY MARRIOT

COURTYARD BY MARRIOT	Police Career Services	COURTYARD INNS; room for polygraph class	$203.81
COURTYARD BY MARRIOT - Total For Police Career Services			*$203.81*
COURTYARD BY MARRIOT - ALL DEPARTMENTS			$203.81

COWBOY SUPLLY HOUSE

COWBOY SUPLLY HOUSE	Buildings & Structures Fund	Lodge Supplies	$282.76
COWBOY SUPLLY HOUSE - Total For Buildings & Structures Fund			*$282.76*
COWBOY SUPLLY HOUSE - ALL DEPARTMENTS			$282.76

COWBOY SUPPLY HOUSE

COWBOY SUPPLY HOUSE	Buildings & Structures Fund	Carpet Cleaner	$2,953.75
COWBOY SUPPLY HOUSE	Buildings & Structures Fund	Carpet Cleaner Solution	$153.09
COWBOY SUPPLY HOUSE - Total For Buildings & Structures Fund			*$3,106.84*
COWBOY SUPPLY HOUSE - ALL DEPARTMENTS			$3,106.84

CRESCENT ELECTRIC SU

CRESCENT ELECTRIC SU	Parks - Parks Maint.	Replacement lights for 2nd Street Planters	$1,071.18
CRESCENT ELECTRIC SU - Total For Parks - Parks Maint.			*$1,071.18*
CRESCENT ELECTRIC SU - ALL DEPARTMENTS			$1,071.18

CROWN CONSTRUCTION L

CROWN CONSTRUCTION L	Balefill - Diversion & Special	Compost Yard Building Upgrades	$98,239.50
CROWN CONSTRUCTION L - Total For Balefill - Diversion & Special			*$98,239.50*
CROWN CONSTRUCTION L	Capital Projects Fund	PV Pool Gutter System Replacem	$33,725.00
CROWN CONSTRUCTION L - Total For Capital Projects Fund			*$33,725.00*
CROWN CONSTRUCTION L - ALL DEPARTMENTS			$131,964.50

CRUM ELECTRIC SUPPLY

CRUM ELECTRIC SUPPLY	Buildings & Structures Fund	Electrical repair supplies for Fire Station 3 - C	$145.07
CRUM ELECTRIC SUPPLY	Buildings & Structures Fund	Electrical repair supplies for Transit Office - C	$18.55
CRUM ELECTRIC SUPPLY	Buildings & Structures Fund	HVAC Repair Supplies for Water Pump Hous	$68.55
CRUM ELECTRIC SUPPLY	Buildings & Structures Fund	Lighting repair supplies for Marathon - Crum	$938.47
CRUM ELECTRIC SUPPLY - Total For Buildings & Structures Fund			*$1,170.64*
CRUM ELECTRIC SUPPLY	Capital Projects Fund	Materials for Baseline Controller Installation	$196.73
CRUM ELECTRIC SUPPLY	Capital Projects Fund	Materials for Baseline Controller Installation	$33.70
CRUM ELECTRIC SUPPLY	Capital Projects Fund	Materials for Baseline Controller Installation	$33.23
CRUM ELECTRIC SUPPLY	Capital Projects Fund	Materials for Baseline Controller Installation	$68.76
CRUM ELECTRIC SUPPLY - Total For Capital Projects Fund			*$332.42*
CRUM ELECTRIC SUPPLY	Regional Water Operations	Numbered Marker Tape & Reduc Wash - Sm	$61.91
CRUM ELECTRIC SUPPLY - Total For Regional Water Operations			*$61.91*
CRUM ELECTRIC SUPPLY	RWS - Booster Stations	Parts for Airport Booster - Booster Supplies	$114.07
CRUM ELECTRIC SUPPLY	RWS - Booster Stations	TAPE FOR WIRING- PIONEER PUMPS- REGIO	$25.93
CRUM ELECTRIC SUPPLY	RWS - Booster Stations	Airport Booster Parts - Booster Supplies	$122.15
CRUM ELECTRIC SUPPLY - Total For RWS - Booster Stations			*$262.15*
CRUM ELECTRIC SUPPLY	Water Tanks	LED LIGHT	$17.27
CRUM ELECTRIC SUPPLY - Total For Water Tanks			*$17.27*
CRUM ELECTRIC SUPPLY - ALL DEPARTMENTS			$1,844.39

CS CONSULTING

CS CONSULTING	Public Transit - Operations	Fire extinguisher yearly inspection/mainten	$655.00
CS CONSULTING - Total For Public Transit - Operations			*$655.00*
CS CONSULTING - ALL DEPARTMENTS			$655.00

CXTEC

CXTEC	Information Services	Cisco Desk Phones for MIS Leaders	$283.49
CXTEC - Total For Information Services			*$283.49*
CXTEC - ALL DEPARTMENTS			$283.49

DANA KEPNER COMPANY

DANA KEPNER COMPANY	RWS - Booster Stations	SPOOLS FOR PIONEER PUMPS- REGIONAL	$826.74
DANA KEPNER COMPANY - Total For RWS - Booster Stations			*$826.74*
DANA KEPNER COMPANY	Water Distribution	SERVICE PARTS	$2,883.50
DANA KEPNER COMPANY - Total For Water Distribution			*$2,883.50*
DANA KEPNER COMPANY - ALL DEPARTMENTS			$3,710.24

DAVE LODEN CONSTRUCT

DAVE LODEN CONSTRUCT	Buildings & Structures Fund	Roof Patching - labor / materials / travel	$455.00
DAVE LODEN CONSTRUCT - Total For Buildings & Structures Fund			*$455.00*
DAVE LODEN CONSTRUCT - ALL DEPARTMENTS			$455.00

DAYS INNS/DAYSTOP

DAYS INNS/DAYSTOP	Police Grants Fund	DAYS INNS 23-087680	$67.20
DAYS INNS/DAYSTOP - Total For Police Grants Fund			*$67.20*
DAYS INNS/DAYSTOP - ALL DEPARTMENTS			$67.20

DBC IRRIGATION SUPPL

DBC IRRIGATION SUPPL	Capital Projects Fund	Bicoders for Baseline Controller Installation	$338.37
DBC IRRIGATION SUPPL - Total For Capital Projects Fund			*$338.37*
DBC IRRIGATION SUPPL	Field Maintenance	Irrigation repair Crossroads	$475.90
DBC IRRIGATION SUPPL - Total For Field Maintenance			*$475.90*
DBC IRRIGATION SUPPL	Parks - Parks Maint.	Irrigation repair O'Dell Place	$33.03
DBC IRRIGATION SUPPL - Total For Parks - Parks Maint.			*$33.03*
DBC IRRIGATION SUPPL - ALL DEPARTMENTS			$847.30

DEN STEVE'S SNAP DOG

DEN STEVE'S SNAP DOG	Golf - Operations	Monday Lunch DIA - Jason O., Jason M., Ben	$40.79
DEN STEVE'S SNAP DOG - Total For Golf - Operations			*$40.79*
DEN STEVE'S SNAP DOG - ALL DEPARTMENTS			$40.79

DENNIS SUPPLY CO.

DENNIS SUPPLY CO.	Buildings & Structures Fund	Replacement HVAC belts for Senior Center -	$19.41
DENNIS SUPPLY CO. - Total For Buildings & Structures Fund			*$19.41*
DENNIS SUPPLY CO. - ALL DEPARTMENTS			$19.41

DIAMOND VOGEL PAINTS

DIAMOND VOGEL PAINTS	Buildings & Structures Fund	Paint for replacement door for WWTP - Dia	$82.75
DIAMOND VOGEL PAINTS	Buildings & Structures Fund	Plumbing repair supplies for CBC - Diamond	$43.19
DIAMOND VOGEL PAINTS	Buildings & Structures Fund	Vandalism repair supplies for FOD - Diamond	$57.59
DIAMOND VOGEL PAINTS - Total For Buildings & Structures Fund			*$183.53*
DIAMOND VOGEL PAINTS - ALL DEPARTMENTS			$183.53

DICK'S SPORTING GOOD

DICK'S SPORTING GOOD	Direct Distribution - Fire	Equipment for new recruits	$100.00
DICK'S SPORTING GOOD - Total For Direct Distribution - Fire			*$100.00*
DICK'S SPORTING GOOD - ALL DEPARTMENTS			$100.00

DOMINO'S 6042

DOMINO'S 6042	Basketball	Pizza for Officials	$53.12
DOMINO'S 6042 - Total For Basketball			*$53.12*
DOMINO'S 6042 - ALL DEPARTMENTS			$53.12

DOOLEY OIL, INC.

DOOLEY OIL, INC.	Hogadon - Operations	Diesel Fuel	$4,010.80
DOOLEY OIL, INC.	Hogadon - Operations	Fuel	$876.60
DOOLEY OIL, INC. - Total For Hogadon - Operations			*$4,887.40*

DOOLEY OIL, INC. - ALL DEPARTMENTS			$4,887.40

DUSTBUSTERS ENTERPRI

DUSTBUSTERS ENTERPRI	Streets	Ice Kicker	$3,813.31
DUSTBUSTERS ENTERPRI	Streets	Ice Kicker	$11,938.46
DUSTBUSTERS ENTERPRI	Streets	Ice Kicker	$42,025.48
DUSTBUSTERS ENTERPRI - Total For Streets			*$57,777.25*
DUSTBUSTERS ENTERPRI - ALL DEPARTMENTS			$57,777.25

DXP ENTERPRISES, INC

DXP ENTERPRISES, INC	Regional Water Operations	Sand Pump Replcment Parts -2 Sets-Machine	$4,586.04
DXP ENTERPRISES, INC - Total For Regional Water Operations			*$4,586.04*
DXP ENTERPRISES, INC - ALL DEPARTMENTS			$4,586.04

DYNAMIC CONTROLS INC

DYNAMIC CONTROLS INC	Buildings & Structures Fund	HVAC Repair supplies for City Center	$360.00
DYNAMIC CONTROLS INC	Buildings & Structures Fund	Installed Existing Wiring Into J-Hooks	$181.80
DYNAMIC CONTROLS INC - Total For Buildings & Structures Fund			*$541.80*
DYNAMIC CONTROLS INC - ALL DEPARTMENTS			$541.80

E & F TOWING TRANSPO

E & F TOWING TRANSPO	Fleet Maintenance Fund	Towing Service	$85.00
E & F TOWING TRANSPO	Fleet Maintenance Fund	Towing Service	$95.00
E & F TOWING TRANSPO	Fleet Maintenance Fund	Towing Service	$85.00
E & F TOWING TRANSPO	Fleet Maintenance Fund	Towing Service	$125.00
E & F TOWING TRANSPO	Fleet Maintenance Fund	Towing Service	$125.00
E & F TOWING TRANSPO	Fleet Maintenance Fund	Towing Service	$125.00
E & F TOWING TRANSPO	Fleet Maintenance Fund	Towing Service	$85.00
E & F TOWING TRANSPO	Fleet Maintenance Fund	Towing Service	$85.00
E & F TOWING TRANSPO	Fleet Maintenance Fund	Towing Service	$85.00
E & F TOWING TRANSPO	Fleet Maintenance Fund	Towing Service	$315.00
E & F TOWING TRANSPO	Fleet Maintenance Fund	Towing Service	$85.00
E & F TOWING TRANSPO - Total For Fleet Maintenance Fund			*$1,295.00*

E & F TOWING TRANSPO	Police Investigations	Towing Service	$60.00
E & F TOWING TRANSPO - Total For Police Investigations			*$60.00*
E & F TOWING TRANSPO - ALL DEPARTMENTS			$1,355.00

EATON SALES & SVC.,

EATON SALES & SVC.,	Casper Business Center	OAI and CP Testing	$582.50
EATON SALES & SVC., - Total For Casper Business Center			*$582.50*
EATON SALES & SVC.,	Fleet Maintenance Fund	OAI and CP Testing	$1,960.00
EATON SALES & SVC., - Total For Fleet Maintenance Fund			*$1,960.00*
EATON SALES & SVC., - ALL DEPARTMENTS			$2,542.50

EB 2024 NEW COMMERCI

EB 2024 NEW COMMERCI	Weed & Pest Fund	Registration of Correct Pesticide Class for Bla	$135.23
EB 2024 NEW COMMERCI	Weed & Pest Fund	Pesticide Conference Jeramie Watson CeAnn	$270.46
EB 2024 NEW COMMERCI - Total For Weed & Pest Fund			*$405.69*
EB 2024 NEW COMMERCI - ALL DEPARTMENTS			$405.69

EB 2024 RE-CERTIFICA

EB 2024 RE-CERTIFICA	Weed & Pest Fund	Pesticide Certification Dirk Braughton Jerami	$270.46
EB 2024 RE-CERTIFICA	Weed & Pest Fund	Pesticide Conference Dirk Braughton	$135.23
EB 2024 RE-CERTIFICA	Weed & Pest Fund	Refund of Incorrect Class Registration for Bla	($135.23)
EB 2024 RE-CERTIFICA - Total For Weed & Pest Fund			*$270.46*
EB 2024 RE-CERTIFICA - ALL DEPARTMENTS			$270.46

eBay O 05-11128-6033

eBay O 05-11128-6033	Fleet Maintenance Fund	119999 LUG NUT COVERS (10)	$30.56
eBay O 05-11128-6033 - Total For Fleet Maintenance Fund			*$30.56*
eBay O 05-11128-6033 - ALL DEPARTMENTS			$30.56

ECONOLITE CONTROL PR

ECONOLITE CONTROL PR	Traffic Control	Centracs Maintenance agreement	$9,023.00
ECONOLITE CONTROL PR - Total For Traffic Control			*$9,023.00*

ECONOLITE CONTROL PR - ALL DEPARTMENTS			$9,023.00

EMERGENCY MEDICAL PH

EMERGENCY MEDICAL PH	Fire-EMS Administration	Dr. Colgan Medical Director Co	$700.00
EMERGENCY MEDICAL PH - Total For Fire-EMS Administration			*$700.00*
EMERGENCY MEDICAL PH - ALL DEPARTMENTS			$700.00

EMPLOYEE REIMBURSEME

EMPLOYEE REIMBURSEME	Balefill - Diversion & Special	Work Clothing Reimbursement	$81.06
EMPLOYEE REIMBURSEME - Total For Balefill - Diversion & Special			*$81.06*
EMPLOYEE REIMBURSEME	Engineering	Wyo Engineering Society Cnfrnc Registration	$410.00
EMPLOYEE REIMBURSEME - Total For Engineering			*$410.00*
EMPLOYEE REIMBURSEME	Finance	Notary Public Renewal Reimbursement	$60.00
EMPLOYEE REIMBURSEME - Total For Finance			*$60.00*
EMPLOYEE REIMBURSEME	Fleet Maintenance Fund	Work Boot Reimbursement	$225.00
EMPLOYEE REIMBURSEME - Total For Fleet Maintenance Fund			*$225.00*
EMPLOYEE REIMBURSEME	Police Career Services	Work Clothing Reimbursement	$170.00
EMPLOYEE REIMBURSEME - Total For Police Career Services			*$170.00*
EMPLOYEE REIMBURSEME	Refuse - Recycling	Work Boot Reimbursement	$131.20
EMPLOYEE REIMBURSEME - Total For Refuse - Recycling			*$131.20*
EMPLOYEE REIMBURSEME	Regional Water Operations	Insulated Outerwear up to $150 - Safety Eq./	$150.00
EMPLOYEE REIMBURSEME	Regional Water Operations	Insulated Outerwear up to $150 - Safety Eq./	$150.00
EMPLOYEE REIMBURSEME - Total For Regional Water Operations			*$300.00*
EMPLOYEE REIMBURSEME	Sewer Wastewater Collection	Work Boot Reimbursement	$141.74
EMPLOYEE REIMBURSEME - Total For Sewer Wastewater Collection			*$141.74*
EMPLOYEE REIMBURSEME	Water Distribution	Work Boot Reimbursement	$117.59
EMPLOYEE REIMBURSEME	Water Distribution	Work Boot Reimbursement	$150.00
EMPLOYEE REIMBURSEME	Water Distribution	Work Clothing Reimbursement	$98.40
EMPLOYEE REIMBURSEME	Water Distribution	Work Boot & Clothing Reimbursement	$270.88
EMPLOYEE REIMBURSEME - Total For Water Distribution			*$636.87*
EMPLOYEE REIMBURSEME	WWTP Operations	WWTP Leve 3 Exam Fee Reimbursement	$100.00
EMPLOYEE REIMBURSEME	WWTP Operations	Work Clothing Reimbursement	$150.00
EMPLOYEE REIMBURSEME	WWTP Operations	WWTP Operator Level 3 Exam Reimburseme	$100.00
EMPLOYEE REIMBURSEME - Total For WWTP Operations			*$350.00*

EMPLOYEE REIMBURSEME - ALL DEPARTMENTS			$2,505.87

ENERGY LABORATORIES

ENERGY LABORATORIES	Hogadon - Operations	Potable Water Test	$53.00
ENERGY LABORATORIES - Total For Hogadon - Operations			*$53.00*
ENERGY LABORATORIES - ALL DEPARTMENTS			$53.00

ENERGY LABRATORIES I

ENERGY LABRATORIES I	Regional Water Operations	Aerobic Endospores Testing	$339.00
ENERGY LABRATORIES I	Regional Water Operations	Aerobic Endospores Testing	$339.00
ENERGY LABRATORIES I - Total For Regional Water Operations			*$678.00*
ENERGY LABRATORIES I	RWS - Guardian	Nitrogen / Nitrate / Bacteria, SDWA Testing	$222.00
ENERGY LABRATORIES I	RWS - Guardian	Nitrogen / Nitrate / Bacteria, SDWA - GWG T	$888.00
ENERGY LABRATORIES I	RWS - Guardian	Bacteria, SDWA Testing - GWG Testing	$53.00
ENERGY LABRATORIES I - Total For RWS - Guardian			*$1,163.00*
ENERGY LABRATORIES I	Water Tanks	Purgeable Organics, SDWA Testing	$730.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply Testing	$429.00
ENERGY LABRATORIES I	Water Tanks	Perchlorate Testing	$328.00
ENERGY LABRATORIES I	Water Tanks	Metals by ICP/ICPMS, Total Testing	$53.00
ENERGY LABRATORIES I - Total For Water Tanks			*$1,540.00*
ENERGY LABRATORIES I - ALL DEPARTMENTS			$3,381.00

ENERGY MANAGEMENT CO

ENERGY MANAGEMENT CO	Regional Water Operations	Raw Water Part - Machinery Supplies	$360.00
ENERGY MANAGEMENT CO - Total For Regional Water Operations			*$360.00*
ENERGY MANAGEMENT CO - ALL DEPARTMENTS			$360.00

ENGINEERING DESIGN A

ENGINEERING DESIGN A	Capital Projects Fund	Design of Athletic Fields Ligh	$55.00
ENGINEERING DESIGN A - Total For Capital Projects Fund			*$55.00*
ENGINEERING DESIGN A - ALL DEPARTMENTS			$55.00

ENVIRONMENTAL SYSTEM

ENVIRONMENTAL SYSTEM	Metropolitan Planning Org	Software/Maintenance - 2/08/2024 to 2/07/	$70,000.00
ENVIRONMENTAL SYSTEM - Total For Metropolitan Planning Org			*$70,000.00*
ENVIRONMENTAL SYSTEM - ALL DEPARTMENTS			$70,000.00

EPOLICESUPPLY.COM

EPOLICESUPPLY.COM	Direct Distribution - Police	MISCELLANEOUS AND RETAIL STORES Award	$78.95
EPOLICESUPPLY.COM - Total For Direct Distribution - Police			*$78.95*
EPOLICESUPPLY.COM - ALL DEPARTMENTS			$78.95

ESO SOLUTIONS INC

ESO SOLUTIONS INC	Fire-EMS Administration	Emergency Reporting/ESO	$903.48
ESO SOLUTIONS INC	Fire-EMS Administration	CAD Integration, Fire Package & Vision Plus	$877.17
ESO SOLUTIONS INC - Total For Fire-EMS Administration			*$1,780.65*
ESO SOLUTIONS INC - ALL DEPARTMENTS			$1,780.65

EVERWASH 215-618-880

EVERWASH 215-618-880	Fire-EMS Administration	Monthly Car Wash Service	$26.21
EVERWASH 215-618-880	Fire-EMS Administration	Car Wash Services	$34.95
EVERWASH 215-618-880 - Total For Fire-EMS Administration			*$61.16*
EVERWASH 215-618-880	Fire-EMS Prevent & Inspect	Monthly Car Wash Fee	$26.21
EVERWASH 215-618-880	Fire-EMS Prevent & Inspect	Monthly Car Wash Service	$26.21
EVERWASH 215-618-880	Fire-EMS Prevent & Inspect	Monthly Car Wash Service	$26.21
EVERWASH 215-618-880 - Total For Fire-EMS Prevent & Inspect			*$78.63*
EVERWASH 215-618-880 - ALL DEPARTMENTS			$139.79

EXPERIAN EXP PAY CC

EXPERIAN EXP PAY CC	Police Career Services	BUSINESS SERVICES NOT ELSEWHERE CLASSI	$104.96
EXPERIAN EXP PAY CC - Total For Police Career Services			*$104.96*
EXPERIAN EXP PAY CC - ALL DEPARTMENTS			$104.96

EXXON CC 204

EXXON CC 204	Police Career Services	AUTOMATED FUEL DISPENSERS training	$36.42
EXXON CC 204 - Total For Police Career Services			*$36.42*
EXXON CC 204 - ALL DEPARTMENTS			$36.42

EXXON GOOD TO GO STO

EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$81.39
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$91.46
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$56.13
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$50.00
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$80.01
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$6.45
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$18.27
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$56.60
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$43.55
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$39.35
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$54.00
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$80.51
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$57.01
EXXON GOOD TO GO STO - Total For Fire-EMS Operations			*$714.73*
EXXON GOOD TO GO STO	Fire-EMS Training	Propane for drill tower	$25.99
EXXON GOOD TO GO STO - Total For Fire-EMS Training			*$25.99*
EXXON GOOD TO GO STO - ALL DEPARTMENTS			$740.72

EZCATERSUBWAY

EZCATERSUBWAY	Community Development	CATERERS	$173.02
EZCATERSUBWAY - Total For Community Development			*$173.02*
EZCATERSUBWAY - ALL DEPARTMENTS			$173.02

FASTENAL COMPANY

FASTENAL COMPANY	Regional Water Operations	Well Pump Flange Bolts - Well Supplies	$23.63
FASTENAL COMPANY - Total For Regional Water Operations			*$23.63*

FASTENAL COMPANY - ALL DEPARTMENTS			$23.63

FBI LEEDA INC

FBI LEEDA INC	Police Career Services	CHARITABLE AND SOCIAL SERVICE ORGANIZ	$500.00
FBI LEEDA INC - Total For Police Career Services			*$500.00*
FBI LEEDA INC - ALL DEPARTMENTS			$500.00

FBI NATIONAL ACADEMY

FBI NATIONAL ACADEMY	Police Career Services	SCHOOLS AND EDUCATIONAL SERVICES NOT	$670.00
FBI NATIONAL ACADEMY	Police Career Services	SCHOOLS AND EDUCATIONAL SERVICES NOT	$670.00
FBI NATIONAL ACADEMY - Total For Police Career Services			*$1,340.00*
FBI NATIONAL ACADEMY - ALL DEPARTMENTS			$1,340.00

FEDEX270220021328

FEDEX270220021328	Fire-EMS Administration	Shipping gear in for repair	$56.19
FEDEX270220021328 - Total For Fire-EMS Administration			*$56.19*
FEDEX270220021328 - ALL DEPARTMENTS			$56.19

FEDEX82920625

FEDEX82920625	Police Administration	COURIER SERVICES-AIR OR GROUND,FREIGH	$28.91
FEDEX82920625 - Total For Police Administration			*$28.91*
FEDEX82920625 - ALL DEPARTMENTS			$28.91

FERGUSON ENTERPRISES

FERGUSON ENTERPRISES	Buildings & Structures Fund	Plumbing repair supplies for CBC - Ferguson	$61.88
FERGUSON ENTERPRISES - Total For Buildings & Structures Fund			*$61.88*
FERGUSON ENTERPRISES	Regional Water Operations	Vita-D-Chlor Granular Acid - Lab Supplies	$269.35
FERGUSON ENTERPRISES	Regional Water Operations	PARTS FOR LEVEL SENSORS IN WELL HOUSES	$74.17
FERGUSON ENTERPRISES	Regional Water Operations	Well Pump Parts - Well Supplies	$31.47
FERGUSON ENTERPRISES - Total For Regional Water Operations			*$374.99*
FERGUSON ENTERPRISES	Water Distribution	2023 CPU MATERIALS / PO #23300429	$23,382.35
FERGUSON ENTERPRISES - Total For Water Distribution			*$23,382.35*

FERGUSON ENTERPRISES	WWTP Operations	12 FLG 150B BFV & 12 WAFER 150B BFV	$4,440.79
FERGUSON ENTERPRISES	WWTP Operations	4 inch plug valves	$9,320.00
FERGUSON ENTERPRISES	WWTP Operations	MEGAFLANGE FLG ADPT	$190.00
FERGUSON ENTERPRISES - Total For WWTP Operations			*$13,950.79*
FERGUSON ENTERPRISES - ALL DEPARTMENTS			$37,770.01

FINALLY RESTAURANT G

FINALLY RESTAURANT G	Police Administration	MANAGEMENT, CONSULTING AND PUBLIC R	$150.00
FINALLY RESTAURANT G - Total For Police Administration			*$150.00*
FINALLY RESTAURANT G - ALL DEPARTMENTS			$150.00

FIRE PROTECTION PUB

FIRE PROTECTION PUB	Fire-EMS Training	Training Material	$380.00
FIRE PROTECTION PUB - Total For Fire-EMS Training			*$380.00*
FIRE PROTECTION PUB - ALL DEPARTMENTS			$380.00

FIRESTATS, LLC.

FIRESTATS, LLC.	Fire-EMS Administration	Fire Stats Annual Membership - Brust	$131.40
FIRESTATS, LLC. - Total For Fire-EMS Administration			*$131.40*
FIRESTATS, LLC. - ALL DEPARTMENTS			$131.40

FIRST INTERSTATE BAN

FIRST INTERSTATE BAN	Human Resources	Gift Cards	$148.00
FIRST INTERSTATE BAN	Human Resources	Gift Cards	$190.00
FIRST INTERSTATE BAN - Total For Human Resources			*$338.00*
FIRST INTERSTATE BAN	Municipal Court	Municipal Court Bond Check Order	$239.00
FIRST INTERSTATE BAN - Total For Municipal Court			*$239.00*
FIRST INTERSTATE BAN - ALL DEPARTMENTS			$577.00

FISHER SCIENTIFIC

FISHER SCIENTIFIC	WWTP Operations	Lab supplies	$269.26
FISHER SCIENTIFIC	WWTP Operations	Lab supplies	$45.90

FISHER SCIENTIFIC	WWTP Operations	Lab supplies	$120.03
FISHER SCIENTIFIC	WWTP Operations	Lab supplies	$210.94
FISHER SCIENTIFIC	WWTP Operations	Lab supplies	$77.19
FISHER SCIENTIFIC - Total For WWTP Operations			*$723.32*
FISHER SCIENTIFIC - ALL DEPARTMENTS			$723.32

FLOUNDERS CHOWDER HO

FLOUNDERS CHOWDER HO	Fire-EMS Training	Meal while attending the BC conference in F	$21.53
FLOUNDERS CHOWDER HO	Fire-EMS Training	Meal while attending the BC conference in F	$22.03
FLOUNDERS CHOWDER HO	Fire-EMS Training	Meal while attending BC conference in FL	$49.93
FLOUNDERS CHOWDER HO - Total For Fire-EMS Training			*$93.49*
FLOUNDERS CHOWDER HO - ALL DEPARTMENTS			$93.49

FOUR POINTS BY SHERA

FOUR POINTS BY SHERA	Police Career Services	FOUR POINTS HOTELS training	$734.23
FOUR POINTS BY SHERA - Total For Police Career Services			*$734.23*
FOUR POINTS BY SHERA - ALL DEPARTMENTS			$734.23

FOXSTER OPCO, LLC

FOXSTER OPCO, LLC	Public Transit - CARES Act	TripMaster Base / Licenses / Fleet Fee / Etc	$2,546.50
FOXSTER OPCO, LLC - Total For Public Transit - CARES Act			*$2,546.50*
FOXSTER OPCO, LLC - ALL DEPARTMENTS			$2,546.50

FRONT RANGE FIRE APP

FRONT RANGE FIRE APP	Fire-EMS Operations	Rocker Switch	$103.04
FRONT RANGE FIRE APP - Total For Fire-EMS Operations			*$103.04*
FRONT RANGE FIRE APP - ALL DEPARTMENTS			$103.04

FRONTLINE FIRE PROTE

FRONTLINE FIRE PROTE	Buildings & Structures Fund	Replacement Of Fire Sprinkler Heads & Gaug	$259.00
FRONTLINE FIRE PROTE	Buildings & Structures Fund	Replacement Of Fire Sprinkler Heads & Gaug	$1,298.00
FRONTLINE FIRE PROTE - Total For Buildings & Structures Fund			*$1,557.00*

FRONTLINE FIRE PROTE - ALL DEPARTMENTS			$1,557.00

GALLS

GALLS	Metro Animal Control	MEN'S,WOMENS'AND CHILDREN'S UNIFORM	$104.98
GALLS - Total For Metro Animal Control			*$104.98*
GALLS - ALL DEPARTMENTS			$104.98

GALLS, INC.

GALLS, INC.	Police Career Services	Uniform Supplies	$117.00
GALLS, INC.	Police Career Services	Uniform Supplies	$40.50
GALLS, INC.	Police Career Services	Uniform Supplies	$27.00
GALLS, INC.	Police Career Services	Uniform Supplies	$151.54
GALLS, INC.	Police Career Services	Uniform Supplies	$259.20
GALLS, INC. - Total For Police Career Services			*$595.24*
GALLS, INC. - ALL DEPARTMENTS			$595.24

GC BUILDING SUPPLY I

GC BUILDING SUPPLY I	Regional Water Operations	3-WAY OVERHEAD DOOR SWITCHES	$24.96
GC BUILDING SUPPLY I - Total For Regional Water Operations			*$24.96*
GC BUILDING SUPPLY I - ALL DEPARTMENTS			$24.96

GDIT FAA 34AFMKL

GDIT FAA 34AFMKL	Police Administration	GOVERNMENT SERVICES NOT ELSEWHERE C	$5.00
GDIT FAA 34AFMKL - Total For Police Administration			*$5.00*
GDIT FAA 34AFMKL - ALL DEPARTMENTS			$5.00

GEOSYNTEC CONSULTANT

GEOSYNTEC CONSULTANT	Balefill - Disposal & Landfill	CRL Annual Monitoring & report	$8,127.16
GEOSYNTEC CONSULTANT	Balefill - Disposal & Landfill	Gems S028998-CRL Monitoring &	$5,537.63
GEOSYNTEC CONSULTANT - Total For Balefill - Disposal & Landfill			*$13,664.79*
GEOSYNTEC CONSULTANT - ALL DEPARTMENTS			$13,664.79

GEOTEC INDUSTRIAL SU

GEOTEC INDUSTRIAL SU	Balefill - Disposal & Landfill	Stormwater Culvert Materials-Cell#5 Entranc	$3,873.10
GEOTEC INDUSTRIAL SU - Total For Balefill - Disposal & Landfill			*$3,873.10*
GEOTEC INDUSTRIAL SU - ALL DEPARTMENTS			$3,873.10

GILLETTE WRIGHT CAMP

GILLETTE WRIGHT CAMP	Capital Projects Fund	Campbell County Fire Authority	$20,000.00
GILLETTE WRIGHT CAMP - Total For Capital Projects Fund			*$20,000.00*
GILLETTE WRIGHT CAMP - ALL DEPARTMENTS			$20,000.00

GOLF SAFETY

GOLF SAFETY	Weed & Pest Fund	Equipment safety training	$95.00
GOLF SAFETY - Total For Weed & Pest Fund			*$95.00*
GOLF SAFETY - ALL DEPARTMENTS			$95.00

GOVERNMENTJOBS.COM

GOVERNMENTJOBS.COM	Human Resources	Candidate Test Msg Subscription-3/07/24 to	$858.66
GOVERNMENTJOBS.COM - Total For Human Resources			*$858.66*
GOVERNMENTJOBS.COM - ALL DEPARTMENTS			$858.66

GRAINGER, INC.

GRAINGER, INC.	Buildings & Structures Fund	HVAC Repair supplies for Pump House - Grai	$147.36
GRAINGER, INC.	Buildings & Structures Fund	Plumbing repair supplies for Baler Building -	$88.13
GRAINGER, INC. - Total For Buildings & Structures Fund			*$235.49*
GRAINGER, INC.	Hogadon - Operations	shop parts	$5.16
GRAINGER, INC. - Total For Hogadon - Operations			*$5.16*
GRAINGER, INC.	Regional Water Operations	Tools for Brant & Bulbs for Jim - Small Tools	$244.94
GRAINGER, INC. - Total For Regional Water Operations			*$244.94*
GRAINGER, INC.	WWTP Operations	Blower tool	$32.04
GRAINGER, INC.	WWTP Operations	Batteries	$144.08
GRAINGER, INC. - Total For WWTP Operations			*$176.12*

GRAINGER, INC. - ALL DEPARTMENTS			$661.71

GRAMMARLY COD6DGHDD

GRAMMARLY COD6DGHDD	Police Administration	COMPUTER SOFTWARE STORES	$144.00
GRAMMARLY COD6DGHDD - Total For Police Administration			*$144.00*
GRAMMARLY COD6DGHDD - ALL DEPARTMENTS			$144.00

GREINER MOTOR CO - C

GREINER MOTOR CO - C	Fleet Maintenance Fund	Vehicle Repair / Service	$71.91
GREINER MOTOR CO - C - Total For Fleet Maintenance Fund			*$71.91*
GREINER MOTOR CO - C - ALL DEPARTMENTS			$71.91

GROUSE MTN LODGE DES

GROUSE MTN LODGE DES	WWTP Operations	LODGING	$144.48
GROUSE MTN LODGE DES	WWTP Operations	LODGING	$144.48
GROUSE MTN LODGE DES - Total For WWTP Operations			*$288.96*
GROUSE MTN LODGE DES - ALL DEPARTMENTS			$288.96

GSG ARCHITECTURE

GSG ARCHITECTURE	Capital Projects Fund	Design and CA of CFAC Natatori	$6,229.76
GSG ARCHITECTURE - Total For Capital Projects Fund			*$6,229.76*
GSG ARCHITECTURE - ALL DEPARTMENTS			$6,229.76

H2O POWER EQUIPMENT

H2O POWER EQUIPMENT	Balefill - Disposal & Landfill	FIX BALER PRESSURE WASHER	$474.98
H2O POWER EQUIPMENT	Balefill - Disposal & Landfill	LANDFILL EQUIP BLDG	$285.00
H2O POWER EQUIPMENT - Total For Balefill - Disposal & Landfill			*$759.98*
H2O POWER EQUIPMENT	Refuse - Commercial	SERVICE AT THE COMB BLDG	$285.00
H2O POWER EQUIPMENT - Total For Refuse - Commercial			*$285.00*
H2O POWER EQUIPMENT	Refuse - Recycling	SERVICE AT THE MRF	$285.00
H2O POWER EQUIPMENT - Total For Refuse - Recycling			*$285.00*
H2O POWER EQUIPMENT	Refuse - Residential	SERVICE FOR BALER SOUTH	$550.64

H2O POWER EQUIPMENT	Refuse - Residential	SERVICE AT THE TRUCK BARN	$285.00
H2O POWER EQUIPMENT	Refuse - Residential	SERVICE TRUCK BARN NORTH	$285.00
H2O POWER EQUIPMENT - Total For Refuse - Residential			*$1,120.64*
H2O POWER EQUIPMENT - ALL DEPARTMENTS			$2,450.62

H34 CONTRACTUAL LLC

H34 CONTRACTUAL LLC	Public Transit - Operations	New Bus Stop Shelters	$9,450.00
H34 CONTRACTUAL LLC - Total For Public Transit - Operations			*$9,450.00*
H34 CONTRACTUAL LLC - ALL DEPARTMENTS			$9,450.00

HACH CO., CORP.

HACH CO., CORP.	Regional Water Operations	Solutions, Compounds, Reagents - Lab Suppli	$1,278.35
HACH CO., CORP. - Total For Regional Water Operations			*$1,278.35*
HACH CO., CORP. - ALL DEPARTMENTS			$1,278.35

HARBOR FREIGHT TOOLS

HARBOR FREIGHT TOOLS	Buildings & Structures Fund	BAS Shop Supplies - Harbor Freight	$30.95
HARBOR FREIGHT TOOLS - Total For Buildings & Structures Fund			*$30.95*
HARBOR FREIGHT TOOLS	Metro Animal Shelter	HARDWARE STORES Powerwasher	$230.99
HARBOR FREIGHT TOOLS - Total For Metro Animal Shelter			*$230.99*
HARBOR FREIGHT TOOLS	Parks - Special Areas	gloves	$55.96
HARBOR FREIGHT TOOLS - Total For Parks - Special Areas			*$55.96*
HARBOR FREIGHT TOOLS	Water Distribution	THAW MACHINE	$8.99
HARBOR FREIGHT TOOLS	Water Distribution	GRINDING DISCS FOR CORDLESS GRINDER	$29.96
HARBOR FREIGHT TOOLS - Total For Water Distribution			*$38.95*
HARBOR FREIGHT TOOLS	Water Meters	TORCH HEAD, STRIKERS, FLASHLIGHT, HAM	$69.34
HARBOR FREIGHT TOOLS	Water Meters	PROPANE TORCHES-2 WEED BURNERS	$49.98
HARBOR FREIGHT TOOLS - Total For Water Meters			*$119.32*
HARBOR FREIGHT TOOLS	Weed & Pest Fund	supplies	$62.79
HARBOR FREIGHT TOOLS - Total For Weed & Pest Fund			*$62.79*
HARBOR FREIGHT TOOLS - ALL DEPARTMENTS			$538.96

HARDWARE PARTNERS LL

HARDWARE PARTNERS LL	Buildings & Structures Fund	Plumbing repair supplies for CBC - CY Ace	$60.35
HARDWARE PARTNERS LL	Buildings & Structures Fund	Solar wall repair supplies for Aquatics Center	$29.16
HARDWARE PARTNERS LL	Buildings & Structures Fund	Lighting repair supplies for PD - CY Ace	$9.79
HARDWARE PARTNERS LL	Buildings & Structures Fund	Repair supplies for Fire Station 2 - CY Ace	$153.99
HARDWARE PARTNERS LL	Buildings & Structures Fund	BAS Shop Supplies - CY Ace	$12.98
HARDWARE PARTNERS LL - Total For Buildings & Structures Fund			*$266.27*
HARDWARE PARTNERS LL	Fire-EMS Administration	Apparatus supplies	$156.96
HARDWARE PARTNERS LL - Total For Fire-EMS Administration			*$156.96*
HARDWARE PARTNERS LL	Fire-EMS Operations	Saw Gas	$81.95
HARDWARE PARTNERS LL - Total For Fire-EMS Operations			*$81.95*
HARDWARE PARTNERS LL	Hogadon - Operations	Propane Fire Pits	$16.68
HARDWARE PARTNERS LL	Hogadon - Operations	Propane firepits	$17.06
HARDWARE PARTNERS LL - Total For Hogadon - Operations			*$33.74*
HARDWARE PARTNERS LL	Parks - Parks Maint.	Buckets Conwell	$71.26
HARDWARE PARTNERS LL - Total For Parks - Parks Maint.			*$71.26*
HARDWARE PARTNERS LL	Refuse - Residential	BATTERIES FOR REMOTES TRUCK BARN	$53.97
HARDWARE PARTNERS LL - Total For Refuse - Residential			*$53.97*
HARDWARE PARTNERS LL - ALL DEPARTMENTS			$664.15

HELLUS, DAVID JR.

HELLUS, DAVID JR.	Water Revenue and Transfer		$122.15
HELLUS, DAVID JR. - Total For Water Revenue and Transfers			*$122.15*
HELLUS, DAVID JR. - ALL DEPARTMENTS			$122.15

HENSLEY BATTERY CASP

HENSLEY BATTERY CASP	Balefill - Disposal & Landfill	Backup Batteries for Landfill Leachate Collect	$512.30
HENSLEY BATTERY CASP - Total For Balefill - Disposal & Landfill			*$512.30*
HENSLEY BATTERY CASP - ALL DEPARTMENTS			$512.30

HILTON HOTELS

HILTON HOTELS	Public Safety Communication	HILTON conference S. Winter	$662.45
HILTON HOTELS - Total For Public Safety Communications			*$662.45*

HILTON HOTELS - ALL DEPARTMENTS			$662.45

HOBBY-LOBBY #0233

HOBBY-LOBBY #0233	Ft. Caspar Museum	Exhibit Supplies	$10.98
HOBBY-LOBBY #0233 - Total For Ft. Caspar Museum			*$10.98*
HOBBY-LOBBY #0233 - ALL DEPARTMENTS			$10.98

HOLIDAY STATIONS

HOLIDAY STATIONS	Police Career Services	AUTOMATED FUEL DISPENSERS	$9.00
HOLIDAY STATIONS - Total For Police Career Services			*$9.00*
HOLIDAY STATIONS - ALL DEPARTMENTS			$9.00

HOLLAND & HART LLP

HOLLAND & HART LLP	Water Tanks	Renegotiation of Water Storage January Ser	$3,471.50
HOLLAND & HART LLP - Total For Water Tanks			*$3,471.50*
HOLLAND & HART LLP - ALL DEPARTMENTS			$3,471.50

HOMAX OIL SALES, INC

HOMAX OIL SALES, INC	Balefill - Disposal & Landfill	Blue DEF FOR EQUIPT AT LDF	$880.00
HOMAX OIL SALES, INC - Total For Balefill - Disposal & Landfill			*$880.00*
HOMAX OIL SALES, INC	Fleet Maintenance Fund	Unleaded Fuel	$17,508.30
HOMAX OIL SALES, INC - Total For Fleet Maintenance Fund			*$17,508.30*
HOMAX OIL SALES, INC	Regional Water Operations	Fuel	$196.66
HOMAX OIL SALES, INC - Total For Regional Water Operations			*$196.66*
HOMAX OIL SALES, INC	Water Distribution	Fuel	$3,616.47
HOMAX OIL SALES, INC - Total For Water Distribution			*$3,616.47*
HOMAX OIL SALES, INC	Water Meters	Fuel	$1,092.82
HOMAX OIL SALES, INC - Total For Water Meters			*$1,092.82*
HOMAX OIL SALES, INC - ALL DEPARTMENTS			$23,294.25

HOSE AND RUBBER SUPP

HOSE AND RUBBER SUPP	Regional Water Operations	DRAIN LINE FITTINGS FOR CASPER WELL HO	$157.64

HOSE AND RUBBER SUPP - Total For Regional Water Operations			*$157.64*
HOSE AND RUBBER SUPP	WWTP Operations	Nozzles	$171.62
HOSE AND RUBBER SUPP	WWTP Operations	Hose	$291.00
HOSE AND RUBBER SUPP - Total For WWTP Operations			*$462.62*
HOSE AND RUBBER SUPP - ALL DEPARTMENTS			$620.26

HOTEL United Hotels

HOTEL United Hotels	Information Services	TRAVEL AGENCIES	$1,350.05
HOTEL United Hotels - Total For Information Services			*$1,350.05*
HOTEL United Hotels - ALL DEPARTMENTS			$1,350.05

HOWIES HOCKEY INC

HOWIES HOCKEY INC	Ice Arena - Concessions	ProShop Items - Hockey tape, wax	$572.57
HOWIES HOCKEY INC - Total For Ice Arena - Concessions			*$572.57*
HOWIES HOCKEY INC - ALL DEPARTMENTS			$572.57

HUCK'S 100

HUCK'S 100	Police Career Services	AUTOMATED FUEL DISPENSERS; fuel for poly	$25.46
HUCK'S 100 - Total For Police Career Services			*$25.46*
HUCK'S 100 - ALL DEPARTMENTS			$25.46

HYATT PLACE SAN JOSE

HYATT PLACE SAN JOSE	Police Career Services	HYATT HOTELS; training	$568.89
HYATT PLACE SAN JOSE - Total For Police Career Services			*$568.89*
HYATT PLACE SAN JOSE - ALL DEPARTMENTS			$568.89

HYDRO OPTIMIZATION &

HYDRO OPTIMIZATION &	Regional Water Operations	Remote Service	$100.00
HYDRO OPTIMIZATION & - Total For Regional Water Operations			*$100.00*
HYDRO OPTIMIZATION & - ALL DEPARTMENTS			$100.00

IACP

IACP	Police Administration	MEMBERSHIP ORGANIZATIONS NOT ELSEW	$190.00
IACP	Police Administration	MEMBERSHIP ORGANIZATIONS NOT ELSEW	$240.00
IACP - Total For Police Administration			*$430.00*
IACP - ALL DEPARTMENTS			$430.00

IAHB TAGLIARE

IAHB TAGLIARE	Fire-EMS Training	Meal while traveling to a BC training in FL	$11.13
IAHB TAGLIARE	Fire-EMS Training	Meal while traveling to BC conference in FL	$11.13
IAHB TAGLIARE - Total For Fire-EMS Training			*$22.26*
IAHB TAGLIARE - ALL DEPARTMENTS			$22.26

IDI

IDI	Police Investigations	PROFESSIONAL SERVICES NOT ELSEWHERE C	$313.00
IDI - Total For Police Investigations			*$313.00*
IDI - ALL DEPARTMENTS			$313.00

IMLA

IMLA	City Attorney	CIVIC, SOCIAL AND FRATERNAL ASSOCIATIO	$1,190.00
IMLA - Total For City Attorney			*$1,190.00*
IMLA - ALL DEPARTMENTS			$1,190.00

INBERG-MILLER ENGINE

INBERG-MILLER ENGINE	Water Distribution	Testing Of Street Construction & Compactio	$628.90
INBERG-MILLER ENGINE - Total For Water Distribution			*$628.90*
INBERG-MILLER ENGINE - ALL DEPARTMENTS			$628.90

IND HARRY IZZYS

IND HARRY IZZYS	Sewer Wastewater Collection	lunch for Krista and Jared returning from W	$48.69
IND HARRY IZZYS - Total For Sewer Wastewater Collection			*$48.69*

IND HARRY IZZYS - ALL DEPARTMENTS			$48.69

INDUSTRIAL PRODUCTS

INDUSTRIAL PRODUCTS	Police Administration	Training Ammo	$5,136.89
INDUSTRIAL PRODUCTS	Police Administration	Ammunition purchase $25,364.30	$1,932.24
INDUSTRIAL PRODUCTS - Total For Police Administration			*$7,069.13*
INDUSTRIAL PRODUCTS - ALL DEPARTMENTS			$7,069.13

INDUSTRIAL SCREEN &

INDUSTRIAL SCREEN &	WWTP Operations	Polyurethane Angle Iron	$2,100.00
INDUSTRIAL SCREEN & - Total For WWTP Operations			*$2,100.00*
INDUSTRIAL SCREEN & - ALL DEPARTMENTS			$2,100.00

INT'L CODE COUNCIL I

INT'L CODE COUNCIL I	Community Development	MEMBERSHIP ORGANIZATIONS NOT ELSEW	$3,309.86
INT'L CODE COUNCIL I	Community Development	MEMBERSHIP ORGANIZATIONS NOT ELSEW	$160.00
INT'L CODE COUNCIL I - Total For Community Development			*$3,469.86*
INT'L CODE COUNCIL I	Fire-EMS Prevent & Inspect	ICC Fire Inspector 1 certification renewal	$125.00
INT'L CODE COUNCIL I	Fire-EMS Prevent & Inspect	Fire Inspector 1 Test	$305.00
INT'L CODE COUNCIL I - Total For Fire-EMS Prevent & Inspect			*$430.00*
INT'L CODE COUNCIL I - ALL DEPARTMENTS			$3,899.86

INTUIT, INC.

INTUIT, INC.	Buildings & Structures Fund	Replacement of Door siding at station 1	$2,250.00
INTUIT, INC. - Total For Buildings & Structures Fund			*$2,250.00*
INTUIT, INC.	Capital Projects Fund	Compressor Moved From St. 1 to St. 2 and C	$2,710.47
INTUIT, INC.	Capital Projects Fund	Station 1 Compressor Electrical Install	$337.19
INTUIT, INC. - Total For Capital Projects Fund			*$3,047.66*
INTUIT, INC.	Fire-EMS Operations	Uniform Supplies	$1,725.00
INTUIT, INC.	Fire-EMS Operations	Wonder Wash	$575.00
INTUIT, INC. - Total For Fire-EMS Operations			*$2,300.00*
INTUIT, INC.	Parks - Parks Maint.	Graffiti removal adams, matt, drainage on 2	$700.00
INTUIT, INC.	Parks - Parks Maint.	ZL Rotary Membership dues	$257.50

INTUIT, INC. - Total For Parks - Parks Maint.			*$957.50*
INTUIT, INC.	Police Career Services	MISCELLANEOUS PERSONAL SERVICES 7 emp	$3,234.37
INTUIT, INC. - Total For Police Career Services			*$3,234.37*
INTUIT, INC.	Public Safety Communication	TELECOMMUNICATION SERV.INCLUD. LOCAL	$50.00
INTUIT, INC. - Total For Public Safety Communications			*$50.00*
INTUIT, INC.	Refuse - Commercial	TINT OFFICE WINDOW	$150.00
INTUIT, INC. - Total For Refuse - Commercial			*$150.00*
INTUIT, INC.	Regional Water Operations	CRANE SERVICE FOR INSTALL OF NEW WELL	$1,240.00
INTUIT, INC. - Total For Regional Water Operations			*$1,240.00*
INTUIT, INC. - ALL DEPARTMENTS			$13,229.53

ISA

ISA	Parks - Urban Forestry	ISA Membership for Jim Gerhart	$187.00
ISA - Total For Parks - Urban Forestry			*$187.00*
ISA - ALL DEPARTMENTS			$187.00

ITC ELECTRICAL TECHN

ITC ELECTRICAL TECHN	WWTP Operations	Troubleshoot Problem With Airport RLS	$1,028.16
ITC ELECTRICAL TECHN	WWTP Operations	Troubleshoot Flow Totals From Airport Rem	$1,398.27
ITC ELECTRICAL TECHN - Total For WWTP Operations			*$2,426.43*
ITC ELECTRICAL TECHN - ALL DEPARTMENTS			$2,426.43

J.J. KELLER & ASSOCI

J.J. KELLER & ASSOCI	Parks - Parks Maint.	CDL Training for Mark Brattis Class A	$250.00
J.J. KELLER & ASSOCI - Total For Parks - Parks Maint.			*$250.00*
J.J. KELLER & ASSOCI - ALL DEPARTMENTS			$250.00

JC GOLF ACCESSORIES

JC GOLF ACCESSORIES	Golf - Operations	JC Golf Pencils, Bag Shags, Grip Tape & Solve	$739.11
JC GOLF ACCESSORIES - Total For Golf - Operations			*$739.11*
JC GOLF ACCESSORIES - ALL DEPARTMENTS			$739.11

JEFF FREEL FLOORING

JEFF FREEL FLOORING	Refuse - Commercial	Flooring Installation at the COMB BLDG	$797.10
JEFF FREEL FLOORING - Total For Refuse - Commercial			*$797.10*
JEFF FREEL FLOORING	Refuse - Recycling	Flooring Installation at the MRF OFFICE	$1,307.50
JEFF FREEL FLOORING - Total For Refuse - Recycling			*$1,307.50*
JEFF FREEL FLOORING - ALL DEPARTMENTS			$2,104.60

JERSEY MIKES

JERSEY MIKES	Refuse - Residential	Working Lunch with COO	$265.85
JERSEY MIKES - Total For Refuse - Residential			*$265.85*
JERSEY MIKES - ALL DEPARTMENTS			$265.85

JH MECHANICAL LLC

JH MECHANICAL LLC	Golf - Operations	Gas line for new heater	$550.83
JH MECHANICAL LLC - Total For Golf - Operations			*$550.83*
JH MECHANICAL LLC - ALL DEPARTMENTS			$550.83

JIMMY JOHNS -

JIMMY JOHNS -	Balefill - Disposal & Landfill	WORKING LUNCH W/ COO	$106.98
JIMMY JOHNS -	Balefill - Disposal & Landfill	WORKING LUNCH W/ COO	$40.99
JIMMY JOHNS - - Total For Balefill - Disposal & Landfill			*$147.97*
JIMMY JOHNS -	Basketball	Youth Boys Basketball Ref Food	$69.80
JIMMY JOHNS - - Total For Basketball			*$69.80*
JIMMY JOHNS -	Fire-EMS Training	Lunch for Flashover training	$134.85
JIMMY JOHNS - - Total For Fire-EMS Training			*$134.85*
JIMMY JOHNS - - ALL DEPARTMENTS			$352.62

JOHNSON, STUART

JOHNSON, STUART	Water Revenue and Transfer		$13.50
JOHNSON, STUART - Total For Water Revenue and Transfers			*$13.50*
JOHNSON, STUART - ALL DEPARTMENTS			$13.50

JOHNSTONE SUPPLY

JOHNSTONE SUPPLY	Buildings & Structures Fund	HVAC Repair supplies for WWTP - Johnstone	$7.10
JOHNSTONE SUPPLY - Total For Buildings & Structures Fund			*$7.10*
JOHNSTONE SUPPLY - ALL DEPARTMENTS			$7.10

JONAS SOFTWARE USA

JONAS SOFTWARE USA	Golf - Operations	Maintenance Fee	$349.00
JONAS SOFTWARE USA - Total For Golf - Operations			*$349.00*
JONAS SOFTWARE USA - ALL DEPARTMENTS			$349.00

Jones School Supply

Jones School Supply	Police Administration	STATIONARY, OFFICE AND SCHOOL SUPPLY S	$1,128.75
Jones School Supply - Total For Police Administration			*$1,128.75*
Jones School Supply - ALL DEPARTMENTS			$1,128.75

J'S PUB & GRILL

J'S PUB & GRILL	Regional Water Operations	LUNCH WITH WTP MANAGER APPLICANT	$78.35
J'S PUB & GRILL - Total For Regional Water Operations			*$78.35*
J'S PUB & GRILL - ALL DEPARTMENTS			$78.35

JWC ENVIRONMENTAL IN

JWC ENVIRONMENTAL IN	WWTP Operations	Shipping and Handling Charges	$270.00
JWC ENVIRONMENTAL IN - Total For WWTP Operations			*$270.00*
JWC ENVIRONMENTAL IN - ALL DEPARTMENTS			$270.00

KINSCO LLC

KINSCO LLC	Direct Distribution - Fire	Uniform Supplies	$319.85
KINSCO LLC	Direct Distribution - Fire	Uniform Supplies	$27.00
KINSCO LLC	Direct Distribution - Fire	Uniform Supplies	$240.00
KINSCO LLC	Direct Distribution - Fire	Uniform Supplies	$507.00
KINSCO LLC - Total For Direct Distribution - Fire			*$1,093.85*

KINSCO LLC	Fire-EMS Operations	Uniform Supplies	$111.00
KINSCO LLC - Total For Fire-EMS Operations			*$111.00*
KINSCO LLC - ALL DEPARTMENTS			$1,204.85

KNUCKLE DRAGGER TACT

KNUCKLE DRAGGER TACT	Police Administration	Background Contractor	$1,928.00
KNUCKLE DRAGGER TACT - Total For Police Administration			*$1,928.00*
KNUCKLE DRAGGER TACT - ALL DEPARTMENTS			$1,928.00

KUM&GO 0952R CHEYENN

KUM&GO 0952R CHEYENN	Police Career Services	AUTOMATED FUEL DISPENSERS; fuel, to Che	$33.88
KUM&GO 0952R CHEYENN - Total For Police Career Services			*$33.88*
KUM&GO 0952R CHEYENN - ALL DEPARTMENTS			$33.88

L&R LAUNDRY LLC

L&R LAUNDRY LLC	Capital - One Cent 17	Station 1 Gear Drying Cabinet	$9,408.00
L&R LAUNDRY LLC	Capital - One Cent 17	Station 3 Gear Drying Cabinet	$9,408.00
L&R LAUNDRY LLC - Total For Capital - One Cent 17			*$18,816.00*
L&R LAUNDRY LLC - ALL DEPARTMENTS			$18,816.00

L.N. CURTIS & SONS I

L.N. CURTIS & SONS I	Fire-EMS Operations	Gloves	$883.10
L.N. CURTIS & SONS I - Total For Fire-EMS Operations			*$883.10*
L.N. CURTIS & SONS I - ALL DEPARTMENTS			$883.10

LAVIN, JUSTIN

LAVIN, JUSTIN	Water Revenue and Transfer		$93.12
LAVIN, JUSTIN - Total For Water Revenue and Transfers			*$93.12*
LAVIN, JUSTIN - ALL DEPARTMENTS			$93.12

LAWSON PRODUCTS INC

LAWSON PRODUCTS INC	Fleet Maintenance Fund	Monthly Rental	$900.00
LAWSON PRODUCTS INC - Total For Fleet Maintenance Fund			*$900.00*
LAWSON PRODUCTS INC - ALL DEPARTMENTS			$900.00

LE MERIDIEN INDIANAP

LE MERIDIEN INDIANAP	Sewer Wastewater Collection	lunch for Krista while attending WWETT conf	$20.94
LE MERIDIEN INDIANAP	Sewer Wastewater Collection	breakfast for Krista while at WWETT confere	$24.96
LE MERIDIEN INDIANAP	Sewer Wastewater Collection	hotel for Krista at WWETT conference	$684.45
LE MERIDIEN INDIANAP	Sewer Wastewater Collection	hotel for Jared @ WWETT conference	$684.45
LE MERIDIEN INDIANAP - Total For Sewer Wastewater Collection			*$1,414.80*
LE MERIDIEN INDIANAP - ALL DEPARTMENTS			$1,414.80

LIFETIME HEALTH AND

LIFETIME HEALTH AND	Fire-EMS Training	Atkinson Lifetime membership	$218.55
LIFETIME HEALTH AND	Fire-EMS Training	Noble lifetime membership	$218.55
LIFETIME HEALTH AND	Fire-EMS Training	Spallina Lifetime membership	$218.55
LIFETIME HEALTH AND	Fire-EMS Training	Gray Lilfetime membership	$218.55
LIFETIME HEALTH AND - Total For Fire-EMS Training			*$874.20*
LIFETIME HEALTH AND - ALL DEPARTMENTS			$874.20

LOAF N JUG #0111

LOAF N JUG #0111	WWTP Operations	Lab supplies	$5.99
LOAF N JUG #0111	WWTP Operations	Lab supplies	$11.98
LOAF N JUG #0111 - Total For WWTP Operations			*$17.97*
LOAF N JUG #0111 - ALL DEPARTMENTS			$17.97

LOBBYTV

LOBBYTV	Police Administration	COMPUTER SOFTWARE STORES; subscriptio	$180.00
LOBBYTV - Total For Police Administration			*$180.00*
LOBBYTV - ALL DEPARTMENTS			$180.00

LONG BUILDING TECHNO

LONG BUILDING TECHNO	Regional Water Operations	Heating Unit Repair in N. Chem-Maint. Agree	$750.75
LONG BUILDING TECHNO	Regional Water Operations	Troubleshoot Heating Issue -Maint. Agree H	$1,228.50
LONG BUILDING TECHNO - Total For Regional Water Operations			*$1,979.25*
LONG BUILDING TECHNO - ALL DEPARTMENTS			$1,979.25

LOVE'S #0625 OUTSIDE

LOVE'S #0625 OUTSIDE	Police Career Services	AUTOMATED FUEL DISPENSERS; fuel for poly	$27.94
LOVE'S #0625 OUTSIDE - Total For Police Career Services			*$27.94*
LOVE'S #0625 OUTSIDE - ALL DEPARTMENTS			$27.94

LYFT 1 RIDE

LYFT 1 RIDE	Sewer Wastewater Collection	transfer from convention center to airport fo	$26.06
LYFT 1 RIDE	Sewer Wastewater Collection	transfer from airport to hotel fro WWETT co	$27.68
LYFT 1 RIDE - Total For Sewer Wastewater Collection			*$53.74*
LYFT 1 RIDE - ALL DEPARTMENTS			$53.74

MALLORY SAFETY AND S

MALLORY SAFETY AND S	Buildings & Structures Fund	BAS Shop Supplies - Mallory Safety	$183.60
MALLORY SAFETY AND S - Total For Buildings & Structures Fund			*$183.60*
MALLORY SAFETY AND S - ALL DEPARTMENTS			$183.60

MCMASTER-CARR

MCMASTER-CARR	WWTP Operations	Fittings	$259.98
MCMASTER-CARR - Total For WWTP Operations			*$259.98*
MCMASTER-CARR - ALL DEPARTMENTS			$259.98

MENARDS CASPER WY

MENARDS CASPER WY	Balefill - Diversion & Special	SUPPLIES FOR HOME AND GARDEN SHOW	$274.00
MENARDS CASPER WY - Total For Balefill - Diversion & Special			*$274.00*
MENARDS CASPER WY	Buildings & Structures Fund	BAS Shop Supplies and Solar Wall Repair Sup	$96.20
MENARDS CASPER WY	Buildings & Structures Fund	Riser Supplies for Ft. Caspar Museum - Mena	$55.98
MENARDS CASPER WY	Buildings & Structures Fund	Plumbing repair supplies for Service Center -	$23.48

MENARDS CASPER WY - Total For Buildings & Structures Fund			*$175.66*
MENARDS CASPER WY	Fleet Maintenance Fund	HOME SUPPLY WAREHOUSE STORES	$45.98
MENARDS CASPER WY - Total For Fleet Maintenance Fund			*$45.98*
MENARDS CASPER WY	Parks - Parks Maint.	Materials and tools to repair brick planters d	$66.80
MENARDS CASPER WY - Total For Parks - Parks Maint.			*$66.80*
MENARDS CASPER WY	Parks - Special Areas	tote	$19.98
MENARDS CASPER WY - Total For Parks - Special Areas			*$19.98*
MENARDS CASPER WY	Refuse - Commercial	CONTAINER MAINT/CRANE REPAIR FOR CO	$58.70
MENARDS CASPER WY - Total For Refuse - Commercial			*$58.70*
MENARDS CASPER WY	Refuse - Recycling	STORAGE SHELF FOR CLEANING SUPPLIES AT	$136.90
MENARDS CASPER WY - Total For Refuse - Recycling			*$136.90*
MENARDS CASPER WY	Refuse - Residential	SUPPLIES TO BUILD MOUSE TRAPPS AT THE	$7.48
MENARDS CASPER WY	Refuse - Residential	CONTAINER MAINT/CRANE REPAIR FOR CO	$108.88
MENARDS CASPER WY - Total For Refuse - Residential			*$116.36*
MENARDS CASPER WY	RWS - Booster Stations	HEATER FOR SUN 3 BUILDING- REGIONAL	$26.99
MENARDS CASPER WY - Total For RWS - Booster Stations			*$26.99*
MENARDS CASPER WY	Traffic Control	Trial banner arm set up for OYD	$45.16
MENARDS CASPER WY - Total For Traffic Control			*$45.16*
MENARDS CASPER WY	Water Distribution	COFFEE	$33.98
MENARDS CASPER WY	Water Distribution	TEMP GUN FOR 660285	$15.99
MENARDS CASPER WY	Water Distribution	FLASHILIGHTS FOR TRUCKS 285,273, & 266,	$77.71
MENARDS CASPER WY - Total For Water Distribution			*$127.68*
MENARDS CASPER WY	Water Meters	HEAT TAPE & FISH TAPE FOR METER TEST BE	$149.44
MENARDS CASPER WY - Total For Water Meters			*$149.44*
MENARDS CASPER WY - ALL DEPARTMENTS			$1,243.65

MERBACK AWARDS COMPA

MERBACK AWARDS COMPA	City Council	MISCELLANEOUS AND RETAIL STORES	$65.70
MERBACK AWARDS COMPA - Total For City Council			*$65.70*
MERBACK AWARDS COMPA	City Manager	MISCELLANEOUS AND RETAIL STORES	$43.80
MERBACK AWARDS COMPA - Total For City Manager			*$43.80*
MERBACK AWARDS COMPA	Direct Distribution - Fire	Uniform Supplies	$50.80
MERBACK AWARDS COMPA - Total For Direct Distribution - Fire			*$50.80*
MERBACK AWARDS COMPA - ALL DEPARTMENTS			$160.30

METTA TECHNOLOGIES I

METTA TECHNOLOGIES I	Balefill - Disposal & Landfill	2023 Solid Waste Portable Litt	$85,192.00
METTA TECHNOLOGIES I - Total For Balefill - Disposal & Landfill			*$85,192.00*
METTA TECHNOLOGIES I - ALL DEPARTMENTS			$85,192.00

MIDLAND SCIENTIFIC

MIDLAND SCIENTIFIC	WWTP Operations	Lab supplies	$463.65
MIDLAND SCIENTIFIC	WWTP Operations	lab supplies	$93.83
MIDLAND SCIENTIFIC - Total For WWTP Operations			*$557.48*
MIDLAND SCIENTIFIC - ALL DEPARTMENTS			$557.48

MINCHOW, HALEY

MINCHOW, HALEY	Water Revenue and Transfer		$52.78
MINCHOW, HALEY - Total For Water Revenue and Transfers			*$52.78*
MINCHOW, HALEY - ALL DEPARTMENTS			$52.78

ML AUTOMOTIVE

ML AUTOMOTIVE	Fleet Maintenance Fund	230084 Vehicle Alignment	$157.00
ML AUTOMOTIVE - Total For Fleet Maintenance Fund			*$157.00*
ML AUTOMOTIVE - ALL DEPARTMENTS			$157.00

MOBILE CONCRETE, INC

MOBILE CONCRETE, INC	Water Distribution	1,500 TONS OF FILL SAND	$3,648.47
MOBILE CONCRETE, INC	Water Distribution	1,500 TONS OF FILL SAND	$4,090.71
MOBILE CONCRETE, INC - Total For Water Distribution			*$7,739.18*
MOBILE CONCRETE, INC - ALL DEPARTMENTS			$7,739.18

MONNIT CORPORATION

MONNIT CORPORATION	Information Services	HARDWARE EQUIPMENT AND SUPPLIES	$45.00
MONNIT CORPORATION - Total For Information Services			*$45.00*

MONNIT CORPORATION - ALL DEPARTMENTS			$45.00

MONROE, MARION R

MONROE, MARION R	Refuse Revenue and Transfer		$19.44
MONROE, MARION R - Total For Refuse Revenue and Transfers			*$19.44*
MONROE, MARION R	Water Revenue and Transfer		$19.44
MONROE, MARION R - Total For Water Revenue and Transfers			*$19.44*
MONROE, MARION R - ALL DEPARTMENTS			$38.88

MOTION AND FLOW CONT

MOTION AND FLOW CONT	Balefill - Baler Processing	Brass Bushings, Elbows & Sealant for baler	$86.19
MOTION AND FLOW CONT - Total For Balefill - Baler Processing			*$86.19*
MOTION AND FLOW CONT - ALL DEPARTMENTS			$86.19

MOTION INDUSTRIES

MOTION INDUSTRIES	WWTP Operations	Seals	$76.47
MOTION INDUSTRIES - Total For WWTP Operations			*$76.47*
MOTION INDUSTRIES - ALL DEPARTMENTS			$76.47

MOTOROLA SOLUTIONS

MOTOROLA SOLUTIONS	Public Safety Communication	Network Monitoring/Systm Pkg/Microwave	$9,457.67
MOTOROLA SOLUTIONS - Total For Public Safety Communications			*$9,457.67*
MOTOROLA SOLUTIONS - ALL DEPARTMENTS			$9,457.67

MOUNTAIN SPORTS

MOUNTAIN SPORTS	Direct Distribution - Fire	Webbing for high rise kits	$128.00
MOUNTAIN SPORTS - Total For Direct Distribution - Fire			*$128.00*
MOUNTAIN SPORTS - ALL DEPARTMENTS			$128.00

MOUNTAIN STATE EMPLO

MOUNTAIN STATE EMPLO	Municipal Court	Employers Council Training - Municipal Court	$275.00

MOUNTAIN STATE EMPLO - Total For Municipal Court			*$275.00*
MOUNTAIN STATE EMPLO - ALL DEPARTMENTS			$275.00

MOUNTAIN STATES

MOUNTAIN STATES	Cemetery	Printing Service-burial purchase or removal p	$329.74
MOUNTAIN STATES - Total For Cemetery			*$329.74*
MOUNTAIN STATES	City Clerk	Printing Service - business cards	$23.76
MOUNTAIN STATES - Total For City Clerk			*$23.76*
MOUNTAIN STATES	City Council	Printing Service - business cards	$23.76
MOUNTAIN STATES - Total For City Council			*$23.76*
MOUNTAIN STATES	City Manager	Printing Service - business cards	$23.76
MOUNTAIN STATES - Total For City Manager			*$23.76*
MOUNTAIN STATES	Police Administration	Printing Service - (P&E) property & evidence	$124.42
MOUNTAIN STATES	Police Administration	Printing Service - business cards	$223.82
MOUNTAIN STATES	Police Administration	Printing Service - business cards	$644.75
MOUNTAIN STATES	Police Administration	Printing Service - business cards	$68.51
MOUNTAIN STATES - Total For Police Administration			*$1,061.50*
MOUNTAIN STATES - ALL DEPARTMENTS			$1,462.52

MOUNTAIN WEST TECHNO

MOUNTAIN WEST TECHNO	Aquatics- Marion Kreiner Op	Acct #12211	$6.00
MOUNTAIN WEST TECHNO - Total For Aquatics- Marion Kreiner Oper.			*$6.00*
MOUNTAIN WEST TECHNO	Aquatics- Mike Sedar Oper.	Acct #12214	$6.00
MOUNTAIN WEST TECHNO - Total For Aquatics- Mike Sedar Oper.			*$6.00*
MOUNTAIN WEST TECHNO	Aquatics- Paradise Valley Op	Acct #12212	$6.00
MOUNTAIN WEST TECHNO - Total For Aquatics- Paradise Valley Oper			*$6.00*
MOUNTAIN WEST TECHNO	Aquatics- Washington Oper	Acct #12213	$6.00
MOUNTAIN WEST TECHNO - Total For Aquatics- Washington Oper			*$6.00*
MOUNTAIN WEST TECHNO	Casper Business Center	Acct #20778	$81.74
MOUNTAIN WEST TECHNO - Total For Casper Business Center			*$81.74*
MOUNTAIN WEST TECHNO	Hogadon - Operations	Guest internet	$60.95
MOUNTAIN WEST TECHNO - Total For Hogadon - Operations			*$60.95*
MOUNTAIN WEST TECHNO	Information Services	Acct #13922	$451.00
MOUNTAIN WEST TECHNO - Total For Information Services			*$451.00*

MOUNTAIN WEST TECHNO	Miller St. Dormitory	Acct #13502	$50.95
MOUNTAIN WEST TECHNO - Total For Miller St. Dormitory			*$50.95*
MOUNTAIN WEST TECHNO	Public Safety Communication	Acct #12000	$501.00
MOUNTAIN WEST TECHNO - Total For Public Safety Communications			*$501.00*
MOUNTAIN WEST TECHNO - ALL DEPARTMENTS			$1,169.64

NACE INTERNATIONAL I

NACE INTERNATIONAL I	Water Distribution	NACE CERTIFICATION RENEWAL	$295.00
NACE INTERNATIONAL I - Total For Water Distribution			*$295.00*
NACE INTERNATIONAL I - ALL DEPARTMENTS			$295.00

NAPA AUTO PARTS CORP

NAPA AUTO PARTS CORP	Water Distribution	COUPLERS, ADAPTER,AIRCHUCK, WD40	$271.73
NAPA AUTO PARTS CORP - Total For Water Distribution			*$271.73*
NAPA AUTO PARTS CORP - ALL DEPARTMENTS			$271.73

NATES FLOWERS

NATES FLOWERS	Fire-EMS Administration	Flowers	$80.00
NATES FLOWERS - Total For Fire-EMS Administration			*$80.00*
NATES FLOWERS - ALL DEPARTMENTS			$80.00

NATIONAL ASSOCIATION

NATIONAL ASSOCIATION	Police Administration	CIVIC, SOCIAL AND FRATERNAL ASSOCIATIO	$50.00
NATIONAL ASSOCIATION - Total For Police Administration			*$50.00*
NATIONAL ASSOCIATION	Police Career Services	CIVIC, SOCIAL AND FRATERNAL ASSOCIATIO	$500.00
NATIONAL ASSOCIATION - Total For Police Career Services			*$500.00*
NATIONAL ASSOCIATION - ALL DEPARTMENTS			$550.00

NATIONAL CAR RENTAL

NATIONAL CAR RENTAL	Police Career Services	NATIONAL CAR RENTAL training	$91.09
NATIONAL CAR RENTAL - Total For Police Career Services			*$91.09*

NATIONAL CAR RENTAL - ALL DEPARTMENTS			$91.09

NATRONA COUNTY OFFIC

NATRONA COUNTY OFFIC	Municipal Court	HOJ Expenses - July 2023 thru Dec. 2023	$10,774.33
NATRONA COUNTY OFFIC - Total For Municipal Court			*$10,774.33*
NATRONA COUNTY OFFIC	Police Administration	Prisoner Housing - November 2023	$216,346.17
NATRONA COUNTY OFFIC	Police Administration	Prisoner Housing - October 2023	$276,082.23
NATRONA COUNTY OFFIC	Police Administration	HOJ Expenses - July 2023 thru Dec. 2023	$66,185.15
NATRONA COUNTY OFFIC	Police Administration	Contract Juvenile Detention - February 2024	$7,500.00
NATRONA COUNTY OFFIC - Total For Police Administration			*$566,113.55*
NATRONA COUNTY OFFIC	Police Grants Fund	Equitable Sharing Check - DCI #2023-1212	$1,830.00
NATRONA COUNTY OFFIC - Total For Police Grants Fund			*$1,830.00*
NATRONA COUNTY OFFIC - ALL DEPARTMENTS			$578,717.88

NORCO, INC.

NORCO, INC.	Balefill - Baler Processing	Methane Sensors FOR BALER BLDG	$2,800.00
NORCO, INC. - Total For Balefill - Baler Processing			*$2,800.00*
NORCO, INC.	Buildings & Structures Fund	BAS Safety Supplies - Norco	$454.58
NORCO, INC.	Buildings & Structures Fund	Lodge Supplys	$219.98
NORCO, INC. - Total For Buildings & Structures Fund			*$674.56*
NORCO, INC.	Fire-EMS Operations	EMS Gloves	$704.00
NORCO, INC.	Fire-EMS Operations	Rental Cascade for Truck 1, and air analysis f	$113.81
NORCO, INC. - Total For Fire-EMS Operations			*$817.81*
NORCO, INC.	Fleet Maintenance Fund	Cylinder Rental	$176.39
NORCO, INC. - Total For Fleet Maintenance Fund			*$176.39*
NORCO, INC.	Golf - Operations	Cylinder Rental	$28.83
NORCO, INC. - Total For Golf - Operations			*$28.83*
NORCO, INC.	Metro Animal Fund	Batteries	$39.98
NORCO, INC. - Total For Metro Animal Fund			*$39.98*
NORCO, INC.	Metro Animal Shelter	Bleach, Dish Soap & Latex Gloves	$426.17
NORCO, INC. - Total For Metro Animal Shelter			*$426.17*
NORCO, INC.	Refuse - Commercial	Gloves/Extension Cord/Degreaser/Kneeling	$156.77
NORCO, INC.	Refuse - Commercial	Gloves/Extension Cord/Degreaser/Kneeling	$58.14
NORCO, INC. - Total For Refuse - Commercial			*$214.91*

NORCO, INC.	Refuse - Residential	Gloves/Extension Cord/Degreaser/Kneeling	$373.86
NORCO, INC. - Total For Refuse - Residential			*$373.86*
NORCO, INC.	Regional Water Operations	FITERS FOR RESPORATORS	$195.25
NORCO, INC. - Total For Regional Water Operations			*$195.25*
NORCO, INC.	Water Distribution	GAS FOR WELDING TRAILER	$97.37
NORCO, INC.	Water Distribution	CUTTING AND WIRE WHEELS- PLEASE SEE ST	$68.49
NORCO, INC.	Water Distribution	CUTTING AND WIRE WHEELS- PLEASE SEE ST	$296.45
NORCO, INC. - Total For Water Distribution			*$462.31*
NORCO, INC.	WWTP Operations	LEL sensors	$264.66
NORCO, INC. - Total For WWTP Operations			*$264.66*
NORCO, INC. - ALL DEPARTMENTS			$6,474.73

NORTHROP BOILER WORK

NORTHROP BOILER WORK	WWTP Operations	Threaded pipe	$85.00
NORTHROP BOILER WORK - Total For WWTP Operations			*$85.00*
NORTHROP BOILER WORK - ALL DEPARTMENTS			$85.00

NORTHWEST CONTRACTOR

NORTHWEST CONTRACTOR	Balefill - Baler Processing	GENERAL SUPPLIES / SAFETY	$164.30
NORTHWEST CONTRACTOR - Total For Balefill - Baler Processing			*$164.30*
NORTHWEST CONTRACTOR	Balefill - Disposal & Landfill	GENERAL SUPPLIES / SAFETY	$212.88
NORTHWEST CONTRACTOR - Total For Balefill - Disposal & Landfill			*$212.88*
NORTHWEST CONTRACTOR	Hogadon - Operations	Safety Fuel Cans	$188.32
NORTHWEST CONTRACTOR - Total For Hogadon - Operations			*$188.32*
NORTHWEST CONTRACTOR	RWS - Booster Stations	GROUT FOR PIONEER PUMP BASES- REGION	$201.20
NORTHWEST CONTRACTOR - Total For RWS - Booster Stations			*$201.20*
NORTHWEST CONTRACTOR - ALL DEPARTMENTS			$766.70

NVA CASPER VETERINAR

NVA CASPER VETERINAR	Metro Animal Control	Veterinary Services	$1,686.32
NVA CASPER VETERINAR - Total For Metro Animal Control			*$1,686.32*
NVA CASPER VETERINAR	Police Administration	Veterinary Services	$231.75
NVA CASPER VETERINAR	Police Administration	Veterinary Services	$147.00

NVA CASPER VETERINAR - Total For Police Administration			*$378.75*
NVA CASPER VETERINAR - ALL DEPARTMENTS			$2,065.07

ODP BUS SOL LLC

ODP BUS SOL LLC	Health Insurance Fund	1 black toner	$19.38
ODP BUS SOL LLC	Health Insurance Fund	1 cyan, 1 yellow, 1 magenta toner	$100.35
ODP BUS SOL LLC - Total For Health Insurance Fund			*$119.73*
ODP BUS SOL LLC	Human Resources	1 black toner	$19.39
ODP BUS SOL LLC	Human Resources	2, 12 packs of memo pads, 1 pk highlighters,	$49.39
ODP BUS SOL LLC	Human Resources	1 cyan, 1 yellow, 1 magenta toner	$100.35
ODP BUS SOL LLC - Total For Human Resources			*$169.13*
ODP BUS SOL LLC	Parks - Parks Maint.	1 black toner	$19.38
ODP BUS SOL LLC - Total For Parks - Parks Maint.			*$19.38*
ODP BUS SOL LLC	Risk Management	1 cyan, 1 yellow, 1 magenta toner	$100.35
ODP BUS SOL LLC	Risk Management	1 black toner	$19.39
ODP BUS SOL LLC - Total For Risk Management			*$119.74*
ODP BUS SOL LLC - ALL DEPARTMENTS			$427.98

OFFICE SHOP INC

OFFICE SHOP INC	Fire-EMS Administration	Copier Usage	$89.94
OFFICE SHOP INC - Total For Fire-EMS Administration			*$89.94*
OFFICE SHOP INC - ALL DEPARTMENTS			$89.94

OLD CHICAGO 0074

OLD CHICAGO 0074	Police Career Services	EATING PLACES, RESTAURANTS; food, went	$59.78
OLD CHICAGO 0074 - Total For Police Career Services			*$59.78*
OLD CHICAGO 0074 - ALL DEPARTMENTS			$59.78

ONE CALL OF WY.

ONE CALL OF WY.	Sewer Wastewater Collection	Tickets For January 2024 / Group III 2024 Me	$232.99
ONE CALL OF WY. - Total For Sewer Wastewater Collection			*$232.99*
ONE CALL OF WY.	Traffic Control	Tickets For January 2024 / Group III 2024 Me	$51.25
ONE CALL OF WY. - Total For Traffic Control			*$51.25*

ONE CALL OF WY.	Water Tanks	Tickets For January 2024 / Group III 2024 Me	$284.76
ONE CALL OF WY. - Total For Water Tanks			*$284.76*
ONE CALL OF WY. - ALL DEPARTMENTS			$569.00

OVERHEAD DOOR CO

OVERHEAD DOOR CO	Buildings & Structures Fund	Garage Door Electrical Repair	$271.46
OVERHEAD DOOR CO - Total For Buildings & Structures Fund			*$271.46*
OVERHEAD DOOR CO	Refuse - Residential	Garage Door Repair at truck barn	$410.00
OVERHEAD DOOR CO - Total For Refuse - Residential			*$410.00*
OVERHEAD DOOR CO - ALL DEPARTMENTS			$681.46

PACIFIC STEEL BRANCH

PACIFIC STEEL BRANCH	RWS - Booster Stations	STEEL FOR PIONEER PUMP REPLACEMENT- R	$111.14
PACIFIC STEEL BRANCH - Total For RWS - Booster Stations			*$111.14*
PACIFIC STEEL BRANCH	WWTP Regional Interceptors	Metal for stairs	$371.55
PACIFIC STEEL BRANCH - Total For WWTP Regional Interceptors			*$371.55*
PACIFIC STEEL BRANCH - ALL DEPARTMENTS			$482.69

PADDY OLEARYS IRISH

PADDY OLEARYS IRISH	Fire-EMS Training	Meal while attending the BC conference in F	$21.67
PADDY OLEARYS IRISH - Total For Fire-EMS Training			*$21.67*
PADDY OLEARYS IRISH - ALL DEPARTMENTS			$21.67

PANDA EXPRESS

PANDA EXPRESS	Fire-EMS Training	Meal while traveling to a BC training in FL	$21.24
PANDA EXPRESS - Total For Fire-EMS Training			*$21.24*
PANDA EXPRESS - ALL DEPARTMENTS			$21.24

PAYPAL CLEVELAND G

PAYPAL CLEVELAND G	Golf	Stock Gloves	$1,335.00
PAYPAL CLEVELAND G - Total For Golf			*$1,335.00*

PAYPAL CLEVELAND G - ALL DEPARTMENTS			$1,335.00

PD TRAINING GLOBAL

PD TRAINING GLOBAL	Streets	Active Listening Training	$350.00
PD TRAINING GLOBAL - Total For Streets			*$350.00*
PD TRAINING GLOBAL - ALL DEPARTMENTS			$350.00

PEDEN'S INC

PEDEN'S INC	Balefill - Baler Processing	Embroidery Service for Supervisors	$50.00
PEDEN'S INC - Total For Balefill - Baler Processing			*$50.00*
PEDEN'S INC	Police Administration	Engraving Service	$9.00
PEDEN'S INC - Total For Police Administration			*$9.00*
PEDEN'S INC	Refuse - Commercial	Orange Uniform Shirts for Refuse Crew	$523.50
PEDEN'S INC - Total For Refuse - Commercial			*$523.50*
PEDEN'S INC	Refuse - Residential	Embroidery Service for Supervisors	$50.00
PEDEN'S INC	Refuse - Residential	Orange Uniform Shirts for Refuse Crew	$523.50
PEDEN'S INC	Refuse - Residential	City Logo on Refuse Uniform Shirts	$528.00
PEDEN'S INC - Total For Refuse - Residential			*$1,101.50*
PEDEN'S INC - ALL DEPARTMENTS			$1,684.00

PEPPER TANK & CONTRA

PEPPER TANK & CONTRA	WWTP Operations	Flanges	$560.00
PEPPER TANK & CONTRA - Total For WWTP Operations			*$560.00*
PEPPER TANK & CONTRA - ALL DEPARTMENTS			$560.00

PEPSI COLA OF CASPER

PEPSI COLA OF CASPER	Ice Arena - Concessions	C02 Cylinder Deposit Return	($50.00)
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverages & Supplies	$274.42
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverages	$103.50
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverages & Supplies	$314.01
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverages & Supplies	$460.85
PEPSI COLA OF CASPER - Total For Ice Arena - Concessions			*$1,102.78*

PEPSI COLA OF CASPER - ALL DEPARTMENTS			$1,102.78

PETERBILT OF WYOMING

PETERBILT OF WYOMING	Fleet Maintenance Fund	111185 Equipment Repair	$2,876.09
PETERBILT OF WYOMING	Fleet Maintenance Fund	111102 Equipment Repair	$931.34
PETERBILT OF WYOMING - Total For Fleet Maintenance Fund			*$3,807.43*
PETERBILT OF WYOMING - ALL DEPARTMENTS			$3,807.43

PETSMART #3082

PETSMART #3082	Metro Animal Shelter	PET SHOPS-PET FOOD AND SUPPLY STORES f	$63.98
PETSMART #3082	Metro Animal Shelter	PET SHOPS-PET FOOD AND SUPPLY STORES a	$64.98
PETSMART #3082 - Total For Metro Animal Shelter			*$128.96*
PETSMART #3082 - ALL DEPARTMENTS			$128.96

PHR WYOMINGCARDIO

PHR WYOMINGCARDIO	Fire-EMS Training	Diagnostic Testing FF Physical	$1,344.96
PHR WYOMINGCARDIO - Total For Fire-EMS Training			*$1,344.96*
PHR WYOMINGCARDIO - ALL DEPARTMENTS			$1,344.96

PHX T3 AJO ALS

PHX T3 AJO ALS	Golf - Operations	FAST FOOD RESTAURANTS - Thursday Breakf	$22.40
PHX T3 AJO ALS	Golf - Operations	FAST FOOD RESTAURANTS - AJO AL'S Mexica	$25.11
PHX T3 AJO ALS	Golf - Operations	Thursday Breakfast	$16.28
PHX T3 AJO ALS - Total For Golf - Operations			*$63.79*
PHX T3 AJO ALS - ALL DEPARTMENTS			$63.79

PICKLEBALL CENTRAL

PICKLEBALL CENTRAL	Rec Center - Admin	Pickleball Nets for CRC Open Gym Pickleball	$254.85
PICKLEBALL CENTRAL - Total For Rec Center - Admin			*$254.85*
PICKLEBALL CENTRAL	Rec Center - Operations	Pickle balls for CRC Rec Open PB	$119.96
PICKLEBALL CENTRAL - Total For Rec Center - Operations			*$119.96*

PICKLEBALL CENTRAL - ALL DEPARTMENTS			$374.81

PIZZA HUT 035956

PIZZA HUT 035956	Regional Water Operations	ALETTAS DEPARTURE LUNCH	$63.07
PIZZA HUT 035956 - Total For Regional Water Operations			*$63.07*
PIZZA HUT 035956 - ALL DEPARTMENTS			$63.07

POLICE FACILITY DESI

POLICE FACILITY DESI	Capital Projects Fund	CBC design contract	$347,063.00
POLICE FACILITY DESI - Total For Capital Projects Fund			*$347,063.00*
POLICE FACILITY DESI - ALL DEPARTMENTS			$347,063.00

POSTAL PROS, INC.

POSTAL PROS, INC.	Customer Service	Insert Penny Ripple Effect Card Into UB	$250.55
POSTAL PROS, INC.	Customer Service	UB/Past Due Printing / Postage / Mail Servic	$4,761.04
POSTAL PROS, INC.	Customer Service	UB/Past Due Printing / Postage / Mail Servic	$3,594.98
POSTAL PROS, INC. - Total For Customer Service			*$8,606.57*
POSTAL PROS, INC. - ALL DEPARTMENTS			$8,606.57

POTBELLY-548-319

POTBELLY-548-319	Fire-EMS Training	Meal while traveling for BC conferece in FL	$23.13
POTBELLY-548-319	Fire-EMS Training	Meal while attending the BC conference in F	$17.08
POTBELLY-548-319	Fire-EMS Training	Meal while attending the BC conference in F	$17.08
POTBELLY-548-319 - Total For Fire-EMS Training			*$57.29*
POTBELLY-548-319 - ALL DEPARTMENTS			$57.29

POWER SVC.,INC.

POWER SVC.,INC.	RWS - Booster Stations	Flngs, HytrelSplitInsert & Freight-Pioneer Bo	$881.13
POWER SVC.,INC. - Total For RWS - Booster Stations			*$881.13*
POWER SVC.,INC. - ALL DEPARTMENTS			$881.13

POWERPHONE INC

POWERPHONE INC	Public Safety Communication	Licensed Training & Response Software Rene	$5,656.85
POWERPHONE INC	Public Safety Communication	Licensed Training & Response Software Rene	$7,115.63
POWERPHONE INC - Total For Public Safety Communications			*$12,772.48*
POWERPHONE INC - ALL DEPARTMENTS			$12,772.48

PROFESSIONAL CLEANIN

PROFESSIONAL CLEANIN	WWTP Operations	Cleaning Service - January 2024	$1,395.00
PROFESSIONAL CLEANIN - Total For WWTP Operations			*$1,395.00*
PROFESSIONAL CLEANIN - ALL DEPARTMENTS			$1,395.00

PROIMAGESPORTS724

PROIMAGESPORTS724	Basketball	Raffle Item	$130.00
PROIMAGESPORTS724 - Total For Basketball			*$130.00*
PROIMAGESPORTS724 - ALL DEPARTMENTS			$130.00

PRONTA PIZZERIA LLC

PRONTA PIZZERIA LLC	Sewer Wastewater Collection	lunch for Jared while attending WWETT conf	$13.74
PRONTA PIZZERIA LLC - Total For Sewer Wastewater Collection			*$13.74*
PRONTA PIZZERIA LLC - ALL DEPARTMENTS			$13.74

PRO-TEC AUTO BODY

PRO-TEC AUTO BODY	Fleet Maintenance Fund	CLAIM NO. 2023104/ 141422 Auto Body Rep	$1,167.50
PRO-TEC AUTO BODY - Total For Fleet Maintenance Fund			*$1,167.50*
PRO-TEC AUTO BODY - ALL DEPARTMENTS			$1,167.50

PVS DX INC

PVS DX INC	Regional Water Operations	Sodium Hypochlorite - Sole Source Memo - C	$13,367.99
PVS DX INC - Total For Regional Water Operations			*$13,367.99*
PVS DX INC - ALL DEPARTMENTS			$13,367.99

QT 4210 OUTSIDE

QT 4210 OUTSIDE	Police Career Services	AUTOMATED FUEL DISPENSERS FBINAA chap	$61.69
QT 4210 OUTSIDE - Total For Police Career Services			*$61.69*
QT 4210 OUTSIDE - ALL DEPARTMENTS			$61.69

QUALITY INN CO073

QUALITY INN CO073	Police Career Services	QUALITY INNS Shooting Complex meeting	$57.34
QUALITY INN CO073 - Total For Police Career Services			*$57.34*
QUALITY INN CO073 - ALL DEPARTMENTS			$57.34

RANGE SERVANT AMERIC

RANGE SERVANT AMERIC	Golf - Operations	Range Cards for Range Ball Dispenser	$306.00
RANGE SERVANT AMERIC	Golf - Operations	Range Baskets - Recycled Plastic Basket Stan	$1,046.80
RANGE SERVANT AMERIC - Total For Golf - Operations			*$1,352.80*
RANGE SERVANT AMERIC - ALL DEPARTMENTS			$1,352.80

RD OFFUTT CO

RD OFFUTT CO	Fleet Maintenance Fund	Equipment Annual Inspection	$603.76
RD OFFUTT CO	Fleet Maintenance Fund	Equipment Annual Inspection	$519.00
RD OFFUTT CO - Total For Fleet Maintenance Fund			*$1,122.76*
RD OFFUTT CO - ALL DEPARTMENTS			$1,122.76

REGION VIII PRETREAT

REGION VIII PRETREAT	WWTP Operations	Region 8 Annual Conference Registration	$600.00
REGION VIII PRETREAT - Total For WWTP Operations			*$600.00*
REGION VIII PRETREAT - ALL DEPARTMENTS			$600.00

REPUBLIC SERVICES

REPUBLIC SERVICES	Water Revenue and Transfer		$103.86
REPUBLIC SERVICES - Total For Water Revenue and Transfers			*$103.86*

REPUBLIC SERVICES - ALL DEPARTMENTS			$103.86

REVIVAL ANIMAL HEALT

REVIVAL ANIMAL HEALT	Metro Animal Shelter	PET SHOPS-PET FOOD AND SUPPLY STORES d	$690.94
REVIVAL ANIMAL HEALT - Total For Metro Animal Shelter			*$690.94*
REVIVAL ANIMAL HEALT - ALL DEPARTMENTS			$690.94

REXEL USA INC

REXEL USA INC	WWTP Operations	Motor Protection Circuit Breakers	$1,513.74
REXEL USA INC - Total For WWTP Operations			*$1,513.74*
REXEL USA INC - ALL DEPARTMENTS			$1,513.74

RICE, RICHARD

RICE, RICHARD	Refuse Revenue and Transfer		$63.18
RICE, RICHARD - Total For Refuse Revenue and Transfers			*$63.18*
RICE, RICHARD - ALL DEPARTMENTS			$63.18

RICOH USA INC

RICOH USA INC	Community Development	Copier Usage	$38.98
RICOH USA INC - Total For Community Development			*$38.98*
RICOH USA INC - ALL DEPARTMENTS			$38.98

Rocky Mountain

Rocky Mountain	Regional Water Operations	Bulk Oxygen/Delivery & Hazmat Chrg/Fuel S	$4,587.75
Rocky Mountain	Regional Water Operations	Bulk Oxygen - Chemicals	$734.92
Rocky Mountain - Total For Regional Water Operations			*$5,322.67*
Rocky Mountain	Water Distribution	Monthly Rental	$29.95
Rocky Mountain - Total For Water Distribution			*$29.95*
Rocky Mountain - ALL DEPARTMENTS			$5,352.62

ROCKY MOUNTAIN POWER

ROCKY MOUNTAIN POWER	Casper Business Center	Acct #54730761-159 0	$8,777.23
ROCKY MOUNTAIN POWER - Total For Casper Business Center			*$8,777.23*
ROCKY MOUNTAIN POWER	Cemetery	Acct #54730761-092 3	$168.44
ROCKY MOUNTAIN POWER - Total For Cemetery			*$168.44*
ROCKY MOUNTAIN POWER	City Center Building	Acct #54730761-093 1	$1,359.09
ROCKY MOUNTAIN POWER - Total For City Center Building			*$1,359.09*
ROCKY MOUNTAIN POWER	City Hall	Acct #54730761-093 1	$2,207.32
ROCKY MOUNTAIN POWER - Total For City Hall			*$2,207.32*
ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #60445507-008 5	$956.99
ROCKY MOUNTAIN POWER - Total For Fire-EMS Administration			*$956.99*
ROCKY MOUNTAIN POWER	Fleet Maintenance Fund	Acct #54730761-096 4	$4,033.48
ROCKY MOUNTAIN POWER - Total For Fleet Maintenance Fund			*$4,033.48*
ROCKY MOUNTAIN POWER	Golf - Operations	Acct #54730761-099 8	$3,200.70
ROCKY MOUNTAIN POWER	Golf - Operations	Acct #54730761-165 7	$100.54
ROCKY MOUNTAIN POWER - Total For Golf - Operations			*$3,301.24*
ROCKY MOUNTAIN POWER	Hogadon - Operations	Acct #54730761-126 9	$5,896.70
ROCKY MOUNTAIN POWER - Total For Hogadon - Operations			*$5,896.70*
ROCKY MOUNTAIN POWER	Marathon Building	Acct #54730761-093 1	$1,138.28
ROCKY MOUNTAIN POWER - Total For Marathon Building			*$1,138.28*
ROCKY MOUNTAIN POWER	Metro Animal Fund	Acct #54730761-102 0	$1,026.61
ROCKY MOUNTAIN POWER - Total For Metro Animal Fund			*$1,026.61*
ROCKY MOUNTAIN POWER	Miller St. Dormitory	Acct #54730761-093 1	$51.06
ROCKY MOUNTAIN POWER - Total For Miller St. Dormitory			*$51.06*
ROCKY MOUNTAIN POWER	Parks - Special Areas	Acct #54730761-132 7	$2,442.40
ROCKY MOUNTAIN POWER	Parks - Special Areas	Acct #54730761-148 3	$67.49
ROCKY MOUNTAIN POWER - Total For Parks - Special Areas			*$2,509.89*
ROCKY MOUNTAIN POWER	Police Administration	Acct #54730761-146 7	$298.89
ROCKY MOUNTAIN POWER - Total For Police Administration			*$298.89*
ROCKY MOUNTAIN POWER	Public Transit - Operations	Acct #54730761-156 6	$635.24
ROCKY MOUNTAIN POWER - Total For Public Transit - Operations			*$635.24*
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-017 7	$842.25
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-010 2	$4,570.68
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-013 6	$666.74
ROCKY MOUNTAIN POWER - Total For Regional Water Operations			*$6,079.67*
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-021 9	$27.92
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-014 4	$29.78

ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-024 3	$28.28
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-001 1	$29.29
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-011 0	$1,579.84
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-012 8	$1,174.43
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-008 6	$1,853.10
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-025 0	$2,062.07
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-015 1	$55.98
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-019 3	$29.44
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-016 9	$1,885.99
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-026 8	$86.85
ROCKY MOUNTAIN POWER - Total For RWS - Booster Stations			*$8,842.97*
ROCKY MOUNTAIN POWER	Water Tanks	Acct #54730761-135 0	$58.60
ROCKY MOUNTAIN POWER - Total For Water Tanks			*$58.60*
ROCKY MOUNTAIN POWER	WWTP Operations	Acct #54730761-004 8	$374.98
ROCKY MOUNTAIN POWER - Total For WWTP Operations			*$374.98*
ROCKY MOUNTAIN POWER - ALL DEPARTMENTS			$47,716.68

RODOLPH BROTHERS INC

RODOLPH BROTHERS INC	Capital Projects Fund	Construction project - not building related	$16,508.70
RODOLPH BROTHERS INC - Total For Capital Projects Fund			*$16,508.70*
RODOLPH BROTHERS INC	Risk Management	Construction project - not building related	$4,600.00
RODOLPH BROTHERS INC - Total For Risk Management			*$4,600.00*
RODOLPH BROTHERS INC - ALL DEPARTMENTS			$21,108.70

ROOT DOWN

ROOT DOWN	Sewer Wastewater Collection	dinner for Jared and Krista returning from W	$68.74
ROOT DOWN - Total For Sewer Wastewater Collection			*$68.74*
ROOT DOWN - ALL DEPARTMENTS			$68.74

Rooter

Rooter	Buildings & Structures Fund	Sewer / Pumping Service	$454.00
Rooter - Total For Buildings & Structures Fund			*$454.00*
Rooter	Parks - Parks Maint.	Porta-John from R&R	$331.65

Rooter	Parks - Parks Maint.	Porta-John from R&R	$227.25
Rooter - Total For Parks - Parks Maint.			*$558.90*
Rooter - ALL DEPARTMENTS			$1,012.90

SAINT, JEFFREY W

SAINT, JEFFREY W	Water Revenue and Transfer		$33.24
SAINT, JEFFREY W - Total For Water Revenue and Transfers			*$33.24*
SAINT, JEFFREY W - ALL DEPARTMENTS			$33.24

SAMS CLUB #6425

SAMS CLUB #6425	Balefill - Disposal & Landfill	SUPPLIES FOR SCALEHOUSE/LDF/SPECIAL W	$152.84
SAMS CLUB #6425 - Total For Balefill - Disposal & Landfill			*$152.84*
SAMS CLUB #6425	Balefill - Diversion & Special	SUPPLIES FOR SCALEHOUSE/LDF/SPECIAL W	$15.48
SAMS CLUB #6425 - Total For Balefill - Diversion & Special			*$15.48*
SAMS CLUB #6425	Fire-EMS Operations	Station Supplies	$248.16
SAMS CLUB #6425 - Total For Fire-EMS Operations			*$248.16*
SAMS CLUB #6425	General Fund Revenue	WHOLESALE CLUBS	$19.72
SAMS CLUB #6425 - Total For General Fund Revenue			*$19.72*
SAMS CLUB #6425	Police Administration	WHOLESALE CLUBS membership renewal an	$120.00
SAMS CLUB #6425 - Total For Police Administration			*$120.00*
SAMS CLUB #6425	Public Safety Communication	WHOLESALE CLUBS membership renewal an	$132.92
SAMS CLUB #6425 - Total For Public Safety Communications			*$132.92*
SAMS CLUB #6425	Refuse - Recycling	SUPPLIES FOR SCALEHOUSE/LDF/SPECIAL W	$19.98
SAMS CLUB #6425	Refuse - Recycling	office supplies for MRF	$19.98
SAMS CLUB #6425 - Total For Refuse - Recycling			*$39.96*
SAMS CLUB #6425	Refuse - Residential	SUPPLIES FOR SCALEHOUSE/LDF/SPECIAL W	$127.84
SAMS CLUB #6425 - Total For Refuse - Residential			*$127.84*
SAMS CLUB #6425	Water Distribution	OFFICE SUPPLIES	$328.80
SAMS CLUB #6425 - Total For Water Distribution			*$328.80*
SAMS CLUB #6425 - ALL DEPARTMENTS			$1,185.72

SAMSCLUB #6425

SAMSCLUB #6425	Balefill - Disposal & Landfill	OFFICE SUPPLIES FOR LDF/SW	$79.99

SAMSCLUB #6425 - Total For Balefill - Disposal & Landfill			*$79.99*
SAMSCLUB #6425	Balefill - Diversion & Special	OFFICE SUPPLIES FOR LDF/SW	$79.99
SAMSCLUB #6425 - Total For Balefill - Diversion & Special			*$79.99*
SAMSCLUB #6425	Fire-EMS Administration	Station Supplies and Membership Renewal	$110.00
SAMSCLUB #6425 - Total For Fire-EMS Administration			*$110.00*
SAMSCLUB #6425	Fire-EMS Operations	Station Supplies	$5.98
SAMSCLUB #6425	Fire-EMS Operations	Station Supplies	$275.56
SAMSCLUB #6425	Fire-EMS Operations	Station Supplies	($275.56)
SAMSCLUB #6425	Fire-EMS Operations	Station Supplies	$268.24
SAMSCLUB #6425	Fire-EMS Operations	Station Supplies and Membership Renewal	$17.12
SAMSCLUB #6425 - Total For Fire-EMS Operations			*$291.34*
SAMSCLUB #6425	Ice Arena - Concessions	CONCESSIONS - Chips, Pretzels, Candy, Wat	$431.47
SAMSCLUB #6425 - Total For Ice Arena - Concessions			*$431.47*
SAMSCLUB #6425	Police Administration	WHOLESALE CLUBS items for kitchen	$95.26
SAMSCLUB #6425	Police Administration	WHOLESALE CLUBS batteries for patrol	$912.32
SAMSCLUB #6425	Police Administration	WHOLESALE CLUBS packing tape	$21.47
SAMSCLUB #6425 - Total For Police Administration			*$1,029.05*
SAMSCLUB #6425	WWTP Operations	Cleaning supplies	$79.32
SAMSCLUB #6425 - Total For WWTP Operations			*$79.32*
SAMSCLUB #6425 - ALL DEPARTMENTS			$2,101.16

SAMSCLUB.COM

SAMSCLUB.COM	Fire-EMS Operations	Station Supplies	$332.74
SAMSCLUB.COM - Total For Fire-EMS Operations			*$332.74*
SAMSCLUB.COM	Ice Arena - Concessions	CONCESSIONS - Nacho Cheese, Popcorn	$277.98
SAMSCLUB.COM - Total For Ice Arena - Concessions			*$277.98*
SAMSCLUB.COM - ALL DEPARTMENTS			$610.72

SAWYER INC

SAWYER INC	Hogadon - Operations	Preventive Pest Control Service	$159.00
SAWYER INC - Total For Hogadon - Operations			*$159.00*
SAWYER INC - ALL DEPARTMENTS			$159.00

SEVEN INSTITUTE

SEVEN INSTITUTE	Police Career Services	SCHOOLS AND EDUCATIONAL SERVICES NOT	$2,531.80
SEVEN INSTITUTE - Total For Police Career Services			*$2,531.80*
SEVEN INSTITUTE - ALL DEPARTMENTS			$2,531.80

SHEET METAL SPECIALT

SHEET METAL SPECIALT	WWTP Operations	WWTP Digester Boiler Build	$2,678.90
SHEET METAL SPECIALT - Total For WWTP Operations			*$2,678.90*
SHEET METAL SPECIALT - ALL DEPARTMENTS			$2,678.90

SHELL OIL 5744427920

SHELL OIL 5744427920	Fire-EMS Operations	Fuel	$60.43
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	$77.83
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	$74.84
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	$50.00
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	$64.58
SHELL OIL 5744427920 - Total For Fire-EMS Operations			*$327.68*
SHELL OIL 5744427920 - ALL DEPARTMENTS			$327.68

SHERWIN-WILLIAMS COR

SHERWIN-WILLIAMS COR	Aquatics - Operations	Paint	$82.00
SHERWIN-WILLIAMS COR - Total For Aquatics - Operations			*$82.00*
SHERWIN-WILLIAMS COR - ALL DEPARTMENTS			$82.00

SHUTTERFLY, INC.

SHUTTERFLY, INC.	Police Administration	PHOTOGRAPHIC STUDIOS baby plaques	$218.94
SHUTTERFLY, INC.	Police Administration	PHOTOGRAPHIC STUDIOS award ceremony i	$315.49
SHUTTERFLY, INC.	Police Administration	PHOTOGRAPHIC STUDIOS Awards ceremony	$189.39
SHUTTERFLY, INC.	Police Administration	PHOTOGRAPHIC STUDIOS award plaques	$662.66
SHUTTERFLY, INC. - Total For Police Administration			*$1,386.48*
SHUTTERFLY, INC. - ALL DEPARTMENTS			$1,386.48

SIDELINES

SIDELINES	Fire-EMS Training	Meal while attending the BC conference in F	$17.88
SIDELINES - Total For Fire-EMS Training			*$17.88*
SIDELINES - ALL DEPARTMENTS			$17.88

SILVER FOX STEAKHOUS

SILVER FOX STEAKHOUS	Police Administration	EATING PLACES, RESTAURANTS Promotion c	$1,257.00
SILVER FOX STEAKHOUS - Total For Police Administration			*$1,257.00*
SILVER FOX STEAKHOUS - ALL DEPARTMENTS			$1,257.00

SIRCHIE ACQUISITION

SIRCHIE ACQUISITION	Police Investigations	MISCELLANEOUS GENERAL MERCHANDISE S	$16.80
SIRCHIE ACQUISITION	Police Investigations	MISCELLANEOUS GENERAL MERCHANDISE S	$630.30
SIRCHIE ACQUISITION - Total For Police Investigations			*$647.10*
SIRCHIE ACQUISITION - ALL DEPARTMENTS			$647.10

SKYLINE RANCHES

SKYLINE RANCHES	Sewer Fund	Retail Sewer Revenue/201 Sewer Billing/Ad	($105.73)
SKYLINE RANCHES	Sewer Fund	Retail Sewer Revenue/201 Sewer Billing/Ad	$1,057.34
SKYLINE RANCHES - Total For Sewer Fund			*$951.61*
SKYLINE RANCHES	WWTP Revenue and Transfer	Retail Sewer Revenue/201 Sewer Billing/Ad	($748.80)
SKYLINE RANCHES - Total For WWTP Revenue and Transfers			*($748.80)*
SKYLINE RANCHES - ALL DEPARTMENTS			$202.81

SMARSH, INC

SMARSH, INC	Information Services	Professional Archive Service	$2,237.40
SMARSH, INC - Total For Information Services			*$2,237.40*
SMARSH, INC - ALL DEPARTMENTS			$2,237.40

SMITH PSYCHOLOGICAL

SMITH PSYCHOLOGICAL	Public Safety Communication	Confidential Legal or Medical Matters	$400.00

SMITH PSYCHOLOGICAL - Total For Public Safety Communications			*$400.00*
SMITH PSYCHOLOGICAL - ALL DEPARTMENTS			$400.00

SOFT DR INC

SOFT DR INC	Municipal Court	Water Delivery	$9.45
SOFT DR INC	Municipal Court	Water Delivery	$26.40
SOFT DR INC - Total For Municipal Court			*$35.85*
SOFT DR INC - ALL DEPARTMENTS			$35.85

SP 1800CEILING

SP 1800CEILING	Buildings & Structures Fund	Lighting repair supplies for Transit Garage - 1	$647.45
SP 1800CEILING - Total For Buildings & Structures Fund			*$647.45*
SP 1800CEILING - ALL DEPARTMENTS			$647.45

SP HEATTRAK

SP HEATTRAK	Direct Distribution - Fire	Industrial Snow Melting Mat	$1,728.00
SP HEATTRAK - Total For Direct Distribution - Fire			*$1,728.00*
SP HEATTRAK - ALL DEPARTMENTS			$1,728.00

SPECTRUM

SPECTRUM	Public Safety Communication	CABLE, SATELLITE & OTHER PAY TV/RADIO S	$89.67
SPECTRUM	Public Safety Communication	CABLE, SATELLITE & OTHER PAY TV/RADIO S	$89.67
SPECTRUM - Total For Public Safety Communications			*$179.34*
SPECTRUM - ALL DEPARTMENTS			$179.34

SPORTSMANS WAREHOUSE

SPORTSMANS WAREHOUSE	Balefill - Disposal & Landfill	Ear muffs for testing noise levels	$59.99
SPORTSMANS WAREHOUSE - Total For Balefill - Disposal & Landfill			*$59.99*
SPORTSMANS WAREHOUSE	Direct Distribution - Fire	Dry bags for recruits	$157.84
SPORTSMANS WAREHOUSE - Total For Direct Distribution - Fire			*$157.84*
SPORTSMANS WAREHOUSE - ALL DEPARTMENTS			$217.83

SPRINGHILL SUITES

SPRINGHILL SUITES	Fire-EMS Training	Hotel Stay in Pensacola while attending the	$1,085.52
SPRINGHILL SUITES	Fire-EMS Training	Hotel stay in Pensacola Fl while attending th	$1,085.52
SPRINGHILL SUITES	Fire-EMS Training	Hotel stay in Pensacola FL while attending th	$1,085.52
SPRINGHILL SUITES - Total For Fire-EMS Training			*$3,256.56*
SPRINGHILL SUITES	Police Career Services	SPRINGHILL SUITES lodging for A. Baedke	$314.17
SPRINGHILL SUITES - Total For Police Career Services			*$314.17*
SPRINGHILL SUITES - ALL DEPARTMENTS			$3,570.73

SQ COMPUTER PROFESS

SQ COMPUTER PROFESS	Capital Projects Fund	Network Cables for Baseline Controller Instal	$58.00
SQ COMPUTER PROFESS - Total For Capital Projects Fund			*$58.00*
SQ COMPUTER PROFESS	Public Engagement	COMPUTER MAINTENANCE,REPAIR & SERVI	$26.06
SQ COMPUTER PROFESS - Total For Public Engagement			*$26.06*
SQ COMPUTER PROFESS - ALL DEPARTMENTS			$84.06

SQ EILEEN'S COLOSSA

SQ EILEEN'S COLOSSA	Human Resources	CWC Treats	$8.00
SQ EILEEN'S COLOSSA - Total For Human Resources			*$8.00*
SQ EILEEN'S COLOSSA - ALL DEPARTMENTS			$8.00

SQ GOEDICKES AND SC

SQ GOEDICKES AND SC	Ft. Caspar Museum	Archival Supplies	$9.27
SQ GOEDICKES AND SC - Total For Ft. Caspar Museum			*$9.27*
SQ GOEDICKES AND SC - ALL DEPARTMENTS			$9.27

SQ MY EDUCATIONAL R

SQ MY EDUCATIONAL R	Balefill - Baler Processing	CPR/AED Certification Cards	$22.00
SQ MY EDUCATIONAL R - Total For Balefill - Baler Processing			*$22.00*
SQ MY EDUCATIONAL R	Customer Service	CPR/AED Certification Cards	$22.00
SQ MY EDUCATIONAL R - Total For Customer Service			*$22.00*
SQ MY EDUCATIONAL R	Fire-EMS Training	BLS Cards	$200.00

SQ MY EDUCATIONAL R - Total For Fire-EMS Training			*$200.00*
SQ MY EDUCATIONAL R	Police Administration	SCHOOLS AND EDUCATIONAL SERVICES NOT	$70.00
SQ MY EDUCATIONAL R	Police Administration	CPR/AED Certification Cards	$22.00
SQ MY EDUCATIONAL R - Total For Police Administration			*$92.00*
SQ MY EDUCATIONAL R	Public Safety Communication	CPR/AED Certification Cards	$22.00
SQ MY EDUCATIONAL R - Total For Public Safety Communications			*$22.00*
SQ MY EDUCATIONAL R	Streets	CPR/AED Certification Cards	$22.00
SQ MY EDUCATIONAL R - Total For Streets			*$22.00*
SQ MY EDUCATIONAL R	Water Meters	CPR/AED Certification Cards	$22.00
SQ MY EDUCATIONAL R - Total For Water Meters			*$22.00*
SQ MY EDUCATIONAL R - ALL DEPARTMENTS			$402.00

SQ NATIONAL TACTICA

SQ NATIONAL TACTICA	Police Career Services	MEMBERSHIP ORGANIZATIONS NOT ELSEW	$1,558.00
SQ NATIONAL TACTICA - Total For Police Career Services			*$1,558.00*
SQ NATIONAL TACTICA - ALL DEPARTMENTS			$1,558.00

SQ PEDEN'S INC.

SQ PEDEN'S INC.	Basketball	Youth boys basketball shirts	$583.50
SQ PEDEN'S INC.	Basketball	Youth Boys Basketball Shirts/Adult Basketbal	$384.75
SQ PEDEN'S INC. - Total For Basketball			*$968.25*
SQ PEDEN'S INC.	Direct Distribution - Fire	New recruit shirts	$367.80
SQ PEDEN'S INC. - Total For Direct Distribution - Fire			*$367.80*
SQ PEDEN'S INC.	Metro Animal Shelter	MEN'S AND WOMEN'S CLOTHING STORES un	$36.00
SQ PEDEN'S INC. - Total For Metro Animal Shelter			*$36.00*
SQ PEDEN'S INC.	Pickleball	Youth Boys Basketball Shirts/Adult Basketbal	$104.00
SQ PEDEN'S INC. - Total For Pickleball			*$104.00*
SQ PEDEN'S INC.	Public Safety Communication	MEN'S AND WOMEN'S CLOTHING STORES un	$4,140.00
SQ PEDEN'S INC. - Total For Public Safety Communications			*$4,140.00*
SQ PEDEN'S INC. - ALL DEPARTMENTS			$5,616.05

SQ RED FISH BLUE FI

SQ RED FISH BLUE FI	Fire-EMS Training	Meal while attedning the BC conference in F	$32.01

SQ RED FISH BLUE FI	Fire-EMS Training	Meal while attending BC conference in FL	$57.74
SQ RED FISH BLUE FI - Total For Fire-EMS Training			*$89.75*
SQ RED FISH BLUE FI - ALL DEPARTMENTS			$89.75

SQ SUMMIT ELECTRIC

SQ SUMMIT ELECTRIC	Buildings & Structures Fund	Station 3 Electrical Work	$1,309.53
SQ SUMMIT ELECTRIC - Total For Buildings & Structures Fund			*$1,309.53*
SQ SUMMIT ELECTRIC - ALL DEPARTMENTS			$1,309.53

STAPLES

STAPLES	Balefill - Baler Processing	OFFICE SUPPLIES FOR BALER	$98.36
STAPLES - Total For Balefill - Baler Processing			*$98.36*
STAPLES	Balefill - Diversion & Special	notebooks for special waste supervisor/proc	$21.46
STAPLES - Total For Balefill - Diversion & Special			*$21.46*
STAPLES	Buildings & Structures Fund	BAS Office Supplies - Staples	$150.82
STAPLES - Total For Buildings & Structures Fund			*$150.82*
STAPLES	Fire-EMS Training	Supplies for new recruits	$45.19
STAPLES - Total For Fire-EMS Training			*$45.19*
STAPLES	Human Resources	Print job order for personnel files	$25.13
STAPLES - Total For Human Resources			*$25.13*
STAPLES	Metro Animal Shelter	STATIONARY, OFFICE AND SCHOOL SUPPLY S	$47.99
STAPLES - Total For Metro Animal Shelter			*$47.99*
STAPLES	Rec Center - Admin	stationary for staff training	$17.33
STAPLES - Total For Rec Center - Admin			*$17.33*
STAPLES - ALL DEPARTMENTS			$406.28

STATE OF WY.

STATE OF WY.	Health Insurance Fund	Retiree Subsidy - January 2024	$3,411.67
STATE OF WY. - Total For Health Insurance Fund			*$3,411.67*
STATE OF WY.	Metro Animal Shelter	Annual Euthanasia Certification Renewals	$350.00
STATE OF WY. - Total For Metro Animal Shelter			*$350.00*
STATE OF WY. - ALL DEPARTMENTS			$3,761.67

STATELINE NO 7 ARCHI

STATELINE NO 7 ARCHI	Capital Projects Fund	Architectural design for City	$19,757.50
STATELINE NO 7 ARCHI - Total For Capital Projects Fund			*$19,757.50*
STATELINE NO 7 ARCHI - ALL DEPARTMENTS			$19,757.50

STEELE, TARRAN

STEELE, TARRAN	Water Revenue and Transfer		$152.78
STEELE, TARRAN - Total For Water Revenue and Transfers			*$152.78*
STEELE, TARRAN - ALL DEPARTMENTS			$152.78

STERLING

STERLING	Human Resources	Centralized employee backgroun	$1,074.70
STERLING - Total For Human Resources			*$1,074.70*
STERLING - ALL DEPARTMENTS			$1,074.70

STI LLC

STI LLC	Hogadon - Operations	Chair Clip - MT Full Length & Demag	$2,024.00
STI LLC - Total For Hogadon - Operations			*$2,024.00*
STI LLC - ALL DEPARTMENTS			$2,024.00

SUMMIT ELECTRIC LLC.

SUMMIT ELECTRIC LLC.	Parks - Parks Maint.	Electrical Work - fixture removal	$80.00
SUMMIT ELECTRIC LLC. - Total For Parks - Parks Maint.			*$80.00*
SUMMIT ELECTRIC LLC.	Public Transit - Operations	Installation Of Additional Electrical Outlet	$90.00
SUMMIT ELECTRIC LLC. - Total For Public Transit - Operations			*$90.00*
SUMMIT ELECTRIC LLC. - ALL DEPARTMENTS			$170.00

SURVEYMONK T

SURVEYMONK T	Police Administration	COMPUTER SOFTWARE STORES department	$99.00
SURVEYMONK T - Total For Police Administration			*$99.00*

SURVEYMONK T - ALL DEPARTMENTS			$99.00

SUTHERLANDS 2816

SUTHERLANDS 2816	Fire-EMS Operations	Station Supplies	$9.98
SUTHERLANDS 2816	Fire-EMS Operations	Station Supplies	$23.98
SUTHERLANDS 2816 - Total For Fire-EMS Operations			*$33.96*
SUTHERLANDS 2816	Regional Water Operations	Turbidity Hoses - Machinery Supplies	$26.97
SUTHERLANDS 2816	Regional Water Operations	MORAD 2 PUMP	$7.48
SUTHERLANDS 2816 - Total For Regional Water Operations			*$34.45*
SUTHERLANDS 2816	RWS - Booster Stations	COUPLINGS, ADAPTER, NIPPLES, PIONEER B	$17.35
SUTHERLANDS 2816	RWS - Booster Stations	AIRPORT BOOSTER PACKING DRAIN- REGION	$30.96
SUTHERLANDS 2816 - Total For RWS - Booster Stations			*$48.31*
SUTHERLANDS 2816	Water Distribution	THAW MACHINCE HEATING ELEMENTS	$25.98
SUTHERLANDS 2816	Water Distribution	PHILLIP POWER BIT, BI-METAL 9IN, ALLHEX E	$54.96
SUTHERLANDS 2816 - Total For Water Distribution			*$80.94*
SUTHERLANDS 2816 - ALL DEPARTMENTS			$197.66

SYNERGY PAINTING LLC

SYNERGY PAINTING LLC	Balefill - Baler Processing	Painting Service for BALER STAIRS AND DOO	$2,850.00
SYNERGY PAINTING LLC - Total For Balefill - Baler Processing			*$2,850.00*
SYNERGY PAINTING LLC - ALL DEPARTMENTS			$2,850.00

TACOS MEXICO

TACOS MEXICO	Police Administration	EATING PLACES, RESTAURANTS training lunc	$53.07
TACOS MEXICO - Total For Police Administration			*$53.07*
TACOS MEXICO - ALL DEPARTMENTS			$53.07

TARGET

TARGET	Police Administration	DISCOUNT STORES office supplies	$12.49
TARGET - Total For Police Administration			*$12.49*
TARGET - ALL DEPARTMENTS			$12.49

THATCHER CO.

THATCHER CO.	WWTP Operations	Bulk T-Chlor	$11,677.83
THATCHER CO. - Total For WWTP Operations			*$11,677.83*
THATCHER CO. - ALL DEPARTMENTS			$11,677.83

THE ABY MANUFACTURIN

THE ABY MANUFACTURIN	Direct Distribution - Fire	Uniform Supplies	$1,220.90
THE ABY MANUFACTURIN - Total For Direct Distribution - Fire			*$1,220.90*
THE ABY MANUFACTURIN - ALL DEPARTMENTS			$1,220.90

THE HOME DEPOT

THE HOME DEPOT	Buildings & Structures Fund	BAS Shop Supplies - Home Depot	$99.00
THE HOME DEPOT	Buildings & Structures Fund	Lighting repair parts for Baler Building - Hom	$23.83
THE HOME DEPOT	Buildings & Structures Fund	Repair supplies for Aquatics Center - Home D	$353.54
THE HOME DEPOT	Buildings & Structures Fund	Repair supplies for Ice Arena - Home Depot	$57.93
THE HOME DEPOT	Buildings & Structures Fund	Pool repair supplies for Aquatics Center - Ho	$17.72
THE HOME DEPOT - Total For Buildings & Structures Fund			*$552.02*
THE HOME DEPOT	Fire-EMS Operations	Station Supplies	$160.99
THE HOME DEPOT - Total For Fire-EMS Operations			*$160.99*
THE HOME DEPOT	Fire-EMS Training	Supplies for flashover training	$197.78
THE HOME DEPOT - Total For Fire-EMS Training			*$197.78*
THE HOME DEPOT	Hogadon - Operations	Lodge supplies	$51.93
THE HOME DEPOT - Total For Hogadon - Operations			*$51.93*
THE HOME DEPOT	Police Administration	HOME SUPPLY WAREHOUSE STORES storage	$10.98
THE HOME DEPOT	Police Administration	HOME SUPPLY WAREHOUSE STORES Office S	$3.48
THE HOME DEPOT - Total For Police Administration			*$14.46*
THE HOME DEPOT	Public Transit - Operations	Office supplies	$41.58
THE HOME DEPOT - Total For Public Transit - Operations			*$41.58*
THE HOME DEPOT	Sport & Athletics Admin	Cleaning Supplies for Field of Dreams	$160.80
THE HOME DEPOT - Total For Sport & Athletics Admin			*$160.80*
THE HOME DEPOT	Traffic Control	Supplies for Bellaire alley project	$7.36
THE HOME DEPOT - Total For Traffic Control			*$7.36*
THE HOME DEPOT	Weed & Pest Fund	supplies	$69.07

THE HOME DEPOT	Weed & Pest Fund	supplies	$7.94
THE HOME DEPOT	Weed & Pest Fund	straps	$40.18
THE HOME DEPOT - Total For Weed & Pest Fund			*$117.19*
THE HOME DEPOT - ALL DEPARTMENTS			$1,304.11

THE REEF

THE REEF	Fire-EMS Training	Meal while attending a BC training in FL	$12.25
THE REEF	Fire-EMS Training	Meal while attending the BC conference in F	$15.25
THE REEF	Fire-EMS Training	Meal while attending the BC conference in F	$14.25
THE REEF	Fire-EMS Training	Meal while attending the BC conference in F	$12.25
THE REEF	Fire-EMS Training	Meal while attending the BC conferene in FL	$11.25
THE REEF	Fire-EMS Training	Meal while attending the BC conference in F	$16.25
THE REEF - Total For Fire-EMS Training			*$81.50*
THE REEF - ALL DEPARTMENTS			$81.50

THE UPS STORE

THE UPS STORE	Parks - Parks Maint.	Shipping Backflow test kits for re-calibration	$135.11
THE UPS STORE - Total For Parks - Parks Maint.			*$135.11*
THE UPS STORE - ALL DEPARTMENTS			$135.11

TIM DACH

TIM DACH	Buildings & Structures Fund	Door Installation	$1,000.00
TIM DACH - Total For Buildings & Structures Fund			*$1,000.00*
TIM DACH - ALL DEPARTMENTS			$1,000.00

TLF KEEFES FLOWERS

TLF KEEFES FLOWERS	City Manager	FLORISTS	$124.98
TLF KEEFES FLOWERS - Total For City Manager			*$124.98*
TLF KEEFES FLOWERS - ALL DEPARTMENTS			$124.98

T-MOBILE

T-MOBILE	Information Services	Acct #971783311	$21.14

T-MOBILE - Total For Information Services			*$21.14*
T-MOBILE	Public Transit - CARES Act	Acct #991259261	$338.24
T-MOBILE - Total For Public Transit - CARES Act			*$338.24*
T-MOBILE - ALL DEPARTMENTS			$359.38

TOP OFFICE PRODUCTS

TOP OFFICE PRODUCTS	Buildings & Structures Fund	Quarterly Copy Charge - Nov/Dec 2023 & Jan	$164.30
TOP OFFICE PRODUCTS - Total For Buildings & Structures Fund			*$164.30*
TOP OFFICE PRODUCTS	Fleet Maintenance Fund	Copy Charge - January 2024	$46.65
TOP OFFICE PRODUCTS - Total For Fleet Maintenance Fund			*$46.65*
TOP OFFICE PRODUCTS	Municipal Court	Copy Charge - January 2024	$36.00
TOP OFFICE PRODUCTS - Total For Municipal Court			*$36.00*
TOP OFFICE PRODUCTS	Parks - Parks Maint.	Copy Charge - January 2024	$46.65
TOP OFFICE PRODUCTS - Total For Parks - Parks Maint.			*$46.65*
TOP OFFICE PRODUCTS	Public Transit - Operations	Copy Charge - January 2024	$119.75
TOP OFFICE PRODUCTS - Total For Public Transit - Operations			*$119.75*
TOP OFFICE PRODUCTS	Streets	Copy Charge - January 2024	$46.65
TOP OFFICE PRODUCTS - Total For Streets			*$46.65*
TOP OFFICE PRODUCTS	Water Distribution	Copy Charge - January 2024	$104.42
TOP OFFICE PRODUCTS - Total For Water Distribution			*$104.42*
TOP OFFICE PRODUCTS	WWTP Operations	Copy Charge - January 2024	$108.75
TOP OFFICE PRODUCTS - Total For WWTP Operations			*$108.75*
TOP OFFICE PRODUCTS - ALL DEPARTMENTS			$673.17

TOWN OF BAR NUNN

TOWN OF BAR NUNN	RWS - Booster Stations	Wardwell Water Charge - Booster Supplies	$31.17
TOWN OF BAR NUNN - Total For RWS - Booster Stations			*$31.17*
TOWN OF BAR NUNN - ALL DEPARTMENTS			$31.17

TOWN OF MILLS

TOWN OF MILLS	Police Grants Fund	Equitable Sharing Check - DCI #2023-1212	$1,830.00
TOWN OF MILLS - Total For Police Grants Fund			*$1,830.00*

TOWN OF MILLS - ALL DEPARTMENTS			$1,830.00

TRACTOR SUPPLY CO

TRACTOR SUPPLY CO	Metro Animal Shelter	MISCELLANEOUS AUTOMOTIVE DEALERS cat	$104.85
TRACTOR SUPPLY CO	Metro Animal Shelter	MISCELLANEOUS AUTOMOTIVE DEALERS cat	$69.90
TRACTOR SUPPLY CO - Total For Metro Animal Shelter			*$174.75*
TRACTOR SUPPLY CO - ALL DEPARTMENTS			$174.75

TRI-STATE TRUCK & EQ

TRI-STATE TRUCK & EQ	Fleet Maintenance Fund	230085 Equipment Repair	$2,947.70
TRI-STATE TRUCK & EQ - Total For Fleet Maintenance Fund			*$2,947.70*
TRI-STATE TRUCK & EQ - ALL DEPARTMENTS			$2,947.70

TST DAPPER & STOUT

TST DAPPER & STOUT	Golf - Operations	Tuesday Morning Bagel Sandwich Breakfast -	$31.52
TST DAPPER & STOUT - Total For Golf - Operations			*$31.52*
TST DAPPER & STOUT - ALL DEPARTMENTS			$31.52

TST Harry & Izzys

TST Harry & Izzys	Sewer Wastewater Collection	dinner for jared while attending WWETT con	$26.10
TST Harry & Izzys - Total For Sewer Wastewater Collection			*$26.10*
TST Harry & Izzys - ALL DEPARTMENTS			$26.10

TST Kabod Coffee

TST Kabod Coffee	Fire-EMS Training	Meal while traveling to a BC training in FL	$18.45
TST Kabod Coffee	Fire-EMS Training	Meal while traveling to BC conference in FL	$16.75
TST Kabod Coffee	Fire-EMS Training	Meal while traveling to a BC training in FL	$18.15
TST Kabod Coffee - Total For Fire-EMS Training			*$53.35*
TST Kabod Coffee - ALL DEPARTMENTS			$53.35

TST NADA - INDIANAP

TST NADA - INDIANAP	Sewer Wastewater Collection dinner for Jared and Krista for WWETT confe		$62.82
TST NADA - INDIANAP - Total For Sewer Wastewater Collection			*$62.82*
TST NADA - INDIANAP - ALL DEPARTMENTS			$62.82

TST PATACHOU ON THE

TST PATACHOU ON THE	Sewer Wastewater Collection lunch for Jared and Krista for WWETT confer		$45.78
TST PATACHOU ON THE	Sewer Wastewater Collection lunch for Krista while attending WWETT conf		$23.54
TST PATACHOU ON THE - Total For Sewer Wastewater Collection			*$69.32*
TST PATACHOU ON THE - ALL DEPARTMENTS			$69.32

TYLER TECHNOLOGIES I

TYLER TECHNOLOGIES I	WWTP Operations	Time clock	$2,761.00
TYLER TECHNOLOGIES I - Total For WWTP Operations			*$2,761.00*
TYLER TECHNOLOGIES I - ALL DEPARTMENTS			$2,761.00

UBER TRIP

UBER TRIP	Golf - Operations	Uber - Wednesday Morning to Tradeshow	$12.91
UBER TRIP	Golf - Operations	Uber Tuesday night back to Airbnb	$10.63
UBER TRIP	Golf - Operations	Uber back to AirBnB after tradeshow	$15.74
UBER TRIP	Golf - Operations	TAXICABS/LIMOUSINES - Ride for Jason, Jaso	$3.00
UBER TRIP	Golf - Operations	TAXICABS/LIMOUSINES- Travel to Dinner Jas	$9.40
UBER TRIP	Golf - Operations	TAXICABS/LIMOUSINES- uber ride to confere	$8.94
UBER TRIP - Total For Golf - Operations			*$60.62*
UBER TRIP - ALL DEPARTMENTS			$60.62

UBER TRIP HELP.UBER

UBER TRIP HELP.UBER	Golf - Operations	TAXICABS/LIMOUSINES- uber to conference	$3.00
UBER TRIP HELP.UBER - Total For Golf - Operations			*$3.00*
UBER TRIP HELP.UBER - ALL DEPARTMENTS			$3.00

ULINE SHIP SUPPLIE

ULINE SHIP SUPPLIE	Police Investigations	CATALOG MERCHANTS evidence items	$538.08

ULINE SHIP SUPPLIE - Total For Police Investigations			*$538.08*
ULINE SHIP SUPPLIE - ALL DEPARTMENTS			$538.08

UNIFORMS 2 GEAR

UNIFORMS 2 GEAR	Police Career Services	Uniform Supplies	$176.00
UNIFORMS 2 GEAR - Total For Police Career Services			*$176.00*
UNIFORMS 2 GEAR - ALL DEPARTMENTS			$176.00

UNITED 0162353754

UNITED 0162353754	Police Career Services	UNITED AIRLINES Albrecht training	$649.20
UNITED 0162353754 - Total For Police Career Services			*$649.20*
UNITED 0162353754 - ALL DEPARTMENTS			$649.20

UNITED 0162354919

UNITED 0162354919	Information Services	UNITED AIRLINES TRAVEL	$687.21
UNITED 0162354919 - Total For Information Services			*$687.21*
UNITED 0162354919 - ALL DEPARTMENTS			$687.21

UNITED 0162357227

UNITED 0162357227	Police Career Services	UNITED AIRLINES PIO class	$992.77
UNITED 0162357227 - Total For Police Career Services			*$992.77*
UNITED 0162357227 - ALL DEPARTMENTS			$992.77

UNITED 0162357629

UNITED 0162357629	Police Career Services	UNITED AIRLINES leadership training	$549.20
UNITED 0162357629 - Total For Police Career Services			*$549.20*
UNITED 0162357629 - ALL DEPARTMENTS			$549.20

UNITED 0164265829

UNITED 0164265829	Police Career Services	UNITED AIRLINES baggage receipt	$35.00
UNITED 0164265829 - Total For Police Career Services			*$35.00*

UNITED	**0164265829 - ALL DEPARTMENTS**			$35.00

UNITED 0164266408

UNITED	0164266408	Police Career Services	UNITED AIRLINES baggae fee	$35.00
UNITED	*0164266408 - Total For Police Career Services*			*$35.00*
UNITED	**0164266408 - ALL DEPARTMENTS**			$35.00

UNITED 0164267472

UNITED	0164267472	Information Services	UNITED AIRLINES	$76.00
UNITED	*0164267472 - Total For Information Services*			*$76.00*
UNITED	**0164267472 - ALL DEPARTMENTS**			$76.00

UNITED 0164270262

UNITED	0164270262	Fire-EMS Training	Baggage fee for travel to BC training in FL	$35.00
UNITED	*0164270262 - Total For Fire-EMS Training*			*$35.00*
UNITED	**0164270262 - ALL DEPARTMENTS**			$35.00

UNITED 0164270265

UNITED	0164270265	Fire-EMS Training	Luggage fee for travel to BC conference in FL	$35.00
UNITED	0164270265	Fire-EMS Training	Luggage fee for travel to BC conference in Fl	$35.00
UNITED	*0164270265 - Total For Fire-EMS Training*			*$70.00*
UNITED	**0164270265 - ALL DEPARTMENTS**			$70.00

UNITED 0164270629

UNITED	0164270629	Sewer Wastewater Collection	luggage to attend WWETT conference	$35.00
UNITED	*0164270629 - Total For Sewer Wastewater Collection*			*$35.00*
UNITED	**0164270629 - ALL DEPARTMENTS**			$35.00

UNITED 0164270848

UNITED	0164270848	Police Career Services	UNITED AIRLINES; luggage	$35.00
UNITED	0164270848	Police Career Services	UNITED AIRLINES; luggage	$35.00

UNITED	*0164270848 - Total For Police Career Services*			*$70.00*
UNITED	**0164270848 - ALL DEPARTMENTS**			$70.00

UNITED 0164271481

UNITED	0164271481	Sewer Wastewater Collection	luggage fee to attend WWETT conference	$35.00
UNITED	*0164271481 - Total For Sewer Wastewater Collection*			*$35.00*
UNITED	**0164271481 - ALL DEPARTMENTS**			$35.00

UNITED 0164271483

UNITED	0164271483	Police Career Services	UNITED AIRLINES; luggage	$35.00
UNITED	0164271483	Police Career Services	UNITED AIRLINES; luggage	$35.00
UNITED	*0164271483 - Total For Police Career Services*			*$70.00*
UNITED	**0164271483 - ALL DEPARTMENTS**			$70.00

UNITED 0164271704

UNITED	0164271704	Public Safety Communication	UNITED AIRLINES baggage receipt	$35.00
UNITED	*0164271704 - Total For Public Safety Communications*			*$35.00*
UNITED	**0164271704 - ALL DEPARTMENTS**			$35.00

UNITED 0164271705

UNITED	0164271705	Fire-EMS Training	Baggage free for travel to/from BC conferen	$35.00
UNITED	0164271705	Fire-EMS Training	Baggage fee for travel to/from BC conferenc	$35.00
UNITED	0164271705	Fire-EMS Training	Baggage Fee while traveling to/from BC conf	$35.00
UNITED	*0164271705 - Total For Fire-EMS Training*			*$105.00*
UNITED	**0164271705 - ALL DEPARTMENTS**			$105.00

UNITED 0164272232

UNITED	0164272232	Golf - Operations	UNITED AIRLINES - Checked Bag Fee	$35.00
UNITED	*0164272232 - Total For Golf - Operations*			*$35.00*
UNITED	**0164272232 - ALL DEPARTMENTS**			$35.00

UNITED 0164272650

UNITED	0164272650	Public Safety Communication	UNITED AIRLINES baggage receipt	$35.00
UNITED 0164272650 - Total For Public Safety Communications				*$35.00*
UNITED 0164272650 - ALL DEPARTMENTS				$35.00

UNITED 0167021029

UNITED	0167021029	Police Career Services	UNITED AIRLINES Rand CALEA conference	$1,299.20
UNITED 0167021029 - Total For Police Career Services				*$1,299.20*
UNITED 0167021029 - ALL DEPARTMENTS				$1,299.20

UNITED 0167022662

UNITED	0167022662	City Attorney	UNITED AIRLINES	$606.20
UNITED 0167022662 - Total For City Attorney				*$606.20*
UNITED 0167022662 - ALL DEPARTMENTS				$606.20

USPS PO 5762700491

USPS PO 5762700491	Regional Water Operations	Overnight Mail to Wy. Land & Invest. Office i		$30.45
USPS PO 5762700491 - Total For Regional Water Operations				*$30.45*
USPS PO 5762700491	Water Distribution	STAMPS FOR BACKFLOW OFFICE		$680.00
USPS PO 5762700491 - Total For Water Distribution				*$680.00*
USPS PO 5762700491 - ALL DEPARTMENTS				$710.45

VCN NATRONAREALESTAT

VCN NATRONAREALESTAT	Community Development	GOVERNMENT SERVICES NOT ELSEWHERE C		$147.44
VCN NATRONAREALESTAT - Total For Community Development				*$147.44*
VCN NATRONAREALESTAT	Customer Service	RESOLUTION/LIEN RELEASE		$26.50
VCN NATRONAREALESTAT - Total For Customer Service				*$26.50*
VCN NATRONAREALESTAT - ALL DEPARTMENTS				$173.94

VERIZON WIRELESS

VERIZON WIRELESS	Parks - Parks Maint.	Acct #342080735-00001		$278.48

VERIZON WIRELESS - Total For Parks - Parks Maint.			*$278.48*
VERIZON WIRELESS	Public Safety Communication	Acct #465552982-00010	$80.02
VERIZON WIRELESS	Public Safety Communication	Acct #465552982-00003	$38.69
VERIZON WIRELESS - Total For Public Safety Communications			*$118.71*
VERIZON WIRELESS	Streets	Acct #242152162-00003	$30.42
VERIZON WIRELESS	Streets	Acct #242152162-00001	$40.01
VERIZON WIRELESS - Total For Streets			*$70.43*
VERIZON WIRELESS	Water Distribution	Acct #542255605-00001	$116.71
VERIZON WIRELESS - Total For Water Distribution			*$116.71*
VERIZON WIRELESS	Water Meters	Acct #942021615-00001	$106.81
VERIZON WIRELESS - Total For Water Meters			*$106.81*
VERIZON WIRELESS	Weed & Pest Fund	Acct #342080735-00001	$201.66
VERIZON WIRELESS - Total For Weed & Pest Fund			*$201.66*
VERIZON WIRELESS - ALL DEPARTMENTS			$892.80

VISTAPRINT

VISTAPRINT	Human Resources	General Supplies & Materials - On behalf of	$349.00
VISTAPRINT - Total For Human Resources			*$349.00*
VISTAPRINT - ALL DEPARTMENTS			$349.00

VOIANCE LANGUAGE

VOIANCE LANGUAGE	Public Safety Communication	Interpretation Services	$103.32
VOIANCE LANGUAGE - Total For Public Safety Communications			*$103.32*
VOIANCE LANGUAGE - ALL DEPARTMENTS			$103.32

VOSKER ELITE-MONTHLY

VOSKER ELITE-MONTHLY	Police Administration	ELECTRONIC SALES monthly subscription trai	$20.00
VOSKER ELITE-MONTHLY - Total For Police Administration			*$20.00*
VOSKER ELITE-MONTHLY - ALL DEPARTMENTS			$20.00

VRC COMPANIES LLC

VRC COMPANIES LLC	Human Resources	File Destruction Service	$68.95
VRC COMPANIES LLC - Total For Human Resources			*$68.95*

VRC COMPANIES LLC	Municipal Court	File Destruction Service	$95.00
VRC COMPANIES LLC	Municipal Court	File Destruction Service	$60.78
VRC COMPANIES LLC - Total For Municipal Court			*$155.78*
VRC COMPANIES LLC - ALL DEPARTMENTS			$224.73

WAL-MART #1617

WAL-MART #1617	Aquatics - Operations	Sponge, putty knife, spackle, painters' tape,	$32.01
WAL-MART #1617 - Total For Aquatics - Operations			*$32.01*
WAL-MART #1617	Fire-EMS Operations	Station Supplies	$41.65
WAL-MART #1617 - Total For Fire-EMS Operations			*$41.65*
WAL-MART #1617	Metro Animal Shelter	GROCERY STORES, SUPERMARKETS shelter bl	$110.66
WAL-MART #1617	Metro Animal Shelter	GROCERY STORES, SUPERMARKETS items for	$44.82
WAL-MART #1617	Metro Animal Shelter	GROCERY STORES, SUPERMARKETS Shelter s	$199.24
WAL-MART #1617 - Total For Metro Animal Shelter			*$354.72*
WAL-MART #1617	Public Transit - Operations	Office cleaning supplies	$17.91
WAL-MART #1617 - Total For Public Transit - Operations			*$17.91*
WAL-MART #1617	Refuse - Residential	OFFICE SUPPLIES FOR TRUCK BARN	$43.88
WAL-MART #1617 - Total For Refuse - Residential			*$43.88*
WAL-MART #1617 - ALL DEPARTMENTS			$490.17

WAL-MART #3778

WAL-MART #3778	Fire-EMS Operations	Walking Canes for RRET 2 Decon	$48.92
WAL-MART #3778	Fire-EMS Operations	Station Supplies	$108.47
WAL-MART #3778 - Total For Fire-EMS Operations			*$157.39*
WAL-MART #3778	Ft. Caspar Museum	Exhibit Supplies	$60.56
WAL-MART #3778 - Total For Ft. Caspar Museum			*$60.56*
WAL-MART #3778	Police Administration	GROCERY STORES, SUPERMARKETS cleaning	$42.17
WAL-MART #3778 - Total For Police Administration			*$42.17*
WAL-MART #3778	Police Investigations	GROCERY STORES, SUPERMARKETS; P&E ite	$84.90
WAL-MART #3778 - Total For Police Investigations			*$84.90*
WAL-MART #3778	Water Distribution	RETURN- KEYBOARD & MOUSE COMBO	($19.48)
WAL-MART #3778 - Total For Water Distribution			*($19.48)*
WAL-MART #3778 - ALL DEPARTMENTS			$325.54

WALMART.COM

WALMART.COM	Metro Animal Shelter	DISCOUNT STORES Shelter supplies	$176.40
WALMART.COM - Total For Metro Animal Shelter			*$176.40*
WALMART.COM - ALL DEPARTMENTS			$176.40

WALSH DRIVE SELF STO

WALSH DRIVE SELF STO	Balefill		$26.25
WALSH DRIVE SELF STO - Total For Balefill			*$26.25*
WALSH DRIVE SELF STO - ALL DEPARTMENTS			$26.25

WAMCO LABS, INC.

WAMCO LABS, INC.	WWTP Operations	Chronic Toxicity Testing	$1,100.00
WAMCO LABS, INC. - Total For WWTP Operations			*$1,100.00*
WAMCO LABS, INC. - ALL DEPARTMENTS			$1,100.00

WATSON MARLOW INC

WATSON MARLOW INC	Regional Water Operations	Hypo Pump Hoses - Pump & Lubricant Suppli	$542.50
WATSON MARLOW INC - Total For Regional Water Operations			*$542.50*
WATSON MARLOW INC - ALL DEPARTMENTS			$542.50

WEAR PARTS INC

WEAR PARTS INC	Buildings & Structures Fund	Repair supplies for Aquatics Center - Wear P	$8.55
WEAR PARTS INC	Buildings & Structures Fund	Repair supplies for Aquatics Center - Wear P	$20.51
WEAR PARTS INC	Buildings & Structures Fund	Pool repair supplies for Aquatics Center - We	$91.85
WEAR PARTS INC	Buildings & Structures Fund	Pool repair supplies for Aquatics Center - We	$12.26
WEAR PARTS INC - Total For Buildings & Structures Fund			*$133.17*
WEAR PARTS INC	RWS - Booster Stations	PIOONEER BOOSTER	$122.77
WEAR PARTS INC	RWS - Booster Stations	PIONEER BOOSTER BOLTS- REGIONAL	$277.52
WEAR PARTS INC - Total For RWS - Booster Stations			*$400.29*
WEAR PARTS INC	Traffic Control	Sign repair hardware	$315.18
WEAR PARTS INC - Total For Traffic Control			*$315.18*
WEAR PARTS INC	WWTP Operations	Nuts and bolts	$186.36

WEAR PARTS INC	WWTP Operations	Filters	$204.36
WEAR PARTS INC	WWTP Operations	Nuts and bolts	$89.50
WEAR PARTS INC - Total For WWTP Operations			*$480.22*
WEAR PARTS INC - ALL DEPARTMENTS			$1,328.86

WEF MAIN

WEF MAIN	Sewer Wastewater Collection	WEF membership for Krista Johnston	$190.00
WEF MAIN - Total For Sewer Wastewater Collection			*$190.00*
WEF MAIN - ALL DEPARTMENTS			$190.00

WEST PLAINS ENGINEER

WEST PLAINS ENGINEER	Balefill - Diversion & Special	Consultant: West Plains Engine	$650.00
WEST PLAINS ENGINEER - Total For Balefill - Diversion & Special			*$650.00*
WEST PLAINS ENGINEER - ALL DEPARTMENTS			$650.00

WEST PUBLISHING CORP

WEST PUBLISHING CORP	City Attorney	Online/Software Subscription	$883.02
WEST PUBLISHING CORP	City Attorney	Library Plan Charges	$146.13
WEST PUBLISHING CORP - Total For City Attorney			*$1,029.15*
WEST PUBLISHING CORP - ALL DEPARTMENTS			$1,029.15

WESTCOAST ROTOR, INC

WESTCOAST ROTOR, INC	WWTP Operations	Pump parts	$153.01
WESTCOAST ROTOR, INC - Total For WWTP Operations			*$153.01*
WESTCOAST ROTOR, INC - ALL DEPARTMENTS			$153.01

WESTERN MEDICAL ASSO

WESTERN MEDICAL ASSO	Balefill		$254.00
WESTERN MEDICAL ASSO - Total For Balefill			*$254.00*
WESTERN MEDICAL ASSO - ALL DEPARTMENTS			$254.00

WESTLAND PARK-RED BU

WESTLAND PARK-RED BU	Sewer Fund	Retail Sewer Revenue/201 Sewer Billing/Ad	($395.30)
WESTLAND PARK-RED BU	Sewer Fund	Retail Sewer Revenue/201 Sewer Billing/Ad	$3,953.00
WESTLAND PARK-RED BU - Total For Sewer Fund			*$3,557.70*
WESTLAND PARK-RED BU	WWTP Revenue and Transfer	Retail Sewer Revenue/201 Sewer Billing/Ad	($1,785.68)
WESTLAND PARK-RED BU - Total For WWTP Revenue and Transfers			*($1,785.68)*
WESTLAND PARK-RED BU - ALL DEPARTMENTS			$1,772.02

WH LLC

WH LLC	Capital Projects Fund	Ford Wyoming Center South Walk	$155.00
WH LLC - Total For Capital Projects Fund			*$155.00*
WH LLC - ALL DEPARTMENTS			$155.00

WHITE CASTLE

WHITE CASTLE	Sewer Wastewater Collection	lunch for Jared while attending WWETT conf	$10.46
WHITE CASTLE - Total For Sewer Wastewater Collection			*$10.46*
WHITE CASTLE - ALL DEPARTMENTS			$10.46

WLC ENGINEERING - SU

WLC ENGINEERING - SU	Capital Projects Fund	Consultant: Westridge Addition	$2,335.29
WLC ENGINEERING - SU - Total For Capital Projects Fund			*$2,335.29*
WLC ENGINEERING - SU	Engineering	Professional Land Surveying Services	$435.00
WLC ENGINEERING - SU - Total For Engineering			*$435.00*
WLC ENGINEERING - SU - ALL DEPARTMENTS			$2,770.29

WM SUPERCENTER

WM SUPERCENTER	Balefill - Disposal & Landfill	OFFICE SUPPLIES	$25.30
WM SUPERCENTER - Total For Balefill - Disposal & Landfill			*$25.30*
WM SUPERCENTER	Fire-EMS Operations	Decon Supplies for RRET 2 team	$74.23
WM SUPERCENTER - Total For Fire-EMS Operations			*$74.23*
WM SUPERCENTER - ALL DEPARTMENTS			$99.53

WORDPRESS 0CU5W8XAZF

WORDPRESS 0CU5W8XAZF	Police Administration	COMPUTER AND DATA PROCESSING SERVICE	$300.00
WORDPRESS 0CU5W8XAZF - Total For Police Administration			*$300.00*
WORDPRESS 0CU5W8XAZF - ALL DEPARTMENTS			$300.00

WWW.IAFC.ORG

WWW.IAFC.ORG	Fire-EMS Administration	IAFC Annual Membership	$1,720.00
WWW.IAFC.ORG - Total For Fire-EMS Administration			*$1,720.00*
WWW.IAFC.ORG - ALL DEPARTMENTS			$1,720.00

WWW.WGGA.ORG

WWW.WGGA.ORG	Weed & Pest Fund	WGGA Conference James Gerhart II	$225.00
WWW.WGGA.ORG - Total For Weed & Pest Fund			*$225.00*
WWW.WGGA.ORG - ALL DEPARTMENTS			$225.00

WY. ASSOC. OF MUNICI

WY. ASSOC. OF MUNICI	City Manager	WWW Registration - F. Tremel	$150.00
WY. ASSOC. OF MUNICI - Total For City Manager			*$150.00*
WY. ASSOC. OF MUNICI - ALL DEPARTMENTS			$150.00

WY. ASSOC. OF SHERIF

WY. ASSOC. OF SHERIF	Police Administration	CIVIC, SOCIAL AND FRATERNAL ASSOCIATIO	$500.00
WY. ASSOC. OF SHERIF - Total For Police Administration			*$500.00*
WY. ASSOC. OF SHERIF - ALL DEPARTMENTS			$500.00

WY. LAW ENFORCEMENT

WY. LAW ENFORCEMENT	Police Career Services	RDS Instructor Course	$500.00
WY. LAW ENFORCEMENT - Total For Police Career Services			*$500.00*
WY. LAW ENFORCEMENT - ALL DEPARTMENTS			$500.00

WY. MACHINERY CO.

WY. MACHINERY CO.	Balefill - Disposal & Landfill	Equipment Repair UNIT#141459 REBURB TO	$28,948.11
WY. MACHINERY CO.	Balefill - Disposal & Landfill	New Excavator Preventative Maintenance Se	$1,262.54
WY. MACHINERY CO. - Total For Balefill - Disposal & Landfill			*$30,210.65*
WY. MACHINERY CO. - ALL DEPARTMENTS			$30,210.65

WYOMING CAMERA OUTFI

WYOMING CAMERA OUTFI	Direct Distribution - Police	CAMERA AND PHOTOGRAPHIC SUPPLY STOR	$1,500.00
WYOMING CAMERA OUTFI - Total For Direct Distribution - Police			*$1,500.00*
WYOMING CAMERA OUTFI - ALL DEPARTMENTS			$1,500.00

WYOMING LOW VOLTAGE

WYOMING LOW VOLTAGE	Customer Service	Cable Drop - labor, materials & parts	$296.85
WYOMING LOW VOLTAGE - Total For Customer Service			*$296.85*
WYOMING LOW VOLTAGE - ALL DEPARTMENTS			$296.85

WYOMING SAFETY SUPPL

WYOMING SAFETY SUPPL	Balefill - Baler Processing	SIGNAGE FOR DO NOT ENTER STIELLERS FOR	$35.27
WYOMING SAFETY SUPPL - Total For Balefill - Baler Processing			*$35.27*
WYOMING SAFETY SUPPL	Balefill - Disposal & Landfill	SAFETY SUPPLIES FOR LOWER BALER BLDG	$74.37
WYOMING SAFETY SUPPL - Total For Balefill - Disposal & Landfill			*$74.37*
WYOMING SAFETY SUPPL - ALL DEPARTMENTS			$109.64

WYOMING STEEL & RECY

WYOMING STEEL & RECY	Balefill - Disposal & Landfill	Freon Removal for January 2024	$1,890.00
WYOMING STEEL & RECY - Total For Balefill - Disposal & Landfill			*$1,890.00*
WYOMING STEEL & RECY - ALL DEPARTMENTS			$1,890.00

WYOMING WORK WAREHOU

WYOMING WORK WAREHO	Refuse - Residential	UNIFORMS FOR TRASH TRUCK CREW	$1,367.76
WYOMING WORK WAREHOU - Total For Refuse - Residential			*$1,367.76*

WYOMING WORK WAREHOU - ALL DEPARTMENTS			$1,367.76

XEROX CORPORATION

XEROX CORPORATION	Regional Water Operations	Copier Usage	$194.20
XEROX CORPORATION - Total For Regional Water Operations			*$194.20*
XEROX CORPORATION - ALL DEPARTMENTS			$194.20

XRAYZERO.COM

XRAYZERO.COM	Police Administration	COMPUTER SOFTWARE STORES document t	$2,000.00
XRAYZERO.COM - Total For Police Administration			*$2,000.00*
XRAYZERO.COM - ALL DEPARTMENTS			$2,000.00

YARD HOUSE ZK

YARD HOUSE ZK	Sewer Wastewater Collection	dinner for Jared while attending WWETT con	$21.00
YARD HOUSE ZK - Total For Sewer Wastewater Collection			*$21.00*
YARD HOUSE ZK - ALL DEPARTMENTS			$21.00

YOUTH CRISIS CENTER

YOUTH CRISIS CENTER	Capital - One Cent 17	OC 17 Community Projects - You	$4,774.86
YOUTH CRISIS CENTER - Total For Capital - One Cent 17			*$4,774.86*
YOUTH CRISIS CENTER - ALL DEPARTMENTS			$4,774.86

ZENNI OPTICAL,

ZENNI OPTICAL,	Balefill - Disposal & Landfill	SAFETY GLASSES	$104.85
ZENNI OPTICAL, - Total For Balefill - Disposal & Landfill			*$104.85*
ZENNI OPTICAL, - ALL DEPARTMENTS			$104.85

ZOLL MEDICAL CORPORA

ZOLL MEDICAL CORPORA	Fire-EMS Operations	First Aid / Medical Supplies	$869.00
ZOLL MEDICAL CORPORA - Total For Fire-EMS Operations			*$869.00*

ZOLL MEDICAL CORPORA - ALL DEPARTMENTS	$869.00

CITYWIDE BILLS AND CLAIMS TOTAL

$3,828,242.39

I certify, under penalty of perjury, that this listing of vouchers and the items included therein for payment are correct and just in every respect.

SUBMITTED BY (Finance Dir) _____ DATE _____

DULY AUDITED BY (City Manager) _____ DATE _____

APPROVED BY (Mayor) _____ DATE _____

CITY of CASPER, WYOMING
BILLS and CLAIMS ADDENDUM
Council Meeting
02/20/24

Additional Accounts Payable

02/01/24	**Prewrits - Travel Reimbursements & AP Vendor**		
	Alyssa Baedke - Travel Reimbursement		197.50
	Sarah Boyle - Travel Reimbursement		241.50
	Megan Lockwood - Travel Reimbursement		133.00
	Casson Burgen - Travel Reimbursement		416.00
	Jon Schlager - Travel Reimbursement		259.00
	Chris Miller - Travel Reimbursement		259.00
	Logan Etchison - Travel Reimbursement		451.00
	Andrew Hamilton - Travel Reimbursement		416.00
	Teton Distributors - Ice Arena Inventory		352.85
			2,725.85
02/08/24	**Prewrits - Travel Reimbursement, Petty Cash & Sales Tax**		
	Sarah Winter - Travel Reimbursement		352.00
	First Interstate Bank - Petty Cash (Muni Court)		200.00
	First Interstate Bank - Petty Cash (Engineering/CPU)		204.00
	Natrona County Circuit Court - Filling Fee		70.00
	State of Wyo - Dept. of Revenue - Sales Tax		949.36
			1,775.36
		Total Additional AP	**$ 4,501.21**

Payroll

02/01/24	**City Payroll**		
	Salary & Wages		922,175.48
	Other Employee Liabilities		3,027.23
	Internal Revenue Service		249,120.04
	Wyoming Retirement System		228,887.56
	State of Wyoming Workers Comp		21,877.35
	State of Wyoming Employee Benefits Insurance		377,160.42
	ICMA Retirement		24,447.30
	Lincoln National Life Insurance		17,167.38
	Orchard Trust Retirement		2,170.00
	Reliastar Life Insurance-Accident/Voya		2,239.06
			1,848,271.82
02/01/24	**Fire Payroll**		
	Salary & Wages		126,488.55
	Internal Revenue Service		20,743.82
	Wyoming Retirement System		50,848.14
	State of Wyoming Workers Comp		3,217.24
	State of Wyoming Employee Benefits Insurance		62,139.64
	ICMA Retirement		5,583.78
	Lincoln National Life Insurance		770.45
	Orchard Trust Retirement		7,550.00
	Reliastar Life Insurance-Accident/Voya		162.23
			277,503.85
02/14/24	**Fire Payroll**		
	Salary & Wages		123,804.82
	Internal Revenue Service		19,549.06
	NCPERS Group		64.00
	Wyoming Retirement System		49,438.21
	State of Wyoming Workers Comp		3,122.55
	State of Wyoming Employee Benefits Insurance		61,818.32
	ICMA Retirement		5,583.78
	Orchard Trust Retirement		7,550.00
	Reliastar Life Insurance-Accident/Voya		162.23
			271,092.97
		Total Payroll	**$ 2,396,868.64**
		Addendum Total	**$ 2,401,369.85**

January 17, 2024

MEMO TO: J. Carter Napier, City Manager JCN

FROM: Liz Becher, Community Development Director LB

SUBJECT: Consideration of an ordinance vacating the segment of alley abutting Lots 5, 6 and 7, Kenwood Addition to the City of Casper

Meeting Type & Date:
Regular Council Meeting, February 20, 2024

Action Type:
Ordinance and public hearing

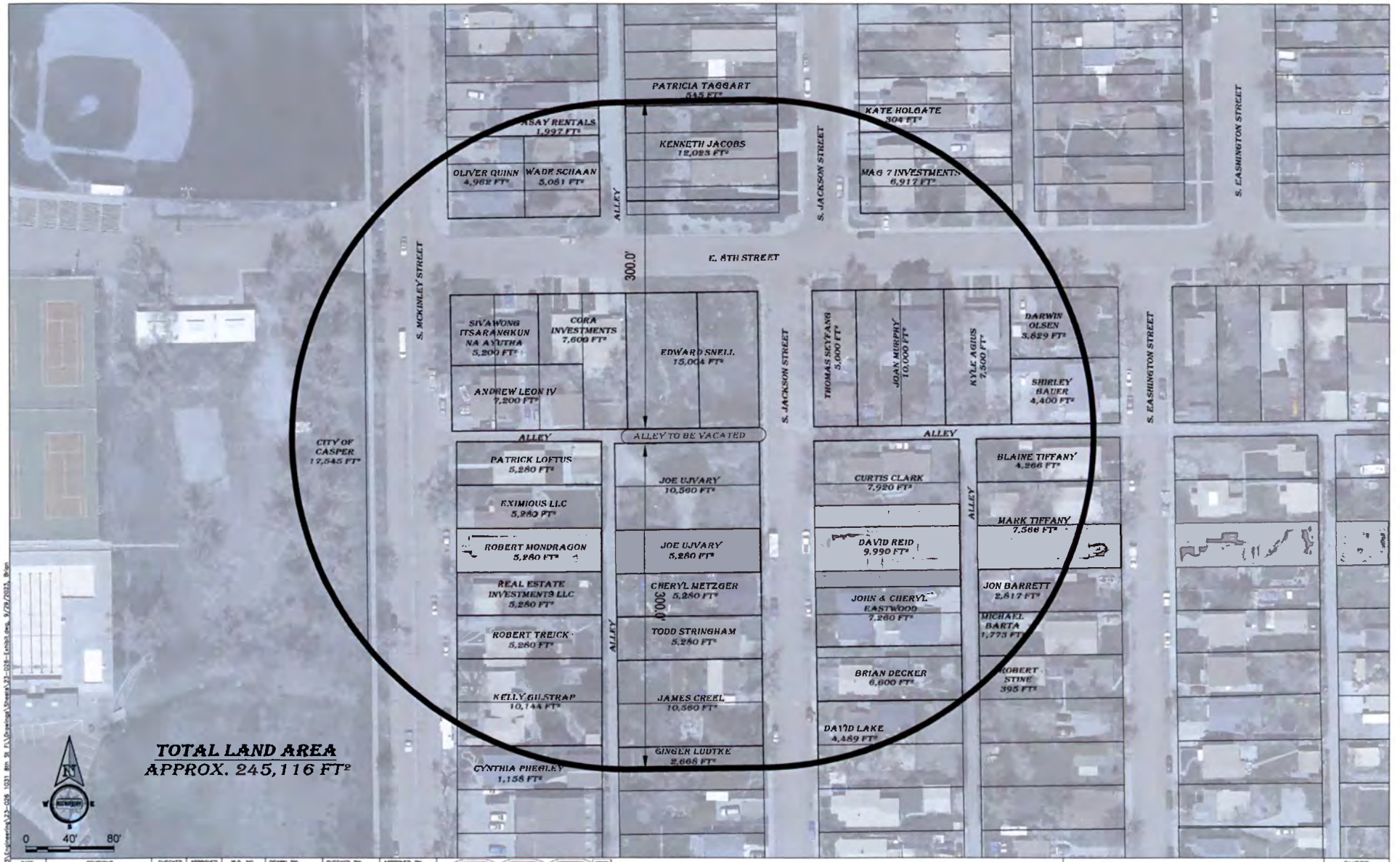
Recommendation:
That Council, by ordinance, approve an Ordinance vacating a segment of alley abutting Lots 5, 6 and 7, Kenwood Addition to the City of Casper, located south of 816 South Jackson Street.

Summary:
The City has received a request to vacate an undeveloped portion of alley located generally south and west of the intersection of East 8th and South Jackson Streets. The alley was platted as a 13-foot wide alley, as a part of the Kenwood Addition to the City of Casper, in 1912. The portion being proposed for vacation has never been constructed, or used as an alley because of the steep topography. Signed petitions have been provided from a majority of property owners owning a majority of the properties within three hundred (300) feet of the proposed vacation. In addition, all Casper utility providers and franchisees have been notified, in writing, of the applicant's desire to vacate the alley, and as a result of the outreach, the City will reserve a 13-foot wide easement for both existing, and future utilities. Pursuant to State law, the former street right-of-way will transfer automatically to the adjacent property owners upon vacation.

Financial Considerations:
Wyoming State Statute 15-4-305 states that the City may demand and receive the value of the land vacated as consideration for the vacation, if desired.

Oversight/Project Responsibility:
Community Development Department – Planning Division

Attachments:
Ordinance
Vicinity Map



DATE	REVISIONS	CHECKED	APPROVED

W.O. NO. 23-026 | DRAWN BY: BT DATE 09/23 | CHECKED BY: BF DATE 09/23 | APPROVED BY: BF DATE 09/23

cepi Civil Engineering Professionals, Inc.
1400 Enterprise Drive Casper, Wyoming 82609 (307) 266-4344 (307) 266-0103 fax
CASPER WYOMING

ALLEY VACATION EXHIBIT

SHEET 1 OF 1

Civil Engineering Professionals, Inc
6080 Enterprise Drive. Casper, Wy 82609
Phone 307.266.4346 Fax 307.266.0103
www.cepi-casper.com

0 15' 30'

Exhibit A

ALLEY VACATION

EAST 8TH ST / S. JACKSON ST

KENWOOD ADDITION

September , 2023

W.O. 23-026

M:\Land 2023\Engineering\23-026 1031 8th St FLO\mwhood\Sheets\23-026 – ALLEY VACATION.dwg, 9/28/2023, Brian

EXHIBIT "B" Page 1 of 2
PUBLIC UTILITY EASEMENT
EAST 8TH ST / S. JACKSON ST
KENWOOD ADDITION

A thirteen foot (13') wide strip of land designated as a Public Utility Easement, located in Kenwood Addition, to the City of Casper, Natrona County, Wyoming, recorded September 3, 1912 as Book 17 of Deeds, Page 8 and as shown on Exhibit "B" attached hereto and by this reference made a part hereof, being described by metes and bounds as follows:

Beginning at the southeast corner of Lot 7, of said Kenwood Addition as platted;

Thence S1°10'22"E, a distance of 13.00 feet to the northeast corner of Lot 125, Kenwood Addition;

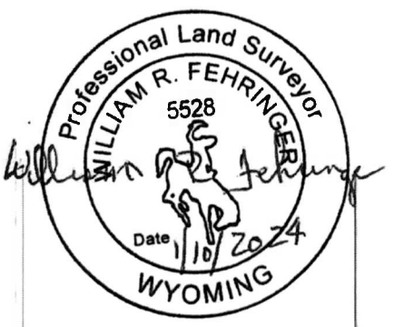
Thence S89°06'48"W, along the north line of said Lot 125 a distance of 120.01 feet;

Thence N0°53'18"W, a distance of 13.00 feet to the southwest corner of Lot 5, Kenwood Addition;

Thence N89°06'48"E, a distance of 119.95 feet along the south line of Lots 5-7, Kenwood Addition to the Point of Beginning.

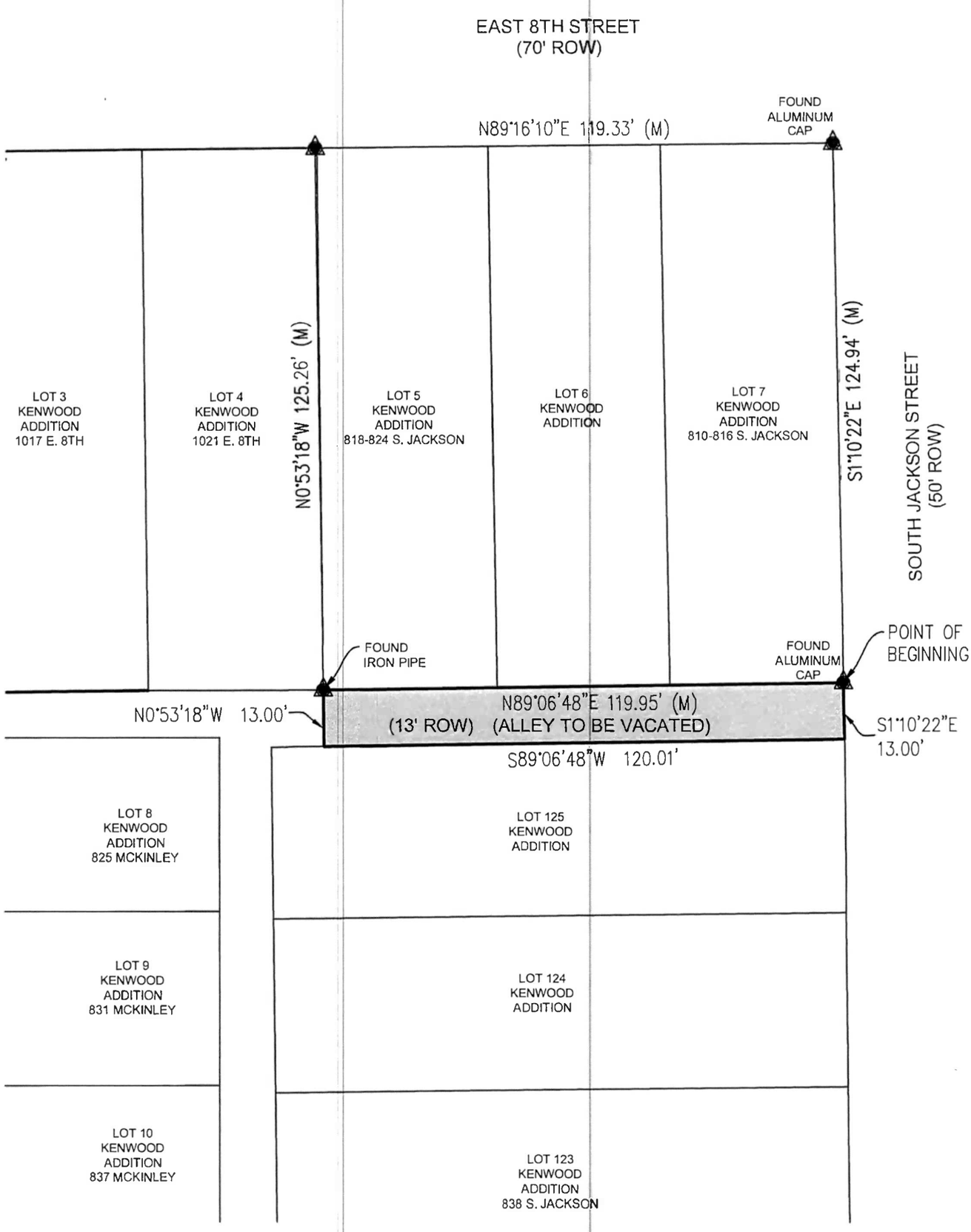
The above described parcel contains approximately 0.04 acres (1559.8 s.f.), more or less, and is subject to all rights-of-way and/or easements, reservations and encroachments which have been legally acquired.

I hereby certify that this description was prepared from notes taken during an actual survey made under my direct supervision in September, 2023, and that on the basis of my information knowledge and belief as a Professional Land Surveyor that this description is true and correct.



MODIFICATION IN ANY WAY OF THE FOREGOING DESCRIPTION IS STRICTLY PROHIBITED. I HAVE CAREFULLY REVIEWED THIS INFORMATION AND CERTIFY IT TO BE ACCURATE ON THE BASIS OF MY KNOWLEDGE AND BELIEF. ANY CHANGE, ADDITION OR DELETION OF ANY PART OF THIS DESCRIPTION WILL ACT TO VOID ANY WARRANTY OR RESPONSIBILITY, EXPRESSED OR IMPLIED, THAT I HAVE TOWARD THE SUBJECT PROPERTY.

Civil Engineering Professionals, Inc.
6080 Enterprise Dr. • Casper, WY 82609
Phone 307.266.4346 • Fax 307.266.0103
www.cepi-casper.com



0 30' 60'

Civil Engineering Professionals, Inc.
6080 Enterprise Drive. Casper, Wy 82609
Phone 307.266.4346 Fax 307.266.0103
www.cepi-casper.com

EXHIBIT "B" Page 2 of 2
UTILITY EASEMENT
EAST 8TH ST / S. JACKSON ST
KENWOOD ADDITION
January , 2024
W.O. 23-026

ORDINANCE NO. 5-24

AN ORDINANCE APPROVING THE VACATION OF THE SEGMENT OF ALLEY ABUTTING LOTS 5, 6 AND 7, KENWOOD ADDITION

WHEREAS, the City of Casper has received a request to vacate an undeveloped portion of a public alley located generally south and west of the intersection of East 8th and South Jackson Streets, abutting Lots 5, 6 and 7, Kenwood Addition, as described in Exhibit "A," which by reference herein is hereby incorporated as fully set forth; and,

WHEREAS, upon the vacation of the alley, the City is reserving a thirteen-foot (13') wide public utility easement in place of the alley for existing and future utilities, as described in Exhibit "B," which by reference herein is hereby incorporated as fully set forth; and,

WHEREAS, a petition containing the signatures of a majority of the owners who own a majority of the property abutting the segments of the alley proposed to be vacated and extending 300 feet in all directions from the street to be vacated has been submitted to the City as provided by W.S. §15-4-305; and,

WHEREAS, all utility providers and franchisees have been notified of the impending vacation by the applicant, and requests have been made to maintain a public utility easement in place of the alley; and,

WHEREAS, the City of Casper has determined that the portion of the alley abutting Lots 5, 6 and 7, Kenwood Addition, can be vacated without adversely impacting utility services, trash collection or traffic in the area; and,

WHEREAS, it is the desire of the governing body of the City of Casper to approve said vacation.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:
The vacation of the segment of the alley abutting Lots 5, 6 and 7, Kenwood Addition, as shown/described in Exhibit "A," is hereby approved.

SECTION 2:
A thirteen-foot (13') wide utility easement is hereby reserved, as shown/described in Exhibit "B" for the purposes of construction, operation and maintenance of utility lines, conduits, ditches, drainage and access.

SECTION 3:
Ownership of the vacated alley shall revert to the adjoining land owners, as provided by law.

SECTION 4:
This ordinance shall be in full force and effect from and after passage on three readings, and publication pursuant to law.

PASSED on 1st reading the _____ day of _____, 2024.

PASSED on 2nd reading the _____ day of _____, 2024.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the ____ day of _____, 2024.

APPROVED AS TO FORM:

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

February 1, 2024

MEMO TO: J. Carter Napier, City Manager

FROM: Fleur Tremel, Chief of Staff
Amanda Ainsworth, City Clerk
Carla Mills-Laatsch, Licensing Specialist

SUBJECT: Public Hearing for Annual Renewal of Liquor Licenses

Meeting Type & Date
Regular Council Meeting
February 20, 2024

Action Type
Public Hearing
Minute Action

Recommendation
That Council, by minute action, authorize the annual renewal of all currently issued liquor licenses, contingent upon compliance with all other applicable codes, and with the stipulations and conditions previously placed on Retail Liquor License No. 6, Frosty's Bev, LLC., d/b/a Frosty's Lounge; Retail Liquor License No. 21, Occasion's by Cory Bar LLC d/b/a The Drinkery – Modern Bar + Venue by Cory; and Retail Liquor License No. 37, Bull Horn Brewing d/b/a Bull Horn Brewing.

Summary
State Statutes require that the City Council hold a public hearing each year prior to the renewal of City issued liquor licenses (complete list attached). This gives the public an opportunity to address the City Council with any concerns they might have regarding the operation and management of a given establishment. It also affords the City Council an opportunity to have certain liquor establishments appear and address any questions that the City Council might have.

All liquor license applications must be certified as being complete by the Liquor Division of the Wyoming Department of Revenue.

Licenses with Stipulations
Unless removed by the City Council, the following licenses will retain the existing stipulations placed upon them:

- Retail Liquor License No. 6, Frosty Bev LLC, d/b/a **Frosty's Lounge**, has stipulations and conditions put in effect restricting Roger Hessler from ownership or interest in this liquor license.
- Retail Liquor License No. 36, Occasions by Cory Bar, LLC, d/b/a. **The Drinkery – A Modern Bar + Venue by Cory**, has stipulations and conditions restricting this liquor license from being transferred to a new address.
- Retail Liquor License No. 37, Bull Horn Brewing, LLC, d/b/a **Bull Horn Brewing**, has stipulations and conditions restricting this liquor license from being transferred to a new address.

Police Report for 2023

The Casper Police Department has compiled a report of all calls for service at the address of each liquor dealer's establishment in calendar year 2023. The Casper Police Department presented the report to the City Council at the February 13, 2024 work session.

In August of 2019, the graduated fine schedule replaced the demerit points. For the first violation a fine of up to $150.00 shall be imposed; for a second violation a fine of up to $200.00 shall be imposed; for a third violation a fine of up to $250.00 shall be imposed. All violations after the first two in each calendar year shall require a representative of the licensee/permittee to appear at a regular meeting of the City Council. Additionally, there is an option for administrative fees of $1,000.00 for the third violation of this chapter within any consecutive twenty-four-month period, and $5,000.00 for a fifth or subsequent violation within a consecutive twenty-four-month period.

The following is a summary of the liquor license dealers that failed the compliance check.

Establishment	License Type	Date	Disposition	Offense
Moonlight Liquors	Retail	5/22/2023	Pled Guilty	Sale to minor
Alibi	Retail	5/22/2023	Pled Guilty	Sale to minor
Branding Iron	Retail	12/28/2023	Pled Guilty	Sale to minor
Occasions by Cory Bar	Retail	1/4/2024	Pled Guilty	Sale to minor
Backdoor Lounge	Retail	1/17/2024	No Contest	Sale to minor
Galles Liquor	Retail	12/23/2023	Pled Guilty	Sale to minor
Don Juan's	Restaurant	5/12/2023	Pled Guilty	Sale to minor
Himalayan Restaurant	Restaurant	11/22/2023	Pled Guilty	Sale to minor
House of Sushi	Restaurant	11/22/2023	Pled Guilty	Sale to minor
Little Shop of Burgers	Restaurant	12/23/2023	Pled Guilty	Sale to minor
Platte River Saloon	Limited	4/19/2023	Pled Guilty	Sale to minor

Disclosed Felony and Alcohol Related Violations

All individuals, partners, officers of a club, or stockholders, limited liability companies, limited liability partnerships, and every officer and every director must disclose if they have been convicted of a felony violation or any violation related to the sale or manufacture of alcoholic liquor or malt beverages. Statutes require disclosure of convictions within ten (10) years prior to filing of the application.

Four individuals listed on the 2024-2025 renewal applications disclosed they had alcohol related convictions. Two individuals were convicted of selling to a minor in 2022. Two individuals were convicted of driving under the influence in 2023.

Restaurant Licenses Food Service Requirements

Casper Municipal Code Section 5.08.310 requires the applicant for a Restaurant Liquor License to satisfy the City Council that the primary source of revenue from the operation of the restaurant be derived from food services and not from the sale of alcoholic liquor or malt beverages. The City Council shall condition renewal of the licenses upon a requirement that not less than sixty percent (60%) of gross sales from the preceding twelve months' operations of a licensed restaurant as reported by the applicant be derived from food services. From the review of all applications, revenue from the sale of food exceeded sixty percent (60%) of gross sales for all restaurant applications.

Bar & Grill Licenses

From the review of all applications, revenue from the sale of food exceeded sixty percent (60%) of gross sales for all bar and grill applications. In July of 2023 the State Statute was amended for bar and grill liquor license requirements regarding revenue from alcoholic beverages and food service. Bar and grill liquor license holders now have the option of including entertainment in the 60-40 split. City Council shall condition renewal of the licenses upon a requirement that not less than sixty percent (60%) of gross sales from the preceding twelve months' operations of a licensed bar and grill as reported by the applicant, be derived from food services, entertainment or a combination of the food service and entertainment.

Non-operational or "Parked" Licenses

An owner or holder can maintain a license in an inactive or 'parked' status for one year without having a functional physical building and not purchasing the required minimum amount of alcohol. Upon showing good cause by the licensee, the Council may grant a one-year extension of the non-operational status.

Current parked licenses are:

- Bar and Grill license MTB Entertainment d/b/a Rialto, located at 100 East 2nd Street. May remain non-operational until November 8, 2024.
- Bar and Grill license MTB Entertainment d/b/a America, located at 119 South Center. May remain non-operational until November 8, 2024.

Extension requests

No extension requests at this time.

Liquor Licenses Not Being Renewed

The following liquor license dealers have decided not to renew their restaurant liquor license:

- Antojitos Shiwas LLC, d/b/a Antojitos Shiwas, located at 611 West Collins.
- Occasions by Cory LLC, d/b/a Occasions by Cory, located at 303 South Wolcott.
- THW, INC d/b/a JS Chinese Restaurant, located at 116 West 2nd Street.
- MK KW Corp d/b/a Little Shop of Burgers, located at 1040 North Center.

Application Deadlines

City Staff sent out renewal applications on November 7, 2023. The City Council amended the liquor ordinances and set the due date every year for liquor licenses as the 2nd Monday of December. This year that date was December 11, 2023. The ordinance also included language that provided applications received 1-5 days late would incur a late fee of $250, 6-10 days late would result in a late fee of $500, and on day 11 the license would be considered abandoned. Four liquor dealers did not meet this deadline, all four paid a late fee of $250. They are as follows:

Establishment	License Type	Date Received
Liquor Shed	Retail	12/12/2023
Casper Rib and Chop, LLC	Retail	12/12/2023
Albertson, LLC	Retail	12/18/2023
Albertsons, INC	Retail	12/18/2023

Delinquent Sales Tax Holds

If a liquor dealer fails to pay its state sales tax, the Department of Revenue will put their liquor license into a "delinquent sales tax hold" status. The delinquent sales tax hold affects their ability to transfer their liquor license and purchase alcohol from the State Liquor Commission. In the event that they are in delinquent status, the City Council could opt to suspend the license. All types of liquor licenses are subject to this statute.

As of February, 14, 2024, there are no tax holds.

Renewal Year

After the public hearing, if the City Council renews the liquor licenses, all renewed licenses will be effective for April 1, 2024, the beginning of the 2024-2025 license year.

Financial Considerations

The City of Casper received $143,900.00 in revenue for the renewal of all liquor licenses.

Oversight/Project Responsibility

Carla Mills-Laatsch, Licensing Specialist

Attachments

List of Liquor Licenses
Affidavit of Website Publication
Stipulations for Frosty's Lounge, Urban Market Wines, and Bull Horn Brewing
City of Casper Liquor License Review

CITY OF CASPER

BAR & GRILL APRIL 1, 2024 - MARCH 31, 2025

NO.	NAME	DBA	LOCATION
1	Sriphaiboon, LLC	Dsasumo	320 West 1st Street
2	Firerock	FireRock Steakhouse	6100 East 2nd Street
3	OG of Casper, Inc	The Olive Garden Italian Restaurant #1828	5070 East 2nd Street
4	Casper Dave's, LLC	Wyoming Ale Works	5900 East 2nd Street
5	Johnny J's Bar & Grill, LLC	J's Pub & Grill	3201 SW Wyoming Blvd
6	Screamin' Hot Wyoming, LLC	Buffalo Wild Wings	5071 East 2nd Street
7	Ujvary Enterprises, LLC	The Fort Saloon N'Eatery	500 West 'F' Street
8	Marco's Coal Fired Pizza, LLC	Racca's Pizzeria Napoletana	430 South Ash Street
9	Moreno and Moreno, LLC	Guadalajara Mexican Restaurant	3350 CY Avenue
10	Unassigned	Unassigned	Unassigned
11	71 SE Wyoming Blvd, INC	The Horse Palace	71 SE Wyoming Blvd
12	OC Casper, LLC	Old Chicago Restaurant	3580 E 2nd Street
13	Childs Corp	La Cocina	4110 Centennial
14	MTB Entertainment (Non-operational)	Rialto	100 East 2nd Street
15	MTB Entertainment (Non-operational)	America	119 South Center Street
16	Old Town Family Fun	Old Town Family Fun	301 West E Street
17	Unassigned	Unassigned	Unassigned
18	Unassigned	Unassigned	Unassigned
19	Unassigned	Unassigned	Unassigned
$10,500/1st yr			
$3,000/Renewal			

CITY OF CASPER

MICROBREWERIES - APRIL 1, 2024 - MARCH 31, 2025

NO.	NAME	DBA	LOCATION
3	Skull Tree Brewing, LLC	Skull Tree Brewing	1530 Burlington
4	Brewstory LLC	Frontier Brewing Co	150 West 2nd Street
5	Gruner Brothers Brewing	Gruner Brothers Brewing	1301 Wilkins Circle
6	Mountain Hops Brewhouse, LLC	Mountain Hops Brewhouse	612 North Beverly Street
7	Oil City Beer Company, LLC	Oil City Beer Company	4155 Legion Lane Unit 4, 6 & 7
8	The Black Tooth Brewery Company, LLC	Black Tooth Brewing Company	322 South Daivd Street Suite A
9	Stahoos Brewery and Taproom	Stahoos Brewery and Taproom	1015 East C Street
10	Bull Horn Brewing, LLC	Bull Horn Brewing	355 West Yellowstone

RESORT LIQUOR LICENSES- APRIL 1, 2024 - MARCH 31, 2025

NO.	NAME	DBA	LOCATION
1	Peachtree Hospitalities Management, LLC	Hilton Garden Inn	1150 North Poplar Drive
2	Casper Inn, LLC	Holiday Inn	721 Granite Peak Drive
4	Casper Hospitality, LLC	Courtyard by Marriott	4260 Hospitality Lane
6	City of Casper	Hogadon Basin Ski Area	2500 West Hogadon
8	West Center Hospitality Ops, LLC	Best Western Downtown Casper Hotel	123 West 'E' Street

WINERY LIQUOR LICENSES- APRIL 1, 2024 - MARCH 31, 2025

NO.	NAME	DBA	LOCATION
1	Table Mountain Vineyards, LLC	Table Mountain Vineyards	731 East 2nd Street

DISTILLERY LIQUOR LICENSES- APRIL 1, 2024 - MARCH 31, 2025

NO.	NAME	DBA	LOCATION
1	Backwards Distillery	Backwards Distilling Company Satellite	214 South Wolcott Street

CITY OF CASPER			
RESTAURANT LIQUOR LICENSES			
APRIL 1, 2024-MARCH 31, 2025			
NO.	**NAME**	**DBA**	**LOCATION**
2	Wagons West Management LLC	Pizza Ranch - Casper	5011 East 2nd Street
5	Bosco's Inc	Bosco's	847 East 'A' Street
9	Shogun Restaurant Management, Inc.	Shogun Restaurant	3095 Talon Drive Ste #400
10	Los Espinos Inc	La Costa Mexican Restaurant	1600 East 2nd Street
18	Juan Rosales	Don Juan's Mexican Restaurant	144 South Center Street
19	KET LLC	Eggington's	229 East 2nd Street
21	Whelan Catering	House of Sushi	260 South Center Street
22	Uncle Freddie's of Wyoming Inc	Sanford's Grub & Pub	61 S E Wyoming Blvd
23	Alejandro Rosales	Taco's Mexico	2771A East 12th Street
29	JJM CW Hospitality Inc	Denny's Dinner	4220 Hospitality Lane
31	Himalayan Indian Cuisine, LLC.	Himalayan Indian Cuisine	232 East 2nd Street #100B
40	Yang & Zhang, Inc	Lime Leaf Asian Bistro	845 East 2nd Street
41	El Burro Loco, LLC	El Burro Loco	2333 East Yellowstone Hwy
42	Thai Kitchen Casper, LLC	Thai Kitchen	1120 East 12th Street
46	Movie Palace, Inc	Studio City Mesa Cinemas	3150 Talon Dr
47	Pokes Investments, LLC	Steamboat Deli & Outlet	251 South Center
48	Blues Gypsy, LLC	The Bluebird at the Cheese Barrel	544 South Center
51	Movie Palace, Inc	Studio City Stadium 10 Cinemas	5020 East 2nd Street
52	Frida's Mexican Restaurant of Casper, LLC	Fridas House Mexican Food	611 West Collins

CITY OF CASPER
RETAIL LIQUOR LICENSES
APRIL 1, 2024 - MARCH 31, 2025

NO.	NAME	DBA	LOCATION
1	1016 Poplar, Inc	Poplar Wine & Spirits	1016 South Poplar Street
2	Red Lobster Hospitality, LLC	Red Lobster	5010 East 2nd Street
3	307 Racing Management, Inc	307 Racing	739 North Center Street
4	The Office Bar & Grill, Inc	The Office Bar and Grill	520 South Ash Street
5	307 Horse Racing Inc.	307 Horse Racing	5371 Blackmore
6	Frosty Bev, LLC	Frosty Liquor	520 South Center Street
7	One Two Nine, LLC	C85 @ The Branding Iron	129 West 2nd Street
8	Good to Go, LLC	Good 2 Go	1968 East Yellowstone Highway
9	Smith's Food & Drug Centers	Smith's #185	2405 CY Avenue
10	Silver Fox Restaurant and Lounge	Silver Fox Restaurant and Lounge	3422 South Energy Lane
11	Hayden & Loflin, Inc	Local Liquor & Lounge	4120 Centennial Hills Blvd Ste 200
12	Casper Taco Shop, LLC	Fuzzy's Taco	3243 Talon Ste 200, 200 & 400
13	307 Enterprises LLC.	The Range @ 5150	455 Thelma
14	R & M Development Co, Inc	Ramkota	800 North Poplar Street
15	Wyoming Liquor, LLC.	Wyoming Discount Liquor	4330 East 2nd Street
16	Albertsons, LLC	Albertson's #62	2625 East 2nd Street
17	L & L Liquors, Inc	Liquor Shed	240 South Wyoming Blvd
18	Casper Chop House, LLC	Wyomings Rib and Chop	256 South Center Street
19	Ridley's Family Markets, Inc.	Outfitter Liquor	1375 CY Avenue
20	Walmart Stores, Inc	Walmart Store #3778	4255 CY Avenue
21	Wyoming Downs OTB 12, LLC	Wyoming Downs OTB 12	1121 Wilkins Circle
22	Wyoming Spirits, LLC.	2nd Street Liquor & Wine	939 East 2nd St Ste 400 & 500
23	Johnson Restaurant Group, Inc	CY Discount Liquor	1375 CY Ave
24	Alibi Bar & Lounge, Inc.B60	Alibi Bar & Lounge	1740 East Yellowstone
25	Albertsons Liquors, Inc	Albertson's #60	1076 CY Avenue
26	FBS Casper, LLC	Franks Butcher House and Liquor	2024 CY Avenue
27	Alrog, Inc	Moonlight Liquors	2305 East 12th Street
28	Sunrise Center Entertainment, LLC	Boomtown Blast	4370 South Poplar
29	Double C Hospitality, LLC.	C85 @ Galles Liquor	748 East Yellowstone
30	Half Barrel, INC	Paradise Valley Liquors	401 Valley Drive
31	Sam's West, Inc.	Sam's Club #6425	4600 East 2nd Street
32	Roaring 22, LLC	The Gaslight Social	314 West Midwest Avenue
33	Moyle Petroleum	Outlet Liquor & Tobacco	627 North Poplar Street
34	Dorsey Van Galloway	El-Marko Lanes/Galloway's Irish Pub & Eatery	2800 CY Avenue
35	Global Spectrum, LP	Ford Wyoming Events Center	1 Events Drive
36	Occasions by Cory Bar, LLC	The Drinkery - A Modern Bar + Venue by Cory	410 South Ash Street
37	Bull Horn Brewery, LLC	Bull Horn Brewery	355 West Yellowstone

CITY OF CASPER			
LIMITED RETAIL LIQUOR LICENSES			
APRIL 1, 2024 - MARCH 31, 2025			
NO.	**NAME**	**DBA**	**LOCATION**
1	BPO ELKS #1353	Elks Lodge #1353	108 East 7th Street
2	Fraternal Order of Eagles #306	Eagles Lodge	306 North Durbin Street
4	Casper Shrine Club	Shrine Club	1501 West 39th Avenue
8	Casper VFW Memorial Post 9439	Casper VFW Memorial Post 9439	1800 Bryan Stock Trail
9	Cabin Creek Golf, LLC	Paradise Valley Country Club	70 Magnolia
10	Amoco Reuse Agreement Joint Powers Board	Three Crowns Golf Club	1601 King Blvd
11	City of Casper	The 19th Hole	2120 Allendale Blvd

CITY OF CASPER			
SPECIAL MALT BEVERAGE APRIL 1, 2024 - MARCH 31, 2025			
NO.	**NAME**	**DBA**	**LOCATION**
1	Spuds Baseball Club, LLC	Spuds Baseball Club	330 Kati Lane
2	City of Casper	Casper Ice Arena	1801 East 4th Street
WINERY APRIL 1, 2024 - MARCH 31, 2025			
NO.	**NAME**	**DBA**	**LOCATION**
1	Gruner Brothers Brewing	Gruner Brothers Brewing	1301 Wilkins Circle

RETAIL LIQUOR LICENSE NO. 6 FROSTY'S LOUNGE

CONDITIONS AND RESTRICTIONS
September 2011

THE FOLLOWING CONDITIONS AND RESTRICTIONS SHALL ATTACH TO AND BIND RETAIL LIQUOR LICENSE NUMBER 6, AND ANY OWNER(S) OR SUCCESSOR(S) THEREOF, AS WELL AS ALL OPERATIONS UNDER OR PURSUANT TO SAID LICENSE. SAID CONDITIONS AND RESTRICTIONS SHALL CONTINUE TO ATTACH TO AND BIND SAID LICENSE AND THE OWNER(S) THEREOF AND THEIR TRANSFEREES, SUCCESSORS OR ASSIGNS UNTIL OTHERWISE REMOVED OR RECINDED BY FORMAL ACTION BY THE CASPER CITY COUNCIL.

1. Rodger Hessler, or any corporation or other entity in which he may have or hold and interest shall not have any ownership or other legal interest in or to Retail Liquor License Number 6, or have any relationship as a partner, stockholder, manager, employee or otherwise with the holder of or any license transferee except as provided in Paragraph 2 below.

2. The holder of Retail Liquor License Number 6 acknowledges that Sandbar, Inc., owns the building and associated real property located at 520 South Center Street, Casper, Wyoming, the current location of Retail Liquor License Number 6, and that Sandbar, Inc. may be leasing, or otherwise selling this real property to the holder of or a future transferee of Retail Liquor License Number 6. Nothing herein contained shall be construed to prevent Sandbar, Inc., or Rodger Hessler, from leasing or otherwise selling said real property by contract for deed or by and through a note-mortgage transaction whereby Sandbar, Inc. or Rodger Hessler would be the Mortgagee thereunder. PROVIDED HOWEVER, in no event shall the consideration for any such sale or other transfer of the premises, by lease or otherwise be based upon a percentage of the revenue derived from sale of alcoholic or malt beverages under Retail Liquor Licenses Number 6.

3. Any violation of these Conditions and Restrictions shall entitle the City Council, upon notice and hearing, to revoke Retail Liquor License Number 6.

RETAIL LIQUOR LICENSE NO. 36 OCCASIONS BY CORY BAR, LLC

CONDITIONS AND RESTRICTIONS
MAY 2014

THE FOLLOWING CONDITIONS AND RESTRICTIONS SHALL ATTACH TO AND BIND RETAIL LIQUOR LICENSE NUMBER 36 AND ANY OWNERS OR SUCCESSORS(S) THEREOF, AS WELL AS ALL OPERATIONS UNDER OR PURSUANT TO SAID LICENSE. SAID CONDITIONS AND RESTRICTIONS SHALL CONTINUE TO ATTACH TO AND BIND SAID LICENSE AND THE OWNERS(S) THEREOF AND THEIR TRANSFEREES, SUCCESSORS OR ASSIGNS UNTIL OTHER WISE REMOVED OR RESCINDED BY FORMAL ACTION BY THE CASPER CITY COUNCIL.

1. This Retail Liquor License shall be restricted to its use only at 410 South Ash, and shall not be eligible for transfer to any other location. Its use on the real property may be transferred to a new owner or lessee of the real property upon approval by the City of Casper, Wyoming as provided by law. Upon the termination of the use of this Retail Liquor License by the applicant, a subsequent purchaser, or lessee of the real property from the applicant, or by operation of law, this Retail Liquor License shall revert to, and become the sole and separate property of the City of Casper, Wyoming.

2. Additionally, in the event the applicant shall fail, for whatever reason, to acquire a fee simple interest in the adjacent property, as described in the Real Estate Purchase Agreement between the applicant and the City of Casper, within two (2) years of the date of Purchase Agreement, the City shall have the absolute right to revoke Retail Liquor License No. 36 at the end of this two (2) year purchase period. The applicant understands, and agrees to the City's right to revoke this Retail Liquor License pursuant to this condition, which shall survive the closing of the Purchase Agreement.

3. This Restaurant Liquor License shall be restricted to its use only on Lot 2, OYD No. 2 Subdivision to the City of Casper, Wyoming (the "real property"), 410 South Ash, and shall not be eligible for transfer to any other location. Its use on the real property may be transferred to a new owner or lessee of the real property upon approval by the City of Casper, Wyoming as provided by law. Upon the termination of the use of this Restaurant Liquor License by the applicant, a subsequent purchaser, or lessee of the real property from the applicant, or by operation of law, this Restaurant Liquor License shall revert to, and become the sole and separate property of the City of Casper, Wyoming.

RETAIL LIQUOR LICENSE NO. 37 BULL HORN BREWING, LLC.

CONDITIONS AND RESTRICTIONS
SEPTEMBER 2016

THE FOLLOWING CONDITIONS AND RESTRICTIONS SHALL ATTACH TO AND BIND RETAIL LIQUOR LICENSE NUMBER 37 AND ANY OWNERS OR SUCCESSORS(S) THEREOF, AS WELL AS ALL OPERATIONS UNDER OR PURSUANT TO SAID LICENSE. SAID CONDITIONS AND RESTRICTIONS SHALL CONTINUE TO ATTACH TO AND BIND SAID LICENSE AND THE OWNERS(S) THEREOF AND THEIR TRANSFEREES, SUCCESSORS OR ASSIGNS UNTIL OTHER WISE REMOVED OR RESCINDED BY FORMAL ACTION BY THE CASPER CITY COUNCIL.

1. This Retail Liquor License shall be restricted to its use only at 355 West Yellowstone, and shall not be eligible for transfer to any other location. Its use on the real property may be transferred to a new owner or lessee of the real property upon approval by the City of Casper, Wyoming as provided by law. Upon the termination of the use of this Retail Liquor License by the applicant, a subsequent purchaser, or lessee of the real property from the applicant, or by operation of law, this Retail Liquor License shall revert to, and become the sole and separate property of the City of Casper, Wyoming.

2023

City of Casper Liquor License Review

Keith McPheeters, Chief of Police
CITY OF CASPER POLICE DEPARTMENT

Table of Contents

Alcohol Compliance Summary 2

Calls for Service by Location 3

2023 Alcohol Compliance Summary

Retailer	Incident Number	Date	Violation	Cited	Court Date & Adjudication
2305 E 12TH ST; MOONLIGHT LIQUORS	23-023641	4/15/2023 6:43:01 PM	CO5.08.420	YES	Guilty 5/22/23 PIF/Closed
1740 E YELLOWSTONE HWY; ALIBI BAR	23-023647	4/15/2023 7:06:41 PM	CO5.08.420	YES	Guilty 5/22/23 PIF/Closed
144 S CENTER ST; DON JUAN'S	5/12/2023 2:36:01 PM	3/25/2022 4:05:00 PM	CO5.08.420	YES	Guilty 6/12/23 PIF/Closed
232 E 2ND ST; MARKET SQUARE	11/22/2023 12:58:23 PM	3/25/2022 6:30:00 PM	CO5.08.420	YES	Guilty 1/5/24 PIF/Closed
260 S CENTER ST; HOUSE OF SUSHI	11/22/2023 1:34:04 PM	3/25/2022 7:06:00 PM	CO5.08.420	YES	Guilty 12/28/23 PIF/Closed
129 W 2ND ST; BRANDING IRON - BURGER BISTRO	11/22/2023 2:24:46 PM	4/10/2022 1:34:00 PM	CO5.08.420	YES	No Contest 12/28/23 PIF/Closed
410 S ASH ST; The Drinkery	11/22/2023 2:38:05 PM	4/10/2022 2:18:00 PM	CO5.08.420	YES	Guilty 1/4/24 PIF/Closed
1363 CY AVE; BACKDOOR LOUNGE - CY LIQUORS	12/23/2023 2:43:13 PM	4/10/2022 2:37:00 PM	CO5.08.420	YES	Arraignment set for 1/17/24
1040 N CENTER ST; LITTLE SHOP OF BURGERS	12/23/2023 3:07:38 PM	4/10/2022 3:13:00 PM	CO5.08.420	YES	Arraignment set for 1/19/24
748 E YELLOWSTONE HWY; C85 GALLES LIQUOR	12/23/2023 5:30:30 PM	4/10/2022 4:29:00 PM	CO5.08.420	YES	Arraignment set for 1/19/24
123 W. E ST; BEST WESTERN DOWNTOWN - PLATTE RIVER SALOON	04/19/2023 19:00 PM	5/6/2022 5:45:00 PM	CO5.08.420	YES	Guilty 6/29/2023/Closed

1016 POPLAR INC
POPLAR WINE & SPIRITS
1016 S POPLAR ST
CASPER WY 82601
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Combination Bar & Package Store -3

Accident PI	1
Citizen Assist	1
Information	1
Property Found	2
Reddi	1
Traffic Stop	3
Total Calls:	**9**

307 ENTERPRISES LLC
THE RANGE @ 5150
455 THELMA DR
CASPER WY 82609
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Combination Bar & Package Store -1

Burglary Auto	1
Total Calls:	**1**

307 HORSE RACING INC
307 HORSE RACING
5371 BLACKMORE RD
CASPER WY 82609
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Bar +10

911-Welfare	2
Alarm Holdup	1
Alarm Security	6
Animal Problem	4
Fight	1
Property Damage	1
Property Found	1
Reddi	2
Suspicious	2
Theft	1
Traffic Stop	2
Vehicle Aband.	1
Total Calls:	**24**

307 RACING MANAGEMENT INC
307 RACING
739 N CENTER ST
CASPER WY 82601
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Combination Bar & Package Store +29

911-Welfare	4
Accident PD	2
Accident PI	2
Agency Assist	1
Alarm Security	1
Burglary Auto	1
Citizen Assist	15
Citizen Comp	5
Clear The Lot	1
Disturbance	7
Family Fight	1
Fight	1
Fraud	1
Hit and Run	1
Indecent Exp	1
Parking Problem	1
Property Damage	1
Property Lost	2
Reddi	2
Suspicious	3
Theft	8
Traffic Stop	9
Trespassing	3
Unsecure Premis	1
Vehicle Aband.	3
Vehicle Theft	4
Wanted Person	8
Welfare Check	4
Total Calls:	**93**

71 SE WYOMING BLVD LLC
THE HORSE PALACE
71 SE WYOMING BLVD
CASPER WY 82609
BAR & GRILL LIQUOR LICENSE 3/31/2024
License Type: Bar & Grill +5

911-Welfare	4
Alarm Holdup	2
Alarm Security	6
Citizen Assist	7

Citizen Comp	1
Disturbance	5
Drugs	2
FVPA Violation	1
Property Lost	1
Public Intox	1
Reddi	1
Suicidal Subj	2
Suspicious	4
Theft	3
Traffic Stop	1
Trespassing	1
Unconsciousness	3
Vehicle Aband.	1
Wanted Person	3
Total Calls:	**49**

ALBERTSON'S LIQUORS INC
ALBERTSON'S LIQUORS #60
1076 CY AVE
CASPER WY 82604
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Package Store +10

911-Welfare	16
Accident PD	5
Agency Assist	2
Animal Problem	1
Assault	2
Attempt-Locate	5
Burglary Auto	1
Citizen Comp	2
Disturbance	4
Drugs	2
Family Fight	4
Fight	1
Fire assist	1
Found Child	1
Gas Leak	1
Hit and Run	1
Parking Problem	1
Property Damage	1
Property Found	2
Shoplifting	4
Sick Animal	1

Stray Animal	6
Suspicious	6
Theft	1
Threatening	1
Traffic Hazard	1
Traffic Stop	35
Traumatic Inj	1
Trespassing	1
Vehicle Aband.	1
Wanted Person	1
Weapon Offense	2
Welfare Check	11
Total Calls:	**125**

ALBERTSONS LLC
ALBERTSONS #62
2625 E 2ND ST
CASPER WY 82609
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Package Store +43

911-Welfare	15
Accident PD	5
Accident PI	2
Assault	2
Attempt-Locate	1
Burglary Auto	1
Citizen Assist	2
Citizen Comp	1
Disturbance	1
Hit and Run	6
Juvenile Prob	1
Motorist Assist	3
Parking Problem	2
Property Found	1
Public Intox	5
Reddi	1
Shoplifting	4
Suspicious	1
Theft	5
Traffic Hazard	1
Traffic Stop	73
Unconsciousness	3
Wanted Person	4

Welfare Check	11
Total Calls:	**151**

ALEJANDRO ROSALES
TACOS MEXICO
2117A E 12TH ST
CASPER WY 82601
RESTAURANT LIQUOR LICENSE 3/31/2024
License Type: Restaurant -2

911-Welfare	4
Disturbance	3
Theft	1
Total Calls:	**8**

ALIBI BAR & LOUNGE INC
ALIBI BAR & LOUNGE
1740 E YELLOWSTONE
CASPER WY 82601
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Combination Bar & Package Store +15

911-Welfare	2
Alcohol Offense	1
Assault	1
Burglary Busine	1
Citizen Assist	1
Public Intox	1
Reddi	5
Suspicious	1
Theft	1
Traffic Stop	10
Vehicle Theft	3
Wanted Person	1
Welfare Check	3
Total Calls:	**31**

ALROG INC
MOONLIGHT LIQUORS
2305 E 12TH ST
CASPER WY 82609
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Combination Bar & Package Store -4

911-Welfare	4
Accident PD	2
Accident PI	2
Alarm Security	6
Alcohol Offense	1
Assault	1
Citizen Assist	2

Citizen Comp	1
Disturbance	1
Hit and Run	2
Motorist Assist	1
Reddi	2
Suicidal Subj	1
Suspicious	2
Theft	1
Traffic Stop	4
Vehicle Aband.	1
Vehicle Theft	1
Wanted Person	2
Welfare Check	1
Total Calls:	**38**

AMOCO REUSE AGREEMENT JOINT POWERS BOARD
THREE CROWNS GOLF CLUB
1601 KING BLVD
CASPER WY 82604
LIMITED RETAIL (CLUB) LIQUOR LICE 3/31/2024
License Type: Bar +14

911-Welfare	7
Alarm Security	1
Alcohol Offense	1
Citizen Assist	1
Disturbance	1
Fire assist	3
Harassment	1
Hit and Run	1
Reddi	2
Suspicious	1
Traffic Stop	5
Total Calls:	**24**

ANTOJITOS SHIWAS LLC
EL FOGON MEXICAN RESTAURANT
611 W COLLINS DR
CASPER WY 82601 NA

Accident PD	1
Fire assist	2
Total Calls:	**3**

ARMOR'S RESTAURANT INC

SILVER FOX STEAKHOUSE
3422 S ENERGY LN
CASPER WY 82604
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Bar -5

911-Welfare	1
Accident PD	3
Accident PI	1
Attempt-Locate	1
Choking	1
Hit and Run	1
Reddi	3
Traffic Stop	15
Welfare Check	1
Total Calls:	**27**

BACKWARDS DISTILLING COMPANY LLC
BACKWARDS DISTILLING COMPANY SATELLITE
214 S WOLCOTT ST
CASPER WY 82601
SATELLITE MANUFACTURER PERMIT 3/31/2024
License Type: Combination Bar & Package Store NC

Disturbance	1
Juvenile Prob	1
Parking Problem	2
Total Calls:	**4**

BLACK TOOTH BREWING COMPANY LLC
BLACK TOOTH BREWING COMPANY
322 S DAVID ST STE A
CASPER WY 82501
MICROBREWERY PERMIT 3/31/2024
License Type: Combination Bar & Package Store -3

Traffic Stop	1
Total Calls:	**1**

BLUES GYPSY LLC
THE BLUEBIRD AT THE CHEESE BARREL
544 S CENTER ST
CASPER WY 82601
RESTAURANT LIQUOR LICENSE 3/31/2024
License Type: Restaurant -6

911-Welfare	1
Power Line Down	1
Welfare Check	1
Total Calls:	**3**

BOSCO'S INC

BOSCO'S
847 EAST A ST
CASPER WY 82601
RESTAURANT LIQUOR LICENSE 3/31/2024
License Type: Restaurant +4

Attempt-Locate	1
Property Lost	1
Public Intox	1
Traffic Stop	2
Total Calls:	**5**

BPO ELKS #1353
ELKS LODGE #1353
108 E 7TH ST
CASPER WY 82601
LIMITED RETAIL (CLUB) LIQUOR LICE 3/31/2024
License Type: Bar -2

911-Welfare	4
Alarm Security	2
Found Child	1
Unconsciousness	1
Total Calls:	**8**

BREWSTORY LLC
FRONTIER BREWING COMPANY
150 W 2ND ST
CASPER WY 82601
MICROBREWERY PERMIT 3/31/2024
License Type: Combination Bar & Package Store -3

Citizen Comp	1
Fire assist	3
Fraud	1
Hit and Run	1
Parking Problem	1
Total Calls:	**7**

BULL HORN BREWING LLC
BULL HORN BREWING
355 W YELLOWSTONE HWY
CASPER WY 82601
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Combination Bar & Package Store +1

911-Welfare	2
Accident PD	1
Hit and Run	1
Total Calls:	4

BULL HORN BREWING LLC

BULL HORN BREWING
2027 E YELLOWSTONE HWY UNIT B
CASPER WY 82609
MICROBREWERY PERMIT 3/31/2024
License Type: Combination Bar & Package Store NA
NO CALLS

CABIN CREEK GOLF LLC
PARADISE VALLEY COUNTRY CLUB
70 MAGNOLIA
CASPER WY 82604
LIMITED RETAIL (CLUB) LIQUOR LICE 3/31/2024
License Type: Bar +8

911-Welfare	6
Burglary Busine	1
Citizen Comp	2
Disturbance	1
Hit and Run	1
Unconsciousness	1
Total Calls:	**12**

CASPER CHOP HOUSE LLC
WYOMINGS RIB & CHOP HOUSE
256 S CENTER ST
CASPER WY 82601
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Bar +3

911-Welfare	2
Agency Assist	1
Alarm Security	1
Assault	1
Citizen Assist	3
Drugs	1
Threatening	1
Wanted Person	2
Welfare Check	1
Total Calls:	**13**

CASPER DAVE'S LLC
WYOMING ALE WORKS
5900 E 2ND ST
CASPER WY 82609
BAR & GRILL LIQUOR LICENSE 3/31/2024
License Type: Bar & Grill -5

911-Welfare	4
Agency Assist	1
Alarm Holdup	1
Alarm Security	1
Attempt-Locate	1
Fire assist	2

Fraud	1
Public Intox	1
Traffic Stop	4
Unconsciousness	2
Welfare Check	1
Total Calls:	**19**

CASPER HOSPITALITY LLC
COURTYARD BY MARRIOTT
4260 HOSPITALITY LN
CASPER WY 82609
RESORT LIQUOR LICENSE 3/31/2024
License Type: Bar -2

911-Welfare	7
Burglary Auto	7
Burglary Other	1
Citizen Assist	2
Citizen Comp	1
Hit and Run	1
Parking Problem	1
Prostitution	1
Suicidal Subj	2
Suspicious	4
Theft	1
Wanted Person	1
Welfare Check	1
Total Calls:	**30**

CASPER INN LLC
HOLIDAY INN
721 GRANITE PEAK DR
CASPER WY 82609
RESORT LIQUOR LICENSE 3/31/2024
License Type: Bar NC

911-Welfare	17
Accident PD	1
Assault	1
Burglary Auto	1
Citizen Comp	1
Civil Standby	1
Disturbance	3
Fire assist	1
Hit and Run	1
Property Damage	1
Public Intox	1

Reddi	3
Structure FIRE	1
Suicide Attempt	3
Theft	1
Traffic Stop	1
Unconsciousness	3
Total Calls:	**41**

CASPER MUSTANG POST VFW 10677
VFW POST 10677
420 N ELK
CASPER WY 82601
LIMITED RETAIL (CLUB) LIQUOR LICE 3/31/2024
License Type: Bar +1

911-Welfare	1
Total Calls:	**1**

CASPER SHRINE CLUB
SHRINE CLUB
1501 W 39TH AVE
CASPER WY 82604
LIMITED RETAIL (CLUB) LIQUOR LICE 3/31/2024
License Type: Bar +1

911-Welfare	2
Total Calls:	**2**

CASPER TACO SHOP LLC
FUZZY'S TACO SHOP
3243 TALON DR STE 200, 300, 400
CASPER WY 82604
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Bar +5

911-Welfare	4
Alarm Security	1
Family Fight	1
Reddi	1
Shoplifting	3
Theft	1
Tobacco Problem	1
Traffic Stop	2
Unconsciousness	2
Wanted Person	1
Total Calls:	**17**

CASPER VFW MEMORIAL POST 9439

CASPER VFW MEMORIAL POST 9439
1800 BRYAN STOCK TRL
CASPER WY 82601
LIMITED RETAIL (CLUB) LIQUOR LICE 3/31/2024
License Type: Bar +4

911-Welfare	2
Alarm Security	2
Reddi	1
Traffic Stop	2
Vehicle Aband.	1
Total Calls:	**8**

CHILDS CORP
LA COCINA MEXICAN RESTAURANT
4110 CENTENNIAL HILLS BLVD
CASPER WY 82609
BAR & GRILL LIQUOR LICENSE 3/31/2024
License Type: Bar & Grill NC

Attempt-Locate	1
Burglary Auto	1
Citizen Assist	1
Drugs	1
Fire assist	1
Total Calls:	**5**

CITY OF CASPER
HOGADON BASIN SKI AREA
2500 W HOGADON RD
CASPER WY 82601
RESORT LIQUOR LICENSE 3/31/2024
License Type: Bar +15

911-Welfare	9
Attempt-Locate	2
Hit and Run	1
Motorist Assist	1
Suicidal Subj	1
Traumatic Inj	1
Total Calls:	**15**

THE 19TH HOLE
2120 ALLENDALE BLVD
CASPER WY 82601
LIMITED RETAIL (CLUB) LIQUOR LICE 3/31/2024
License Type: Bar -9

911-Welfare	5
Alarm Security	2
Assault	1
Burglary Auto	2
Citizen Assist	1
Disturbance	1
Hit and Run	1
Juvenile Prob	1
Property Damage	1
Reddi	2
Suspicious	1
Theft	1
Threatening	1
Total Calls:	**20**

CITY OF CASPER
CASPER ICE ARENA
1801 E 4TH ST
CASPER WY 82601
SPECIAL MALT BEVERAGE PERMIT 3/31/2024
License Type: Bar NA

911-Welfare	6
Accident PD	4
Alarm Holdup	3
Alarm Security	9
Assault	1
Citizen Assist	3
Drugs	1
Extra Patrol	1
Fight	3
Fire assist	1
K9 Demo	1
Motorist Assist	1
Property Damage	3
Property Found	1
Reddi	2
Sex Offense	1
Threatening	1
Traffic Hazard	1
Traffic Stop	2

Traumatic Inj	1
Unconsciousness	1
Vehicle Aband.	1
Welfare Check	2
Total Calls:	**50**

DORSEY VAN GALLOWAY
GALLOWAY'S IRISH PUB
2800 CY AVE
CASPER WY 82604
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Bar -24

	1
911-Welfare	6
Accident PD	1
Assault	2
Citizen Comp	1
Disturbance	2
Fuel Spill	1
Overdose	1
Reddi	7
Traffic Stop	7
Unconsciousness	1
Vehicle Aband.	1
Wanted Person	2
Welfare Check	1
Total Calls:	**34**

DOUBLE C HOSPITALITY LLC
C85 @ GALLES LIQUOR MART
748 E YELLOWSTONE
CASPER WY 82601
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Package Store +1

911-Welfare	1
Accident PD	1
Alcohol Offense	1
Burglary Auto	2
Citizen Assist	3
Citizen Comp	1
Disturbance	1
Parking Problem	4
Public Intox	2
Suspicious	2
Traffic Stop	4
Trespassing	1

Vehicle Aband.	1
Vehicle Theft	1
Welfare Check	3
Total Calls:	**28**

EL BURRO LOCO LLC
BURRO LOCO
2333 E YELLOWSTONE HWY
CASPER WY 82609
RESTAURANT LIQUOR LICENSE 3/31/2024
License Type: Restaurant -1

Traffic Stop	2
Total Calls:	**2**

FBS CASPER LLC
FRANK'S BUTCHER SHOP & LIQUOR
2024 CY AVE
CASPER WY 82604
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Combination Bar & Package Store -6

911-Welfare	2
Alarm Security	4
Citizen Assist	1
Prowler	1
Public Intox	1
Reddi	1
Shoplifting	1
Traffic Hazard	1
Traffic Stop	2
Total Calls:	**14**

FIRE ROCK HOSPITALITY GROUP LLC
FIRE ROCK STEAKHOUSE
6100 E 2ND ST
CASPER WY 82609
BAR & GRILL LIQUOR LICENSE 3/31/2024
License Type: Bar & Grill +4

911-Welfare	9
Accident PD	1
Accident PI	1
Alarm Security	2
Attempt-Locate	2
Citizen Comp	1
Defraud Inn	1
Extra Patrol	1
Fire assist	2
Hit and Run	1
Property Found	1

Public Intox	1
Reddi	2
Runaway Juvnile	1
Theft	1
Traffic Stop	1
Vehicle Aband.	1
Welfare Check	1
Total Calls:	**30**

FRATERNAL ORDER OF EAGLES #306
EAGLES LODGE
306 N DURBIN
CASPER WY 82601
LIMITED RETAIL (CLUB) LIQUOR LICE 3/31/2024
License Type: Bar -8

911-Welfare	1
Burglary Other	1
Public Intox	1
Suspicious	1
Traffic Stop	1
Total Calls:	**5**

FROSTY BEV LLC
FROSTY LOUNGE
520 S CENTER ST
CASPER WY 82601
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Bar +12

911-Welfare	3
Citizen Assist	2
Citizen Comp	1
Disturbance	1
Fight	2
Public Intox	1
Reddi	1
Theft	3
Traffic Stop	1
Unconsciousness	3
Vehicle Theft	1
Wanted Person	1
Welfare Check	2
Total Calls:	**22**

GLOBAL SPECTRUM LP

OVG360
1 EVENTS DR
CASPER WY 82601
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Bar -15

911-Welfare	14
Accident PD	4
Accident PI	3
Attempt-Locate	1
Bomb Incident	2
Citizen Comp	1
Disturbance	2
Drugs	1
EMS Assist	1
Fight	1
Fire assist	1
Fireworks	1
Harassment	1
Indecent Exp	1
Information	1
Motorist Assist	1
Parking Problem	2
Property Damage	1
Reddi	3
Suicidal Subj	1
Theft	1
Threatening	1
Traffic Stop	1
Vehicle Theft	2
Weapon Offense	3
Total Calls:	**51**

GOOD 2 GO STORES LLC
GOOD 2 GO #216
1968 E YELLOWSTONE HWY
CASPER WY 82604
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Package Store -6

Alarm Holdup	1
Alarm Security	3
Citizen Assist	3
Citizen Comp	1
Disturbance	1
Drugs	2
Public Intox	1

Shoplifting	2
Traffic Stop	4
Trespassing	1
Unconsciousness	1
Unsecure Premis	1
Vehicle Aband.	1
Vehicle Theft	1
Wanted Person	1
Welfare Check	2
Total Calls:	**26**

GRUNER BROTHERS BREWING
GRUNER BROTHERS BREWING
1301 WILKINS CIR
CASPER WY 82601
MICROBREWERY PERMIT WITH AUTH 3/31/2024
WINERY PERMIT 3/31/2024
License Type: Combination Bar & Package Store +6

Alarm Security	2
Citizen Assist	1
Disturbance	1
Fire assist	1
Hit and Run	1
Public Intox	1
Suspicious	1
Traffic Stop	2
Total Calls:	**10**

HALF BARREL INC
PARADISE VALLEY LIQUORS
401 VALLEY DR
CASPER WY 82604
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Combination Bar & Package Store NC

911-Welfare	1
Citizen Assist	2
Citizen Comp	1
Extra Patrol	1
Fire assist	1
Public Intox	2
Reddi	1
Shoplifting	1
Structure FIRE	1
Suspicious	1
Traffic Stop	3
Total Calls:	**15**

HAYDEN & LOFLIN INC
LOCAL LIQUOR & LOUNGE
4120 CENTENNIAL HILLS BLVD STE 20
CASPER WY 82609
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Combination Bar & Package Store +1

911-Welfare	2
Attempt-Locate	1
Total Calls:	**3**

HIMALAYAN CUISINE LLC
HIMALAYAN INDIAN CUISINE
232 E 2ND ST #100B
CASPER WY 82601
RESTAURANT LIQUOR LICENSE 3/31/2024
License Type: Restaurant +1

911-Welfare	1
Alarm Security	2
Alcohol Offense	1
Citizen Assist	1
Fire assist	1
Fraud	1
Parking Problem	2
Suspicious	1
Trespassing	1
Total Calls:	**11**

JJM CW HOSPITALITY INC
DENNY'S DINER
4220 HOSPITALITY LN
CASPER WY 82601
RESTAURANT LIQUOR LICENSE 3/31/2024
License Type: Restaurant +9

911-Welfare	3
Accident PD	3
Animal Problem	2
Attempt-Locate	1
Citizen Comp	1
Disturbance	2
Fight	1
Information	1
Traffic Stop	1
Welfare Check	1
Total Calls:	**16**

JOHNNY J'S BAR & GRILL LLC

J'S PUB & GRILL
3201 SW WYOMING BLVD
CASPER WY 82604
BAR & GRILL LIQUOR LICENSE 3/31/2024
License Type: Bar & Grill NC

911-Welfare	1
Alarm Misc	1
Alarm Security	3
Assault	1
Disturbance	1
Family Fight	2
Runaway Juvnile	1
Traffic Stop	2
Unconsciousness	4
Vehicle Theft	1
Total Calls:	**17**

JOHNSON RESTAURANT GROUP INC
CY DISCOUNT LIQUOR
840 CY AVE
CASPER WY 82604
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Combination Bar & Package Store -9

Assault	2
Fight	2
Hit and Run	1
Motorist Assist	1
Reddi	1
Traffic Stop	1
Citizen Assist	1
Disturbance	1
EMS Assist	1
Fight	1
Public Intox	2
Reddi	3
Shoplifting	2
Suspicious	1
Traffic Stop	3
Trespassing	1
Unconsciousness	2
Welfare Check	2
Total Calls:	**28**

JUAN ROSALES
DON JUANS MEXICAN RESTAURANT
144 S CENTER
CASPER WY 82601
RESTAURANT LIQUOR LICENSE 3/31/2024
License Type: Restaurant -4

Alcohol Offense	1
Total Calls:	**1**

KET LLC
EGGINGTON'S
229 E 2ND ST
CASPER WY 82601
RESTAURANT LIQUOR LICENSE 3/31/2024
License Type: Restaurant -4

Accident PD	1
Alarm Security	1
Citizen Assist	1
Citizen Comp	1
Graffiti	1
Hit and Run	1
Parking Problem	1
Public Intox	1
Suspicious	1
Total Calls:	**9**

L & L LIQUORS INC
LIQUOR SHED
4241 E 2ND ST
CASPER WY 82609
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Package Store -21

Accident PD	2
Accident PI	1
Attempt-Locate	1
Disturbance	1
Reddi	1
Traffic Stop	3
Total Calls:	**9**

LOS ESPINOS INC
LA COSTA MEXICAN RESTAURANT
1600 EAST 2ND ST
CASPER WY 82601
RESTAURANT LIQUOR LICENSE 3/31/2024
License Type: Restaurant -2

911-Welfare	1
EMS Assist	1
Suspicious	1
Traffic Stop	4

Total Calls:	**7**

MARCO'S COAL FIRED PIZZA CASPER LLC
RACCA'S PIZZERIA NAPOLETANA
430 S ASH ST
CASPER WY 82601
BAR & GRILL LIQUOR LICENSE 3/31/2024
License Type: Bar & Grill -2

Accident PD	1
Attempt-Locate	1
Indecent Exp	1
Property Found	1
Traffic Stop	5
Unconsciousness	1
Vehicle Aband.	1
Total Calls:	**11**

MORENO AND MORENO LLC
GUADALAJARA FAMILY MEXICAN RESTAURANT
3350 CY AVE
CASPER WY 82604
BAR & GRILL LIQUOR LICENSE 3/31/2024
License Type: Bar & Grill -2

911-Welfare	1
Accident PD	1
Fire assist	2
Hit and Run	1
Reddi	1
Traffic Stop	2
Unconsciousness	1
Vehicle Theft	1
Total Calls:	**10**

MOUNTAIN HOPS BREWHOUSE LLC
MOUNTAIN HOPS BREWHOUSE
612 N BEVERLY ST
CASPER WY 82609
MICROBREWERY PERMIT WITH AUTH 3/31/2024
License Type: Combination Bar & Package Store -1

Suspicious	1
Total Calls:	**1**

MOVIE PALACE INC

STUDIO CITY STADIUM 10 CINEMAS
5020 E 2ND ST
CASPER WY 82609
RESTAURANT LIQUOR LICENSE 3/13/2024
License Type: Restaurant NA

911-Welfare	1
Alarm Security	4
Alcohol Offense	1
Attempt-Locate	1
Fire assist	1
Gas Leak	2
Property Lost	1
Public Intox	1
Suspicious	3
Unsecure Premis	1
Total Calls:	**16**

MOVIE PALACE INC
STUDIO CITY MESA CINEMAS
3150 TALON DR
CASPER WY 82604
RESTAURANT LIQUOR LICENSE 3/31/2024
License Type: Restaurant +7

911-Welfare	4
Citizen Assist	2
Property Damage	1
Property Found	1
Suicidal Subj	1
Suspicious	3
Theft	2
Traffic Stop	1
Unconsciousness	2
Total Calls:	**17**

MOYLE PETROLEUM COMPANY
OUTLET LIQUOR & TOBACCO
627 N POPLAR
CASPER WY 82601
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Package Store -1

911-Welfare	3
Accident PD	1
Alarm Security	2
Burglary Busine	1
Citizen Assist	1
Hit and Run	1
Reddi	4

Shoplifting	4
Traffic Stop	4
Welfare Check	1
Total Calls:	**22**

MTB ENTERTAINMENT GROUP LLC
AMERICA
119 S CENTER ST
CASPER WY WY 82601
BAR & GRILL LIQUOR LICENSE 3/31/2022
License Type: Bar & Grill NA

911-Welfare	1
Traffic Stop	1
Total Calls:	**2**

MW KW CORPORATION
LITTLE SHOP OF BURGERS
1040 N CENTER ST
CASPER WY 82601
RESTAURANT LIQUOR LICENSE 3/31/2024
License Type: Restaurant NA

911-Welfare	1
Alarm Security	1
Alcohol Offense	1
Citizen Assist	1
Citizen Comp	1
Stray Animal	1
Suspicious	2
Threatening	1
Traffic Stop	4
Total Calls:	**13**

OC CASPER LLC
OLD CHICAGO RESTAURANT
3580 E 2ND ST
CASPER WY 82609
BAR & GRILL LIQUOR LICENSE 3/31/2024
License Type: Bar & Grill +1

911-Welfare	5
Accident PD	1
Alarm Security	2
Assault	1
Attempt-Locate	4
Citizen Assist	1
Reddi	1
Suspicious	3
Theft	1

Traffic Stop	4
Unconsciousness	1
Total Calls:	**24**

OCCASIONS BY CORY BAR LLC
THE DRINKERY A MODERN BAR & VENUE BY CORY
410 ASH ST
CASPER WY 82601
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Combination Bar & Package Store NA

Alcohol Offense	1
Citizen Assist	1
Total Calls:	**2**

OCCASIONS BY CORY LLC
OCCASIONS BY CORY LLC
303 S WOLCOTT
CASPER WY 82601
RESTAURANT LIQUOR LICENSE 3/31/2024
License Type: Restaurant -1

911-Welfare	1
Fire assist	1
Total Calls:	**2**

OG OF CASPER INC
OLIVE GARDEN ITALIAN RESTAURANT #1828
5070 E 2ND ST
CASPER WY 82609
BAR & GRILL LIQUOR LICENSE 3/31/2024
License Type: Bar & Grill +11

911-Welfare	5
Accident PD	1
Accident PI	1
Alarm Security	11
Choking	1
Citizen Assist	2
Extra Patrol	1
Fire assist	1
Fraud	1
Suicidal Subj	1
Traffic Stop	3
Unconsciousness	1
Total Calls:	**29**

OIL CITY BEER COMPANY LLC

OIL CITY BEER COMPANY
4155 LEGION LN UNITS 3, 4, 6, 7
CASPER WY 82609
MICROBREWERY PERMIT WITH AUTH 3/31/2024
License Type: Combination Bar & Package Store -4

Prowler	1
Unconsciousness	2
Total Calls:	**3**

OLD TOWN FAMILY FUN LLC
OLD TOWN FAMILY FUN
301 WEST E ST
CASPER WY 82601
BAR & GRILL LIQUOR LICENSE 3/31/2024
License Type: Bar & Grill NA
NO CALLS

ONE TWO NINE HOSPITALITY LLC
C85 THE BRANDING IRON
129 W 2ND ST
CASPER WY 82604
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Bar -5

Alarm Security	2
Alcohol Offense	1
Fraud	1
Parking Problem	1
Total Calls:	**5**

PEACHTREE HOSPITALITY MANAGEMENT LLC
HILTON GARDEN INN
1150 N POPLAR ST
CASPER WY 82601
RESORT LIQUOR LICENSE 3/31/2024
License Type: Bar +4

911-Welfare	17
Citizen Comp	3
EMS Assist	1
Family Fight	1
Fire assist	1
Gas Leak	1
Hit and Run	2
Information	1
Public Intox	1
Theft	2
Traffic Stop	5
Unconsciousness	1
Wanted Person	2
Total Calls:	**38**

POKES INVESTMENTS LLC

STEAMBOAT DELI & OUTLET
251 S CENTER ST
CASPER WY 82601
RESTAURANT LIQUOR LICENSE 3/31/2024
License Type: Restaurant NA
NO CALLS

R & M BEVERAGE CO INC
RAMKOTA HOTEL
800 N POPLAR
CASPER WY 82601
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Bar +10

911-Welfare	15
Assault	2
Attempt-Locate	2
Burglary Auto	8
Citizen Assist	4
Citizen Comp	7
Defraud Inn	2
Dignitary Prot	2
Disturbance	1
EMS Assist	1
Family Fight	2
Fight	3
Fire assist	2
Fraud	1
Parking Problem	3
Property Damage	1
Public Intox	2
Reddi	4
Regional Respon	2
Sex Offense	1
Suspicious	2
Theft	5
Traffic Stop	14
Trespassing	1
Unconsciousness	4
Vehicle Aband.	2
Vehicle Theft	4
Welfare Check	4
Total Calls:	**101**

RED LOBSTER HOSPITALITY LLC
RED LOBSTER #6374
5010 EAST 2ND ST
CASPER WY 82609
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Bar -7

Alarm Security	1
911-Welfare	4
Hit and Run	1
Property Found	1
Traffic Stop	1
Total Calls:	**8**

RIDLEY'S FAMILY MARKETS INC
OUTFITTER LIQUOR
3035 CY AVE
CASPER WY 82609
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Package Store +1

Accident PD	1
911-Welfare	1
Attempt-Locate	2
Property Found	1
Reddi	2
Traffic Stop	5
Welfare Check	2
Total Calls:	**14**

ROARING 22 LLC
THE GASLIGHT SOCIAL
314 W MIDWEST AVE
CASPER WY 82601
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Bar -13

Accident PD	1
911-Welfare	7
Assault	1
Attempt-Locate	2
Burglary Auto	1
Citizen Assist	3
Citizen Comp	1
Clear The Lot	1
Disturbance	4
Drugs	1
EMS Assist	1
Fight	8
Fraud	2
Hit and Run	3

Loud Music	1
Missing Person	1
Parking Problem	1
Property Damage	1
Public Intox	1
Reddi	6
Sex Offense	1
Stray Animal	1
Suicidal Subj	1
Suspicious	2
Threatening	2
Traffic Stop	5
Unconsciousness	2
Wanted Person	3
Weapon Offense	1
Total Calls:	**65**

SAMS WEST INC
SAMS CLUB #6425
4600 E 2ND ST
CASPER WY 82609
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Package Store +17

911-Welfare	14
Accident PD	6
Accident PI	1
Alarm Security	2
Burglary Auto	1
Citizen Assist	4
Citizen Comp	3
Disturbance	2
Drugs	1
Fire assist	2
Fuel Spill	1
Hit and Run	14
Juvenile Prob	1
Misc. FIRE	1
Parking Problem	1
Public Intox	2
Reddi	1
Shots Fired	1
Suspicious	3
Theft	2
Traffic Stop	6

Unconsciousness	1
Vehicle Aband.	3
Wanted Person	1
Welfare Check	5
Total Calls:	**79**

SCREAMIN HOT WYOMING LLC
BUFFALO WILD WINGS
5071 E 2ND ST
CASPER WY 82609
BAR & GRILL LIQUOR LICENSE 3/31/2024
License Type: Bar & Grill +9

911-Welfare	1
Citizen Assist	2
Clear The Lot	1
Disturbance	1
EMS Assist	1
Fire assist	1
Hit and Run	1
Property Damage	1
Runaway Juvnile	1
Traffic Stop	1
Welfare Check	2
Total Calls:	**13**

SHOGUN RESTAURANT MANAGEMENT INC
SHOGUN RESTAURANT
3095 TALON DR #400
CASPER WY 82604
RESTAURANT LIQUOR LICENSE 3/31/2024
License Type: Restaurant -2

Accident PD	1
Attempt-Locate	1
Alarm Security	1
Citizen Assist	1
Burglary Auto	1
Total Calls:	**5**

SKULL TREE BREWING LLC
SKULL TREE BREWING
1530 BURLINGTON AVE
CASPER WY 82601
MICROBREWERY PERMIT WITH AUTH 3/31/2024
License Type: Combination Bar & Package Store
NO CALLS -1

SMITH'S FOOD & DRUG CENTERS INC
SMITH'S FOOD & DRUG #185
2405 CY AVE
CASPER WY 82604
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Package Store -28

Accident PD	9
Agency Assist	1
911-Welfare	7
Assault	1
Attempt-Locate	3
Burglary Auto	1
Citizen Assist	4
Citizen Comp	1
Disturbance	2
Drugs	1
Extra Patrol	1
Fire assist	1
Fraud	4
Hit and Run	4
Indecent Exp	1
Information	1
Parking Problem	1
Property Found	2
Public Intox	1
Reddi	5
Shoplifting	12
Suicidal Subj	1
Suspicious	5
Traffic Hazard	1
Traffic Stop	14
Wanted Person	1
Welfare Check	2
Total Calls:	**87**

SPUDS BASEBALL CLUB LLC
SPUDS BASEBALL
330 KATI LN
CASPER WY 82601
SPECIAL MALT BEVERAGE PERMIT 3/31/2024
License Type: Bar NA

Citizen Comp	1
Total Calls:	**1**

SRIPHAIBOON LLC
DSASUMO
320 W FIRST ST
CASPER WY 82601
BAR & GRILL LIQUOR LICENSE 3/31/2024
License Type: Bar & Grill +2

Parking Problem	1
Traffic Stop	2
Total Calls:	**3**

STAHOO'S BREWERY AND TAPROOM LLC
STAHOO'S BREWERY AND TAPROOM
1015 E C ST
CASPER WY 82609
MICROBREWERY PERMIT WITH AUTH 3/31/2024
License Type: Combination Bar & Package Store +2

Parking Problem	1
Suspicious	2
Vehicle Aband.	1
Total Calls:	**4**

SUNRISE CENTER ENTERTAINMENT LLC
BOOMTOWN BLAST
4370 S POPLAR ST
CASPER WY 82601
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Combination Bar & Package Store +7

Assault	1
Disturbance	1
Reddi	1
Robbery	1
Suspicious	1
Telephone Ord	1
Traffic Stop	3
Welfare Check	2
Total Calls:	**11**

TABLE MOUNTAIN VINEYARDS LLC
TABLE MOUNTAIN VINEYARDS SATELLITE
731 E 2ND ST
CASPER WY 82601
SATELLITE WINERY PERMIT 3/31/2024
License Type: Combination Bar & Package Store -2
NO CALLS

THAI KITCHEN CASPER LLC
THAI KITCHEN
1120 E 12TH ST
CASPER WY 82601
RESTAURANT LIQUOR LICENSE 3/31/2024
License Type: Restaurant -4

Citizen Assist	1
Public Intox	1
Total Calls:	**2**

THE OFFICE BAR AND GRILL INC
THE OFFICE BAR AND GRILL
520 S ASH ST
CASPER WY 82601
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Bar -3

911-Welfare	5
Citizen Assist	1
Citizen Comp	2
Disturbance	1
Harassment	1
Hit and Run	1
Property Damage	1
Reddi	1
Suspicious	2
Traffic Stop	1
Unsecure Premis	1
Total Calls:	**17**

THW INC
J'S CHINESE RESTAURANT
116 W 2ND ST
CASPER WY 82601
RESTAURANT LIQUOR LICENSE 3/31/2024
License Type: Restaurant NC

911-Welfare	1
Total Calls:	**1**

UJVARY ENTERPRISES LLC
THE FORT SALOON N EATERY
500 WEST F ST
CASPER WY 82601
BAR & GRILL LIQUOR LICENSE 3/31/2024
License Type: Bar & Grill -22

Alarm Security	1
911-Welfare	2
Defraud Inn	1
Fight	1
Fire assist	1
Reddi	1

Suspicious	1
Theft	2
Traffic Stop	7
Total Calls:	**17**

UNCLE FREDDIES OF WYOMING INC
SANFORDS GRUB & PUB
61 SE WYOMING BLVD
CASPER WY 82601
RESTAURANT LIQUOR LICENSE 3/31/2024
License Type: Restaurant -9

911-Welfare	3
Drugs	1
Fire assist	1
Structure FIRE	1
Wanted Person	2
Welfare Check	1
Total Calls:	**9**

WAGONS WEST MANAGEMENT LLC
PIZZA RANCH CASPER
5011 EAST 2ND ST
CASPER WY 82609
RESTAURANT LIQUOR LICENSE 3/31/2024
License Type: Restaurant -14

Accident PD	2
911-Welfare	4
Hit and Run	1
Structure FIRE	1
Suicidal Subj	1
Traffic Hazard	1
Traffic Stop	2
Unconsciousness	1
Weapon Offense	1
Total Calls:	**14**

WALMART INC
WALMART SUPERCENTER #3778
4255 CY AVE
CASPER WY 82604
RETAIL LIQUOR LICENSE 3/31/2024
Package Store -7

Accident PD	30
Accident PI	7
Agency Assist	4
Alarm Holdup	1
Alarm Security	5
911-Welfare	35

Assault	2
Attempt-Locate	9
Burglary Auto	2
Citizen Assist	12
Citizen Comp	8
Citizen Dispute	1
Civil Standby	1
Disturbance	8
Drugs	2
EMS Assist	3
Family Fight	1
Fight	2
Fire assist	3
Found Child	3
Fraud	1
Harassment	1
Hit and Run	14
Information	2
Juvenile Prob	7
Missing Person	1
Motorist Assist	3
Parking Problem	5
Power Line Down	1
Property Damage	3
Property Lost	4
Public Intox	7
Reddi	12
Shoplifting	61
Suspicious	14
Theft	9
Threatening	6
Traffic Hazard	1
Traffic Stop	40
Trespassing	19
Unconsciousness	2
Vandalism	1
Vehicle Aband.	5
Vehicle FIRE	1
Vehicle Theft	3
Vehicle Tow	1
Wanted Person	3

Welfare Check	19
Total Calls:	**385**

WEST CENTER HOSPITALITY OPS LLC
BEST WESTERN DOWNTOWN CASPER HOTEL
123 WEST E ST
CASPER WY 82601
RESORT LIQUOR LICENSE 3/31/2024
License Type: Bar +21

Accident PD	3
Alarm Security	4
Alcohol Offense	1
911-Welfare	13
Attempt-Locate	2
Burglary Busine	1
Burglary Other	1
Burglary Res	1
Citizen Assist	9
Citizen Comp	6
Deceased Person	1
Disturbance	5
Drugs	1
EMS Assist	3
Extra Patrol	1
Family Fight	1
Fight	2
Fire assist	12
FVPA Violation	1
Gas Leak	1
Information	2
Property Damage	2
Property Found	1
Property Lost	1
Public Intox	4
Suspicious	9
Theft	8
Threatening	2
Traffic Stop	13
Trespassing	2
Unconsciousness	6
Vehicle FIRE	1
Vehicle Theft	1
Wanted Person	4

Welfare Check	3
Total Calls:	**128**

WHELAN CATERING INC
HOUSE OF SUSHI
260 S CENTER ST
CASPER WY 82601
RESTAURANT LIQUOR LICENSE 3/31/2024
License Type: Restaurant +1

Alcohol Offense	1
911-Welfare	1
Parking Problem	1
Unsecure Premis	1
Total Calls:	**4**

WYOMING DOWNS OTB 12 LLC
WYOMING DOWNS OTB 12
1121 WILKINS CIR
CASPER WY 82601
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Combination Bar & Package Store +5

911-Welfare	2
Burglary Auto	1
Citizen Assist	4
Citizen Comp	2
Fraud	2
FVPA Violation	1
Property Damage	2
Suicidal Subj	1
Suspicious	1
Traffic Stop	8
Vehicle Aband.	1
Wanted Person	3
Total Calls:	**28**

WYOMING LIQUOR LLC
WYOMING DISCOUNT LIQUOR
4330 E 2ND ST
CASPER WY 82609
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Package Store +6

Accident PD	4
Accident PI	1
911-Welfare	1
Citizen Comp	1
Fight	1
Property Damage	1
Reddi	1

Shoplifting	1
Solicit No Lic	1
Traffic Stop	4
Weapon Offense	1
Welfare Check	1
Total Calls:	**18**

WYOMING SPIRITS INC
2ND STREET LIQUOR & WINE
939 E 2ND ST STE 300, 400 & 500
CASPER WY 82601
RETAIL LIQUOR LICENSE 3/31/2024
License Type: Package Store -23

Accident PI	1
Alarm Security	1
911-Welfare	3
Citizen Comp	1
Disturbance	2
Fight	2
Fraud	1
Hit and Run	3
Information	1
Juvenile Prob	1
Public Intox	8
Reddi	1
Shoplifting	10
Suspicious	3
Tobacco Ordinan	1
Traffic Stop	3
Trespassing	1
Vehicle Aband.	1
Vehicle Tow	1
Wanted Person	1
Weapon Offense	1
Welfare Check	2
Total Calls:	**49**

YANG & ZHANG INC
LIME LEAF ASIAN BISTRO
845 E 2ND ST
CASPER WY 82601
RESTAURANT LIQUOR LICENSE 3/31/2024
License Type: Restaurant +9

Accident PD	1
911-Welfare	1
Attempt-Locate	1

Citizen Assist	1
EMS Assist	1
Indecent Exp	1
Parking Problem	1
Public Intox	1
Traffic Stop	1
Wanted Person	2
Welfare Check	3
Total Calls:	**14**

NOTICE OF APPLICATION FOR RENEWAL OF LIQUOR LICENSES

Notice is hereby given that the applicants whose names are set forth below filed application each for a **Retail Restaurant Limited Microbrewery Resort Bar & Grill Manufacturer Satellite Distillery Manufacturer Satellite Winery, Winery and Special Malt Beverage Liquor Licenses** in the Office of the Clerk of the City of Casper Wyoming. The date of filing the names of said applicants and the description of the place or premises which the applicant desires to use as the place of sale are set forth below as follows:

Retail Liquor License 11/28/2023 1016 Poplar Inc 1016 South Poplar Street dba Poplar Wine & Spirits; 12/8/2023 Red Lobster Hospitality LLC 5010 East 2nd Street dba Red Lobster #6374; 11/28/2023 307 Racing Management, Inc 739 North Center Street dba 307 Racing; 12/06/2023 The Office Bar and Grill, Inc 520 South Ash Street dba The Office Bar & Grill; 11/28/2023 307 Horse Racing Inc., 5371 Blackmore Road dba 307 Horse Racing; 12/5/2023 Frosty Bev LLC 520 South Center Street dba Frosty Lounge; 11/30/2023 One Two Nine Hospitality, LLC 129 W 2nd Street dba C85 @ The Branding Iron; 12/6/2023 Good 2 Go Stores, LLC 1968 East Yellowstone Hwy dba Good 2 Go #216; 11/23/2023 Silver Fox restaurant and Lounge, INC 3422 South Energy Lane dba Silver Fox Restaurant and Lounge; 12/05/2023 Hayden & Loflin, INC 4120 Centennial Hills Blvd Ste 200 dba Local Liquor & Lounge; 11/15/2023 Casper Taco Shop, LLC 3243 Talon Dr Ste 200, 300, & 400 dba Fuzzy's Taco Shop; 12/5/2023 307 Enterprises, LLC 455 Thelma, dba The Range; 12/4/2023 R&M Beverage Co Inc, 800 N Poplar St dba Ramkota Hotel 12/18/2023 Albertsons LLC 2625 E 2nd Street dba Albertson's #62; 12/12/2023 L & L Liquors Inc 4241 East 2nd Street dba Liquor Shed; 12/11/2023 Casper Chop House 256 S Center Street dba Wyoming Rib & Chop House; 12/11/2023 Ridleys Family Market Inc 3035 CY Avenue dba Casper Outfitter Liquor; 12/8/2023 Walmart Inc 4255 CY Avenue dba Walmart Supercenter #3778; 12/4/2023 Wyoming Downs OTB 12 LLC 1121 Wilkins Cir dba Wyoming Downs OTB 12 12/11/2023 Wyoming Spirits Inc 939 East 2nd St Ste 300, 400 and 500 dba 2nd Street Liquor & Wine; 11/22/2023 Johnson Restaurant Group Inc 1363 CY Avenue dba CY Discount Liquor; 12/8/2023 Alibi Bar & Lounge Inc 1740 E Yellowstone Hwy dba Alibi Bar & Lounge; 12/8/2023 Albertsons Liquors Inc 1076 CY Avenue dba Albertsons Liquors #60; 9/13/2023 Alrog Inc. 2305 E 12th Street dba Moonlight Liquors; 12/5/2023 Sunrise Center Entertainment, LLC 4370 South Poplar St dba Boomtown Blast; 11/30/2023 Double C Hospitality, LLC 748 E Yellowstone Hwy dba C85 @ Galles Liquor Mart; 12/8/2023 Half Barrel Inc 401 Valley Drive dba Paradise Valley Liquors 12/8/2023 Sam's West Inc 4600 E 2nd Street dba Sam's Club #6425; 12/11/2023 Roaring 22, LLC 314 W Midwest Ave dba Gaslight Social; 12/11/2023 Moyle Petroleum Company 627 N Poplar St dba Outlet Liquor & Tobacco; 12/5/2023 Dorsey Van Galloway 2800 CY Avenue dba Galloway's Irish Pub; 12/11/2023 Global Spectrum LP 1 Events Drive dba OVG360; 12/11/2023 Occasions by Cory Bar, LLC 410 South Ash St dba The Drinkery – A Modern Bar + Venue by Cory; 12/7/2023 Bull Horn Brewing 355 W Yellowstone Hwy dba Bull Horn Brewing; 11/20/2023 FBS Casper, LLC 2024 CY Ave dba Franks Butcher Shop and Liquor; 12/11/2023 Wyoming Liquor, LLC 4330 East 2nd Street dba Wyoming Discount Liquor; 12/7/2023 Smith's Food & Drug Centers, Inc 2405 CY Ave dba Smith's Food & Drug #185 **Restaurant Liquor License** 12/4/2023 Wagons West Management, LLC 5011 E 2nd Street dba Pizza Ranch; 12/11/2023 Bosco's Inc 847 E "A" St dba Bosco's; 12/11/2023 Los Espinos Inc 1600 East 2nd Street dba La Costa Mexican Restaurant; 12/7/2023 Juan Rosales 144 South Center Street dba Don Juan's Mexican Restaurant; 12/8/2023 KET LLC 229 East Second Street dba Eggington's Restaurant; 12/5/2023; Whelan Catering, Inc., 260 South Center St dba House of Sushi; 12/6/2023 Uncle Freddies of WY Inc 61 SE Wyoming Blvd dba Sanford's Grub & Pub; 12/5/2023 Alejandro Rosales 2117A East 12th Street dba Tacos Mexico; 11/28/2023 JJM CW Hospitality Inc 4220 Hospitality Lane dba Denny's Diner; 11/28/2023 Himalayan Indian Cuisine, LLC 232 E 2nd St Ste

100B dba Himalayan Indian Cuisine; 12/4/2023; El Burro Loco, LLC dba El Burro Loco, 2333 East Yellowstone Hwy: 12/8/2023 Thai Kitchen Casper LLC, 1120 East 12th Street Thai Kitchen;; 12/7/2023 Movie Palaces 3150 Talon dba Studio City Mesa Cinemas; 12/7/2023 Movie Palaces 5020 E 2nd St dba Studio City Stadium 10 Cinemas 11/27/2023 Shogun Restaurant Management, INC 3095 Talon #400 dba Shogun Restaurant; 12/5/2023 Yang & Zhang, Inc. 845 East 2nd Street dba Lime Leaf Asian Bistro; 11/15/2023 Blues Gypsy, LLC 544 South Center dba The Bluebird at the Cheese Barrel; 12/5/2023 Pokes Investment LLC 251 South Center dba Steamboat Deli & Outlet; 12/1/2023 Frida's Mexican Restaurant of Casper, LLC 611 West Collins dba Frida's House Mexican Food **Limited Retail** 12/11/2023 B.P.O. Elks Lodge #1353 108 East 7th Street dba Elks Lodge #1353; 12/11/2023 Fraternal Order of Eagles #306 306 North Durbin Street dba Eagles Lodge; 12/5/2023 Casper Shrine Club 1501 West 39th Street dba Shrine Club; 12/5/2023 Casper VFW Memorial Post 9439 1800 Bryan Stock Trail dba Casper VFW Memorial Post 9439; 12/7/2023 Cabin Creek Golf LLC 70 Magnolia dba Paradise Valley Country Club; 12/6/2023 Amoco Reuse Agreement Joint Powers Board 1601 King Blvd dba Three Crowns Golf Club; 11/15/2023 City of Casper Wyoming 2120 Allendale Blvd dba The 19th Hole Restaurant **Microbrewery Permit** 12/11/2023 Brewstory LLC 150 West 2nd Street dba Frontier Brewing Company; 12/11/2023 Skull Tree Brewing, LLC 1530 Burlington Avenue dba Skull Tree Brewing; 12/6/2023 Gruner Brothers Brewing 1301 Wilkins Cir dba Gruner Brothers Brewing; 12/7/2023 Oil City Beer Company, LLC 4155 Legion Ln Unit 3, 4, 6 & 7 dba Oil City Beer Company; 12/4/2023 Mountain Hops Brewhouse, LLC 612 North Beverly dba Mountain Hops Brewhouse; 12/11/2023 Black Tooth Brewing Company 322 South David St Ste A dba Black Tooth Brewing Company;11/14/2023 Stahoo's Brewery and Taproom, LLC 1015 East C Street dba Stahoo's Brewery and Taproom; 12/7/2023 Bull Horn Brewing LLC 355 West Yellowstone Hwy dba Bull Horn Brewing **Resort**; 12/11/2023 Peachtree Hospitality Management, LLC 1150 North Poplar Street dba Hilton Garden Inn; 12/7/2023 Casper Inn LLC 721 Granite Peak Drive dba Holiday Inn; 12/5/2023 Casper Hospitality LLC 4260 Hospitality Lane dba Courtyard by Marriott; 11/15/2023 City of Casper 2500 West Hogadon Road dba Hogadon Basin Ski Area; 12/11/2023 West Center Hospitality OPS, LLC 123 West F Street dba Best Western Downtown Casper Hotel **Bar & Grill** 12/8/2023 Sriphaiboon, LLC 320 West First Street dba Dsasumo; 11/22/2023 Fire Rock Hospitality Group, LLC 6100 East 2nd Street dba Fire Rock Steakhouse;12/4/2023 OG of Casper Inc. 5070 East 2nd Street dba Olive Garden Italian Restaurant #1828; 12/26/2023 Casper Dave's LLC 5900 E 2nd Street dba Wyoming Ale Works; 11/22/2023 Johnny J's Bar & Grill LLC 3201 SW Wyoming Blvd dba J's Pub & Grill 12/11/2023 Screamin' Hot Wyoming LLC 5071 E 2nd Street dba Buffalo Wild Wings; 12/11/2022 Ujvary Enterprises LLC 500 West 'F' Street dba The Fort Saloon N'Eatery; 12/11/2023 Marco's Coal Fired Pizza Casper LLC 430 South Ash St dba Racca's Pizzeria Napoletana; 12/5/2023 Moreno & Moreno LLC 3350 CY Avenue dba Guadalajara Family Mexican Restaurant; 12/11/2023 71 SE Wyoming Blvd LLC 71 SE Wyoming Blvd dba The Horse Palace; 11/22/2023 OC Casper LLC 3580 East 2nd Street dba Old Chicago 12/11/2023 Childs Corp 4110 Centennial Hills Blvd dba La Cocina Mexican Restaurant; 11/30/2023 Old Town Family Fun LLC 301 West E Street dba Old Town Family Fun; 12/7/2023 MTB Entertainment Group LLC 100 East 2nd Street dba Rialto: 12/7/2023 MTB Entertainment Group LLC 119 South Center dba America **Manufacturer Satellite** 12/8/2023 Table Mountain Vineyards LLC 731 E 2nd St dba Table Mountain Vineyards Satellite; 11/30/2023 Backwards Distilling Company LLC 214 South Wolcott dba Backwards Distilling Company Satellite; **Winery permit** 12/7/2023 Gruner Brothers Brewing 1301 Wilkins Cir dba Gruner Brothers Brewing. **Special Malt Beverage;** Spuds Baseball Club LLC 330 Kati Spuds Lane dba 330 Kati Lane; 11/15/2023 City of Casper 1801 East 4th Street dba Casper Ice Arena. Protest, if any there be, against the issuance of each and every license, will be heard at the hour of 6:00 p.m. on the 20th day of February, 2024, at the Lyric located at 230 West Yellowstone Casper Wyoming. Dated this 22nd day of January 2024, City of Casper Wyoming, A Municipal

Corporation; J. Carter Napier, City Manager, Amanda Ainsworth, City Clerk.

Publish: February 1 and 6, 2024

January 17, 2024

MEMO TO: J. Carter Napier, City Manager

FROM: Liz Becher, Community Development Director
Craig Collins, AICP, City Planner

SUBJECT: Consideration of an Ordinance approving a zone change of multiple properties located north of East 12th Street, between South Conwell and South Lowell Streets.

Meeting Type & Date:
Regular Council Meeting, February 6, 2024

Action Type:
Public hearing and first reading of an Ordinance

Recommendation:
That Council, by ordinance, approve a zone change of multiple properties located north of East 12th Street, between South Conwell and South Lowell Streets, from PUD (Planned Unit Development) to C-2 (General Business).

Summary:
The City of Casper, the State of Wyoming, and Natrona County have applied, as the landowners, for a zone change of multiple properties located north of East 12th Street, between South Conwell Street and South Lowell Street. The subject area is currently zoned PUD (Planned Unit Development), and the proposed zoning is C-2 (General Business). Current land uses within the subject area include the following:

- Life Steps Campus (Branch Community Facility, Group Home, Child Care Center, Offices, Emergency Housing, Medical Clinic)
- Meals on Wheels (Branch Community Facility)
- Highland Park Cemetery (Park Historic)
- Highland Park Cemetery Office (Offices, General and Professional)
- Future site of the County Health Department (Medical Clinic)
- Youth Crisis Center (Group Home)

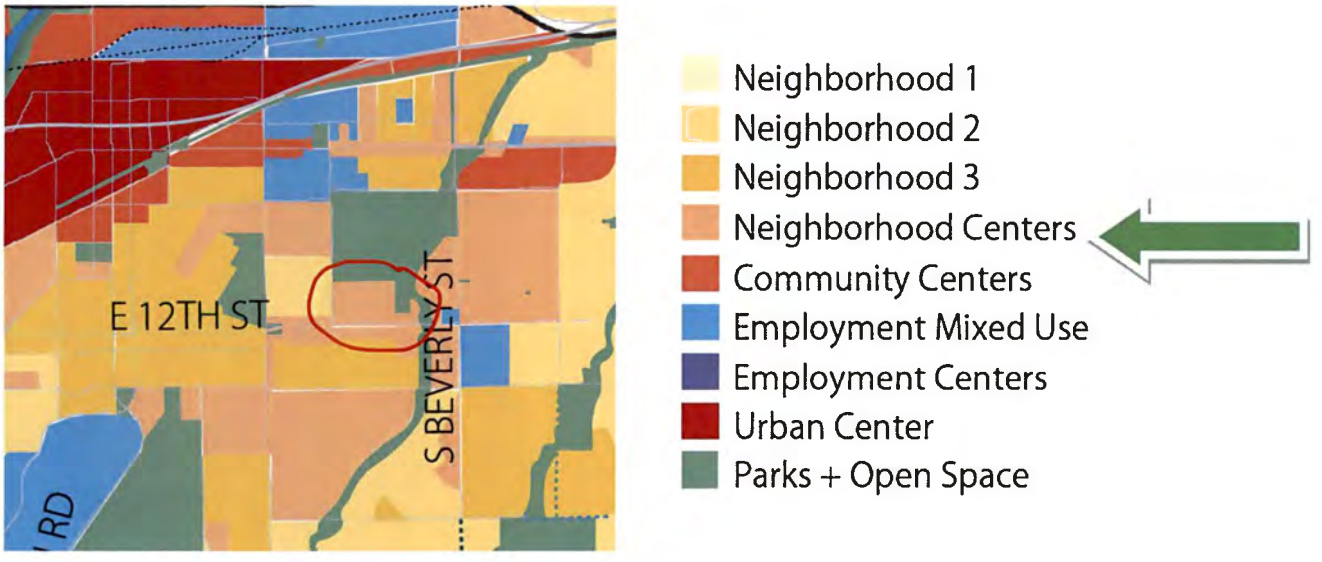
As the name of the zoning district suggests, the intent of the Planned Unit Development (PUD) zoning classification is to permit maximum flexibility in land development regulations/standards under **a professional, prepared comprehensive plan and program** *(emphasis added).* Per Section 17.52.090 of the Casper Municipal Code, when an area is considered for PUD (Planned Unit Development) zoning, a site plan, and a set of development guidelines, including architectural standards, permitted uses, setbacks, signage, densities, usable open space provisions, etc. must be approved, and all future development must adhere to those standards.

The Natrona County Health Department is in the design stages for development at the corner of Conwell and 12th Street on a portion of former City-owned land that was originally set aside for the expansion of the cemetery. The Planned Unit Development (PUD) could not have anticipated the construction of the Health Department at the time it was established; and under current zoning additional steps would be necessary to update the Planned Unit Development (PUD) documents to account for the planned construction before a site plan could be submitted or approved. Although there may have been a compelling reason for the flexibility afforded by the Planned Unit Development (PUD) zoning at the time it was originally zoned, the added complexity and flexibility is not necessary under today's zoning regulations, and all the existing and proposed uses of the properties can be accommodated under C-2 (General Business) zoning. With the approval of the zoning to C-2 (General Business), any future development on the properties can be accommodated without the requirement to create and/or amend a set of PUD (Planned Unit Development) development guidelines.

Existing zoning in the immediate area is as follows:

- North – PH (Park Historic);
- South – R-2 (One Unit Residential), C-1 (Neighborhood Convenience) and R-4 (High Density Residential);
- West – PUD (Planned Unit Development) and R-2 (One Unit Residential);
- East – PUD (Planned Unit Development) and PH (Park Historic).

Section 17.12.170 of the Casper Municipal Code provides guidance on zone change requests, and requires that the Community Development Director provide a report to the Commission as to the request's conformance with the Comprehensive Land Use Plan. The Generation Casper Comprehensive Plan also provides a Future Land Use Plan (FLU), which is found in Chapter Four (4), on Page 4-26. The FLU is an illustrative map that identifies the physical distribution of land uses, and forms the basis for future zoning and land use regulations. The FLU designates the desired future use of the subject property as "Neighborhood Center." Page 4-32 of the Comprehensive Plan provides the primary uses within areas designated "Neighborhood Centers" as low-scale commercial uses supporting general neighborhood needs with supporting multifamily residential. General Characteristics include uses such as schools and other public facilities, such as recreation centers.



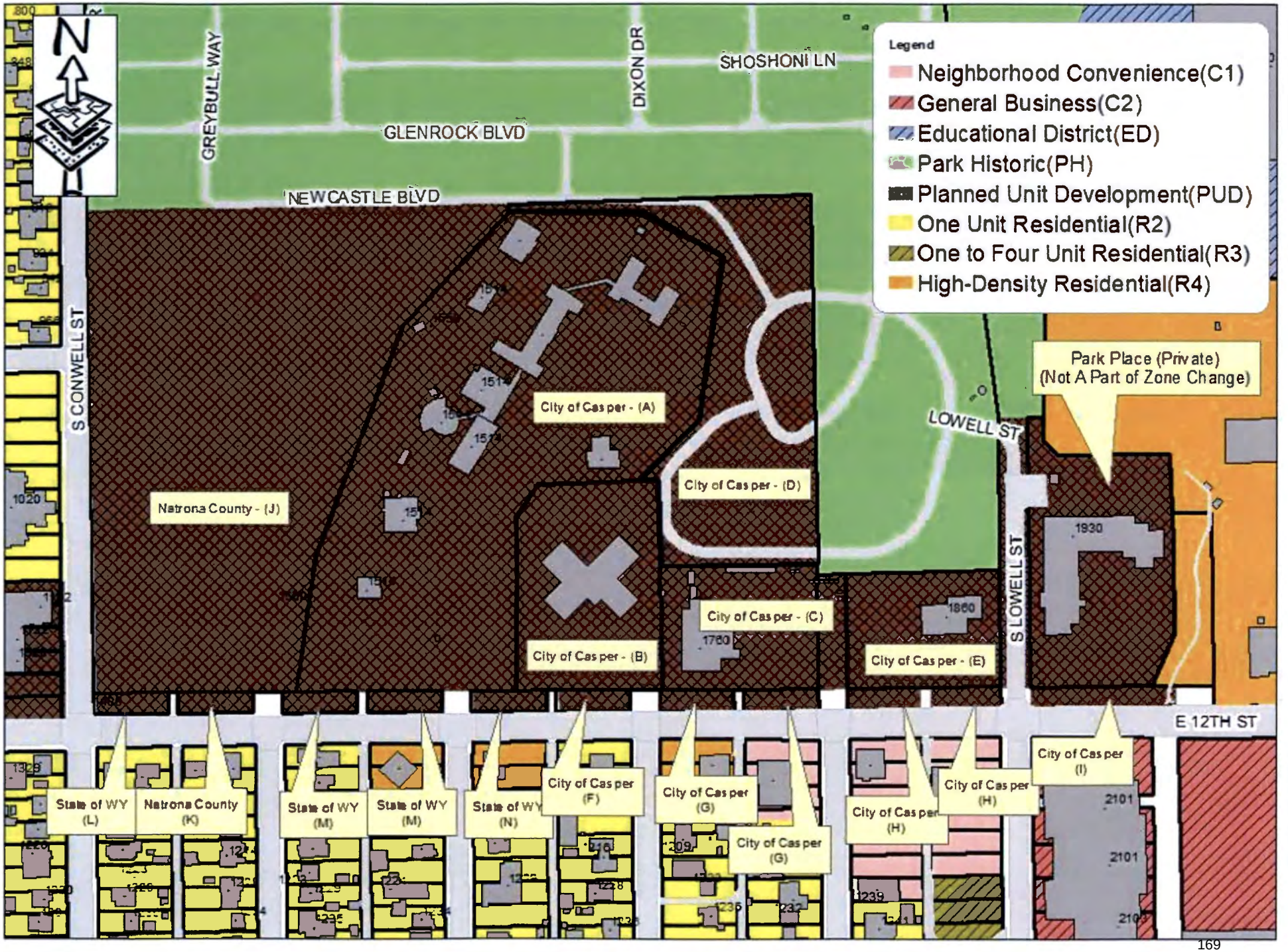
The Planning and Zoning Commission voted to support the requested zone change after a public hearing on December 14, 2023. The Planning and Zoning Commission heard from one (1) neighbor at the public hearing who had concerns about the development of the Natrona County Health Department on the subject property.

Financial Considerations:
Not applicable

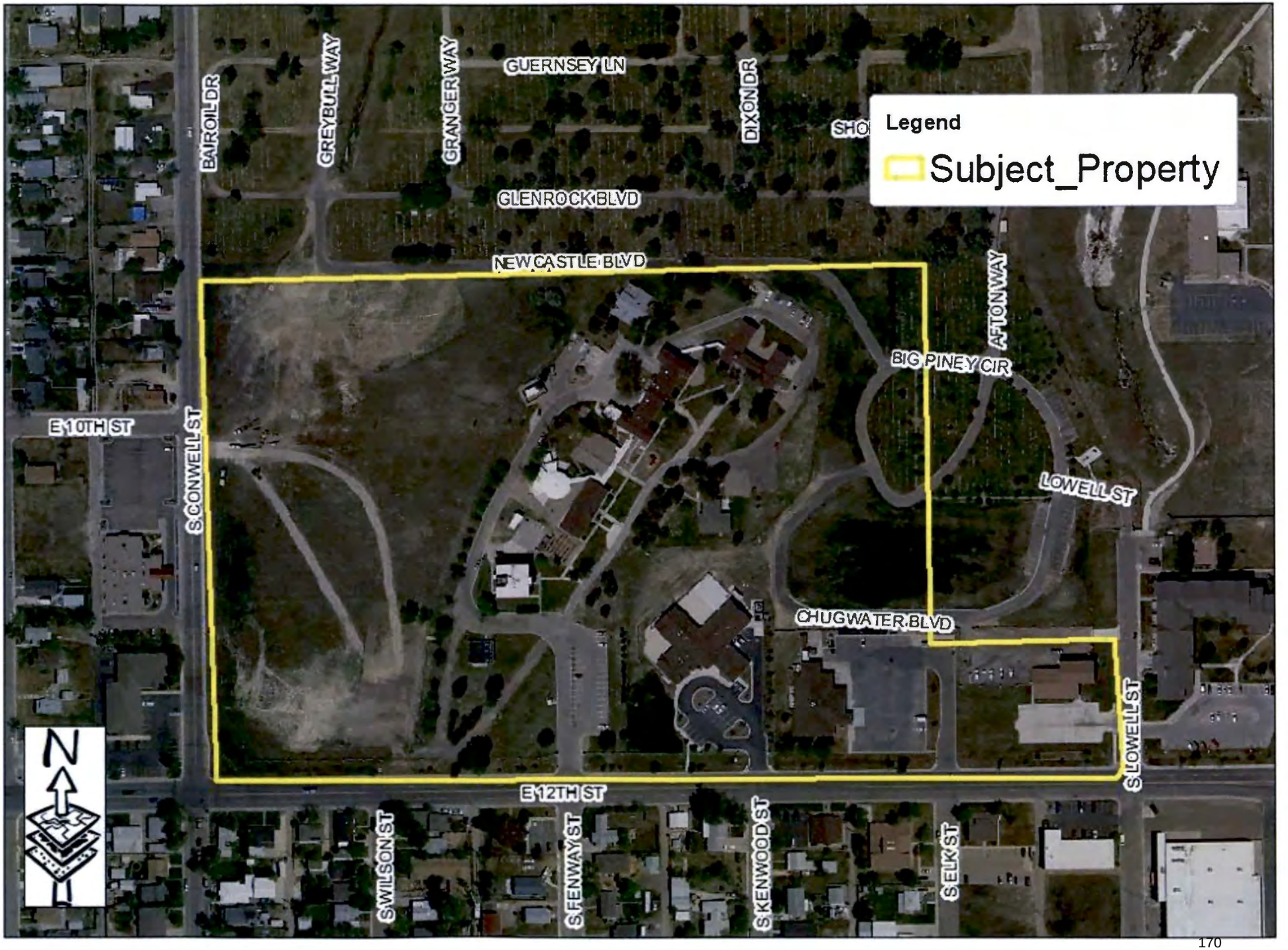
Oversight/Project Responsibility:
Community Development Department – Planning Division

Attachments:
Zoning Map
Aerial Map
Ordinance

Proposed Joint Zone Change Application



Rezone from PUD (Planned Unit Development) to C-2 (General Business)



I object. There is already business property at Beverly and 12th Street that has empty spaces

My family is buried at cemetery. The cemetery doesn't need any more traffic or business around it. A cemetery should be a ~~place~~ May 5, 2024 place of peace and tranquility. NOT a bunch of traffic, smog + people

Sandy Greenley

CITY OF Casper WYOMING

GREENLEY, SANDRA KAY
658 E KRAMER ST
MESA,AZ 85203-1809

Dear Property Owner/Resident:

Application has been made to the Casper City Council for the following:

ZOC-524-2023 *– Request for a zone change of the following properties from PUD (Planned Unit Development) to C-2 (General Business):*

City of Casper Owned Parcels:

- *1514 & 1550 East 12th – Pt NW SE: 10-33-79 (Life Steps Campus, Inst. # 581547) (15.51-acres, more or less).*
- *1656 & 1760 East 12th – Lots 1 & 2, Highland Park #5 (Youth Crisis Center & Meals on Wheels) (2.02-acres & 1.33-acres, more or less).*
- *Cemetery area located immediately north, and northeast, of Lifesteps Campus, encompassing Chugwater Blvd, Newcastle Blvd – SE Portion of Highland Park Cemetery Add. #2 (3.34-acres, more or less) (Cemetery).*
- *1860 East 12th – Lot 2, Highland Park Add. #3 (1.44-acres, more or less) (City of Casper Cemetery Office).*
- *Orphan Parcel located directly north of 1202 South Kenwood, in front of the Youth Crisis Center – Casper View Addition, Lot 2, Block 3 (0.12-acres, more or less).*
- *Orphan Parcels located directly north of 1705 East 12th and 1200 South Elk, in front of Meals on Wheels – Casper View Addition, Lots 1-2, Block 4 (0.22-acres, more or less).*
- *Orphan Parcels directly south of 1860 East 12th Street – Glendale Addition, Block A (0.22-acres, more or less).*
- *Orphan Parcels in front of Park Place, 1930 East 12th – Glendale Addition, Block B (0.22-acres, more or less).*

Natrona County Owned Parcels:

- *1500 East 12th – 8-acres located in the SW portion of the Highland Park Cemetery Addition No. 2 (Health Department Parcel, as described by the Real Estate Purchase Agreement between the City of Casper and Natrona County, dated April 18, 2023).*
- *Orphan parcel directly north of 1427 East 12th Street – Casper View Addition, Lot 2, Block 1. (0.13-acres, more or less).*

State of Wyoming Owned Parcels

- *Orphan parcel addressed 1408 East 12th – Casper View Addition, Lot 1, Block 1; Casper View Addition, (0.13-acres, more or less).*
- *Orphan parcels located directly south of and abutting 1514 East 12th – Lots 1-2, Block 2; Casper View Addition, Lots 1-2, Block 3; (0.30-acres, more or less).*
- *Orphan parcel located directly north of 1601 East 12th, in front of the Youth Crisis Center – Casper View Addition, Lot 1, Block 3 (0.12-acres, more or less).*

Applicants: City of Casper, Natrona County & State of Wyoming.

I Objected the first time and I have not changed my opinion.

You, as a property owner and/or resident within a 300-foot radius of the perimeter of the property involved (*see map below*) are hereby notified of this application/request, and invited to comment for, or against, if you so desire.

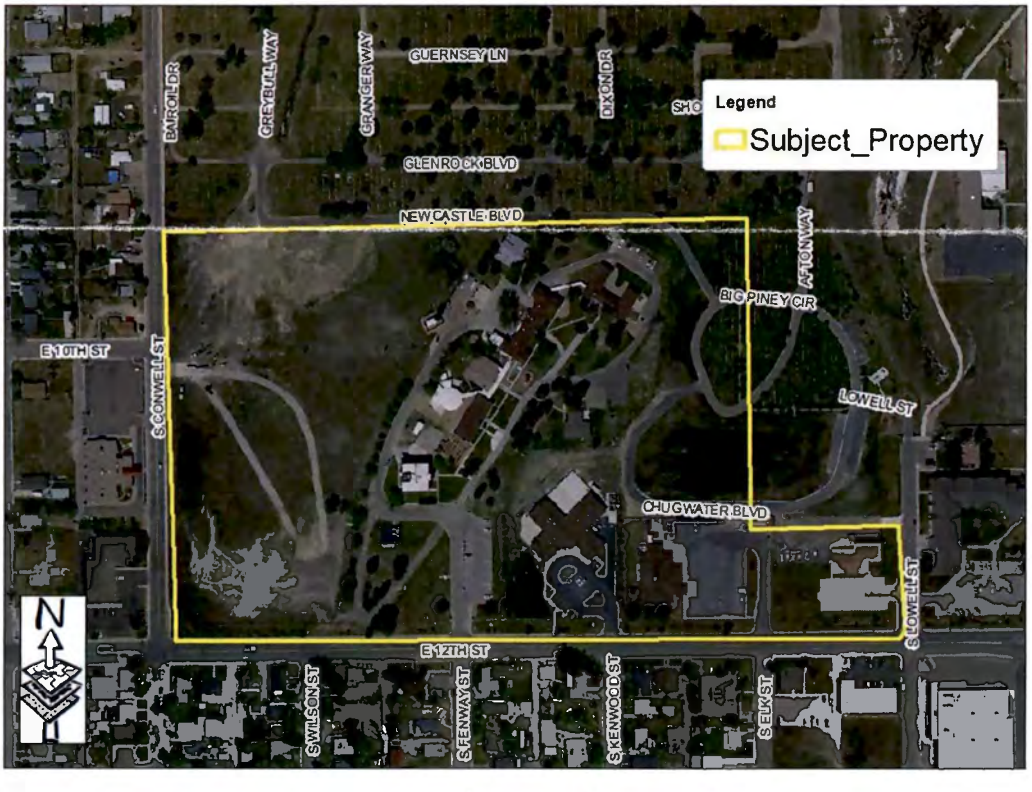
A Council public hearing for consideration of this case is scheduled for **February 6, 2024,** at **6:00 p.m.**, at "The Lyric," 230 West Yellowstone Hwy, Casper. If you would like more information about this case prior to the meeting, or if you would like to submit written (*public*) comments, please call (307)-235-8241, or Email planning@casperwy.gov. You also have the option of submitting written (public) comments by mail to:

City of Casper City Council
C/O City Manager's Office
200 North David Street, Suite 201
Casper, WY 82601

Please be aware that all comments, pictures, and attachments may qualify as public records under the Wyoming Public Records Act, W.S. § 16-4-201 et seq., and are subject to public disclosure pursuant to this Act. In order to be considered by the Planning and Zoning Commission, all written comments must be received prior to the public hearing date/time listed above. Public hearings are open to the public if you wish to attend, or in the alternative, you may watch a live video feed of the meeting on the City of Casper's YouTube channel (link available on the City's website - **casperwy.gov**).

Craig Collins, AICP
City Planner

Rezone from PUD (Planned Unit Development) to C-2 (General Business)



Leave It Alone.
Lease as is.

ORDINANCE NO. 2-24

AN ORDINANCE APPROVING A ZONE CHANGE OF MULTIPLE PROPERTIES LOCATED NORTH OF EAST 12TH STREET, BETWEEN SOUTH CONWELL AND SOUTH LOWELL STREETS, FROM PUD (PLANNED UNIT DEVELOPMENT) TO C-2 (GENERAL BUSINESS)

WHEREAS, application has been made to amend the zoning classification of multiple properties located north of East 12th Street, between South Conwell Street and South Lowell Street, from PUD (Planned Unit Development) to C-2 (General Business); and,

WHEREAS, the properties involved include the Life Steps Campus, Meals on Wheels, a portion of Highland Park Cemetery, the Highland Park Cemetery offices, the Youth Crisis Center, the future site of the Natrona County Health Department, and several miscellaneous "orphan" parcels along East 12th Street; and,

WHEREAS, after a public hearing on December 14, 2023, the City of Casper Planning and Zoning Commission passed a motion recommending that City Council approve the zone change request; and,

WHEREAS, the governing body of the City of Casper finds that the above-described zone change should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

That the zoning classification of the following properties is hereby amended from PUD (Planned Unit Development) to C-2 (General Business):

City of Casper Owned Parcels:

- 1514 & 1550 East 12th – Pt NW SE: 10-33-79 (Life Steps Campus, Inst. # 581547) (15.51-acres, more or less).
- 1656 & 1760 East 12th – Lots 1 & 2, Highland Park #5 (Youth Crisis Center & Meals on Wheels) (2.02-acres & 1.33-acres, more or less).
- Cemetery area located immediately north, and northeast, of Life Steps Campus, encompassing Chugwater Blvd, Newcastle Blvd – SE Portion of Highland Park Cemetery Add. #2 (3.34-acres, more or less) (Cemetery).

- 1860 East 12th – Lot 2, Highland Park Add. #3 (1.44-acres, more or less) (City of Casper Cemetery Office).
- Orphan Parcel located directly north of 1202 South Kenwood, in front of the Youth Crisis Center – Casper View Addition, Lot 2, Block 3 (0.12-acres, more or less).
- Orphan Parcels located directly north of 1705 East 12th and 1200 South Elk, in front of Meals on Wheels – Casper View Addition, Lots 1-2, Block 4 (0.22-acres, more or less).
- Orphan Parcels directly south of 1860 East 12th Street – Glendale Addition, Block A (0.22-acres, more or less).
- Orphan Parcels in front of Park Place, 1930 East 12th – Glendale Addition, Block B (0.22-acres, more or less).

Natrona County Owned Parcels:

- 1500 East 12th – 8-acres located in the SW portion of the Highland Park Cemetery Addition No. 2 (Health Department Parcel, as described by the Real Estate Purchase Agreement between the City of Casper and Natrona County, dated April 18, 2023).
- Orphan parcel directly north of 1427 East 12th Street – Casper View Addition, Lot 2, Block 1. (0.13-acres, more or less).

State of Wyoming Owned Parcels

- Orphan parcel addressed 1408 East 12th – Casper View Addition, Lot 1, Block 1; Casper View Addition, (0.13-acres, more or less).
- Orphan parcels located directly south of and abutting 1514 East 12th – Lots 1-2, Block 2; Casper View Addition, Lots 1-2, Block 3; (0.30-acres, more or less).
- Orphan parcel located directly north of 1601 East 12th, in front of the Youth Crisis Center – Casper View Addition, Lot 1, Block 3 (0.12-acres, more or less).

SECTION 2:

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the 6th day of February, 2024.

PASSED on 2nd reading the ____ day of _____, 2024.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the ____ day of_____ 2024.

APPROVED AS TO FORM:

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

Amanda Ainsworth
City Clerk

Steve Cathey
Mayor

January 17, 2024

MEMO TO: J. Carter Napier, City Manager

FROM: Liz Becher, Community Development Director

SUBJECT: Consideration of an Annexation and Zoning Request for 0.51-acres, more or less, described as Lot 5, "Bryan Subdivision."

Meeting Type & Date:
Regular Council Meeting, February 6, 2024

Action Type:
Ordinance and public hearing

Recommendation:
That Council, by ordinance, approve the annexation and zoning of 0.51-acres, more or less, described as Lot 5, "Bryan Subdivision."

Summary:
An application has been received requesting annexation of 0.51-acres, described as Lot 5, "Bryan Subdivision," located at the southwest corner of Mary Street and Bryan-Evansville Road. The purpose of the annexation is to obtain water and sewer for the property. The property is contiguous with the Casper city limits on all sides. Existing land uses in the area are all industrial, and the surrounding zoning classifications are as follows:

- North – PH (Park Historic)
- South – M-2 (General Industrial)
- East – M-2 (General Industrial)
- West – M-2 (General Industrial)

In a companion item, the applicant has requested M-2 (General Industrial) zoning for the property, upon annexation. In that the property is currently platted, the applicant is not requesting subdivision approval at this time. Given the homogeneous industrial character and zoning of the surrounding area, the proposed M-2 (General Industrial) zoning of the property is appropriate and consistent.

The Planning and Zoning Commission voted to support the annexation and zoning after a public hearing on December 14, 2023. There were no public comments. A notice of public hearing will be published in the Casper Star-Tribune advertising the City Council public hearing. All public hearings are also advertised on the City's website (casperwy.gov).

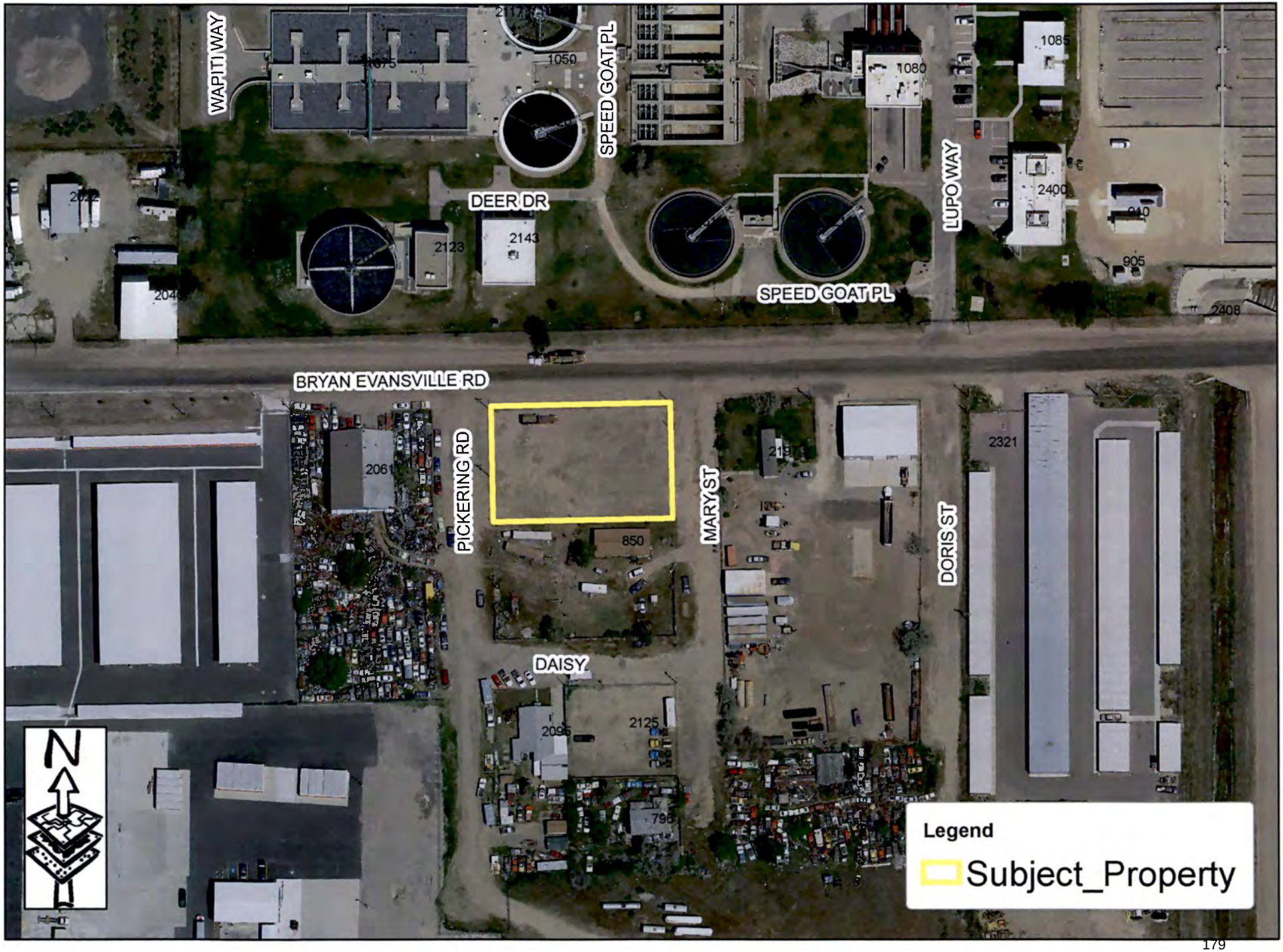
Financial Considerations:
An annexation report, determining costs and benefits of the proposed annexation, will be completed prior to third and final reading.

Oversight/Project Responsibility:
The Community Development Department (Planning Division) is responsible for processing annexations and zoning applications.

Attachments:
Zoning Map
Aerial Map
Ordinance
Annexation Agreement

Annexation - Lot 5, Bryan Subdivision

Annexation - Lot 5, Bryan Subdivision



LOT 5, "BRYAN SUBDIVISION"
ANNEXATION AGREEMENT

This Subdivision Agreement ("Agreement") is made and entered into this _____ day of _____, 20_____, by and between the following parties:

1. The City of Casper of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").

2. Gene L. Robinson Living Trust, PO Box 555, Casper, Wyoming 82602 ("Owner").

Throughout this Agreement, City and Owner may be individually referred to as a "party" or collectively referred to as the "parties."

RECITALS

A. Whenever the Public Services Director, City Engineer, Community Development Director, or other City official is mentioned in this Agreement, it shall be deemed to include their designees.

B. Owner has applied for annexation of Lot 5, "Bryan Subdivision," located at the southwest corner of Mary Street and Bryan-Evansville Road, and comprising 0.51-acres, more or less.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties hereto agree as follows:

SECTION 1 – INCORPORATION OF RECITALS

The recitals set forth above are incorporated at this point as if fully set forth as part of this Agreement.

SECTION 2 - OBLIGATIONS OF OWNER

Upon written demand of the Council or the City Manager, the Owner, its heirs, successors, grantees or assigns, at their sole cost and expense, shall do, or cause to be done, the following:

2.1 Surveying:

a. All subdivision corners shall be marked with 3¼ brass caps. These caps shall show the name of the surveyor or company making the survey, and the license number of the surveyor making the survey or certifying the survey. All PLSS corners shall be properly marked for identification as to the location in accordance with Wyoming Statutes and Rules and

Regulations of the Wyoming Board of Registration for Professional Engineers and Professional Land Surveyors, shall be referenced if subject to destruction, and again shall show the proper identification and license of the certifying surveyor. A corner record shall be recorded as per Wyoming Statutes and Rules and Regulations of the Wyoming Board of Registration for Professional Engineers and Professional Land Surveyors. A copy will be provided to the City upon recordation.

b. Block and Lot corners, points of tangency (PT's) and points of curve (PC's) of all curves shall be marked by an iron pin not less than five-eighths (5/8) inches in diameter and not less than twenty-four (24) inches in length, with a brass or aluminum cap not less than 1 and one-half (1½) inches in diameter securely fastened to the top, unless otherwise impractical. These monuments will be set prior to the recording of the plat in the Office of the County Clerk unless approved by the City Surveyor.

c. Said corners shall be in place for final inspection by the Public Services Director upon completion of the sidewalk (curbwalk), or curb and gutter.

d. A digital copy of the Final Subdivision Plat shall be provided to the City, as required by the Casper Municipal Code ("Code"). No building permit shall be issued prior to the recording of the plat.

2.2 Construction Sequence:

Main water lines, sewer lines, storm sewer, streets, sidewalks, pavement overlays, and access drives shall be constructed in an orderly sequence, as the Addition is developed and built upon, so that there will be no gaps left in the paving, sidewalks, and other off-site improvements. Streets shall not be paved until all water lines, storm sewers, and property water and sewer services are in place and the ditches thereof properly backfilled and compacted, in accordance with City requirements. The Owner shall receive the approval of the Public Services Director prior to commencing any and all phases of construction.

2.3 Certification of Construction; Repair Obligations:

a. All improvements shall be designed and inspected by a Wyoming registered professional engineer, who shall certify that the improvements, including, but not limited to, streets, curbs, gutter, sidewalks, paving, parkways, utility systems, storm sewers, street lighting, street signs and striping, etc., have been constructed in accordance with plans and specifications approved by the Public Services Director. The certification by the engineer and approval by the City shall be in writing. Approval of the construction plans by the Public Services Director is required before a building permit will be issued by the City.

b. The Owner shall maintain, repair, and replace all improvements that fail within the warranty period as provided by the Code. This obligation includes maintenance, repair or replacement for any cause during such period, including acts of subcontractors. In the event the Owner fails to maintain, repair, or replace said improvements, the City shall have the right but not the obligation, at its option, to maintain, repair, or replace the same and Owner agrees to pay for any cost incurred thereby. Maintenance, repair, or replacement by the City does not relieve the Owner from its obligation under this paragraph and shall not be construed to be an acceptance of the improvements by the City.

c. Upon issuance of a "letter of acceptance" by the Public Services Director pursuant to the Code, the City will assume ownership and the responsibility for the maintenance of the improvements. The Owner shall be responsible for the maintenance, repair and replacement of the improvements until the City issues its "letter of acceptance."

2.4 Underground Utilities and Street Lights:

All new utilities shall be located underground. All street lights shall be installed in compliance with Code street-lighting standards at the Owner's sole expense. Streetlight pole materials shall be as approved in writing by the Public Services Director.

2.5 Soils Analysis:

The Owner shall provide the Public Services Director with a soils analysis concurrently with the submittal of subdivision construction plans. Individual lot test bores may be required on each lot, with a soil analysis for the foundation design at the sole discretion of the Public Services Director. Test results, soil analyses and foundation designs shall be submitted to the Community Development Director.

2.6 Erosion Control Program:

a. The Owner shall submit, and have approved by the Public Services Director, a comprehensive erosion control program for the area disturbed during construction activities to mitigate the adverse effects of blowing dirt or dust, and water erosion on other properties in the immediate area before the issuance of an earthwork, road cut or grading permit pursuant to the Code. An erosion and sediment control permit shall be obtained from the Public Services Director prior to any earthwork taking place in the Addition.

b. The Owner shall post security for its erosion control as required by the Code, and in a form acceptable to the City. It shall be the obligation of the Owner to keep any security in full force and effect, as required by the

Code. In addition, the Owner shall furnish proof of the same to the Public Services Director upon demand of the City.

2.7 Retaining Walls and Fences:

Any retaining walls constructed within the subdivision by the Owner shall be designed and certified by a Wyoming registered professional engineer. The design(s) shall be submitted to the Public Services Director and Community Development Director for written approval before a building permit will be issued. Said walls shall be constructed within the boundaries of each lot and not on the property lines. Maintenance of said walls shall be the responsibility of each individual lot owner. Provided, however, retaining walls and fences shall not be constructed on any drainage easements, or on any other ways depicted on any other recorded instrument without the approval of the Public Services Director.

2.8 Water and Sewer:

All water and sewer improvements shall be constructed in full compliance with the Code as it exists at the time of construction, including, but not limited to the following requirements:

a. Curb boxes shall be left behind the sidewalk in front of each lot and the Owner shall protect, during the subsequent course of developing the Addition, valve boxes and curb boxes from damage, and be wholly responsible for the repair and replacement to the Public Services Director's satisfaction of such that are damaged or destroyed. If the Owner shall fail or refuse to promptly repair or replace such boxes as required, the City may do so and charge the Owner directly for said cost. The Owner shall adjust said valve and curb boxes to finished grade, at the time the paving work is completed in the Addition.

b. The Owner shall construct the necessary water lines and appurtenances up to and through the Addition. All work shall be in accordance with plans and specifications to be prepared by the Owner's engineer and approved in writing by the Public Services Director. Water line sizes shall be as determined by the Public Services Director.

c. The Owner, at its cost, shall install water service lines in accordance with Code specifications to the property line so as to serve each lot or building site in the Addition.

d. The Owner shall construct the necessary sewer lines up to and through the Addition. All work shall be in accordance with plans and specifications to be prepared by the Owner's engineer and approved in writing by the Public Services Director. Sewer sizes shall be as determined by the Public Services Director.

e. The Owner, at its own cost, shall install sewer service lines, in accordance with Code specifications, to the property line so as to serve each lot or building site in the Addition.

f. The Owner shall protect manhole covers and rings from damage in the course of constructing the line, and shall be solely responsible for repair or replacement to the Public Services Director's satisfaction. The Owner shall adjust such manhole rings and covers to finished grade. The Owner agrees to protect and save the City harmless from any loss or claim suffered by other sewer users to their real or personal property, and from personal injury or damages by reason of obstruction or damage to the sewer lines or any part thereof occasioned by present or future construction work on said Addition by the Owner. Said obligation shall continue until the sewer line and the system within the Addition is accepted by the Public Services Director by issuance of a "letter of acceptance." Provided, however, that acceptance of part of the system shall not relieve the Owner of the obligations herein imposed for the remaining improvements that have not been accepted within said Addition.

g. Prior to the issuance of a building permit for any new structure, or prior to the issuance of a plumbing permit to connect existing buildings to the water and sewer systems, the then-existing water system investment charge (connection charge), sewer system investment charge (connection charge) and water meter charge shall be paid to the City. The Owner will also pay to the Central Wyoming Regional Water System Joint Powers Board the then current Regional Water System investment charge for each building to be served with water.

h. All necessary water and sewer easements, in forms acceptable to the City, up to and through the subdivision shall be obtained by the Owner, which grant to the City the right of ingress and egress thereto for purposes of laying out, constructing, inspecting, maintaining and replacing water lines, sewer lines, its fire hydrants and other appurtenances.

i. The Owner agrees to abide by all federal, state and local laws, rules and regulations regarding the use of its water and sewer facilities, and water and sewer service, including, but not limited to, the Federal Pretreatment Regulations and all the Code sections relating to industrial pretreatment.

j. At such time as said water and/or sewer mains are installed by the Owner and a "letter of acceptance" is issued by the Public Services Director, the City shall pursuant to the Code, reimburse the Owner twice the difference in material cost between an eight (8) inch water and/or sewer main, or larger size if required by the development, and the required oversized main pursuant to the Code, as amended. Such reimbursement will be determined by the City based upon its most recent applicable material costs at the time of the Agreement execution. Reimbursement will only be based on oversizing of water and sewer mains larger than the size required by system analysis and approved by the Public Services Director.

2.9 Easements for all Utilities, Bikeways and Pedestrian Pathways:

Easements for all utilities and future bikeway/pedestrian pathways and access, in recordable forms acceptable to the City, must be provided prior to application for a permit to construct being made to the City. Mid-block pedestrian ways are required under Casper Municipal Code Section 16.16.020(B) for blocks over five hundred feet (500') in length. Those shall be maintained in good repair for use by the public by the property owners located immediately adjacent thereto. The immediately adjacent property owners are responsible for all costs and expenses thereof.

2.10 Street and Traffic Signs and Controls:

Owner shall pay for the cost and installation of all necessary on and off-site street and traffic control signage, signs signifying the street names, street striping, crosswalk striping, and traffic calming devices, as determined by the Public Services Director in his sole discretion.

2.11 Security Requirements:

In addition to and separate from the security required for erosion control, Owner shall comply with all Code requirements for all other security and surety requirements as set forth in the Code, including, but not limited to the financial surety and security for the project, landscaping and warranty period.

2.12 Record Drawings:

a. Owner shall submit "as-built" record documents for paving, drainage, water and sewer to the City prior to the issuance of the certificate of occupancy. Reproducible hard copy drawings shall be in the form of one (1) set of 4 mil Mylar, 24" x 36" labeled as "Record Drawings" and dated. Record Drawings shall also be provided on electronic media in Adobe (pdf) format and in AutoCAD format or other format specified by Owner. Record documents shall be submitted on CDs, or other media as directed by Owner, labeled as "Record Drawings" and include the project name, City of Casper project number and date.

b. All digital files necessary for correct plotting of the final record drawings in the AutoCAD version, such as external references, pen assignments, images, etc. shall be provided. Any x-refs or other files that can be, shall be incorporated into the final drawings to minimize the manipulation necessary for plotting.

2.13 Completion of Infrastructure Improvements Prior to Certificate of Occupancy:

All required on-site and off-site improvements shall be completed and approved by the Public Services Director prior to the issuance of the first certificate of occupancy unless otherwise designated in this Agreement.

2.14 Other Costs in Separate Agreements:

If any recapture costs, costs for a drainage basin or sub-basin wide stormwater management program are applicable to this Subdivision, those costs shall be allocated in a separate exhibit attached to this Agreement. Failure of any such exhibit to be attached to this Agreement shall not relieve the Owner of its obligation to pay its proportionate share of those costs.

2.15 Stormwater, Flooding and Letters of Map Revisions:

a. Owner shall comply with and pay for all costs associated with any Stormwater Pollution Prevention Plan, Letter of Map Revision (LOMR), or other related requirements of Wyoming DEQ, Federal Emergency Management Agency (FEMA) or any other agency that has jurisdiction over the real property in impacted by this Agreement.

b. Owner shall provide the City with copies of all Stormwater Pollution Prevention Plan elements as reviewed and approved by Wyoming DEQ; any LOMR, along with the necessary submittals to update flood mapping in accordance with FEMA requirements, and documentation of Base Flood Elevations.

c. All requirements of this section shall be met prior to issuance of a permit to construct subdivision improvements.

SECTION 3 - OBLIGATIONS OF CITY

The City shall issue a building permit and certificate of occupancy for the buildings in the Addition upon performance by the Owner of the conditions set forth herein, and upon Owner's compliance with all applicable Code requirements. All building permits will be issued by the Community Development Director in accordance with the Code.

SECTION 4 - REMEDIES

In the event the Owner fails to do, or fails to cause to be done, any of the requirements set forth in this Agreement in an expeditious manner, the City may, at its option, do any or all of the following:

a. Refuse to issue any building permits or certificates of occupancy to any person, including the Owner, or its heirs, successors, assigns and grantees.

b. After written notice to the Owner of any public improvements which have not been completed or properly completed, and upon Owner's failure to cure the same within a reasonable period of time, the City may complete any and all of the public improvements required by this Agreement by itself or by contracting with a third party to do the same. In the event the City elects to complete said improvements, or contracts with a third party to do so, the Owner agrees to pay any and all costs resulting therefrom upon demand by the City.

The remedies provided in this section are in addition to any other remedies specifically provided for in this Agreement, or which the City may otherwise have at law or in equity, and are not a limitation upon the same. The Owner further agrees to pay all reasonable attorneys' fees, court costs, and litigation costs in the event the City is required to enforce the provisions of this Agreement in a court of law.

SECTION 5 – GENERAL PROVISIONS

a. Successors and Assigns: The terms and conditions of this Agreement shall be binding upon the parties hereto, and shall inure to the benefit of all parties hereto and their respective heirs, successors, assigns, and grantees and shall bind and run with the real property that is the subject matter of this Agreement. The Owner shall not assign this Agreement or otherwise sub-contract its duties and responsibilities as set forth in this Agreement without the prior written consent of the City.

b. Wyoming Governmental Claims Act: The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statute Sections 1-39-101, *et seq.* The City specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

c. Governing Law and Venue: This Agreement, its interpretation and enforcement shall be governed and construed in accordance with the laws of the State of Wyoming. Any litigation regarding this Agreement shall be resolved in a court of competent jurisdiction situated in Natrona County, Wyoming.

d. Complete Agreement: This Agreement shall constitute the entire understanding and agreement of the parties, and supersedes any prior negotiations, discussions or understandings.

e. Amendment: No amendment or modification of the terms of this Agreement shall be valid or enforceable unless made in writing and executed by all parties hereto.

f. Waiver: Failure on the part of either party to enforce any provision of this Agreement, or the waiver thereof, in any instance, shall not be construed as a general waiver or relinquishment on its part of any such provision, but the same shall nevertheless be and remain in full force and effect.

g. No Third-Party Beneficiary Rights: The parties to this Agreement do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.

h. Severability: If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid, illegal or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement.

i. Notices: Notices required or permitted to be given by a Party to the others must be in writing and either delivered in person or sent to the address shown below (or such subsequent address as may be designated by either party in writing) by certified mail, return receipt requested and postage prepaid (or by a recognized courier service, such as Federal Express, UPS, or DHL), or by facsimile with correct answerback received, and will be effective upon receipt:

Gene L. Robinson Living Trust
PO Box 555
Casper, WY 82602

City of Casper
Attn: Community Development Director
200 North David
Casper, WY 82601
Fax: 307-235-8362

j. Headings: The section headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation thereof.

k. Survival: All representations, indemnifications, warranties and guarantees made in, required by or given in accordance with this Agreement, as well as all continuing obligations indicated in this Agreement, will survive final

payment, completion and acceptance of the services and termination or completion of the Agreement.

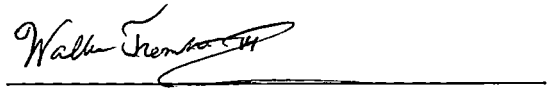
l. Copies: This Agreement may be executed in more than one copy, each copy of which shall serve as an original for all purposes, but all copies shall constitute but one and the same Agreement.

m. Authority: Each individual executing this Agreement for and on behalf of their principals hereby state that they have the requisite power and authority to enter into this Agreement and to consummate the transactions contemplated and intended hereby. Owner further states that it is authorized to transact business in the State of Wyoming, properly registered and not delinquent with the Secretary of State.

n. Term: At the time the Owner files for a permit to construct, the then applicable code provisions shall apply for the life of the permit or under an extension that is approved by the Public Services Director. If the Owner fails to file for a permit to construct at the time of platting, all applicable provisions of the Code that have changed since the execution of this Agreement shall be required of the Owner at the time of permit application, and the City at its sole discretion may require a new Subdivision Agreement and/or the replatting of property. Provided, however, Code amendments pertaining to the health and safety of the public shall be complied with by the Owner during the term of this Agreement, regardless of the validity of the permit to construct.

The parties hereby enter into this Agreement on the day and year first written above.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

_____
Amanda Ainsworth
City Clerk

_____
Stephen Cathey
Mayor

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this _____ day of _____, 20_____, by Stephen Cathey, as the Mayor of the City of Casper.

(Seal, if any)

_____
(Signature of notarial officer)

_____
Title (and Rank)

[My Commission Expires: _____]

WITNESS:

By: Deeann Miller

Printed Name: Deeann Miller

Title: Permit Tech

OWNER
Gene L. Robinson Living Trust

By: Gene L Robinson

Printed Name: Gene L. Robinson

Title: Owner

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this 2nd day of January, 2024, by Gene L Robinson as the owner of the Gene L. Robinson Living Trust.

(Seal, if any)

BARBARA A SANTMIRE
Notary Public - State of Wyoming
Commission ID 167821
My Commission Expires 11/17/2028

Barbara A Santmire
(Signature of notarial officer)

Notary
Title (and Rank)

[My Commission Expires: 11/17/2028

ORDINANCE NO. 3-24

AN ORDINANCE APPROVING THE ANNEXATION AND ZONING OF 0.51-ACRES, MORE OR LESS, DESCRIBED AS LOT 5, "BRYAN SUBDIVISION"

WHEREAS, the Gene L. Robinson Living Trust ("Owner"), has applied to annex 0.51-acres, more or less, described as Lot 5, "Bryan Subdivision" and located at the southwest corner of Mary Street and Bryan-Evansville Road; and,

WHEREAS, Owner has requested that upon annexation, Lot 5, "Bryan Subdivision" be zoned M-2 (General Industrial); and,

WHEREAS, a petition requesting annexation has been signed by a majority of the landowners owning a majority of the area sought to be annexed, excluding public streets and alleys and tax-exempt property, and said petition has been submitted to the City of Casper for approval pursuant to Section 15-1-403 of the Wyoming State Statutes, as amended; and,

WHEREAS, an annexation report will be completed prior to final approval of the annexation, in accordance with Section 15-1-402 of the Wyoming State Statutes, as amended; and,

WHEREAS, the City of Casper Planning and Zoning Commission recommended that the Council approve the annexation and zoning described above following a public hearing on December 14, 2023.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:
The annexation of Lot 5, "Bryan Subdivision" is hereby approved, said property is included within the corporate limits of the City of Casper and all rights, privileges, and duties pertaining to such inclusion shall apply to said development and the inhabitants thereof.

SECTION 2:
The zoning of Lot 5, "Bryan Subdivision" shall be M-2 (General Industrial).

SECTION 3:
The Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an Annexation Agreement between the City and the Owner.

SECTION 4:
All utility franchises shall be furnished a copy of this ordinance, and other information required by the franchises, as official notice of the expansion of the City limits.

SECTION 6:
This ordinance shall, pursuant to W. S. § 15-1-408, be in full force and effect on the 21st business day following third reading approval by the City Council, and following publication.

PASSED on 1st reading the 6th day of February, 2024.

PASSED on 2nd reading the ____ day of _____, 2024.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the _____day of _____, 2024.

APPROVED AS TO FORM:

Walter Trembath III

ATTEST:

Amanda Ainsworth
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Stephen Cathey
Mayor

January 29, 2024

MEMO TO: J. Carter Napier, City Manager

FROM: Tom Bauer, P.E., Chief Operating Officer
Alex Sveda, P.E., City Engineer
Mark Harris, P.E., Associate Engineer

SUBJECT: Local Assessment District No. 160
Chinook Trail Improvements Project
Assessment Roll Public Hearing and Approval of Ordinance on First Reading

Meeting Type & Date:
Regular Council Meeting
February 6, 2024

Action Type:
Ordinance

Recommendation:
That Council, on first reading, approve an ordinance confirming the assessment for Local Assessment District No. 160 – Chinook Trail Improvements.

Summary:
In July, 2023, Council adopted Ordinance 11-23 creating Local Assessment District (LAD) No. 160 – Chinook Trail Improvements. The LAD No. 160 area includes nine (9) properties, accessed from Chinook Trail, South of State Highway 258 (Wyoming Boulevard). Improvements constructed as part of LAD No. 160 included new asphalt surfacing on the existing gravel surface of Chinook Trail.

Construction of the Chinook Trail Improvements is now complete, and final costs have been tabulated. The actual assessment amount for LAD No. 160 based on actual construction and materials costs is $105,312.93. The assessment table presented to Council on January 16, 2024, showed property assessments calculated at the following rates:

Improvements to eight (8) properties = $6,175.00 per lot
Improvements to Sunrise Hills #2 Lot 4 = $3,256

Assessments for the LAD include property owner payment for preparation of crushed base material, installation of asphalt pavement for the street section and driveway approaches, and installation of concrete diamonds (collars) on existing valve boxes.

Property owners affected by the construction in the LAD 160 area were recently notified of this first reading by letter dated January 11, 2024. Likewise, notification was also published in the Casper Star-Tribune on January 20, 2024, and January 27, 2024. The letter includes information about the

expected assessment amount, and the Council meeting date for the first reading and the hearing of public comments.

After the public hearing, Council will consider the first reading of the ordinance to confirm the assessments with the second and third readings planned to occur at subsequent Regular Council Meetings. After the Ordinance is adopted by Council, residents within the District may pay their entire assessment within the first 30 calendar days free of interest, or in ten (10) equal, yearly installments at three percent (3%) interest.

The Council, acting as the Board of Equalization, will review the assessment roll, recommend any corrections, and/or approve the assessment roll as presented.

Financial Consideration
The total assessment for the project is $52,656.00 to be deposited into the LAD Fund.

Oversight/Project Responsibility
Mark Harris, P.E., Associate Engineer

Attachments
Ordinance
Roll Filing

CHINOOK TRAIL LAD 160

IMPROVEMENTS PROJECT

10-20-23 Final

PROPERTY OWNER	LEGAL DESCRIPTION	ASSESSMENT BASED ON PER LOT
Slone, Ronald E et ux 4700 Chinook Trail Rd. Casper, WY 82604	Chinook Addition, Lot 1	$6,175
Spencer, Scott C et ux 4800 Chinook Trail Rd. Casper, WY 82604	Schicketanz Addition, Lot 1 -2	$6,175
Chynoweth, Matthew D et ux 4850 Chinook Trail Rd. Casper, WY 82604	Rod Forgey Addition, Lot 1	$6,175
Sandefer, Ian K et al 4860 Chinook Trail Rd. Casper, WY 82604	See Exhibit A	$6,175
Phillips, Jackie D et ux 4880 Chinook Trail Rd. Casper, WY 82604	See Exhibit B	$6,175
O'Bannon, Raymond L et ux 4970 Chinook Trail Rd. Casper, WY 82604	Carman Addition Lots 4 and 5, Lot 4	$6,175
Sensenich, Edward F et ux 4980 Chinook Trail Rd. Casper, WY 82604	Carman Addition Lots 4 and 5, Lot 5	$6,175
Baldwin, Douglas D et ux 4890 Yesness Ct. Casper, WY 82604	Sunrise Hills #2 Lot 4	$3,256
Wells, Scott et ux 5000 Chinook Trail Road Casper, WY 82604	See Exhibit C	$6,175
		$52,656

EXHIBIT A
File No. 4511-2743471 Legal Description

Exhibit A, in its entirety, documents the legal description of the land referenced in this Document. The legal description may extend to multiple pages.

The land referred to in this document is situated in the State of **Wyoming**, County of **Natrona**, and is described as follows:

A PORTION OF THE E½NW¼ OF SECTION 29, TOWNSHIP 33 NORTH, RANGE 79 WEST, 6TH P.M., NATRONA COUNTY, WYOMING, ALSO KNOWN AS TRACT 5-B OF THE UNRECORDED GARDEN CREEK ESTATES ADDITION, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 29; THENCE S.89°10'W., A DISTANCE OF 50.0 FEET TO A POINT ON THE WEST SIDE OF CHINOOK TRAIL IF EXTENDED; THENCE S.0°05'E., ALONG SAID WEST SIDE OF CHINOOK TRAIL, A DISTANCE OF 930.56 FEET TO THE SOUTHEAST CORNER OF TRACT 5, GARDEN CREEK ESTATES AND THE NORTHEAST CORNER OF THE CARMAN ADDITION AND THE POINT OF BEGINNING OF HEREIN DESCRIBED GARDEN CREEK ESTATES, TRACT 5-B; THENCE S.89°19'01"W., ALONG THE SOUTH LINE OF SAID TRACT 5 AND THE NORTH LINE OF SAID CARMAN ADDITION, A DISTANCE OF 270.11 FEET TO THE SOUTHWEST CORNER OF THE HEREIN DESCRIBED GARDEN CREEK ESTATES, TRACT 5-B; THENCE N.0°05'W., A DISTANCE OF 250.64 FEET TO THE NORTHWEST CORNER OF THE HEREIN DESCRIBED GARDEN CREEK ESTATES, TRACT 5-B, WHICH POINT IS ON THE NORTH LINE OF SAID TRACT 5 AND THE SOUTH LINE OF THE ROD FORGEY SUBDIVISION; THENCE N.89°11'16"E., ALONG THE NORTH LINE OF SAID TRACT 5 AND THE SOUTH LINE OF THE ROD FORGEY SUBDIVISION, A DISTANCE OF 270.12 FEET TO A POINT ON THE WEST LINE OF CHINOOK TRAIL; THENCE S.0°05'E., ALONG SAID WEST LINE OF CHINOOK TRAIL, A DISTANCE OF 251.26 FEET TO THE POINT OF BEGINNING.

EXHIBIT "B"

DIVISION OF
TRACT 5, GARDEN CREEK ESTATES (unfiled)

LEGAL DESCRIPTION TRACT 5-B
(Revised October 10, 1997)

IN THE
EAST HALF OF THE NORTHWEST QUARTER OF SECTION 29,
TOWNSHIP 33 NORTH, RANGE 79 WEST of the 6th P. M., NATRONA COUNTY, WYOMING

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 29; THENCE S. 89° 10' W. A DISTANCE OF 50.0 FEET TO A POINT ON THE WEST SIDE OF CHINOOK TRAIL IF EXTENDED; THENCE S. 0° 05' E. ALONG SAID WEST SIDE OF CHINOOK TRAIL A DISTANCE OF 930.58 FEET TO THE SOUTHEAST CORNER OF TRACT 5, GARDEN CREEK ESTATES AND THE NORTHEAST CORNER OF THE CARMAN ADDITION AND THE POINT OF BEGINNING OF HEREIN DESCRIBED GARDEN CREEK ESTATES, TRACT 5-B; THENCE S. 89 ° 19' 07" W. ALONG THE SOUTH LINE OF SAID TRACT 5 AND THE NORTH LINE OF SAID CARMAN ADDITION A DISTANCE OF 270.11 FEET TO THE SOUTHWEST CORNER OF THE HEREIN DESCRIBED GARDEN CREEK ESTATES, TRACT 5-B; THENCE N. 0° 05' W. A DISTANCE OF 250. 64 FEET TO THE NORTHWEST CORNER OF THE HEREIN DESCRIBED GARDEN CREEK ESTATES, TRACT 5-B, WHICH POINT IS ON THE NORTH LINE OF SAID TRACT 5 AND THE SOUTH LINE OF THE ROD FORGEY SUBDIVISION; THENCE N. 89 ° 11' 16" E. ALONG THE NORTH LINE OF SAID TRACT 5 AND THE SOUTH LINE OF THE ROD FORGEY SUBDIVISION A DISTANCE OF 270.12 FEET TO A POINT ON THE WEST LINE OF CHINOOK TRAIL; THENCE S. 0 ° 05' E. ALONG SAID WEST LINE OF CHINOOK TRAIL A DISTANCE OF 251.28 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED TRACT CONTAINS 1.558 ACRES MORE OR LESS.

THIS TRACT IS SUBJECT TO A 10 FOOT WIDE UTILITY EASEMENT AND A 26 FOOT WIDE ACCESS EASEMENT ALONG THE SOUTH PROPERTY LINE AS SHOWN ON THE ACCOMPANYING PLAT.

EXHIBIT "C"

A PARCEL OF LAND IN THE E½NW¼ OF SECTION 29, TOWNSHIP 33 NORTH, RANGE 79 WEST OF THE 6TH P.M., NATRONA COUNTY, WYOMING, BEING DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF REPLATTED LOT 1 OF THE CARMAN ADDITION TO THE CITY OF CASPER, MONUMENTED BY A BRASS CAP; THENCE S.51°49'00"E., A DISTANCE OF 63.73 FEET TO THE NORTHEAST CORNER OF THE PARCEL, BEING MONUMENTED BY AN ALUMINUM CAP AND BEING THE POINT OF BEGINNING; THENCE S.00°08;14"E., A DISTANCE OF 256.47 FEET TO THE SOUTHEAST CORNER OF THE PARCEL, BEING MONUMENTED BY AN ALUMINUM CAP; THENCE S.89°28'10"W., A DISTANCE OF 440.17 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.25°25'35"E., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 10.74 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.47°38'33"W., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 56.57 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.51°23'31"W., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 42.58 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE S.88°49'46"W., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 31.86 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.42°36'02"W., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 27.81 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.88°53'54"E., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 51.53 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.45°14'27"E., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 35.15 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.06°47'31"E., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 47.26 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.47°23'18"W., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 34.33 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE S.86°03'01"W., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 98.00 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.46°05'54"E., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 49.49 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.07°38'48"E., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 14.40 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.22°39'02"E., ALONG THE CENTER OF GARDEN CREEK, A DISTANCE OF 23.62 FEET TO A POINT LOCATED IN THE CENTER OF GARDEN CREEK; THENCE N.89°18'24"E., A DISTANCE OF 555.09 FEET TO THE POINT OF BEGINNING.

NOTICE OF FILING OF THE ASSESSMENT ROLL, OF OPPORTUNITY TO FILE WRITTEN OBJECTIONS, AND OF A HEARING CONCERNING THE CITY OF CASPER, WYOMING, LOCAL ASSESSMENT DISTRICT NO. 160.

Notice is hereby given that in accordance with the provisions of Ordinance No. 11-23, adopted on the 5th of July, 2023, by the City Council of the City of Casper, the assessment roll for the City of Casper, Wyoming, Local Assessment District No. 160 has been prepared by the City Engineer and filed in the office of the City Clerk of said City on the 16th day of January, 2024, and the same now remains on file in the office of said Clerk and may be inspected by any person interested therein.

FURTHER NOTICE IS HEREBY GIVEN that on Tuesday, the 6th day of February, 2024, at the hour of 6:00 o'clock p.m., of said day or at such other times as the hearing may be continued to, in the Council Chambers of at the Lyric, 230 West Yellowstone Highway, in the City of Casper, the City Council will site as a board of equalization for the purpose of considering such roll, and at such hearing or hearings, will consider such objections made thereto or any part thereof, and will correct, revise raise, lower, change, or modify such roll, or any part thereof, or set aside such roll and order that such assessments be made de novo, all as to said City Council may appear just and equitable, and will then proceed to confirm the same by ordinance.

At any time before the hearing, all persons who may desire to object thereto may file with the City Clerk his or their objection or objections in writing to said assessment roll. All objections shall state clearly the grounds of objections; and objections not made within the time and manner herein prescribed shall be conclusively presumed to be waived. When the assessment roll shall have been confirmed by ordinance, it shall be certified to by the City Clerk and transmitted to the City Treasurer for collection at the times and in the manner provided by said ordinance.

The City will, in the ordinance confirming the assessment roll, prescribe that said assessments will be payable within a specified thirty (30) day period without penalty, interest, or cost, or at the owner's option, in ten (10) substantially equal, annual installments bearing interest at a rate not exceeding three percent (3%) per annum, with the privilege of prepaying unpaid installments. The first installment of each assessment will be payable one (1) year from the date of confirmation of the assessments and the remaining nine (9) installments will become due on the succeeding anniversary. Assessments or installments thereof, when delinquent shall bear a penalty of not more than five percent (5%) as prescribed by general ordinance.

IN WITNESS THEREOF, I have hereunto set my hand and the seal of the City of Casper, Wyoming, by authority of the City Council this 16th day of January, 2024.

(SEAL)

City Clerk

Publish: January 20, 2023
January 27, 2023

ORDINANCE NO. 4-24

AN ORDINANCE RATIFYING ALL ACTIONS PREVIOUSLY TAKEN CONCERNING CITY OF CASPER, WYOMING, LOCAL ASSESSMENT DISTRICT NO. 160, CONFIRMING THE PROCEEDINGS, ASSESSMENT ROLL AND ASSESSMENT THEREFOR; ASSESSING THE AMOUNTS IN SAID ROLL ON THE PROPERTY IN SAID DISTRICT; CREATING A LIEN THEREFOR AND PRESCRIBING THE PRIORITY THEREFOR; DIRECTING THE CERTIFICATION OF SAID ROLL BY THE CITY CLERK AND TRANSMITTAL THEREOF TO THE CITY TREASURER; PRESCRIBING NOTICE THAT SAID ASSESSMENT SHALL BE PAID AND THE TERMS THEREOF; PROVIDING FOR THE PAYMENT OF SAID ASSESSMENT; CREATING A SPECIAL AND A SEPARATE FUND THEREFOR; PROVIDING FOR THE COLLECTION OF DELINQUENT ASSESSMENTS; AND, PRESCRIBING VARIOUS DETAILS CONCERNING SAID PROVISIONS.

WHEREAS, the Council does hereby find that all assessments are just and proper; and,

WHEREAS, the Council of said City hereby determines to provide for the collection of said assessments; and,

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

Section 1. Ratification.
All action (not inconsistent with the provisions of this ordinance) heretofore taken by the City and the officers of said City, directed toward the creation of the City of Casper, Wyoming, Local Assessment District No. 160, the making of local improvements therein, the levy of assessments therefor, is hereby ratified, approved, and confirmed.

Section 2. Confirmation of Proceedings, Assessment Roll and Assessments.
The regularity, validity, and correctness of said proceedings, the assessment roll therefor and said assessments in the amount levied and apportioned on and against the lots, tracts, parcels of land, and other property in said District, as modified by this Ordinance, are hereby in all respects established and confirmed.

Section 3. Levy of Assessments.
The cost and expense of such improvements and the apportionment of the same, as set forth in the assessment roll on file with the City Engineer and which has been made out in accordance with the provisions of Ordinance No. 11-23, passed, adopted, and signed on the 5th day of July, 2023, except to reflect more accurately the costs of the improvements, and of Wyoming Statutes Section 15-6-401 et seq., are hereby assessed against the lots, tracts, parcels of land, and other property included within such improvement district in the proportions and amounts severally set forth in said assessment roll which is hereby specifically referred to and made a part hereof to the same extent as if set forth herein at length.

Section 4. Creation of Lien.
All assessments, assessed as aforesaid, together with any interest and any penalty thereon, shall, from the time said assessment roll is placed in the hands of the Treasurer of said City, constitute a lien upon the respective lots, tracts, parcels of land, and other property assessed. The special assessments thereafter shall be and remain a lien on said property assessed until paid.

Section 5. Priority of Lien.
Said lien shall be paramount and superior to any other lien or encumbrance whatsoever, created before or after, except a lien for assessments for general taxes.

Section 6. Certification of Assessment Roll to City Treasurer.
The Clerk of the City shall immediately certify said assessment roll and transmit the same to the Treasurer of the City for collection.

Section 7. Notice of Collection of Assessments.
The Treasurer of the City shall, as soon as the assessment roll is placed in his hands for collection, publish a notice in the official newspaper of the City, and being a daily newspaper published and of general circulation in the City, once per week for two (2) consecutive weeks, and shall specify that said roll is in his hands for collection and that any assessment therein or any portion of any such assessment may be paid at any time within thirty (30) days from the date of the first publication of said notice, without penalty, interest or costs; provided, that at the election of the owner, any such assessment, or any part thereof, may and unless the assessment against any parcel is paid within said thirty (30) days, it shall, be paid in ten (10) substantially equal annual installments, with interest at the rate of three percent (3%) per annum, as hereinafter provided. The first installment shall become due one year from the date of confirmation and other installments shall become due on the succeeding anniversary dates. Each installment shall become delinquent unless paid when due, in which event the entire assessment is due and payable as provided by Wyoming Statute Section 15-6-420.

The owner of any lot or parcel of land in said District may redeem the same from any and all liability for the unpaid amount of his assessment, at any time after said thirty (30) days, by paying the entire installments of said assessment remaining unpaid, with interest to the date of maturity of the installment next falling due.

The notice described above shall be in substantially the following form to wit:

NOTICE OF COLLECTION OF ASSESSMENTS
IN
CITY OF CASPER, WYOMING
LOCAL ASSESSMENT DISTRICT NO. 160

NOTICE IS HEREBY GIVEN pursuant to the provisions of Ordinance No. 11-23, passed, signed, attested, and recorded the 5th day of July, 2023, that the confirmed assessment roll for the City of Casper, Wyoming, Local Assessment District No. 160, was certified on the 16th day of January, 2024, by the Clerk of the City of Casper to the undersigned, the Treasurer of the City, for collection. The owner of any lot, tract, parcel of land, or other property, charged with any assessment may redeem the same from all or any portion of the liability for the contract price of such improvement by paying the entire assessment or any portion thereof charged against such lot or parcel of land without interest and without further demand within thirty (30) days after the first publication of this notice, to wit, on or before the 5th day of April, 2024.

Failure to pay the whole assessment within said period of thirty (30) days shall be conclusively considered and held on election on the part of all persons interested, whether under disability or otherwise, to pay the unpaid assessments in installments. In case of such election to pay installments, the unpaid assessments shall be payable at the office of said Treasurer of said City in ten (10) substantially equal annual installments of principal, the first of which installments of principal shall be due and payable on or before the 5th day of March, 2025, being one year from the passage, signature, attestation, and recordation of said Ordinance No. 11-23, one year from the date of confirmation of assessments, and the remainder of said installments shall be due and payable successively on the succeeding anniversary dates, until paid in full, with interest in all cases on the unpaid and deferred installments of principal from the said 5th day of March, 2024, the date of passage, signature, attestation, and recordation of said Ordinance No. 11-23, at the rate of three percent (3%) per annum, payable at the office of said Treasurer. Each installment shall become delinquent unless paid when due, and failure to pay any installment, whether of principal or interest, when due, shall cause the whole of the unpaid principal to become due and payable immediately, and the whole amount of the unpaid principal and accrued interest shall thereafter draw, in addition to said interest, a penalty of five percent (5%) of the last annual unpaid assessment. The Owner of any such property may pay all unpaid installments at any time prior to the day of the sale, or judgment for said unpaid installments, with interest thereon at three percent (3%) per annum, and all penalties accrued, and shall thereupon be restored to the right thereafter to pay in installments in the same manner as if default had not been suffered.

The owner of any such property may redeem the same from all liability for the unpaid amount of said assessment at any time after said thirty (30) days by paying all installments of said assessment remaining unpaid and charged against such lot, tract, parcel, or other property, at the time of such payment, with interest thereon to the date of maturity of the installment next falling due. All payments shall be made payable to the Treasurer of the City of Casper.

IT WITNESS WHEREOF, I have hereunto set my hand at Casper, Wyoming, this ___day of _____, 2024.

_____
Treasurer
CITY OF CASPER, WYOMING

Section 8. Payment of Assessment.
The sum hereby charged against each of said lots, tracts, parcels of land, and other property, as set forth in the assessment roll, shall be paid in the manner and upon the terms hereinabove provided in said notice.

Section 9. Construction Funds.
The special assessment collected during said 30-day period by the Treasurer of the City of Casper shall be placed in a special and separate fund designated as the "Casper Construction Fund, District No. 160, and as such at all times constitute a sinking fund for, be deemed specially appropriated to, and be applied solely to, the payment of the costs and expenses of the improvements made in said City of Casper, Wyoming, Local Assessment District No. 160. Said special assessments, principal, interest, and any penalty, when collected by said Treasurer after said 30-day period, shall be placed in the fund, and as such, shall at all times, constitute a sinking fund for, and be deemed specially appropriated to, and be applied solely to, the General Fund (Special Assessment Revolving Fund) for the purpose of paying the costs and expenses of said improvements, and thereafter to the extent monies are available therefor, said fund shall not be used for any other purpose until said monies so advanced by the City and the interest thereon are fully paid.

Section 10. Foreclosure of Delinquent Assessments.
In case the payment of any such assessment or any installment of principal or interest on such assessment of any lot, tract, parcel of land, or other property assessed is delinquent, the entire assessment shall become due and payable and the City Treasurer of Casper shall forthwith cause the owner or owners of such delinquent property, if known, to be notified in writing of such delinquency, by certified mail, return receipt requested, or by posting written notice on the property, and if such delinquency shall not be paid within ten (10) days after such notice, then any delinquent assessment may be collected in the manner provided in Wyoming Statutes Sections 15-6-410 to 15-6-412, inclusive, and all laws thereunto enabling, or, at the option of the City, in the manner provided in Wyoming Statutes Section 15-6-419, all laws thereunto enabling, or otherwise as provided by law.

Section 11. Officers' Authorization to Proceed.
The officers of the City, including the Manager, Clerk, and Treasurer, be, and they hereby are, authorized and directed to take all action necessary or appropriate to effectuate the provisions of this Ordinance.

(Chinook Trail Improvements – LAD No. 160 Assessment Role)

Section 12. Severability.
If any section, paragraph, clause, or provision of this Ordinance shall be held to be invalid or unenforceable, for any reason, the invalidity or enforceability of such section, paragraph, clause, or provision shall in no manner affect any remaining provisions of this Ordinance.

PASSED on 1st reading the 6th day of February, 2024.

PASSED on 2nd reading the _____ day of _____, 2024.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the _____ day of _____, 2024.

APPROVED AS TO FORM:

_____

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

_____
Amanda Ainsworth
City Clerk

_____
Stephen Cathey
Mayor

December 21, 2023

MEMO TO: J. Carter Napier, City Manager

FROM: Jill Johnson, CPA, Financial Services Director
Brandy Coyle, Accounts Receivable Supervisor

SUBJECT: Authorizing An Ordinance Updating and Amending Chapter 13.03 Utility Billing and Collection of Casper Municipal Code

Meeting Type & Date:
Regular Council Meeting
January 2, 2023

Action Type
Public Hearing and First Reading January 2, 2024
Public Hearing and Second Reading January 16, 2024
Public Hearing and Third Reading February 6, 2024

Recommendation:
That City Council Approve on First Reading "An Ordinance Amending Chapter 13.03 of the Casper Municipal Code Regarding Utility Billing and Collection," to be held on January 2, 2024.

Summary:
The changes proposed to Chapter 13.03 Utility Billing and Collection are necessary for the following reasons:

- Landlords will be responsible for delinquent accounts if the city is unable to collect from the tenant. All prior charges related to a service address must be paid in full prior to new services being established. This will help reduce collections and write-offs. At the end of Fiscal Year 2023, the city had 2877 accounts placed with the Collections Center of Wyoming, which totaled $681,888. The city pays a twenty-four (24) percent commission to the Collection Center of Wyoming for any standard collections made.

FY22 Collections				
Relationship	Count of Relationship	Tenant vs. Owner Count by Percentage	Sum of Unpaid Balance	Tenant vs Owner Balance Owed by Percentage
Tenant	The reports required for sending accounts to collections were not available until FY23, therefore no accounts were sent to collections in until January 2023.			
Owner				
Grand Total				
FY22 Write-offs				
Relationship	Count of Relationship	Tenant vs. Owner Count by Percentage	Sum of Unpaid Balance	Tenant vs Owner Balance Owed by Percentage
Tenant	762	72%	111,858.30	61%
Owner	300	28%	72,695.63	39%
Grand Total	1062		184,553.93	

FY 23 Collections				
Relationship	Count of Relationship	Tenant vs. Owner Count by Percentage	Sum of Unpaid Balance	Tenant vs Owner Balance Owed by Percentage
Tenant	1976	54%	406,019.80	52%
Owner	1663	46%	378,459.02	48%
Grand Total	3639		784,478.82	
FY23 Write-offs				
Relationship	Count of Relationship	Tenant vs. Owner Count by Percentage	Sum of Unpaid Balance	Tenant vs Owner Balance Owed by Percentage
Tenant	327	68%	52,246.75	67%
Owner	153	32%	26,196.22	33%
Grand Total	480		78,442.97	

- New account customers must complete a service application. Which will give us a higher probability of collections and extend the number of years we can collect on an account.
- Deposits for multi-family structures are calculated for each unit. These changes ensure the city collects funds to cover unpaid bills from every new account holder.
- If a customer signs up for automatic payments via bank draft (ACH) to qualify for a partial waiver of the new account deposit the ACH must remain in effect for a minimum of one year. A seven-day grace period will be granted for customers to resolve issues involving the return of their ACH, otherwise, the remaining deposit amount plus current charges, disruption of services, and additional fees may apply. This deters dishonesty and allows the city to collect the remaining deposit when necessary.
- The billing software only allows sewer rate settings in thousand-gallon increments. New accounts have their sewer rate set to seven thousand gallons which aligns with current average usage and is allowable with the billing software.
- Sanitation services are required for all active residential accounts within the city service area. This is already established in Municipal Code 8.32.040 and will now be outlined in Chapter 13.03. This aligns with current practices and ensures sanitation is properly disposed of.
- Starting July 1, 2024, customers will be required to complete an application for services, which allows them to opt in or out of paperless billing at the time of application.
- The leak adjustment calculations have been changed to a percentage of the water bill for those who qualify for an adjustment. This change simplifies the calculation for city staff in an equitable way for the citizens while making it easier to explain and understand. It also establishes a maximum number of bills that will be adjusted and ensures customers address any leaks quickly, reducing lost revenue for the city when the leak is not repaired quickly.
- Appeals will flow through the city finance director and city manager.
- Criteria for payment arrangements will be established. This ensures equitable practices.

Financial Considerations:
The changes to the ordinance should increase our ability to collect on utility accounts.

Attachments:
Ordinance

January 15, 2024

MEMO TO: J. Carter Napier, City Manager

FROM: Jill Johnson, Financial Services Director
Brandy Coyle, Accounts Receivable Supervisor

SUBJECT: Utility Billing Ordinance Changes

Meeting Type & Date
Council Work Session
January 23, 2024

Action type
Follow up - Information

Recommendation
Staff recommends that the City continue our current deposit policy which returns the deposit after 12 months of good payment history; that all charges follow the property and the owner is responsible for payment of delinquent charges

Summary
At the January 9, 2024 Council work session, further discussion of the Utility Billing Ordinance changes generated the need for staff to provide additional information.

Hold deposits until the tenant moves out
Two options were provided related to deposits; the first was to have the deposit held 5 years, the second was to hold the deposit indefinitely. Staff believes that the intention of the 5 years is related to accounts being written off after 5 years in collections. There is not any correlation between the 5 years and collections so staff believes this to not be an effective strategy.

The process of holding the deposit indefinitely is something the City already does. If a utility customer does not have good payment history over 12 months, the deposit is not returned. Holding the deposit indefinitely disincentives customers who pay on time by not returning their deposit. Over the past 12 months, the City has only returned 12 deposits.

An example of the current practice is:

- the customer signs up for services and pays a deposit
- customer pays on time every month for 12 months, the deposit is returned
- customer falls on hard times and is delinquent, deposit is reinstated and collected
- customer pays on time for 6 months and then is delinquent, deposit is held for an additional 12 months from the date of delinquency
- customer pays on time for another 8 months and this is delinquent, deposit is held for and additional 12 months from the date of delinquency

- customer moves out of the property; the deposit is applied to the final bill. If the deposit is not enough, the customer receives a bill for the balance; if the deposit exceeds the balance the City issues the customer a refund.

As you can see from the above example, if the customer continues to be delinquent, the deposit is held until there are 12 months of good payment history. Of the few communities we were able to contact regarding how they handle their deposits, Evansville was the only community which returned the deposit after 12 months. Cody credits the deposit after 18 months of good payment history. Evanston, Green River, and Lander keep the deposit until moveout. Laramie and Rock Springs do not charge a deposit and Riverton allows the tenant's deposit to be waived by the Landlord.

While staff is not suggesting doing a credit check, the City of Cody does an online utility credit check which determines a $0, $200, or $400 deposit. The credit check looks at all utilities including cell phones. If there is a co-applicant which they allow, the credit check is done on both applicants and the better credit determines the deposit amount. Their collections have been reduced by implementing the credit check process and collecting the deposit based on credit.

Rocky Mountain Power charges a deposit based on a credit check and releases it after 12 months of good payment history or if property is vacated.

Do not allow tenants to have a utility account; the utility account would be in the name of the owner

Currently the City of Laramie and the Cheyenne Board of Public Utilities are the only known municipalities who do not permit tenants to put utilities in their names. The Cheyenne Board of Public Utilities allows the owner to put an "in care of" with the tenant's name on the owner's account but the owner is responsible for the utility bill. Cheyenne also does not allow for new service if there is an outstanding balance; the balance would need to be paid in full prior to establishing the new service.

In Cheyenne, Douglas, Evanston, Evansville, Green River, Lander, Laramie, Mills, Riverton, and Rock Springs the bill follows the property and new services are not started until the prior bill is paid. That is for both owners or tenants.

In Bar Nunn, Evansville, and Mills, if the owner sells the property but has an outstanding utility bill, services for the new owner would not be set up until the outstanding bill from the prior owner was paid in full.

Rocky Mountain Power, if the property has a landlord agreement, moves the utilities to the owner if the account is scheduled for shut off if that is the selection on the landlord agreement. While the owner is not responsible for the tenant bill up to the change to the owner, the owner is responsible for the bill even if the tenant is still in the property.

Provide notices to owners but do not hold them liable for the past due utility bills
Providing notices to owners certainly meets the goal of better communication; however, staff is concerned that without holding the owners liable, the goal of reducing past due, collections and write offs would not be achieved.

In conclusion, there were two additional items discussed by Council. Council was interested to know how many of the rental property accounts have out-of-state owners. Unfortunately, the ability to get this data has been difficult and because property manager information would not be included, would be incomplete. Additionally, Council was debating if the timeline for notification to the owner could be moved up to allow more time to notify owners of delinquent accounts. Making the account delinquent at 15 days after the billing date does not allow enough time for the account holder to make payment. Staff would be concerned that the bill could become delinquent before the account holder even received it.

Financial Considerations
By implementing the suggested changes to the ordinance for delinquent bills to follow the property where the owner is ultimately responsible for all utility charges as appears to be a standard practice throughout Wyoming, staff believes the amount of collections and write offs will be reduced.

Oversight/Project Responsibility
Brandy Coyle, Accounts Receivable Supervisor

ORDINANCE NO. 1-24

AN ORDINANCE AMENDING CHAPTER 13.03 OF THE CASPER MUNICIPAL CODE REGARDING UTILITY BILLING AND COLLECTION.

WHEREAS, the governing body of the City of Casper has the authority to adopt ordinances and resolutions necessary for the health, safety, and welfare of the City of Casper and its citizenry pursuant to Wyoming State Statute § 15-1-103(a)(xli); and,

WHEREAS, the governing body of the City of Casper may perform all acts in relation to concerns of the City necessary to exercise its corporate powers; and,

WHEREAS, the Casper Municipal Code needs updated from time to time.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that the following sections of Chapter 13.03 of the Municipal Code are amended and shall be replaced and codified as follows:

13.03.010 Purpose.

The city supplies municipal utility services for the citizens of Casper. This chapter will provide the procedures for initiating, discontinuing, billing and collection of these services.

13.03.020 Scope.

This chapter shall apply to all property within the city of Casper or any property outside the city that has retail municipal utilities furnished by the city. This chapter does not apply to wholesale water and sewer customers or to customers with specific contractual arrangements.

This chapter shall compliment other chapters of the Casper municipal code, and city rules and regulations regarding water and sewer service.

13.03.030 Definitions.

A. "Business office" means the business office of the Financial Services Department, Casper City Hall, 200 North David Street, Casper, Wyoming.

B. "Commercial" means property as defined in the Casper municipal code, Chapter 17 for business enterprises as retailers, wholesale facilities, hotels, motels, restaurants, travel-trailer parks, hospitals and other similar business establishments. This does not imply a specific rate.

C. "Domestic septage" means the mixed liquid and solids' contents pumped from septic tanks used for receiving domestic wastewater (definition in Chapter 13.20) or wastes from sanitary convenience units.

D. "New construction" means a building, structure, facility or installation constructed at a site that will generate new water and sewer demand.

E. "Non-hazardous industrial sump waste" means the liquid and solids contents pumped from sumps, oil and sand interceptors, or grease interceptors receiving industrial wastes (definition in Chapter 13.20) considered non-hazardous in accordance to any state or federal criteria, guidelines or regulations developed pursuant to the Solid Waste Disposal Act, the Clean Water Act, the Resource Conservation and Recovery Act, and state statutes.

F. "Rate description" means the amount of money that will be charged for a certain service, dependent upon the kind of service received, rather than the property designation. All rates and fees shall be established by resolution of the city council.

G. "Residential" means a property designation as listed in the Casper municipal code, Chapter 17 including, but not limited to, single-family dwellings; moveable mobile homes; modular homes; multi-family dwelling units, such as duplexes; townhouses; condominiums; apartments; churches; schools; day care (adult, family and group); parks; playgrounds; historical sites; golf course; and, other similar recreational facilities used during daylight hours. This does not imply a specific rate.

H. "Temporary fire hydrant usage" means a fire hydrant used for delivering water needed for public or private works or new building construction purposes (compaction, dust control, etc.)

I. "Paperless Billing" means a customer receives an electronic version of their bill and no paper statement will be mailed to the customer.

J. "Active Account" means the account has not been closed by request of the customer or by the city due non-payment, or customer refusal to comply with any federal, state or municipal regulations governing municipal utility service. Disconnection of service does not close or deactivate the account.

K. "Good Payment History" means no late payments for a twelve-month rolling period.

13.03.040 New construction.

A. Applications for new construction installations for water and sewer service shall be made to the Engineering Department, 200 North David Street, Casper, Wyoming. All applicable charges for new services, including, but not limited to, system investment charges for new services, will be assessed at the time of application in accordance ~~to~~with other chapters of this Casper municipal code and city rules and regulations regarding water and sewer service.

B. Upon application, the minimum charge for services will be billed until the meter is installed. If water is used for landscaping before the meter is installed, the customer will be charged for twenty-five thousand gallons of water for the billing period.

13.03.050 Connection or change of service.

A. The property owner, tenant or agent of the owner may request changes in existing services. If a tenant occupies the property, the property owner or agent of the owner may only request changes in existing services ~~with the written approval of the tenant.~~ when the tenant is in a delinquent status. All prior charges related to the service address must be paid in full prior to new services being established.

B. Service can be obtained by ~~contacting the~~completing a service application with the City's Customer Service Division of the Financial Services Department ~~at 200 North David Street, between the~~during normal business hours ~~of eight a.m. to five p.m., Monday through Friday (except holidays); calling the Financial Services Department Customer Service Division between the hours of eight a.m. to five p.m., Monday through Friday (except holidays);~~; or, by utilizing the ~~city's~~City's website~~.~~, if available. The request for service will include the name of ~~occupant,~~the tenant(s) and property owner(s) (or agent of the property owner), physical address, mailing address, social security number, day and night time telephone number, employer and requested date of service~~.~~, and where applicable, a lease agreement with the names of all occupants. All adult tenants are required to have current accounts with the city and co-sign for the new service. Business entities are required to provide the name of the business occupying the property, physical address, mailing address, tax identification number, a day and nighttime telephone number, and articles of organization or substantially similar business entity documents. The request must be made at least three working days prior to the requested starting date. Incomplete ~~website~~ requests will be returned to the customer for additional information.

C. ~~Tenants~~Owners, businesses, and tenants of rental properties will be required to make a deposit using collected funds unless:

1. They have one year of previous service with the city indicating good ~~credit~~payment history.
2. There is a co-signor who is currently serviced by the city, with good ~~credit~~payment history, and who is willing to ~~sign for any~~ be the primary account holder and share responsibility for delinquent amounts.
3. They can provide a letter ~~of credit~~ from another utility indicating good ~~credit~~payment history for at least one year.

D. ~~Any new occupant, owner or agency~~Business entities responsible for multi-family residential buildings will be required to make a deposit calculated by multiplying the deposit amount by the number of units within the building unless:

1. They have one year of previous service with the city indicating good payment history.
2. There is a co-signor who is currently serviced by the city, with good payment history, and who is willing to be the primary account holder and share responsibility for delinquent amounts.

E. Applicant can provide a letter of credit from another utility indicating good payment history for at least one year. A partial waiver of the deposit may be granted if the account holder sets up an automatic (ACH) payment from its bank account.

1. The ACH must remain in effect for 12 months to continue with the partial waiver; otherwise, the waived amount will be required at the time the ACH is discontinued to avoid service interruption.
2. If an ACH is returned as an account closed or an invalid account, payment of the amount due and establishment of a new account must be made within seven days of the attempted ACH payment. If the next ACH payment is again returned due to a closed or

invalid account, the ACH will be discontinued and the waived deposit amount and current charges will be due within seven days of the most recent payment attempt or the account is subject to disconnect and payment of the waived deposit amount, current charges, and all fees associated with delinquency and reconnection.

3. ACH payments returned for insufficient funds must be paid within seven days of the initial attempt to avoid paying the waived deposit amount and disconnection.

4. In the event the ACH is returned three times for any reason, in the twelve months following account opening, the ACH will be discontinued. The current charges and waived deposit amount will become due within seven days of the attempt, otherwise, the account is subject to disconnection, payment of the waived deposit amount, payment of current charges, and payment of any fees associated with delinquency and reconnection.

F. When the current occupant notifies the city they are vacating the property, the city will post a seventy-two hour notice before services will be disconnected to allow the new customer time to transfer the utilities to their name without a break in service.

G. If a tenant(s) is delinquent and refuses to pay for services used at the property, the property owner is responsible for payment to the city for services provided at the owner's property. The property owner(s) shall pay the city all delinquent amounts owed within thirty days of written demand by the city manager or city finance director. If the owner refuses to pay the bill for service(s), the city may disconnect service(s) to the property. The owner is also responsible for paying the city all fees, expenses and commission charged by a collection agency.

13.03.060 Refusal of service.

The city reserves the ~~rights~~right to refuse service to any customer until all federal, state and municipal regulations governing municipal utility service have been complied with by the applicant.

13.03.070 Discontinuance of service.

A. Service may be discontinued for nonpayment. In order to re-establish service, a delinquent turn-on fee and a deposit ~~may be~~are required before service is restored. Service will not be provided if there are any outstanding bills or fees or any violations of this chapter.

B. Customers will be charged a fee if an insufficient funds check or a returned ACH is received by the city. The bank automatically redeposits insufficient funds checks. If an insufficient funds check has been redeposited ~~and is~~or an ACH payment has been returned to the city, the amount will be automatically reversed and applied to the customer's account. The customer will be responsible for any additional charges; interest or penalties accrued to the account. The unpaid balance will be subject to any interest or penalty charges associated with a past due amount. The account will be subject to the city general billing and collection policy, ~~adopted by resolution of the city council.~~.

C. If water service is disconnected because of any misrepresentation, deliberate meter tampering, curb stop tampering or unauthorized connections, service may be restored after the city has received payment for water used, damages to materials, reconnection charges, proper system investment charges and other fees and costs incurred by the city.

D. A property owner and property managers may ~~have water service transferred~~request to ~~their name automatically when a tenant discontinues services or is shut off~~receive copies of delinquent notices, by completing a landlord agreement form._ The landlord agreement will remain in effect until a new property owner requests service, or the landlord who sold the property notifies the city to terminate the landlord agreement.

E. When water service is temporarily shut-off at the request of the customer and turned on at a later date at the request of the customer, a ~~reconnect~~water turn-on fee shall be charged to the customer. ~~There~~However, there will be no reconnect fee when the water service is shut off for less than twenty-four hours for repairs to the customer's plumbing system.

13.03.080 Billing.

A. All bills and notices mailed by the city will be mailed to the street addresses of the property, unless the customer has provided a different mailing address.

B. All utility billing will be based upon a rate definition rather than a property definition. Property may be designated as commercial in this code; however, they may be charged a residential rate for any of the utilities.

C. Water billing will be based on meter readings. The bills shall indicate the consumption in one thousand-gallon increments.

D. Sewer billing for new residential and commercial customers will be based on a usage of ~~six~~seven thousand ~~five hundred~~ gallons per month. If a customer has established usage at a previous address, the new sewer rate will be based on the same usage as the previous address until the next annual re-evaluation.

E. Residential and commercial sewer billing will be reevaluated each year, based on the average of the actual water usage during ~~the billing period starting after~~ January ~~1~~, February, and March.

F. Each and every property location will receive a separate bill.

G. Water and sewer minimum charges are not prorated with the billing period is shorter than thirty days.

H. Customers with an active account will be charged any applicable minimum charges for all utility services during billing periods with no water usage. Minimum charges will be established by resolution.

I. There may be charges for additional unsubstantiated re-reads. If the meter test reveals that the customer has been over-billed by three percent or more, the customer's bill may be adjusted. If the customer has been billed correctly, or has been underbilled, the city will bill the customer for the meter test. The amount billed will be determined by resolution.

J. Sanitation charges are required on all active residential accounts where the residential service address is located within an area in which collection is serviced by the city. If the account is active with the city, it will incur sanitation charges, along with water and sewer charges. The property will be provided with access to the appropriate container needed for the disposal of solid waste, as set forth in Municipal Code 8.32.040 A.

K. Starting July 1, 2024, Customers will be required to complete an application for services, which allows them to opt in or out of paperless billing at time of application.

13.03.090 Adjustments.

A. Sewer adjustments may be given if a leak occurred during the sewer evaluation periods.

B. A bill may be adjusted for a water leak if the following condition applies. The usage on the customer's bill with the leak exceeds by three times the usage amount on the customer's bill for the same period one year previous. The leak adjustment is calculated at ~~forty percent of the difference between the current period usage and the usage billed for the same time period one year previous.~~ 30 % of the total water charges on the qualified bill(s) reflecting the leak. For new accounts with less than 12 months of history, leak adjustments may be completed when the customer's bill shows usage that is 21,000 gallons or more. The new account leak adjustment is calculated at 30% the total water charges on the qualified bill(s) reflecting the leak.

C. Leak adjustments will only be completed for the three bills prior to the leak being repaired.

13.03.100 Credit, payment terms and collection efforts.

A. Bills ~~will be~~are considered delinquent if not paid thirty days after the bill date. Authorized interest and penalty charges will start accruing on this date. A delinquent notice will be mailed to the customer on or shortly after the thirty-first day after the bill date. If the bill remains unpaid forty-five days after the bill date, all utility services will be disconnected.

B. If the customer's service is disconnected due to lack of payment, and remains unpaid for sixty days; the account shall be closed and turned over for collection.

13.03.110 Temporary fire hydrant usage.

A. A fire hydrant usage permit must be obtained from the city.

B. At the time the fire hydrant usage permit is obtained, a hydrant deposit shall be paid for an auxiliary valve, wrench, meter and hose. Upon return of the valve, wrench, meter, and hose, in good condition, the hydrant deposit will be credited toward the amount due for water usage from the hydrant. If equipment is lost or damaged due to customer neglect, appropriate fees shall be charged. The city manager or his designee reserves the right to rescind this privilege at any time.

C. A fire hydrant operation charge for use of the fire hydrant shall be established by resolution of the city council. Charges will continue until the auxiliary valve, wrench, meter and hose are returned.

D. All water will be metered. Hydrant meters may be rented from the city at a price set by resolution of the city council. Hydrant meters provided by the user and approved for use by the city may be used. The current city of Casper water transmission line wholesale water rate will be charged for erosion control, reinstatement of vegetation of disturbed areas, compaction water, and flushing water used by developers, contractors, and others in addition to the hydrant permit and hydrant operations changes.

The current retail water rate (dependent upon hydrant location) will be charged in addition to the hydrant permit and hydrant operational charges for all other uses, including, but not limited to, sod watering and parking lot washing. Payment and collection policies as listed in Section 13.03.090 will apply.

13.03.120 Domestic septage and non-hazardous industrial sump waste service.

Customers may use the regional wastewater treatment plan for disposing of domestic septage and non-hazardous industrial sump waste. The hauler of the domestic septage or sump waste will be billed on a monthly basis. Customers receiving bills for this service will adhere to the payment and collection policy for non-utility billing customers.

The customer will be responsible for paying the applicable sump waste testing fees directly to the laboratory.

13.03.130 Appeals.

Bills and adjustments may be appealed to the financial services director or his/her designee within thirty days of the bill date or adjustment date. If satisfactory settlement is not reached within thirty days, the customer may appeal to the ~~Casper utilities advisory board~~City Manager by submitting a written request to the financial services department. ~~If satisfactory settlement is not reached within thirty days with the Casper utilities advisory board, the customer may appeal to the city council by submitting a written request.~~ All decisions made by the ~~city council~~City Manager will be final.

13.03.131 Payment Arrangements.

Payment arrangements may be granted if a customer is unable to pay their past due balance before their disconnection date. If made, the arrangement would allow the customer to skip the current shut-off period for the service address that is delinquent or at risk of being shut-off. The account must be brought current by the due date of the current bill, which is not yet delinquent. This may allow up to, but will not exceed, thirty days to bring the account current, depending on when they contact the city. Customers must meet the following criteria to be eligible for a payment arrangement on their account.

A. The customer must contact the city prior to their week of shut off.

B. The bill causing delinquency is not the first bill on the account.

C. Payment arrangements are not allowed on deposits. All deposits must be paid in full before water, sewer and sanitation services will begin.

D. The customer has had four months of good payment history.

E. All previous payment arrangements have been paid as agreed.

F. No more than one previous payment arrangement in the previous twelve-month rolling period is permitted; a total of two payment arrangements in the twelve-month rolling period are allowed, including the one being requested.

F. A one-time exception may be made for a customer whose water has been disconnected when they have a good payment history on the disconnected account.

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PASSED on 1st reading the ____ day of _____, 2023.

PASSED on 2nd reading the ____ day of _____, 2024.

PASSED, APPROVED, AND ADOPTED on third and final reading the ____ day of _____, 2024.

APPROVED AS TO FORM:

_____

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

_____
Amanda Ainsworth
City Clerk

_____
Mayor

ORDINANCE NO. 1-24

AN ORDINANCE AMENDING CHAPTER 13.03 OF THE CASPER MUNICIPAL CODE REGARDING UTILITY BILLING AND COLLECTION.

WHEREAS, the governing body of the City of Casper has the authority to adopt ordinances and resolutions necessary for the health, safety, and welfare of the City of Casper and its citizenry pursuant to Wyoming State Statute § 15-1-103(a)(xli); and,

WHEREAS, the governing body of the City of Casper may perform all acts in relation to concerns of the City necessary to exercise its corporate powers; and,

WHEREAS, the Casper Municipal Code needs updated from time to time.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that the following sections of Chapter 13.03 of the Municipal Code are amended and shall be replaced and codified as follows:

13.03.010 Purpose.

The city supplies municipal utility services for the citizens of Casper. This chapter will provide the procedures for initiating, discontinuing, billing and collection of these services.

13.03.020 Scope.

This chapter shall apply to all property within the city of Casper or any property outside the city that has retail municipal utilities furnished by the city. This chapter does not apply to wholesale water and sewer customers or to customers with specific contractual arrangements.

This chapter shall compliment other chapters of the Casper municipal code, and city rules and regulations regarding water and sewer service.

13.03.030 Definitions.

A. "Business office" means the business office of the Financial Services Department, Casper City Hall, 200 North David Street, Casper, Wyoming.

B. "Commercial" means property as defined in the Casper municipal code, Chapter 17 for business enterprises as retailers, wholesale facilities, hotels, motels, restaurants, travel-trailer parks, hospitals and other similar business establishments. This does not imply a specific rate.

C. "Domestic septage" means the mixed liquid and solids' contents pumped from septic tanks used for receiving domestic wastewater (definition in Chapter 13.20) or wastes from sanitary convenience units.

D. "New construction" means a building, structure, facility or installation constructed at a site that will generate new water and sewer demand.

E. "Non-hazardous industrial sump waste" means the liquid and solids contents pumped from sumps, oil and sand interceptors, or grease interceptors receiving industrial wastes (definition in Chapter 13.20) considered non-hazardous in accordance to any state or federal criteria, guidelines or regulations developed pursuant to the Solid Waste Disposal Act, the Clean Water Act, the Resource Conservation and Recovery Act, and state statutes.

F. "Rate description" means the amount of money that will be charged for a certain service, dependent upon the kind of service received, rather than the property designation. All rates and fees shall be established by resolution of the city council.

G. "Residential" means a property designation as listed in the Casper municipal code, Chapter 17 including, but not limited to, single-family dwellings; moveable mobile homes; modular homes; multi-family dwelling units, such as duplexes; townhouses; condominiums; apartments; churches; schools; day care (adult, family and group); parks; playgrounds; historical sites; golf course; and, other similar recreational facilities used during daylight hours. This does not imply a specific rate.

H. "Temporary fire hydrant usage" means a fire hydrant used for delivering water needed for public or private works or new building construction purposes (compaction, dust control, etc.)

I. "Paperless Billing" means a customer receives an electronic version of their bill and no paper statement will be mailed to the customer.

J. "Active Account" means the account has not been closed by request of the customer or by the city due non-payment, or customer refusal to comply with any federal, state or municipal regulations governing municipal utility service. Disconnection of service does not close or deactivate the account.

K. "Good Payment History" means no late payments for a twelve-month rolling period.

13.03.040 New construction.

A. Applications for new construction installations for water and sewer service shall be made to the Engineering Department, 200 North David Street, Casper, Wyoming. All applicable charges for new services, including, but not limited to, system investment charges for new services, will be assessed at the time of application in accordance with other chapters of this Casper municipal code and city rules and regulations regarding water and sewer service.

B. Upon application, the minimum charge for services will be billed until the meter is installed. If water is used for landscaping before the meter is installed, the customer will be charged for twenty-five thousand gallons of water for the billing period.

13.03.050 Connection or change of service.

A. The property owner, tenant or agent of the owner may request changes in existing services. If a tenant occupies the property, the property owner or agent of the owner may only request changes in existing services when the tenant is in a delinquent status. All prior charges related to the service address must be paid in full prior to new services being established.

B. Service can be obtained by completing a service application with the City's Customer Service Division of the Financial Services Department during normal business hours; or, by utilizing the City's website, if available. The request for service will include the name of the tenant(s)

and property owner(s) (or agent of the property owner), physical address, mailing address, social security number, day and night time telephone number, employer and requested date of service, and where applicable, a lease agreement with the names of all occupants. All adult tenants are required to have current accounts with the city and co-sign for the new service. Business entities are required to provide the name of the business occupying the property, physical address, mailing address, tax identification number, a day and nighttime telephone number, and articles of organization or substantially similar business entity documents. The request must be made at least three working days prior to the requested starting date. Incomplete requests will be returned to the customer for additional information.

C. Owners, businesses, and tenants of rental properties will be required to make a deposit using collected funds unless:

1. They have one year of previous service with the city indicating good payment history.
2. There is a co-signor who is currently serviced by the city, with good payment history, and who is willing to be the primary account holder and share responsibility for delinquent amounts.
3. They can provide a letter from another utility indicating good payment history for at least one year.

D. Business entities responsible for multi-family residential buildings will be required to make a deposit calculated by multiplying the deposit amount by the number of units within the building unless:

1. They have one year of previous service with the city indicating good payment history.
2. There is a co-signor who is currently serviced by the city, with good payment history, and who is willing to be the primary account holder and share responsibility for delinquent amounts.

E. Applicant can provide a letter of credit from another utility indicating good payment history for at least one year. A partial waiver of the deposit may be granted if the account holder sets up an automatic (ACH) payment from its bank account.

1. The ACH must remain in effect for 12 months to continue with the partial waiver; otherwise, the waived amount will be required at the time the ACH is discontinued to avoid service interruption.
2. If an ACH is returned as an account closed or an invalid account, payment of the amount due and establishment of a new account must be made within seven days of the attempted ACH payment. If the next ACH payment is again returned due to a closed or invalid account, the ACH will be discontinued and the waived deposit amount and current charges will be due within seven days of the most recent payment attempt or the account is subject to disconnect and payment of the waived deposit amount, current charges, and all fees associated with delinquency and reconnection,
3. ACH payments returned for insufficient funds must be paid within seven days of the initial attempt to avoid paying the waived deposit amount and disconnection.
4. In the event the ACH is returned three times for any reason, in the twelve months following account opening, the ACH will be discontinued. The current charges and

waived deposit amount will become due within seven days of the attempt, otherwise, the account is subject to disconnection, payment of the waived deposit amount, payment of current charges, and payment of any fees associated with delinquency and reconnection.

F. When the current occupant notifies the city they are vacating the property, the city will post a seventy-two hour notice before services will be disconnected to allow the new customer time to transfer the utilities to their name without a break in service.

G. If a tenant(s) is delinquent and refuses to pay for services used at the property, the property owner is responsible for payment to the city for services provided at the owner's property. The property owner(s) shall pay the city all delinquent amounts owed within thirty days of written demand by the city manager or city finance director. If the owner refuses to pay the bill for service(s), the city may disconnect service(s) to the property. The owner is also responsible for paying the city all fees, expenses and commission charged by a collection agency.

13.03.060 Refusal of service.

The city reserves the right to refuse service to any customer until all federal, state and municipal regulations governing municipal utility service have been complied with by the applicant.

13.03.070 Discontinuance of service.

A. Service may be discontinued for nonpayment. In order to re-establish service, a delinquent turn-on fee and a deposit are required before service is restored. Service will not be provided if there are any outstanding bills or fees or any violations of this chapter.

B. Customers will be charged a fee if an insufficient funds check or a returned ACH is received by the city. The bank automatically redeposits insufficient funds checks. If an insufficient funds check has been redeposited or an ACH payment has been returned to the city, the amount will be automatically reversed and applied to the customer's account. The customer will be responsible for any additional charges; interest or penalties accrued to the account. The unpaid balance will be subject to any interest or penalty charges associated with a past due amount. The account will be subject to the city general billing and collection policy.

C. If water service is disconnected because of any misrepresentation, deliberate meter tampering, curb stop tampering or unauthorized connections, service may be restored after the city has received payment for water used, damages to materials, reconnection charges, proper system investment charges and other fees and costs incurred by the city.

D. A property owner and property managers may request to receive copies of delinquent notices, by completing a landlord agreement form. The landlord agreement will remain in effect until a new property owner requests service, or the landlord who sold the property notifies the city to terminate the landlord agreement.

E. When water service is temporarily shut-off at the request of the customer and turned on at a later date at the request of the customer, a water turn-on fee shall be charged to the customer. However, there will be no reconnect fee when the water service is shut off for less than twenty-four hours for repairs to the customer's plumbing system.

13.03.080 Billing.

A. All bills and notices mailed by the city will be mailed to the street addresses of the property, unless the customer has provided a different mailing address.

B. All utility billing will be based upon a rate definition rather than a property definition. Property may be designated as commercial in this code; however, they may be charged a residential rate for any of the utilities.

C. Water billing will be based on meter readings. The bills shall indicate the consumption in one thousand-gallon increments.

D. Sewer billing for new residential and commercial customers will be based on a usage of seven thousand gallons per month. If a customer has established usage at a previous address, the new sewer rate will be based on the same usage as the previous address until the next annual re-evaluation.

E. Residential and commercial sewer billing will be reevaluated each year, based on the average of the actual water usage during January, February, and March.

F. Each and every property location will receive a separate bill.

G. Water and sewer minimum charges are not prorated with the billing period is shorter than thirty days.

H. Customers with an active account will be charged any applicable minimum charges for all utility services during billing periods with no water usage. Minimum charges will be established by resolution.

I. There may be charges for additional unsubstantiated re-reads. If the meter test reveals that the customer has been over-billed by three percent or more, the customer's bill may be adjusted. If the customer has been billed correctly, or has been underbilled, the city will bill the customer for the meter test. The amount billed will be determined by resolution.

J. Sanitation charges are required on all active residential accounts where the residential service address is located within an area in which collection is serviced by the city. If the account is active with the city, it will incur sanitation charges, along with water and sewer charges. The property will be provided with access to the appropriate container needed for the disposal of solid waste, as set forth in Municipal Code 8.32.040 A.

K. Starting July 1, 2024, Customers will be required to complete an application for services, which allows them to opt in or out of paperless billing at time of application.

13.03.090 Adjustments.

A. Sewer adjustments may be given if a leak occurred during the sewer evaluation periods.

B. A bill may be adjusted for a water leak if the following condition applies. The usage on the customer's bill with the leak exceeds by three times the usage amount on the customer's bill for the same period one year previous. The leak adjustment is calculated at 30 % of the total water charges on the qualified bill(s) reflecting the leak. For new accounts with less than 12 months of history, leak adjustments may be completed when the customer's bill shows usage

that is 21,000 gallons or more. The new account leak adjustment is calculated at 30% the total water charges on the qualified bill(s) reflecting the leak.

C. Leak adjustments will only be completed for the three bills prior to the leak being repaired.

13.03.100 Credit, payment terms and collection efforts.

A. Bills are considered delinquent if not paid thirty days after the bill date. Authorized interest and penalty charges will start accruing on this date. A delinquent notice will be mailed to the customer on or shortly after the thirty-first day after the bill date. If the bill remains unpaid forty-five days after the bill date, all utility services will be disconnected.

B. If the customer's service is disconnected due to lack of payment, and remains unpaid for sixty days; the account shall be closed and turned over for collection.

13.03.110 Temporary fire hydrant usage.

A. A fire hydrant usage permit must be obtained from the city.

B. At the time the fire hydrant usage permit is obtained, a hydrant deposit shall be paid for an auxiliary valve, wrench, meter and hose. Upon return of the valve, wrench, meter, and hose, in good condition, the hydrant deposit will be credited toward the amount due for water usage from the hydrant. If equipment is lost or damaged due to customer neglect, appropriate fees shall be charged. The city manager or his designee reserves the right to rescind this privilege at any time.

C. A fire hydrant operation charge for use of the fire hydrant shall be established by resolution of the city council. Charges will continue until the auxiliary valve, wrench, meter and hose are returned.

D. All water will be metered. Hydrant meters may be rented from the city at a price set by resolution of the city council. Hydrant meters provided by the user and approved for use by the city may be used. The current city of Casper water transmission line wholesale water rate will be charged for erosion control, reinstatement of vegetation of disturbed areas, compaction water, and flushing water used by developers, contractors, and others in addition to the hydrant permit and hydrant operations changes.

The current retail water rate (dependent upon hydrant location) will be charged in addition to the hydrant permit and hydrant operational charges for all other uses, including, but not limited to, sod watering and parking lot washing. Payment and collection policies as listed in Section 13.03.090 will apply.

13.03.120 Domestic septage and non-hazardous industrial sump waste service.

Customers may use the regional wastewater treatment plan for disposing of domestic septage and non-hazardous industrial sump waste. The hauler of the domestic septage or sump waste will be billed on a monthly basis. Customers receiving bills for this service will adhere to the payment and collection policy for non-utility billing customers.

The customer will be responsible for paying the applicable sump waste testing fees directly to the laboratory.

13.03.130 Appeals.

Bills and adjustments may be appealed to the financial services director or his/her designee within thirty days of the bill date or adjustment date. If satisfactory settlement is not reached within thirty days, the customer may appeal to the City Manager by submitting a written request to the financial services department. All decisions made by the City Manager will be final.

13.03.131 Payment Arrangements.

Payment arrangements may be granted if a customer is unable to pay their past due balance before their disconnection date. If made, the arrangement would allow the customer to skip the current shut-off period for the service address that is delinquent or at risk of being shut-off. The account must be brought current by the due date of the current bill, which is not yet delinquent. This may allow up to, but will not exceed, thirty days to bring the account current, depending on when they contact the city. Customers must meet the following criteria to be eligible for a payment arrangement on their account.

A. The customer must contact the city prior to their week of shut off.

B. The bill causing delinquency is not the first bill on the account.

C. Payment arrangements are not allowed on deposits. All deposits must be paid in full before water, sewer and sanitation services will begin.

D. The customer has had four months of good payment history.

E. All previous payment arrangements have been paid as agreed.

F. No more than one previous payment arrangement in the previous twelve-month rolling period is permitted; a total of two payment arrangements in the twelve-month rolling period are allowed, including the one being requested.

F. A one-time exception may be made for a customer whose water has been disconnected when they have a good payment history on the disconnected account.

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PASSED on 1st reading the 2nd day of January, 2024

PASSED on 2nd reading the 6th day of February, 2024.

PASSED, APPROVED, AND ADOPTED on third and final reading the ____ day of _____, 2024.

APPROVED AS TO FORM:

Walter Trey Sr

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

February 9, 2024

MEMO TO: J. Carter Napier, City Manager

FROM: Shane Chaney, Deputy Police Chief
Ryan Dabney, Police Captain

SUBJECT: Acceptance of the Drug Enforcement Agency Letter of Agreement Award

Meeting Type & Date
Regular Council Meeting
February 20, 2024

Action type
Resolution

Recommendation
That Council, by resolution, authorizes the acceptance of funds awarded from the Drug Enforcement Administration, in the amount of Fifteen Thousand Dollars and 00/100 ($15,000), to be used for overtime reimbursement of officers that are directly involved in the eradication and suppression of illicit cannabis.

Summary
The Casper Police Department has been notified that the Drug Enforcement Agency, desires to award the City of Casper funds in the amount of Fifteen Thousand Dollars and 00/100 ($15,000.00) to be used for existing salaries and other services covered by the award monies. This award is for the time period of October 1, 2023 through September 30, 2024.

Financial Consideration
Funding will come from the Drug Enforcement Administration of the United States Department of Justice.

Oversight/Project Responsibility
Captain Ryan Dabney

Attachments
Contract
Resolution

U.S. Department of Justice
Drug Enforcement Administration

www.dea.gov

Springfield, Virginia 22152

Agreement Number 2024-110

THE UNITED STATES DEPARTMENT OF JUSTICE (DOJ), DRUG ENFORCEMENT ADMINISTRATION (DEA), provides funding and/or operational support to state and local law enforcement agencies in conducting marijuana eradication and suppression efforts. This program, known as DEA's Domestic Cannabis Eradication/Suppression Program (DCE/SP), provides funding under either or both of the below, Option 1 and/or Option 2.

Under Option 1, DEA provides DCE/SP funding and operational support to state and local law enforcement agencies who demonstrate that such support will be used for marijuana eradication and suppression operations including but not limited to the investigation of drug trafficking organizations involved in marijuana trafficking operations meeting one of the following criteria:

1. Marijuana is being cultivated by a drug trafficking organization or a transnational organized crime syndicate; or
2. Marijuana is being cultivated on federal land, including federally-recognized Tribal lands; or
3. Marijuana cultivation is causing environmental hazards, depleting or contaminating water, or otherwise harming public lands; or
4. Marijuana cultivation is suspected to involve other federal crimes, including money laundering and crimes impacting public health and safety.

Under Option 2, where the above criteria is not met by state and local law enforcement agencies, DEA will provide DCE/SP funding only to state and local law enforcement agencies who demonstrate that such funding will be used to eradicate large-scale illicit marijuana grows and for the purpose of suppression efforts including but not limited to the investigation of drug trafficking organizations involved in marijuana trafficking.

This Letter of Agreement (LOA) is entered into between the **CASPER POLICE DEPARTMENT**, hereinafter referred to as ***(THE AGENCY),*** and the DEA, because DEA has determined that ***(THE AGENCY)*** has satisfied the criteria under either and/or both **Option 1 or Option 2.** In that regard:

There is evidence that trafficking in marijuana (illicit cannabis) has a substantial and detrimental effect on the health and general welfare of the people of the ***State of Wyoming***. The parties hereto agree that it is to their mutual benefit to cooperate in the investigation of drug trafficking organizations involved in marijuana trafficking, the location and eradication of illicit cannabis plants, and the prosecution of those cases before the courts of the United States (U.S.) and/or the courts of the ***State of Wyoming***. DEA, pursuant to the authority of 21 U.S.C. § 873, proposes to provide certain necessary funds and ***THE AGENCY*** is desirous of securing funds.

As used in this Letter of Agreement, the terms "marijuana" and "illicit cannabis" only refer to cannabis or cannabis-derived materials that contain more than 0.3% delta-9-THC on a dry weight basis, in accordance with the Controlled Substances Act (CSA) (21 U.S.C. § 802(16)).

NOW, therefore, in consideration of the mutual covenants hereinafter contained, the parties agree as follows:

1. ***THE AGENCY*** will, with its own law enforcement personnel and employees, as herein after specified, perform the activities and duties described below:

   a. Gather and report intelligence data relating to the illicit cultivation, possession, and distribution of illicit cannabis and related money laundering activity to include the complete name and nationality of any individuals associated with eradication and suppression operations. NOTE: If only the registered property owner(s) associated with indoor/outdoor grows is known, that information should be provided.

   b. Investigate and report instances involving the trafficking in controlled substances.

   c. Provide law enforcement personnel for the eradication of illicit cannabis located within the ***State of Wyoming***.

   d. Make arrests and refer to the appropriate prosecutorial authority cases for prosecution under controlled substances laws and other criminal laws.

   e. Send required samples of eradicated illicit cannabis to the National Institute on Drug Abuse (NIDA) Potency Monitoring Project.

   f. Capture, maintain, and share data and statistics with DEA on its marijuana eradication efforts.

   g. Follow all applicable state laws and guidelines.

   h. **FOR AGENCIES FUNDED UNDER OPTION 2**. Certify, by signing this agreement, that funding provided under this agreement will only be used for operations to eradicate large-scale illicit marijuana grows and for the purpose of suppression efforts including, but not limited to investigations targeting drug trafficking organizations involved in marijuana trafficking.

   i. **MANDATORY requirement for *THE AGENCY* to utilize *the interim replacement for the Web-based DEA internet Capability Endeavor (DICE) until the permanent replacement is operational or if applicable the Firebird based DEA Analysis/Response Tracking System (DARTS) to report all statistics and seizures per incident, to include the submission of significant items for de-confliction and information sharing purposes.***

   j. Submit electronically a DEA Monthly Accounting Report, with a copy of ***THE AGENCY's*** general ledger that clearly identifies all expenses claimed on the Monthly Accounting Report. If applicable, include invoices for all expenses of $2,500.00 or more for aircraft expenses, clothing and protective gear, equipment, supplies and materials, training, travel, and rental and/or leasing of vehicles or aircrafts. When overtime is claimed, the Overtime Tracker Spreadsheet is also required listing the officer's name, hours worked, and pay as reported on the Monthly Accounting Form.

2. It is understood and agreed by the parties to this Agreement that the activities described in paragraph one and its subparagraphs shall be accomplished with existing personnel, and that the scope of ***THE AGENCY's*** program with respect to those activities by such personnel shall be consistent with Wyoming law and solely at ***THE AGENCY's*** discretion, subject to appropriate limitations contained in the budget adopted by ***THE AGENCY***, except that ***THE AGENCY*** understands and agrees that DEA funds and the result of expended funds (e.g. equipment, supplies and other resources) must be directly related to and must only be used for marijuana eradication and suppression program activities in a manner consistent with the CSA, 21 U.S.C. § 801 et seq.

3. DEA will provide to ***THE AGENCY*** Federal funds in the amount of **FIFTEEN THOUSAND DOLLARS ($15,000.00)** for the period of October 1, 2023 to September 30, 2024, to defray costs relating to the eradication and suppression of illicit cannabis. These Federal funds shall only be used for the eradication and suppression of illicit cannabis as provided in this agreement. ***THE AGENCY*** understands and agrees that Federal funds provided to ***THE AGENCY*** under this Agreement will not be used to defray costs relating to herbicidal eradication of illicit cannabis without the advance written consent of DEA. DCE/SP funding is provided for the storage, protection, and destruction of illicit cultivated marijuana. Funding is not provided nor expenditures allowed for the development of technology to assist with the identification of indoor and/or outdoor growing sites. However, funding may be provided for applications and tools used to map marijuana grow sites, but not to reimburse costs of standard police equipment. Additionally, funding and expenditures are not permitted for the eradication of "ditch weed."

   THE AGENCY understands and agrees that Federal funds will not be used to perform any of the following functions: (i) issuing licenses, permits, or other forms of authorization permitting the holder to manufacture, distribute, sell, or use marijuana in contravention of the CSA; (ii) conducting ancillary activities related to the issuance of such licenses and permits, such as background checks on applicants; (iii) collecting state or local tax or licensing revenue related to the manufacture, distribution, or sale of marijuana in contravention of the CSA; (iv) preparing or issuing regulations governing the manufacture, distribution, sale, or possession of marijuana in contravention of the CSA; (v) monitoring compliance with state or local laws or regulations that permit the manufacture, distribution, sale, or use marijuana in contravention of the CSA; or (vi) the purchase of evidence and the purchase of information. The result of expended funds (e.g. equipment, supplies and other resources) must be directly related to and must only be used for marijuana eradication/suppression activities. While using the Federal funds provided to ***THE AGENCY*** under this Agreement for activities on Federal land, ***THE AGENCY*** agrees to notify the appropriate local office of the U.S. Department of Agriculture, (Forest Service) and the U.S. Department of the Interior (Bureau of Land Management, National Park Service, Fish and Wildlife Service, Bureau of Indian Affairs, and/or Bureau of Reclamation) of ***THE AGENCY's*** presence on Federal land.

4. The Federal funds provided to ***THE AGENCY*** are primarily intended for payment of deputies'/officers' overtime while those deputies and officers are directly engaged in the illicit cannabis eradication and suppression process, **(per DOJ policy, the annual maximum overtime reimbursement rate is based on the current year General Pay Scale, Rest of United States (RUS) and cannot exceed 25% of a GS-12, Step 1; the funds shall only be used to pay the normal overtime rate, i.e. time and a half. The overtime reimbursement rate "shall not include any cost for benefits, such as retirement, FICA, or other expenses", which is specifically prohibited by DOJ)** and for per diem and other direct costs related to the actual conduct of illicit cannabis eradication. Examples of such costs includes rental of aircraft, fuel for aircraft, and minor repairs and maintenance necessitated by use to support illicit cannabis eradication. These Federal funds are not intended as a primary source of funding for the purchase of equipment, supplies, or other resources. When DCE/SP funds are used to purchase supplies, equipment, or other resources, those items must be directly related to and must only be used for marijuana eradication activities and may not be used to perform any of the following functions: (i) issuing licenses, permits, or other forms of authorization permitting the holder to manufacture, distribute, sell, or use marijuana in contravention of the CSA; (ii) conducting ancillary activities related to the issuance of such licenses and permits, such as background checks on applicants; (iii) collecting state or local tax or licensing revenue related to the manufacture, distribution, or sale of marijuana in contravention of the CSA; (iv) preparing or issuing regulations governing the manufacture, distribution, sale, or possession of marijuana in contravention of the CSA; or (v) monitoring compliance with state or local laws or regulations that permit the manufacture, distribution, sale, or use marijuana in contravention of the CSA.

   All purchases of equipment, supplies, and other resources must be requested in writing and specify whether these items will be purchased under criteria Option 1 and/or Option 2 as indicated on Page 1 of this agreement through the respective DEA Division, ***to the Investigative Support Section (ODS)***. Requests must include manufacturer specifications, pricing of the item (including tax, if applicable) to be purchased, and justification for the purchase. The DEA Division personnel will notify the state/local agency whether or not the purchase has been approved. Expenditures for equipment, supplies, and other resources should not exceed 10% of the total Federal funds awarded. Although equipment, supplies, and other resources may be specifically itemized in the Operation Plan, they **are not automatically approved for purchase.** All requests for purchases must be received by HQ/ODS by July 30th. Exemptions to any of these requirements must have prior HQ/ODS approval.

   Per DOJ, none of the funds allocated to ***THE AGENCY*** may be used to purchase promotional items, gifts, trinkets, mementos, tokens of appreciation, or other similar items. Prohibited purchases include items justified as training aids if they are embossed, engraved or printed with ***THE AGENCY*** or program logos. Additionally, the use of DCE/SP funds for Demand Reduction expenses is no longer authorized.

5. In compliance with Section 623 of Public Law 102-141, ***THE AGENCY*** agrees that no amount of these funds shall be used to finance the acquisition of goods or services unless ***THE AGENCY:***

   (a) Specifies in any announcement of the awarding of the contract for the procurement of the goods and services involved the amount of Federal funds that will be used to finance the acquisition; and

   (b) Expresses the amount announced pursuant to paragraph (a) as a percentage of the total cost of the planned acquisition.

   The above requirements only apply to procurements for goods or services that have an aggregate value of $500,000 or more. Any goods or services acquired under this provision of the agreement must be directly related to and must only be used for marijuana eradication activities and may not be used to perform any of the following functions: (i) issuing licenses, permits, or other forms of authorization permitting the holder to manufacture, distribute, sell, or use marijuana in contravention of the CSA; (ii) conducting ancillary activities related to the issuance of such licenses and permits, such as background checks on applicants; (iii) collecting state or local tax or licensing revenue related to the manufacture, distribution, or sale of marijuana in contravention of the CSA; (iv) preparing or issuing regulations governing the manufacture, distribution, sale, or possession of marijuana in contravention of the CSA; or (v) monitoring compliance with state or local laws or regulations that permit the manufacture, distribution, sale, or use marijuana in contravention of the CSA.

6. If DEA approves the purchase of supplies (all tangible personal property other than "equipment" as defined by 2 C.F.R. § 200.1), and there is a residual inventory of unused supplies exceeding $5,000 in total aggregate fair market value upon termination or completion of this Agreement, and if the supplies are not needed for any other federally sponsored programs or projects, ***THE AGENCY*** shall compensate DEA for DEA's share and in any case the supplies will not be used directly or indirectly to support any state, county or local entity that authorizes cultivating marijuana or has direct oversight or regulatory responsibilities for a state authorized marijuana program, in accordance with 2 C.F.R. § 200.314. ***THE AGENCY*** agrees that any unused supplies not exceeding $5,000 in total aggregate fair market value upon termination or completion of this Agreement will either be used for the marijuana eradication activities, returned to DEA, or destroyed, but in any case will not be used to perform any of the following functions: (i) issuing licenses, permits, or other forms of authorization permitting the holder to manufacture, distribute, sell, or use marijuana in contravention of the CSA; (ii) conducting ancillary activities related to the issuance of such licenses and permits, such as background checks on applicants; (iii) collecting state or local tax or licensing revenue related to the manufacture, distribution, or sale of marijuana in contravention of the CSA; (iv) preparing or issuing regulations governing the manufacture, distribution, sale, or possession of marijuana in contravention of the CSA; or (v) monitoring compliance with state or local laws or regulations that permit the manufacture, distribution, sale, or use marijuana in contravention of the CSA.

7. If DEA approves the purchase of equipment (tangible, non-expendable personal property having a useful life of more than one year and an acquisition cost of $5,000 or more per unit) for the use of ***THE AGENCY***'s personnel engaged in illicit cannabis eradication under this Agreement, ***THE AGENCY*** will use, manage, and dispose of the equipment in accordance with 2 C.F.R. § 200.313, except that in no case, regardless of useful life and acquisition cost, will the equipment be used directly or indirectly to perform any of the following functions: (i) issuing licenses, permits, or other forms of authorization permitting the holder to manufacture, distribute, sell, or use marijuana in contravention of the CSA; (ii) conducting ancillary activities related to the issuance of such licenses and permits, such as background checks on applicants; (iii) collecting state or local tax or licensing revenue related to the manufacture, distribution, or sale of marijuana in contravention of the CSA; (iv) preparing or issuing regulations governing the manufacture, distribution, sale, or possession of marijuana in contravention of the CSA; or (v) monitoring compliance with state or local laws or regulations that permit the manufacture, distribution, sale, or use marijuana in contravention of the CSA.

8. Payment by DEA to ***THE AGENCY*** will be in accordance with a schedule determined by DEA. However, no funds will be paid by DEA to ***THE AGENCY*** under this Agreement until DEA has received to its satisfaction an accounting of the expenditures of all funds paid to ***THE AGENCY*** during the previous year Agreement. The final/closeout expenditure report will be documented on the September (FINAL) Accounting Form.

9. It is understood and agreed by ***THE AGENCY*** that, in return for DEA's payment to ***THE AGENCY*** for Federal funds, ***THE AGENCY*** will comply with all applicable Federal statutes, regulations, guidance, and orders, including previous OMB guidance under OMB **Circular A-102** (Grants and Cooperative Agreements with State and Local Governments), **OMB CircularA-87** (Cost Principles for State, Local and Indian Tribal Governments), and **OMB Circular A-133** (Audits of States, Local Governments and Non-Profit Organizations), which have been combined in 2 C.F.R. Part 200, effective December 26, 2014. In addition, 2 C.F.R. Part 2867 (Non-Procurement Debarment and Suspension), 28 C.F.R. Part 83 (Drug-Free Workplace Act common rule), and 28 C.F.R. Part 69 (Byrd Anti-Lobbying Amendment common rule) apply. (Note: The LOA is a reimbursable agreement, not a grant; therefore, for purposes of the DCE/SP, DEA requires an audit completed regardless of the threshold amount listed in 2 C.F.R. Part 200. The DCE/SP does not have an assigned Catalog of Federal Domestic Assistance (CFDA) number. Audits can be conducted without a CFDA number. The auditor must send an email to the Federal Audit Clearinghouse **erd.fac@census.gov** with their agency's name and EIN number and the information will be forwarded to them. In conjunction with the beginning date of the award, the audit report period of ***THE AGENCY*** under the single audit requirement is ***FY23*** (**10/01/2023** through **09/30/2024**).

10. ***THE AGENCY*** acknowledges that arrangements have been made for any required financial and compliance audits and will be made within the prescribed audit reporting cycle. ***THE AGENCY*** understands that failure to furnish an acceptable audit as determined by the cognizant Federal agency may be a basis for denial of future Federal funds and/or refunding of Federal funds and may be a basis for limiting ***THE AGENCY*** to payment by reimbursement on a cash basis. ***THE AGENCY*** further understands that its use of DEA funds or the result of expended DEA funds (e.g. equipment, supplies and other resources) for any use other than the marijuana eradication program activities, including but not limited to its use directly or indirectly to perform any of the following functions: (i) issuing licenses, permits, or other forms of authorization permitting the holder to manufacture, distribute, sell, or use marijuana in contravention of the CSA; (ii) conducting ancillary activities related to the issuance of such licenses and permits, such as background checks on applicants; (iii) collecting state or local tax or licensing revenue related to the manufacture, distribution, or sale of marijuana in contravention of the CSA; (iv) preparing or issuing regulations governing the manufacture, distribution, sale, or possession of marijuana in contravention of the CSA; or (v) monitoring compliance with state or local laws or regulations that permit the manufacture, distribution, sale,or use marijuana in contravention of the CSA, will be a basis for denial of future Federal funds and/or refunding of Federal funds and may be a basis for limiting ***THE*** *AGENCY* to payment by reimbursement on a cash basis.

11. ***THE AGENCY*** shall maintain complete and accurate reports, records, and accounts of all obligations and expenditures of DEA funds under this Agreement in accordance with generally accepted government accounting principles and in accordance with state laws and procedures for expending and accounting for its own funds. ***THE AGENCY*** shall further maintain its records of all obligations and expenditures of DEA funds under this Agreement in accordance with all instructions provided by DEA to facilitate on-site inspection and auditing of such records and accounts.

12. ***THE AGENCY*** shall permit and have available for examination and auditing by DEA, the DOJ Office of Inspector General, the Government Accountability Office, and any of their duly authorized agents and representatives, any and all investigative reports, records, documents, accounts, invoices, receipts, and expenditures relating to this Agreement. In addition, ***THE AGENCY*** will maintain all such foregoing reports and records for **six** years after termination of this Agreement or until after all audits and examinations are completed and resolved, whichever is longer.

13. ***THE AGENCY*** agrees that an authorized officer or employee will execute and return to the DEA Regional Contractor, the LOA; Electronic Funds Transfer Memorandum; Certifications Regarding Lobbying; Debarment, Suspension, & Other Responsibility Matters; Drug Free Workplace Requirements (OJP Form 406 1/6); and the Assurances (OJP Form 4000/3). ***THE AGENCY*** acknowledges that this Agreement will not take effect and that no Federal funds will be awarded by DEA until DEA receives the completed LOA package.

14. Employees of ***THE AGENCY*** shall at no time be considered employees of the U.S.Government or DEA for any purpose, nor will this Agreement establish an agency relationship between ***THE AGENCY*** and DEA.

15. ***THE AGENCY*** shall be responsible for the acts or omissions of ***THE AGENCY's*** personnel. ***THE AGENCY*** and ***THE AGENCY's*** employees shall not be considered as the agent of any other participating entity. Nothing herein is intended to waive or limit sovereign immunity under other federal or state statutory or constitutional authority. This Agreement creates no liability on the part of the DEA, its agents or employees, or the U.S. Government for any claims, demands, suits, liabilities, or causes of action of whatever kind and designation, and wherever located in the **State of Wyoming** resulting from the DCE/SP funded by DEA.

16. ***THE AGENCY*** shall comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, as amended, and all requirements imposed by or pursuant to DOJ regulations implementing those laws, 28 C.F.R. Part 42, Subparts C, F, G, H, and I.

17. Upon termination of the Agreement, ***THE AGENCY*** will prepare a September (FINAL) Accounting Form and a general ledger itemizing the breakdown of final expenditures and completion of the overtime spreadsheet tracker. If applicable, attach invoices reflecting the expenditures for equipment in excess of $2,500, which was previously approved by DEA Headquarters, and the expenses associated with rental or leasing of aircraft. The report should be submitted electronically to the DEA Regional Contractor by October 31st.

18. The duration of this Agreement shall be as specified in Paragraph 3, except that this Agreement may be terminated by either party after thirty (30) day written notice to the other party. All obligations that are outstanding on the above prescribed termination date or on the date of any thirty (30) day notice of termination shall be liquidated by ***THE AGENCY*** within sixty (60) days thereof, in which event DEA will only be liable for obligations incurred by ***THE AGENCY*** before the notice of termination. In no event shall ***THE AGENCY*** incur any new obligations during the period of notice of termination. In the event that the agreement is terminated, any DEA funds that have been obligated or expended and the result of expended funds (e.g. equipment, supplies and other resources) will be used and disposed of in accordance with the provisions of this agreement.

19. ***THE AGENCY*** must be registered in the System for Award Management (SAM) to receive payment of Federal funds. ***THE AGENCY*** must have a unique entity identifier known as the Unique Entity ID (UEI). The UEI (formerly the Data Universal Numbering System (DUNS) Number) is a 12-character alphanumeric value assigned to all entities (public and private companies, individuals, institutions or organizations) who must register to do business with the federal government in SAMS. The UEI is required when there is a need for more than one.

    THE AGENCY may obtain the UEI via the internet (www.sam.gov) or for additional information, call by phone at 1-844-472-4111. Both the registration in SAM and the UEI are free of charge.

    Note: It is *THE AGENCY*'s responsibility to update their SAM registration annually or whenever a change occurs.

Failure to abide by the terms of the LOA, or provide the required reports, may result in the cancellation of the current LOA and jeopardize future funding.

***THE AGENCY*'s** current UEI is_____.

***THE AGENCY*'s** opportunity to enter into this Agreement with DEA and to receive the Federal funds expires ninety (90) days from date of issuance. Agreement issued on _____.

(CASPER POLICE DEPARTMENT)

Printed Name & Signature:_____

Title:_____ Date:_____

Agency, please submit original signed LOA & associated paperwork to your DEA Regional Contractor

DRUG ENFORCEMENT ADMINISTRATION

Printed Name & Signature:_____

Special Agent in Charge, Denver Field Division Date:_____

SAC, please submit original signed LOA & associated paperwork to your Fiscal Office.

DEA DIVISIONAL FISCAL CLERK MUST INPUT INTO UFMS & COMPLETE THE BOTTOM OF THIS SECTION

ACCOUNTING CLASSIFICATION/OBLIGATION NUMBER:

2024/AFF-B-OP-OD/6025000/DEA-JLE-JDCE-OD009

UFMS Input Date: _____ **DNC** No._____

DNO No. _____ **DDP** No._____

Printed Name: _____ Signature: _____

Fiscal, please submit original signed LOA & associated paperwork to your DEA Regional Contractor.

U.S. Department of Justice
Office of Justice Programs
Office of the Comptroller

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonpro-curement) and Government-wide Requirements for Drug- Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over $100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510--

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620--

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant,

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7 th Street, N W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted--

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

_____

_____

_____

Check ___if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ___if the State has elected to complete OJP Form 4061/7.

DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620--

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

City of Casper Police Department

2. Application Number and/or Project Name

2024-110

3. Grantee IRS/Vendor Number

83-6000049

4. Typed Name and Title of Authorized Representative

5. Signature

6. Date

02/02/2024

(BLUE INK ONLY)

ASSURANCES

The Applicant hereby assures and certifies compliance with all Federal statutes, regulations, policies, guidelines and requirements, including OMB Circulars No. A-21, A-87, A-110, A-122, A-133; E.O 12372 and Uniform Administrative Requirements for Grants and Cooperative Agreements - 28 CFR, Part 66, Common rule, that govern the application, acceptance and use of Federal funds for this federally-assisted project. Also the Applicant assures and certifies that:

1 It possesses legal authority to apply for the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances containedtherein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and toprovide such additional information may be required.

2. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally - assisted programs.

3 It will comply with provisions of Federal law which limit certain political activities of employees of a State or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC 1501, et seq.)

4 It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act if applicable.

5 It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

6. It will give the sponsoring agency or the Comptroller General, through any authorized representative, access toand the right to examine all records, books, papers, or documents related to the grant.

7 It will comply with all requirements imposed by the Federal sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.

8 It will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA)list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.

9 It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1976, Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for usein any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurancepayment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.

10 It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC 470), Executive Order 11593, and the Archeological and Historical Preservation Act of 1966 (16 USC 569 a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.

11 It will comply, and assure the compliance of all its subgrantees and contractors, with the applicable provisions of Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, the Juvenile Justice and Delinquency Prevention Act, or the Victims of Crime Act, as appropriate; the provisions of the current edition of the Office of Justice Programs Financial and Administrative Guide for Grants, M7100.1, and all other applicable Federal laws, orders, circulars, or regulations.

12. It will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including Part 18, Administrative Review Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergove-rnmental Review of Department of Justice Programs and Activities; Part 42, Nondiscrimination/Equal Employment Opportunity Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures; and Federal laws or regulations applicable to Federal Assistance Programs.

13 It will comply, and all its contractors will comply, with the nondiscri-mination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789(d), or Victims of Crime Act (as appropriate); Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Subtitle A, Title II of the Americans with Disabilities Act (ADA) (1990); Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975, Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C, D, E, and G; and Department of Justice regulations on disability discrimination, 28 CFR Part 35 and Part 39

14 In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.

15 It will provide an Equal Employment Opportunity Program if required to maintain one, where the application is for $500,000 or more.

16. It will comply with the provisions of the Coastal Barrier Resources Act (P.L. 97-348) dated October 19, 1982 (16 USC 3501 et seq.) which prohibits the expenditure of most new Federal funds within the units of the Coastal Barrier Resources System.

02/02/2024

Signature Date

Agency Name & LOA Number: City of Casper Wyoming Police Department 2024-110

U. S. Department of Justice
Drug Enforcement Administration
Investigative Support Section (ODS)
DEA Headquarters

www.dea.gov

October 1, 2023

All Domestic Cannabis
Eradication/Suppression Program (DCE/SP)
Participating Agencies

Funding for the Domestic Cannabis Eradication/Suppression Program (DCE/SP) is only available by electronic transfer. Funds will be transferred directly into the Letter of Agreement (LOA) agency's bank account. In order to process electronic transfers, the following information must be provided:

Agency Name on Bank Account: _____

Account Number: _____

Name of Bank/Financial Institution: _____

Address of Bank/Financial Institution: _____

Telephone Number of Bank/Financial Institution: _____

Contact Person of Bank/Financial Institution: _____

Bank/Financial Institution ABA Number: _____

State-Local Agency Name / LOA Number: _____

E-mail Address for Agency's Financial/
Accounting Section for Transfer Notifications: _____

_____
Authorized Agency Representative (Name & Title)

_____ _____
Signature of Authorized Agency Representative Date

Investigative Support Section (ODS)
DEA Headquarters

U.S. Department of Justice
Office of Justice Programs
Office of the Comptroller

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonpro-curement) and Government-wide Requirements for Drug- Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over $100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510--

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620--

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant,

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7 th Street, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted--

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check ___if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ___if the State has elected to complete OJP Form 4061/7.

DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620--

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

2. Application Number and/or Project Name

3. Grantee IRS/Vendor Number

4. Typed Name and Title of Authorized Representative

5. Signature

6. Date

(BLUE INK ONLY)

ASSURANCES

The Applicant hereby assures and certifies compliance with all Federal statutes, regulations, policies, guidelines and requirements, including OMB Circulars No. A-21, A-87, A-110, A-122, A-133; E.O. 12372 and Uniform Administrative Requirements for Grants and Cooperative Agreements - 28 CFR, Part 66, Common rule, that govern the application, acceptance and use of Federal funds for this federally-assisted project. Also the Applicant assures and certifies that:

1 It possesses legal authority to apply for the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances containedtherein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and toprovide such additional information may be required.

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5 It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

6 It will give the sponsoring agency or the Comptroller General, through any authorized representative, access toand the right to examine all records, books, papers, or documents related to the grant.

7 It will comply with all requirements imposed by the Federal sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.

8 It will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA)list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.

9 It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1976, Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for usein any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurancepayment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.

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12. It will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including Part 18, Administrative Review Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergove-rnmental Review of Department of Justice Programs and Activities; Part 42, Nondiscrimination/Equal Employment Opportunity Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures; and Federal laws or regulations applicable to Federal Assistance Programs.

13 It will comply, and all its contractors will comply, with the nondiscri-mination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789(d), or Victims of Crime Act (as appropriate); Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Subtitle A, Title II of the Americans with Disabilities Act (ADA) (1990); Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C, D, E, and G; and Department of Justice regulations on disability discrimination, 28 CFR Part 35 and Part 39

14 In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.

15 It will provide an Equal Employment Opportunity Program if required to maintain one, where the application is for $500,000 or more.

16 It will comply with the provisions of the Coastal Barrier Resources Act (P.L. 97-348) dated October 19, 1982 (16 USC 3501 et seq.) which prohibits the expenditure of most new Federal funds within the units of the Coastal Barrier Resources System.

Signature _____ Date _____

Agency Name & LOA Number: _____

APPROVAL AS TO FORM

I have reviewed the Letter of Agreement between the City of Casper, Wyoming, (referenced in the Agreement as the Casper Police Department) and Untied States Department of Justice, Drug Enforcement Administration and approve it as to form on behalf of the City of Casper, Wyoming.

Dated: 2/7/2024

Wallace Trembath III
Deputy City Attorney

RESOLUTION NO. 24-27

A RESOLUTION AUTHORIZING A LETTER OF AGREEMENT BETWEEN THE CITY OF CASPER, WYOMING, THROUGH THE CASPER POLICE DEPARTMENT AND THE UNITED STATES DEPARTMENT OF JUSTICE, DRUG ENFORCEMENT ADMINISTRATION IN THE AMOUNT OF FIFTEEN THOUSAND DOLLARS.

WHEREAS, the City of Casper submitted a grant application to the Untied States Department of Justice, Drug Enforcement Administration, to obtain funding for the use of operational support for domestic cannabis eradication and suppression; and,

WHEREAS, the City of Casper desires to accept the funds in the amount of Fifteen Thousand Dollars ($15,000.00) under the terms and conditions set out in the Letter of Agreement ("LOA").

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Chief of Police is hereby authorized to execute a Letter of Agreement between the City of Casper, Wyoming, (referenced in the LOA as the Casper Police Department) and Untied States Department of Justice, Drug Enforcement Administration in the amount of Fifteen Thousand Dollars ($15,000.00).

BE IT FURTHER RESOLVED: That the Chief of Police is hereby authorized to execute all other documents pertaining to grant award.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2024.

APPROVED AS TO FORM:

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

January 5, 2024

MEMO TO: J. Carter Napier, City Manager

FROM: Tom Brauer, Chief Operating Officer
Bruce Martin, Public Utilities Director
Alex Sveda, P.E., City Engineer

SUBJECT: Authorizing Amendment No. 2 to the Contract for Professional Services with CH2M HILL Engineers, Inc., in the amount of $136,321, for the Sam H. Hobbs Wastewater Treatment Plant Motor Control Center Replacement Project, No. 17-081.

Meeting Type & Date:
Regular Council Meeting
February 2024

Action Type:
Resolution

Recommendation:
That Council, by resolution, authorize Amendment No. 2 to the Contract for Professional Services with CH2M HILL Engineers, Inc., (CH2M), in the amount of $136,321, for the Sam H. Hobbs Wastewater Treatment Plant (WWTP) Motor Control Center (MCC) Replacement Project, No. 17-081.

Summary:

- A 2011 electrical study, performed by ARCADIS U.S., Inc., for the WWTP facility showed that many of the MCC's serving major plant equipment had, or were soon to, exceed their remaining useful life based on the equipment's age and operating condition. To address this issue, in January 2018, a Request for Proposals (RFP) for design, engineering, bidding, construction administration and warranty inspection for replacement of the MCC's was advertised and CH2M HILL Engineers, Inc. (CH2M whom is now Jacobs) was awarded the work from the five (5) proposals received. The amount of CH2M's contract for work awarded was $236,732.

- After award of design work, CH2M and City Staff proceeded to move forward with design of the MCC replacement work. During the initial field verification following the initial design meeting for the project, potential code issues were discovered at the WWTP regarding National Fire Protection Association Code 820 (NFPA 820) in regard to existing equipment located in classified spaces. Previous MCC WWTP construction occurred in the 1980's, and since then, NFPA 820 has been revised with more stringent requirements. Due to these issues, additional architectural and mechanical improvements were required to comply with the current codes in the following WWTP areas which were not part of Ch2M's original scope: Primary Sludge Pump Station Building; Headworks Building; Digester Boiler Room Electrical

Room; and Thickened Sludge Pump Station. Amendment No. 1 was awarded to CH2M for this additional work for code compliance, in the amount of $93,811.

- City Staff and CH2M proceeded with design up to 100% bidding documents. Due to WWTP Phase 1 Secondary Treatment Rehabilitation work letting bids three times with the final bid needing monies to fund said Phase 1 work and with said Phase 1 work being a WWTP facility priority, bid letting for the MCC work was put on hold until more monies were available.

- In September 2023, An American Recovery Plan Act (ARPA) Grant was executed for $2,000,000 of funding for MCC construction work, and the project let bids. Casper Electric, Inc., was awarded the construction work, in the amount of $3,358,626, in November 2023.

- Since CH2M has requested Amendment No. 2 for an increase in fee rates updated to current rates and changes to the design and bid package required to bid the work for construction. CH2M's contract prior to this Amendment No. 2 included construction administration services and construction be completed by January 2020.

City Staff have reviewed CH2M's proposal and costs for Amendment No. 2 work and recommend award of Amendment No. 2 for a price increase of $136,321.

Financial Considerations
Funding for this project will be from WWTP Reserves.

Oversight/Project Responsibility
Alex Sveda, City Engineer

Attachments
Resolution
Amendment No. 2

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AMENDMENT NO. 2 TO THE CONTRACT FOR PROFESSIONAL SERVICES ("AMENDMENT")

This Amendment to the Contract for Professional Services ("Amendment") is entered into on this 20 day of Februar, 20 24, by and between the following parties:

1. The City of Casper of Casper, Wyoming ("City"), a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601.

2. CH2M HILL Engineers, Inc. ("Consultant"), 200 East 7th Street, Suite 314, Loveland, Colorado 80537.

Throughout this document, the City and the Consultant may be collectively referred to as the "parties."

RECITALS

A. On the 6th day of February, 2018, the City and Consultant entered into a *Contract for Professional Services* ("Contract") for a project to replace existing motor control centers ("MCC") serving major plant equipment at the Sam H. Hobbs Waste Water Treatment Plant ("WWTP").

B. On the 18th day of September, 2018, the City and Consultant entered into *Amendment No. 1 to the Contract* where additional professional services were required for design, engineering, bidding, construction administration and warranty inspection in relation to building and fire department code improvements for the project.

C. This Amendment No. 2 to the Contract includes 2023 redesign efforts and revision of the 2018 billing rates to current billing rates, all projecting a Construction Final Completion date of April 30, 2026.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereto agree by and between them to amend the Contract as follows:

1. INCORPORATION OF RECITALS

The recitals set forth above are hereby incorporated herein at this point as if fully set forth as part of this Amendment.

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2. AMENDMENT TO PART 1, SECTION 1. SCOPE OF SERVICES

Section 1, which begins with "Consultant shall perform the following services in connection with and respecting the project:" shall have the following added and included after said beginning of Section 1:

"Services related Exhibit "B", dated November 13, 2023, Subject: MCC Replacements Project Additional Design and Construction Services – Amendment 2, and Exhibit "C", Attachment 1, Detailed Fee Proposal - City of Casper WWTP MCC Replacement Project - Amendment 2, which are attached hereto, included in, and made a part of the Contract.

3. AMENDMENT TO PART 1, SECTION 2. TIME OF PERFORMANCE

Section 2, which begins with "The services of Consultant shall be undertaken and completed on or before the 31st day of January, 2020." is deleted in its entirety and replaced with the following:

"The services of Consultant shall be undertaken and completed on or before the 30th day of April, 2026."

4. AMENDMENT TO PART 1, SECTION 3. COMPENSATION

Section 3, which begins with "In consideration of the performance of services rendered under this Contract, Consultant shall be compensated for services performed in accordance with paragraph 1, not to exceed Three Hundred Thirty Thousand Five Hundred Forty-Three and 00/100 Dollars ($330,543.00)." is deleted in its entirety and replaced with the following:

"In consideration of the performance of services rendered under this Contract, Consultant shall be compensated for services performed in accordance with paragraph 1, not to exceed Four Hundred Sixty-Six Thousand Eight Hundred Sixty-Four and 00/100 Dollars ($466,864.00)."

5. RATIFICATION

The terms and conditions of the Contract, as modified herein, are hereby ratified by the parties and shall remain in full force and effect.

6. ELECTRONIC SIGNATURES

The parties understand and agree that they have the right to execute this Amendment through paper or through electronic signature technology, which is in

DocuSign Envelope ID: E80BCAB2-3B73-4326-9B6E-5572A29CF62E

compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Amendment as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Amendment, they may request a copy from the other party, and the other party shall provide it.

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IN WITNESS WHEREOF, the undersigned duly authorized representatives of the Parties have executed this Amendment as of the day and year above.

APPROVED AS TO FORM

ATTEST

Amanda Ainsworth
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Stephen Cathey
Mayor

WITNESS

By: DocuSigned by: Kile Snider BB664F82756E4DC...

Printed Name: Kile Snider

Title: Project Manager

CONSULTANT
CH2M HILL Engineers, Inc.

By: DocuSigned by: Albert Paquet DA7D65B7AB6E433...

Printed Name: Albert Paquet

Title: Vice President

DocuSign Envelope ID: E80BCAB2-3B73-4326-9B6E-5572A29CF62E

Exhibit "B"

Jacobs

Jacobs
2725 Rocky Mountain Avenue
Suite 330
Loveland, CO 80538
Phone: 720.286.6024

November 13, 2023

Alex Sveda
City of Casper
City Hall
200 North David
Casper, WY 82601

Subject: MCC Replacements Project Additional Design and Construction Services – Amendment 2

Dear Alex:

The purpose of this letter is to present a scope and fee proposal for additional engineering services for the MCC Replacements Project (Project) at the Sam H. Hobbs Wastewater Treatment Plant (WWTP) for the existing Contract for Professional Services dated February 6, 2018 with CH2M HILL Engineers, Inc. (CH2M), now a part of Jacobs. This project had been put on hold by the City in 2019 due to budgeting priorities following completion of design and permitting approval from the Wyoming Department of Environmental Quality.

This year, CH2M met with City staff to tour the plant and requeue the project scope in light of current facility conditions and priorities as well as equipment modifications since 2019. The design documents have been revised to incorporate the new priorities, reviewed by the City, and then updated to incorporate City comments. Updates to the design were made for the following facilities: Headworks, Primary Treatment, Secondary Treatment, Chlorine, DAF Thickening, Thickened Sludge Pump Station, and Digester. The project was put out to bid, a prebid conference was held with contractors, bid questions were reviewed and answered in an addendum, and bids were opened on October 10, 2023. Due to the redesign effort and updates to billing rates which were set in 2018, portions of the Services During Construction (Task 5 in the original contract) were expended and additional funding for engineering will be required to complete the project.

The anticipated revised Project schedule, based on a schedule extension request from the construction contractor is as follows.

Construction Notice to Proceed – Week of December 4, 2023

Construction Substantial Completion – March 27, 2026

Construction Final Completion – April 30, 2026

The fee proposal for the additional services is shown in Attachment 1. Construction services per original scope will be expanded to cover the additional scope with the level of effort assumed as documented in Attachment 1. These services will include a site visit by a CH2M electrical engineer for each of the seven motor control center replacements. Asbuilt drawings in AutoCAD format at the end of the construction phase will be provided for design sheets, but not the drawings marked as reference sheets (which were just scans of prior asbuilt drawings). The total

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proposed fee for the additional services is $136,321. We would propose to amend Paragraph 3 of the Contract with the following amounts.

Original Contract Amount:	$ 236,732
Amendment No. 1 Amount:	$ 93,811
Amendment No. 2 Amount:	$ 136,321
Revised Contract Amount:	$ 466,864

We request that the Time of Performance in Paragraph 2 of the Contract be extended to May 31, 2026, to allow for extended equipment lead times that the construction contractor has requested time for to complete the proposed improvements. We look forward to the opportunity to continue to assist the City of Casper and its staff on this project. If you have any questions, please feel free to call Kile Snider at 720-286-6024.

Sincerely,

CH2M HILL Engineers, Inc.

Kile E. Snider, P.E.
Project Manager

Kyle Hamilton, P.E.
Vice President

Enclosures:
Attachment 1 – CH2M Fee proposal for Amendment 1

Attachment 1
Detailed Fee Proposal - City of Casper WWTP MCC Replacement Project - Amendment 2

Task Description	Kile Snider, Project Manager	Jim Landman, Lead Electrical Engineer	Nick Crum, CAD Designer	Scott Hoffman, HVAC Engineer	Mark Powell, Architect	Jonathan James, Electrical Engineer	Holly Williamson, Specifications	Office/Administration	Labor Hours	CH2M HILL Labor	CEPI Labor and Expense	CH2M Expenses	Total
2024 Rate[1]	$257.50	$257.50	$113.30	$195.70	$200.50	$226.60	$103.00	$100.00					
Task 1 - Design Meetings									**0**	**$0**	**$0**	**$0**	**$0**
01.01 Site Visit and Design Review Meeting									0			$0	
01.02 Design Document Edits									0			$0	
01.03 90% Design Meeting (new scope)									0			$0	
Task 2 - Improvements Design									**0**	**$0**	**$0**	**$0**	**$0**
02.01 Investigation									0			$0	
02.02 90% Design									0				
02.03 100% Design									0			$0	
02.04 Cost Estimate									0			$0	
02.05 QA/QC									0				
Task 3 - Bidding Services									**0**	**$0**	**$0**	**$0**	**$0**
03.01 Questions and Clarifications									0			$0	
03.02 Advertisement									0				
03.03 Addenda									0		$0	$0	
03.04 Pre-bid Meeting									0		$0	$0	
03.05 Bid Review and Award									0			$0	
Task 4 - Services During Construction	**64**	**118**	**80**	**38**	**34**	**250**	**0**	**0**	**584**	**$126,833**	**$25,340**	**$11,933**	**$164,106**
Task 4.1 - Meetings									0				
04.01 Pre-Construction Conference	8	12				12			32		$680	$1,234	
04.02 Progress Meetings	20	40		2		40			102		$6,120	$306	
Task 4.2 - Submittal Review		16		16	16	32			80		$2,720	$136	
Task 4.3 - RFIs and Change Orders									0				
43.01 Requests for Information	4	8		4	4	20			40		$2,040	$102	
43.02 Change Orders	8	8							16		$680		
Task 4.4 - Construction Observations									0				
44.01 Design Team Site Visits	12	16				112			140			$8,000	
44.02 Resident Project Representative									0		$8,000	$400	
44.03 Pay Requests		2				2			4		$2,040	$102	
44.04 Warranty Service		2		2		12			16		$2,040	$102	
44.05 Final Inspection	12	12		12	12	12			60		$1,020	$1,551	
Task 4.5 - Record Drawings		2	80	2	2	8			94			$0	
Task 5 - Project Management	**62**	**1**	**0**	**1**	**1**	**1**	**0**	**10**	**76**	**$17,335**	**$3,910**	**$196**	**$21,440**
05.80 Project Mgmt	60							2	62		$3,910		
05.81 Project Administration and Accounting								8	8				
05.90 Health and Safety	2	1		1	1	1			6				
Project Total	**126**	**119**	**80**	**39**	**35**	**251**	**0**	**10**	**660**	**$144,167**	**$29,250**	**$12,129**	**$185,546**
Less amount unspent in current budget through 10/27/23													**-$49,225**
Net Amount for Amendment 2													**$136,321**

[1] Hourly rates are valid through June 30, 2026.

[2] Expenses include 5% markup on CEPI invoices to Jacobs.

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RESOLUTION NO. 24-22

A RESOLUTION AUTHORIZING AMENDMENT NO. 2 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH CH2M HILL ENGINEERS, INC. FOR THE SAM H. HOBBS WWTP MCC REPLACEMENT, PROJECT 17-081.

WHEREAS, CH2M Hill Engineers, Inc. ("Consultant"), under a Contract for Professional Services dated February 6, 2018, is providing engineering services for the Sam H. Hobbs Wastewater Treatment Plant ("WWTP") Motor Control Center ("MCC") Replacement, Project 17-081; and,

WHEREAS, Amendment No. 2 has been requested for an increase in fee rates updated to current rates and changes to the design and bid package required to bid the work for construction; and,

WHEREAS, the City of Casper desires to extend the scope of work with Consultant, to provide these additional services; and,

WHEREAS, Consultant is able and willing to provide those services as specified in Amendment No. 2.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, Amendment No. 2 to the Contract for Professional Services between the City of Casper and Consultant, for additional professional services associated with the Sam H. Hobbs WWTP MCC Replacement, Project 17-081, in the amount of One Hundred Thirty-Six Thousand Three Hundred Twenty-One and 00/100 Dollars ($136,321.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the Agreement, equal to an additional amount not to exceed One Hundred Thirty-Six Thousand Three Hundred Twenty-One and 00/100 Dollars ($136,321.00), for a total contract amount not-to-exceed Four Hundred Sixty-Six Thousand Eight Hundred Sixty-Four and 00/100 Dollars ($466,864.00).

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2024.

APPROVED AS TO FORM:

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

January 17, 2024

MEMO TO: J. Carter Napier, City Manager

FROM: Liz Becher, Community Development Director
Craig Collins, AICP, City Planner

SUBJECT: Consideration of a Resolution approving a final plat of the "Morado Cove" subdivision, and the associated Subdivision Agreement.

Meeting Type & Date:
Regular Council Meeting, February 20, 2024

Action Type:
Resolution, on consent agenda

Recommendation:
That Council, by Resolution, approve a vacation and replat creating the "Morado Cove" subdivision, and the associated Subdivision Agreement.

Summary:
Application has been received for a subdivision (replat) of three (3) existing lots located in "The Heights" and "The Heights Addition No. 2" to create the proposed "Morado Cove" subdivision. The subject properties are located at 1371 and 6311 Morado Drive, and encompass 1.485-acres, more or less. The area is part of the McMurry Business Park PUD (Planned Unit Development), and governed by the PUD Guidelines that were established when the area was originally approved for development. As is the case with all PUD's, development regulations such as allowable uses, minimum lot sizes, and architectural standards differ from those governing typical developments found elsewhere in the City. Article VI of the PUD Guidelines requires concurrence from the McMurry Business Park Design Review Committee (DRC) for development proposals, and as required, the DRC has provided a Resolution/ Certificate of Plan Compliance in support of the proposed replat, and for the development of townhomes on the subject property.

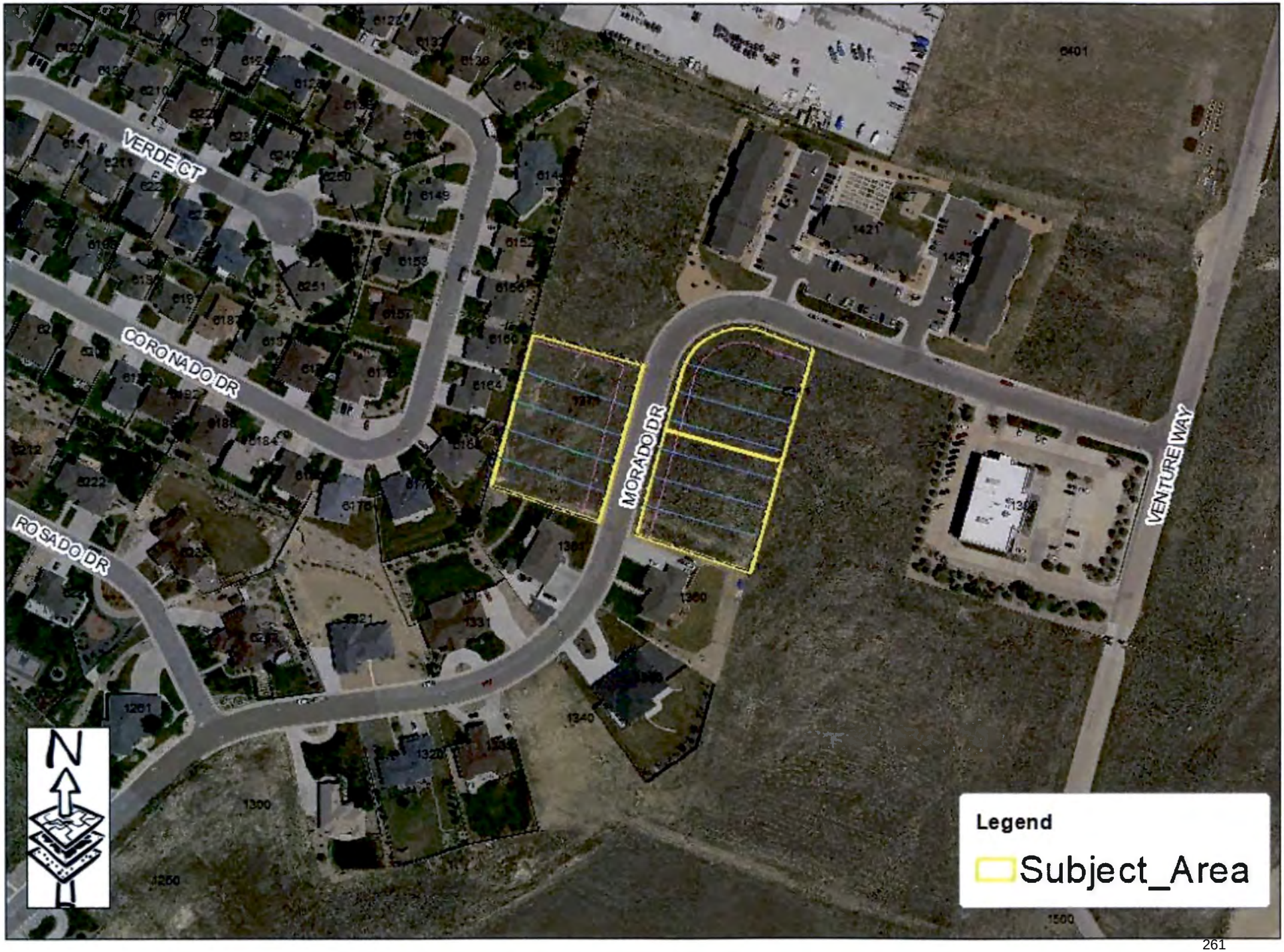
The Planning and Zoning Commission voted to support the requested vacation and replat after a public hearing on December 14, 2023. There were no public comments, and no recommended conditions of approval.

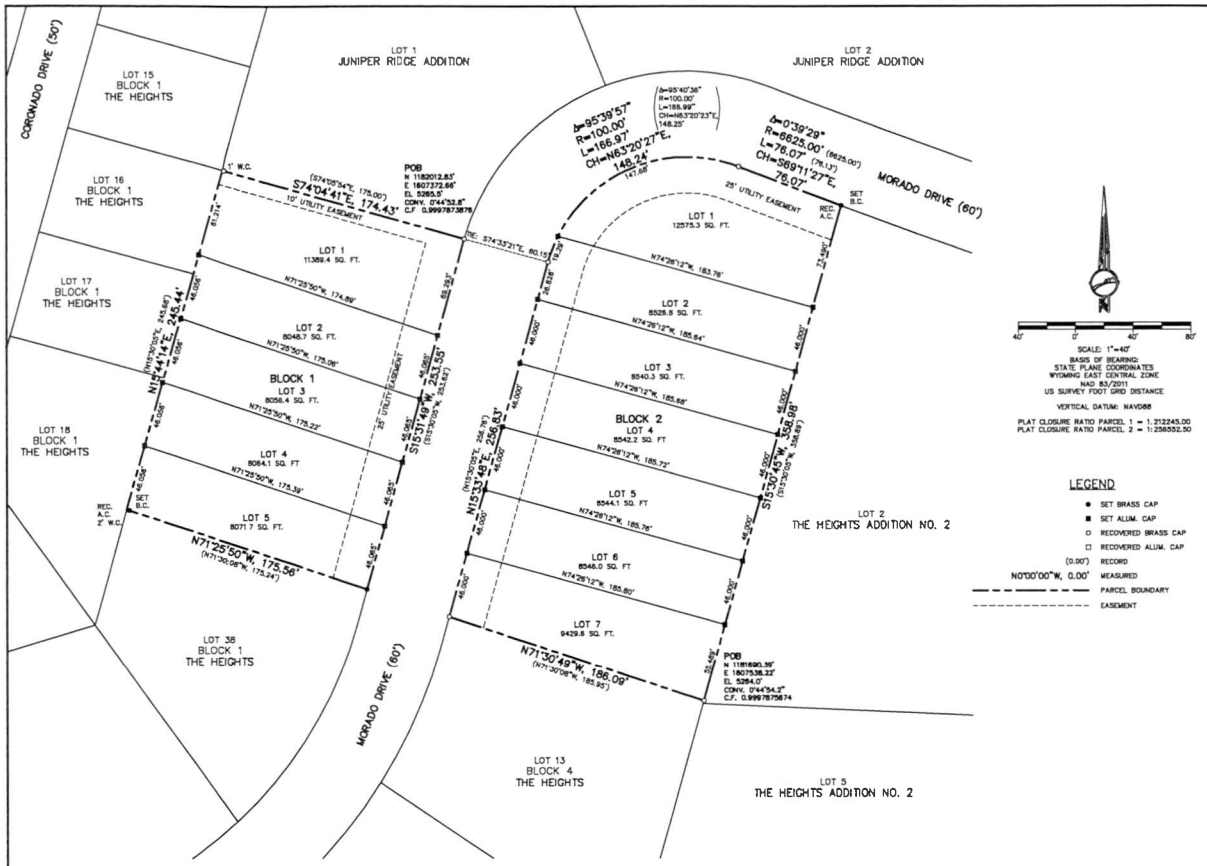
Financial Considerations:
Not applicable

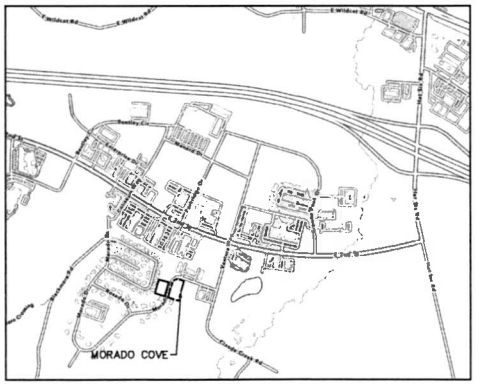
Oversight/Project Responsibility:
Community Development Department – Planning Division

Attachments:
Aerial Map
Plat
Resolution
Subdivision Agreement

Replat Creating Morado Cove Subdivision







VICINITY MAP
SCALE: 1"=1000'

PLAT OF "MORADO COVE"

A SUBDIVISION LOCATED IN AND BEING A PORTION OF THE SE1/4SW1/4, SECTION 8 TOWNSHIP 33 NORTH, RANGE 78 WEST SIXTH PRINCIPAL MERIDIAN NATRONA COUNTY, WYOMING

BEING A VACATION AND REPLAT OF LOT 39, BLOCK 1, THE HEIGHTS AND LOTS 3 & 4, THE HEIGHTS ADDITION NO. 2 LOCATED IN THE SE1/4SW1/4, SECTION 8, TOWNSHIP 33 NORTH, RANGE 78 WEST SIXTH PRINCIPAL MERIDIAN NATRONA COUNTY, WYOMING

CERTIFICATE OF DEDICATION

Bert K. Hammond and Carol S. Hammond, Trustees under the Bert K. Hammond Living Trust May 13, 2002 and Carol S. Hammond and Bert K. Hammond, Trustees under the Carol S. Hammond Living Trust Dated May 13, 2002, hereby certify that they are the owners and proprietors of the foregoing vacation and replat of Lot 39, Block 1, The Heights, and Lots 3 & 4, The Heights Addition No. 2, to the City of Casper, Wyoming located in a portion of the SE1/4SW1/4, Section 8, Township 33 North, Range 78 West of the Sixth Principal Meridian, Natrona County, Wyoming and being more particularly described by metes and bounds as follows:

PARCEL 1 (BLOCK 1):

Beginning at the northeasterly corner of the Parcel being described and the most southerly corner of Lot 1 Juniper Ridge Addition, and a point in the westerly right of way line of Morado Drive; thence from said Point of Beginning and along the easterly line of said Parcel and the westerly right of way line of Morado Drive, S15°31'49"W, 253.55 feet to the southwesterly corner of said Parcel and a point in and intersection with the northerly line of Lot 38, Block 1, The Heights; thence along the southerly line of said Parcel and the northerly line of said Lot 38, Block 1, The Heights, N71°25'50"W, 175.56 feet to the southwesterly corner of said Parcel and the northwesterly corner of said Lot 38, Block 1, The Heights and a point in and intersection with the easterly line of Lot 18, said Block 1, The Heights; thence along the westerly line of said Parcel and the easterly line of Lots 15-18, said Block 1, The Heights, N15°44'14"E, 245.44 feet to the northwesterly corner of said Parcel and the northeasterly corner of said Lot 18, Block 1, The Heights and the southwesterly corner of said Lot 1 Juniper Ridge Addition; thence along the northerly line of said Parcel and the southerly line of said Lot 1, Juniper Ridge Addition, S74°04'41"E, 174.43 feet to said Point of Beginning and containing 1.002 acres, more or less, as set forth by the plat attached and made a part hereof.

Said Parcel being subject to any and all reservations, easements and rights-of-way of record or as may otherwise exist.

PARCEL 2 (BLOCK 2):

Beginning at the southeasterly corner of the Parcel being described and the northeasterly corner of Lot 13, Block 4, The Heights and a point in the westerly line of Lot 2, The Heights Addition No. 2; thence from said Point of Beginning and along the southerly line of said Parcel and the northerly line of said Lot 13, Block 4, The Heights, N71°30'49"W, 188.09 feet to the southwesterly corner of said Parcel and the northwesterly corner of said Lot 13, Block 4, The Heights and a point in and intersection with the easterly right of way line of Morado Drive; thence along the westerly line of said Parcel and the easterly right of way line of Morado Drive, N15°33'48"E, 256.83 feet to the beginning of a non-tangential curve; thence along the arc of a true curve to the right and having a radius of 100.00 feet, and the long chord of which bears N83°20'27"E, 148.24 feet, through a central angle of 95°39'57", 168.97 feet to the beginning of a non-tangential curve; thence along the northerly line of said Parcel and the southerly right of way line of said Morado Drive and along the arc of a true curve to the left and having a radius of 8625.00 feet, and the long chord of which bears S89°11'27"E, 76.07 feet, through a central angle of 0°39'29", 76.07 feet to the northeasterly corner of said Parcel and the northwesterly corner of said Lot 2, The Heights Addition No. 2 and a point of intersection with a non-tangential line; thence along the easterly line of said Parcel and the westerly line of said Lot 2, The Heights Addition No. 2, S15°30'45"W, 338.98 feet to said Point of Beginning and containing 1.485 acres, more or less, as set forth by the plat attached and made a part hereof.

Said Parcel being subject to any and all reservations, easements and rights-of-way of record or as may otherwise exist.

The subdivision of the foregoing described lands is with the free consent and in accordance with the desires of the above named owners and proprietors. The name of said subdivision shall be known as "MORADO COVE" to the City of Casper, Wyoming. All streets as shown hereon are hereby or have been previously dedicated to the use of the public and easements as shown hereon are hereby dedicated to the use of public and private utility companies for the purposes of construction, operation and maintenance of utility lines, conduits, ditches, drainage and access.

BERT K. HAMMOND AND CAROL S. HAMMOND, TRUSTEES UNDER THE BERT K. HAMMOND LIVING TRUST MAY 13, 2002 AND CAROL S. HAMMOND AND BERT K HAMMOND, TRUSTEES UNDER THE CAROL S. HAMMOND LIVING TRUST DATED MAY 13, 2002

857 N. HAVEN CREST COURT
GRAND JUNCTION, COLORADO 81506

BERT K. HAMMOND, TRUSTEE _____ CAROL S. HAMMOND, TRUSTEE _____

ACKNOWLEDGMENT

STATE OF WYOMING)
)SS
COUNTY OF NATRONA)

The foregoing instrument was acknowledged before me by Bert K. Hammond and Carol S. Hammond, Trustees under the Bert K. Hammond Living Trust May 13, 2002 and Carol S. Hammond and Bert K. Hammond, Trustees under the Carol S. Hammond Living Trust Dated May 13, 2002 this _____ day of _____, 20____.

Witness my hand and official seal.

My commission expires: _____ _____
NOTARY PUBLIC

APPROVALS

APPROVED: City of Casper Planning and Zoning Commission this ____ day of _____ 20____ and forwarded to the City Council of Casper, Wyoming with recommendation that said plat be approved.

_____ _____
Secretary Commission Chairman

APPROVED: City Council of the City of Casper Wyoming by Resolution No. _____ duly passed, adopted and approved on the _____ day of _____, 20____.

Attest: _____ _____
City Clerk Mayor

INSPECTED AND APPROVED on the _____ day of _____, 20____

_____
City Engineer

INSPECTED AND APPROVED on the _____ day of _____, 20____

_____
City Surveyor

SURVEYORS CERTIFICATE

I, Paul R. Svenson, a Professional Land Surveyor, 10272, do hereby certify that this plat was made from notes taken during an actual survey made by me or under my direct supervision during the month of October, 2023 and that this plat, to the best of my knowledge and belief correctly and accurately represents said survey.

Professional Land Surveyor Paul R. Svenson 10272 WYOMING

WLC
ENGINEERING • SURVEYING
200 PRONGHORN, CASPER, WY. 82601
W.O. NO. 17817 DATE: 11-30-23 FILE NAME: HAMMOND_REPLAT

MORADO COVE ADDITION
SUBDIVISION AGREEMENT

This Subdivision Agreement ("Agreement") is made and entered into this ____ day of _____, 20____, by and between the following parties:

1. The City of Casper of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").

2. Bert K. Hammond and Carol S. Hammond, Trustees under the Bert K. Hammond Living Trust Dated May 13, 2002, and Carol S. Hammond and Bert K. Hammond, Trustees under the Carol S. Hammond Living Trust dated May 13, 2002 – 867 North Haven Crest Court, Grand Junction, Colorado 81506 ("Owner").

Throughout this Agreement, City and Owner may be individually referred to as a "party" or collectively referred to as the "parties."

RECITALS

A. Whenever the Public Services Director, City Engineer, Community Development Director, or other City official is mentioned in this Agreement, it shall be deemed to include their designees.

B. Owner has applied for a vacation and replat of Lot 39, Block 1, "The Heights" and Lots 3 & 4, "The Heights Addition No. 2," located at 1371 and 6311 Morado Drive, to create the "Morado Cove Addition" subdivision.

C. A plat of Morado Cove Addition ("Addition") has been prepared by the Owner, and approved by the City of Casper, and shall be signed and recorded at the Natrona County Clerk's Office concurrently with this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties hereto agree as follows:

SECTION 1 – INCORPORATION OF RECITALS

The recitals set forth above are incorporated at this point as if fully set forth as part of this Agreement.

SECTION 2 - OBLIGATIONS OF OWNER

Upon written demand of the Council or the City Manager, the Owner, its heirs, successors, grantees or assigns, at their sole cost and expense, shall do, or cause to be done, the following:

2.1 Surveying:

a. All subdivision corners shall be marked with 3¼ brass caps. These caps shall show the name of the surveyor or company making the survey, and the license number of the surveyor making the survey or certifying the survey. All PLSS corners shall be properly marked for identification as to the location in accordance with Wyoming Statutes and Rules and Regulations of the Wyoming Board of Registration for Professional Engineers and Professional Land Surveyors, shall be referenced if subject to destruction, and again shall show the proper identification and license of the certifying surveyor. A corner record shall be recorded as per Wyoming Statutes and Rules and Regulations of the Wyoming Board of Registration for Professional Engineers and Professional Land Surveyors. A copy will be provided to the City upon recordation.

b. Block and Lot corners, points of tangency (PT's) and points of curve (PC's) of all curves shall be marked by an iron pin not less than five-eighths (5/8) inches in diameter and not less than twenty-four (24) inches in length, with a brass or aluminum cap not less than 1 and one-half (1½) inches in diameter securely fastened to the top, unless otherwise impractical. These monuments will be set prior to the recording of the plat in the Office of the County Clerk unless approved by the City Surveyor.

c. Said corners shall be in place for final inspection by the Public Services Director upon completion of the sidewalk (curbwalk), or curb and gutter.

d. A digital copy of the Final Subdivision Plat shall be provided to the City, as required by the Casper Municipal Code ("Code"). No building permit shall be issued prior to the recording of the plat.

2.2 Construction Sequence:

Main water lines, sewer lines, storm sewer, streets, sidewalks, pavement overlays, and access drives shall be constructed in an orderly sequence, as the Addition is developed and built upon, so that there will be no gaps left in the paving, sidewalks, and other off-site improvements. Streets shall not be paved until all water lines, storm sewers, and property water and sewer services are in place and the ditches thereof properly backfilled and compacted, in accordance with City requirements. The Owner shall receive the approval of the Public Services Director prior to commencing any and all phases of construction.

2.3 Certification of Construction; Repair Obligations:

a. All improvements shall be designed and inspected by a Wyoming registered professional engineer, who shall certify that the improvements, including, but not limited to, streets, curbs, gutter, sidewalks, paving,

parkways, utility systems, storm sewers, street lighting, street signs and striping, etc., have been constructed in accordance with plans and specifications approved by the Public Services Director. The certification by the engineer and approval by the City shall be in writing. Approval of the construction plans by the Public Services Director is required before a building permit will be issued by the City.

b. The Owner shall maintain, repair, and replace all improvements that fail within the warranty period as provided by the Code. This obligation includes maintenance, repair or replacement for any cause during such period, including acts of subcontractors. In the event the Owner fails to maintain, repair, or replace said improvements, the City shall have the right but not the obligation, at its option, to maintain, repair, or replace the same and Owner agrees to pay for any cost incurred thereby. Maintenance, repair, or replacement by the City does not relieve the Owner from its obligation under this paragraph and shall not be construed to be an acceptance of the improvements by the City.

c. Upon issuance of a "letter of acceptance" by the Public Services Director pursuant to the Code, the City will assume ownership and the responsibility for the maintenance of the improvements. The Owner shall be responsible for the maintenance, repair and replacement of the improvements until the City issues its "letter of acceptance."

2.4 Underground Utilities and Street Lights:

All new utilities shall be located underground. All street lights shall be installed in compliance with Code street-lighting standards at the Owner's sole expense. Streetlight pole materials shall be as approved in writing by the Public Services Director.

2.5 Soils Analysis:

The Owner shall provide the Public Services Director with a soils analysis concurrently with the submittal of subdivision construction plans. Individual lot test bores may be required on each lot, with a soil analysis for the foundation design at the sole discretion of the Public Services Director. Test results, soil analyses and foundation designs shall be submitted to the Community Development Director.

2.6 Erosion Control Program:

a. The Owner shall submit, and have approved by the Public Services Director, a comprehensive erosion control program for the area disturbed during construction activities to mitigate the adverse effects of blowing dirt or dust, and water erosion on other properties in the immediate area

before the issuance of an earthwork, road cut or grading permit pursuant to the Code. An erosion and sediment control permit shall be obtained from the Public Services Director prior to any earthwork taking place in the Addition.

b. The Owner shall post security for its erosion control as required by the Code, and in a form acceptable to the City. It shall be the obligation of the Owner to keep any security in full force and effect, as required by the Code. In addition, the Owner shall furnish proof of the same to the Public Services Director upon demand of the City.

2.7 Retaining Walls and Fences:

Any retaining walls constructed within the subdivision by the Owner shall be designed and certified by a Wyoming registered professional engineer. The design(s) shall be submitted to the Public Services Director and Community Development Director for written approval before a building permit will be issued. Said walls shall be constructed within the boundaries of each lot and not on the property lines. Maintenance of said walls shall be the responsibility of each individual lot owner. Provided, however, retaining walls and fences shall not be constructed on any drainage easements, or on any other ways depicted on any other recorded instrument without the approval of the Public Services Director.

2.8 Water and Sewer:

All water and sewer improvements shall be constructed in full compliance with the Code as it exists at the time of construction, including, but not limited to the following requirements:

a. Curb boxes shall be left behind the sidewalk in front of each lot and the Owner shall protect, during the subsequent course of developing the Addition, valve boxes and curb boxes from damage, and be wholly responsible for the repair and replacement to the Public Services Director's satisfaction of such that are damaged or destroyed. If the Owner shall fail or refuse to promptly repair or replace such boxes as required, the City may do so and charge the Owner directly for said cost. The Owner shall adjust said valve and curb boxes to finished grade, at the time the paving work is completed in the Addition.

b. The Owner shall construct the necessary water lines and appurtenances up to and through the Addition. All work shall be in accordance with plans and specifications to be prepared by the Owner's engineer and approved in writing by the Public Services Director. Water line sizes shall be as determined by the Public Services Director.

c. The Owner, at its cost, shall install water service lines in accordance with Code specifications to the property line so as to serve each lot or building site in the Addition.

d. The Owner shall construct the necessary sewer lines up to and through the Addition. All work shall be in accordance with plans and specifications to be prepared by the Owner's engineer and approved in writing by the Public Services Director. Sewer sizes shall be as determined by the Public Services Director.

e. The Owner, at its own cost, shall install sewer service lines, in accordance with Code specifications, to the property line so as to serve each lot or building site in the Addition.

f. The Owner shall protect manhole covers and rings from damage in the course of constructing the line, and shall be solely responsible for repair or replacement to the Public Services Director's satisfaction. The Owner shall adjust such manhole rings and covers to finished grade. The Owner agrees to protect and save the City harmless from any loss or claim suffered by other sewer users to their real or personal property, and from personal injury or damages by reason of obstruction or damage to the sewer lines or any part thereof occasioned by present or future construction work on said Addition by the Owner. Said obligation shall continue until the sewer line and the system within the Addition is accepted by the Public Services Director by issuance of a "letter of acceptance." Provided, however, that acceptance of part of the system shall not relieve the Owner of the obligations herein imposed for the remaining improvements that have not been accepted within said Addition.

g. Prior to the issuance of a building permit for any new structure, or prior to the issuance of a plumbing permit to connect existing buildings to the water and sewer systems, the then-existing water system investment charge (connection charge), sewer system investment charge (connection charge) and water meter charge shall be paid to the City. The Owner will also pay to the Central Wyoming Regional Water System Joint Powers Board the then current Regional Water System investment charge for each building to be served with water.

h. All necessary water and sewer easements, in forms acceptable to the City, up to and through the subdivision shall be obtained by the Owner, which grant to the City the right of ingress and egress thereto for purposes of laying out, constructing, inspecting, maintaining and replacing water lines, sewer lines, its fire hydrants and other appurtenances.

i. The Owner agrees to abide by all federal, state and local laws, rules and regulations regarding the use of its water and sewer facilities, and water and sewer service, including, but not limited to, the Federal Pretreatment Regulations and all the Code sections relating to industrial pretreatment.

j. At such time as said water and/or sewer mains are installed by the Owner and a "letter of acceptance" is issued by the Public Services Director, the City shall pursuant to the Code, reimburse the Owner twice the difference in material cost between an eight (8) inch water and/or sewer main, or larger size if required by

the development, and the required oversized main pursuant to the Code, as amended. Such reimbursement will be determined by the City based upon its most recent applicable material costs at the time of the Agreement execution. Reimbursement will only be based on oversizing of water and sewer mains larger than the size required by system analysis and approved by the Public Services Director.

2.9 Easements for all Utilities, Bikeways and Pedestrian Pathways:

Easements for all utilities and future bikeway/pedestrian pathways and access, in recordable forms acceptable to the City, must be provided prior to application for a permit to construct being made to the City. Mid-block pedestrian ways are required under Casper Municipal Code Section 16.16.020(B) for blocks over five hundred feet (500') in length. Those shall be maintained in good repair for use by the public by the property owners located immediately adjacent thereto. The immediately adjacent property owners are responsible for all costs and expenses thereof.

2.10 Street and Traffic Signs and Controls:

Owner shall pay for the cost and installation of all necessary on and off-site street and traffic control signage, signs signifying the street names, street striping, crosswalk striping, and traffic calming devices, as determined by the Public Services Director in his sole discretion.

2.11 Security Requirements:

In addition to and separate from the security required for erosion control, Owner shall comply with all Code requirements for all other security and surety requirements as set forth in the Code, including, but not limited to the financial surety and security for the project, landscaping and warranty period.

2.12 Record Drawings:

a. Owner shall submit "as-built" record documents for paving, drainage, water and sewer to the City prior to the issuance of the certificate of occupancy. Reproducible hard copy drawings shall be in the form of one (1) set of 4 mil Mylar, 24" x 36" labeled as "Record Drawings" and dated. Record Drawings shall also be provided on electronic media in Adobe (pdf) format and in AutoCAD format or other format specified by Owner. Record documents shall be submitted on CDs, or other media as directed by Owner, labeled as "Record Drawings" and include the project name, City of Casper project number and date.

b. All digital files necessary for correct plotting of the final record drawings in the AutoCAD version, such as external references, pen assignments, images, etc.

shall be provided. Any x-refs or other files that can be, shall be incorporated into the final drawings to minimize the manipulation necessary for plotting.

2.13 Completion of Infrastructure Improvements Prior to Certificate of Occupancy:

All required on-site and off-site improvements shall be completed and approved by the Public Services Director prior to the issuance of the first certificate of occupancy unless otherwise designated in this Agreement.

2.14 Other Costs in Separate Agreements:

If any recapture costs, costs for a drainage basin or sub-basin wide stormwater management program are applicable to this Subdivision, those costs shall be allocated in a separate exhibit attached to this Agreement. Failure of any such exhibit to be attached to this Agreement shall not relieve the Owner of its obligation to pay its proportionate share of those costs.

2.15 Stormwater, Flooding and Letters of Map Revisions:

a. Owner shall comply with and pay for all costs associated with any Stormwater Pollution Prevention Plan, Letter of Map Revision (LOMR), or other related requirements of Wyoming DEQ, Federal Emergency Management Agency (FEMA) or any other agency that has jurisdiction over the real property in impacted by this Agreement.

b. Owner shall provide the City with copies of all Stormwater Pollution Prevention Plan elements as reviewed and approved by Wyoming DEQ; any LOMR, along with the necessary submittals to update flood mapping in accordance with FEMA requirements, and documentation of Base Flood Elevations.

c. All requirements of this section shall be met prior to issuance of a permit to construct subdivision improvements.

SECTION 3 - OBLIGATIONS OF CITY

The City shall issue a building permit and certificate of occupancy for the buildings in the Addition upon performance by the Owner of the conditions set forth herein, and upon Owner's compliance with all applicable Code requirements. All building permits will be issued by the Community Development Director in accordance with the Code.

SECTION 4 - REMEDIES

In the event the Owner fails to do, or fails to cause to be done, any of the requirements set forth in this Agreement in an expeditious manner, the City may, at its option, do any or all of the following:

a. Refuse to issue any building permits or certificates of occupancy to any person, including the Owner, or its heirs, successors, assigns and grantees.

b. After written notice to the Owner of any public improvements which have not been completed or properly completed, and upon Owner's failure to cure the same within a reasonable period of time, the City may complete any and all of the public improvements required by this Agreement by itself or by contracting with a third party to do the same. In the event the City elects to complete said improvements, or contracts with a third party to do so, the Owner agrees to pay any and all costs resulting therefrom upon demand by the City.

The remedies provided in this section are in addition to any other remedies specifically provided for in this Agreement, or which the City may otherwise have at law or in equity, and are not a limitation upon the same. The Owner further agrees to pay all reasonable attorneys' fees, court costs, and litigation costs in the event the City is required to enforce the provisions of this Agreement in a court of law.

SECTION 5 – GENERAL PROVISIONS

a. Successors and Assigns: The terms and conditions of this Agreement shall be binding upon the parties hereto, and shall inure to the benefit of all parties hereto and their respective heirs, successors, assigns, and grantees and shall bind and run with the real property that is the subject matter of this Agreement. The Owner shall not assign this Agreement or otherwise sub-contract its duties and responsibilities as set forth in this Agreement without the prior written consent of the City.

b. Wyoming Governmental Claims Act: The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statute Sections 1-39-101, *et seq.* The City specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

c. Governing Law and Venue: This Agreement, its interpretation and enforcement shall be governed and construed in accordance with the laws of the State of Wyoming. Any litigation regarding this Agreement shall be resolved in a court of competent jurisdiction situated in Natrona County, Wyoming.

d. Complete Agreement: This Agreement shall constitute the entire understanding and agreement of the parties, and supersedes any prior negotiations, discussions or understandings.

e. Amendment: No amendment or modification of the terms of this Agreement shall be valid or enforceable unless made in writing and executed by all parties hereto.

f. Waiver: Failure on the part of either party to enforce any provision of this Agreement, or the waiver thereof, in any instance, shall not be construed as a general waiver or relinquishment on its part of any such provision, but the same shall nevertheless be and remain in full force and effect.

g. No Third-Party Beneficiary Rights: The parties to this Agreement do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.

h. Severability: If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid, illegal or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement.

i. Notices: Notices required or permitted to be given by a Party to the others must be in writing and either delivered in person or sent to the address shown below (or such subsequent address as may be designated by either party in writing) by certified mail, return receipt requested and postage prepaid (or by a recognized courier service, such as Federal Express, UPS, or DHL), or by facsimile with correct answerback received, and will be effective upon receipt:

Natrona County, WY
200 North Center Street
Casper, WY 82601

City of Casper
Attn: Community Development Director
200 North David
Casper, WY 82601
Fax: 307-235-8362

j. Headings: The section headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation thereof.

k. Survival: All representations, indemnifications, warranties and guarantees made in, required by or given in accordance with this Agreement, as well as all continuing obligations indicated in this Agreement, will survive final payment, completion and acceptance of the services and termination or completion of the Agreement.

l. Copies: This Agreement may be executed in more than one copy, each copy of which shall serve as an original for all purposes, but all copies shall constitute but one and the same Agreement.

m. Authority: Each individual executing this Agreement for and on behalf of their principals hereby state that they have the requisite power and authority to enter into this Agreement and to consummate the transactions contemplated and intended hereby. Owner further states that it is authorized to transact business in the State of Wyoming, properly registered and not delinquent with the Secretary of State.

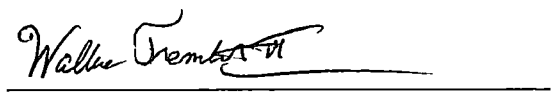
n. Term: At the time the Owner files for a permit to construct, the then applicable code provisions shall apply for the life of the permit or under an extension that is approved by the Public Services Director. If the Owner fails to file for a permit to construct at the time of platting, all applicable provisions of the Code that have changed since the execution of this Agreement shall be required of the Owner at the time of permit application, and the City at its sole discretion may require a new Subdivision Agreement and/or the replatting of property. Provided, however, Code amendments pertaining to the health and safety of the public shall be complied with by the Owner during the term of this Agreement, regardless of the validity of the permit to construct.

The parties hereby enter into this Agreement on the day and year first written above.

[Signature pages to follow.]

Signature page for the City of Casper

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this _____ day of _____, 20___, by Stephen Cathey as the Mayor of the City of Casper.

(Seal, if any)

(Signature of notarial officer)

Title (and Rank)

[My Commission Expires: _____]

Signature Page for the Owner

WITNESS:

By: Aspen C Satt

Printed Name: Aspen C Satterfield

Title: CSR - Alpine Bank

OWNER
Bert K. Hammond and Carol S. Hammond, Trustees under the **Bert K. Hammond Living Trust Dated May 13, 2002**

By: Bert K Hammond

Printed Name: Bert K Hammond

Title: Trustee

STATE OF ~~WYOMING~~ Colorado)
) ss.
COUNTY OF ~~NATRONA~~ Mesa)

This instrument was acknowledged before me on this 17th day of January, 2024, by Rylee Gallegos as the notary for Bert Hammond.

(Seal, if any)

RYLEE GALLEGOS
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20234040539
MY COMMISSION EXPIRES 10/25/2027

Rylee Gallegos
(Signature of notarial officer)

Notary
Title (and ~~Rank~~)

[My Commission Expires: 10/25/27]

Signature Page for the Owner

WITNESS:

By: Aspen C Satterfield

Printed Name: Aspen C Satterfield

Title: CSR - Alpine Bank

OWNER
Bert K. Hammond and Carol S. Hammond, Trustees under the **Bert K. Hammond Living Trust Dated May 13, 2002**

By: Bert K Hammond

Printed Name: Bert K Hammond

Title: Trustee

STATE OF ~~WYOMING~~ Colorado)
) ss.
COUNTY OF ~~NATRONA~~ Mesa)

This instrument was acknowledged before me on this 17th day of January, 2024, by Rylee Gallegos as the Notary for Bert Hammond.

(Seal, if any)

RYLEE GALLEGOS
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20234040539
MY COMMISSION EXPIRES 10/25/2027

Rylee Gallegos
(Signature of notarial officer)

Notary
Title (and Rank)

[My Commission Expires: 10/25/27]

Signature Page for the Owner

WITNESS:

By: Aspen C Satt

Printed Name: Aspen C Satterfield

Title: CSR-Alpine Bank

OWNER
Carol S. Hammond and Bert K. Hammond, Trustees under the **Carol S. Hammond Living Trust dated May 13, 2002**

By: Carol S Hammond

Printed Name: CAROL S HAMMOND

Title: TRUSTEE

STATE OF ~~WYOMING~~ Colorado)
) ss.
COUNTY OF ~~NATRONA~~ Mesa)

This instrument was acknowledged before me on this 17th day of January, 2024, by Rylee Gallegos as the Notary for Carol Hammond.

(Seal, if any)

RYLEE GALLEGOS
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20234040539
MY COMMISSION EXPIRES 10/25/2027

Rylee Gallegos
(Signature of notarial officer)

Notary
Title (and Rank)

[My Commission Expires: 10/25/27]

Signature Page for the Owner

WITNESS:

By: ~~Aspen C Satt~~

Printed Name: Aspen C Satterfield

Title: CSR - Alpine Bank

OWNER
Carol S. Hammond and Bert K. Hammond, Trustees under the **Carol S. Hammond Living Trust dated May 13, 2002**

By: Carol S Hammond

Printed Name: Carol S Hammond

Title: Trustee

STATE OF ~~WYOMING~~ Colorado)
) ss.
COUNTY OF ~~NATRONA~~ Mesa)

This instrument was acknowledged before me on this 17th day of January, 2024, by Rylee Gallegos as the Notary for Carol Hammond.

(Seal, if any)

RYLEE GALLEGOS
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20234040539
MY COMMISSION EXPIRES 10/25/2027

Rylee Gallegos
(Signature of notarial officer)

Notary
Title (and ~~Bank~~)

[My Commission Expires: 10/25/2027

RESOLUTION NO. 24-23

A RESOLUTION APPROVING A VACATION, AND FINAL PLAT CREATING THE MORADO COVE ADDITION SUBDIVISION

WHEREAS, an application has been made to vacate and replat a portion of Lot 39, Block 1, The Heights Addition, and Lots 3 and 4, The Heights Addition No 2, located at 1371 and 6311 Morado Drive, to create the "Morado Cove Addition" subdivision; and,

WHEREAS, the City of Casper Planning and Zoning Commission passed, after a public hearing, a motion recommending that the City Council approve said vacation and replat; and,

WHEREAS, the governing body of the City of Casper finds that the above-described vacation and replat should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, this resolution approving the vacation and replat as described above.

BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a subdivision agreement between the City and Bert K. Hammond and Carol S. Hammond, Trustees under the Bert K. Hammond Living Trust Dated May 13, 2002, and Carol S. Hammond and Bert K. Hammond, Trustees under the Carol S. Hammond Living Trust dated May 13, 2002.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2024.

APPROVED AS TO FORM:

Walter Trumbo III

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

January 23, 2024

MEMO TO: J. Carter Napier, City Manager

FROM: Jacob Black, Fire Chief

SUBJECT: Authorizing an Agreement for software between TargetSolutions Learning, LLC, d/b/a Vector Solutions and the City of Casper Fire/EMS Department

Meeting Type & Date
Regular Council Meeting, February 20, 2024

Action Type
Resolution

Recommendation
That Council, by resolution enter into a contract with TargetSolutions Learning, LLC d/b/a Vector Solutions.

Summary
The City of Casper Fire/EMS Department has been operating without infrastructure to account for and productively utilize required documentation for operations. Major focuses that the software will address:

- Integration with the State of Wyoming Fire Marshall's office NIFRS (National Incident Reporting System Software).
- Tracking and remediation of gaps identified in a departmental risk analysis to address scheduling deficiencies, departmental training, career development, equipment, and operational inspections and maintenance.
- Accountability of metrics required for departmental ISO (Insurance Services Office) audits and preparations for future accreditation for the Casper Fire-EMS Department.
- Increased operational efficiency and considerable reduction in manhours needed to manage existing and outdated recordkeeping methods.

Financial Considerations
A one-time purchase of $10,000 for a five-month contract, followed by an annual contract commitment of $30,000 to be paid from the Casper Fire/EMS operations budget.

Oversight/Project Responsibility
Jason Speiser, Deputy Chief

Attachments
Contract

VectorSolutions

Quote ID
Q-311528

Valid Until
Sunday, February 4, 2024

Contact Name
Michael Esse

TargetSolutions Learning, LLC Agreement
Schedule A

Date: Friday, January 5, 2024

Client Information

Client Name: City of Casper, Wyoming, via its Casper Fire-EMS Department (WY)	
Address: 200 North David Street Casper, WY 82601	
Primary Contact Name: Justin Dykes	**Primary Contact Phone:** 307-315-0363

Agreement Term

Effective Date: 02/01/2024	**Initial Term:** 5 months

Invoicing Contact Information (Please fill in missing information)

Billing Contact Name: Justin Dykes		
Billing Address: 200 North David Street Casper, Wyoming 82601	**Billing Phone:** 307-315-0363 **Billing Email:** jdykes@casperwy.gov	
PO#:	**Billing Frequency:** Annual	**Payment Terms:** Net 45

One-Time Fee(s)

Product Code	Product	Description	Qty	Price	Sub Total
NRO	Non-Recurring One-Time Prorate Fee	One time pro-rated fee to cover LMS, Evaluations +, Scheduling, Check It, Guardian Tracking and implementation fees. At the time of expiration standard annual (12 month) fees will apply for all products listed	1	$10,000.00	$10,000.00

One-Time Total: $10,000.00

Grand Total (including Annual and One-Time): $10,000.00

Please note this is not an invoice. An invoice will be sent within fourteen (14) business days.

Note: At the time of expiration standard annual (12 month) fees will be applied in conjunction with updated contract terms and conditions.

Additional Terms and Conditions.

The following are in addition to the Client Agreement General Terms and Conditions.

1. Additional Named Users added after the Effective Date will be invoiced at the full per Named User fee. Such additional Named Users shall become part of the Minimum Annual Commitment for subsequent years, on the anniversary date of each contract year or upon renewals under the Agreement.
2. You agree to pay for the number of Named Users using or licensed to access the Services in a given contract year. Subject to the Minimum Annual Commitment, Changes in Named User counts will be reflected in the annual contract amount from that period forward for all Users.
3. Subject to the above Minimum Annual Commitment, annual fees for your use of the Services will be based upon the number of Named Users in a given contract year.
4. Named Users deactivated in a given contract year will not count towards the total number of Named Users in the year following such deactivation, unless reactivated.
5. Fees, both during the Initial Term, as well as any Renewal Terms, shall be negotiated on an annual basis. Changes in Named User counts will be reflected in the annual contract amount from that period forward for all Users.
6. All undisputed invoices are due and payable in accordance with Wyoming Statutes sections 16-6-602 and 15-1-125.
7. Upon termination or expiration of the Initial Term, this Agreement may be renewed upon mutual written agreement signed by both Parties.

Address for Notices:

TargetSolutions, LLC d/b/a Vector Solutions
4890 W. Kennedy Blvd., Suite 300
Tampa, FL 33609

Casper Fire-EMS Department (WY)
200 North David Street
Casper, WY 82601

VECTOR SOLUTIONS PUBLIC SECTOR SOFTWARE AS A SERVICE AGREEMENT

This Vector Solutions Software as a Service Agreement (the "Agreement"), effective as of the date noted in the attached Schedule A (the "Effective Date"), is by and between **TargetSolutions Learning, LLC, d/b/a Vector Solutions**, ("We/Us" or "Vector") a Delaware limited liability company, and the undersigned customer ("You/Your" or "City")), (each a "Party" or "Parties) and governs the purchase and ongoing use of the Services described in this Agreement.

GENERAL TERMS AND CONDITIONS

1. **SERVICES.** We shall provide the following Software as a Service (**"Services"**):

1.1. Access and Use. We grant You a non-exclusive, non-transferable revocable authorization to remotely access and use the software as a service offering identified in Schedule A (the **"Services"**) and, unless prohibited by law, We will provide access to any persons You designate for use as described in these terms and conditions. For clarification, We authorize access and use on a "one user per one authorization basis" and once granted, You are not allowed to transfer authorizations to other users. Your ability to use the Services may be affected by minimum system requirements or other factors, such as Your Internet connection.

1.2. Availability. We will use commercially reasonable efforts to provide access to and use of the Services twenty-four (24) hours a day, seven (7) days a week, subject to scheduled downtime for routine maintenance, emergency maintenance, system outages, and other outages beyond our control.

1.3. Help Desk. We will assist You as needed on issues relating to usage via e-mail, and a toll-free Help Desk five (5) days per week, at scheduled hours, currently 8:00am to 6:00 pm Eastern Time, Monday-Friday or https://support.vectorsolutions.com/s/contactsupport

1.4. Upgrades and Updates. We reserve the right, in our discretion, to make updates or upgrades to the Services that are necessary or useful to: (a) maintain or enhance: (i) the quality or delivery of the Services; (ii) the competitive strength of or market for the Services; or (iii) the Services' cost efficiency or performance; or (b) to comply with applicable law. For no additional charge, You will receive access to any general upgrades and updates to the Services which We make generally available to our other customers. All updates and upgrades to the Services are subject to these terms and conditions.

1.5 Additional Services. From time to time, the Parties may decide in their discretion to add additional Services, subject to the Parties' execution of one or more change forms which shall be substantially in the form of the Schedule A and shall incorporate these terms and conditions by reference. Each individual Schedule A shall have its own service term.

2. **YOUR RESPONSIBILITIES AND USE RESTRICTIONS.**

2.1. Compliance. You shall be responsible for all Users' compliance with this Agreement and shall use commercially reasonable efforts to prevent unauthorized access to or use of the Services. You shall comply with all applicable laws, standards, and regulations and will not use the Services in a manner not specified or permitted by Us.

2.2. Identify Named Users. A **"Named User"** is defined as Your employees, consultants, contractors, and agents You authorize to access and use the Services You are purchasing during each contract year ("Term") of the Agreement.

2.2.1. You will be responsible for the following: (a) cause each of Your Named Users to complete a unique profile if not created by Vector Solutions on their behalf; and (b) timely maintain a user database by adding a unique profile for each new Named User. Due to licensing and data retention requirements, Named Users may not be removed from our system unless required by law. You will be responsible for identifying Named Users from time to time during the Term of this Agreement through available system capabilities.

2.3. Future Functionality. You agree that Your purchases are not contingent on Our delivery of any future functionality or features. You are not relying on any comments regarding future functionality or features.

3. **FEES AND PAYMENTS.**

3.1. Fees and Payment. You will pay for the Services in accordance with Wyoming Statues sections 16-6-602 and 15-1-125, the payment terms, frequency, and fee schedule in Schedule A attached to this Agreement. All fees collected by Us under this Agreement are fully earned when due and nonrefundable when paid, except if You terminate this Agreement for cause as described in Section 5.2, or if an incorrect amount was charged and paid.

3.2. Due Date. All fees due under this Agreement must be paid in United States Dollars or Canadian Dollars or as specified in Schedule A as applicable to Your location. We will invoice You in advance and all undisputed invoices are due and payable on the due date specified in Schedule A.

3.3. Suspension of Service. If You do not make an undisputed payment on time, We may suspend Your or Your Named Users' access to the Services after giving You fifteen days' written notice and YOU failure to cure within an additional fifteen days. Our

suspension of Your use of the Services or termination of the Agreement for Your violation of the terms of this Agreement will not change Your obligation to pay any and all payments due for the applicable Term.

3.3.1. We may also suspend, terminate, or otherwise deny Your access or any Named User's access to or use of all or any part of the Services, without incurring any liability to You, if: (a) We receive a judicial or other governmental demand or order, subpoena, or law enforcement request that expressly or by reasonable implication requires Us to do so; or (b) We believe, in good faith and reasonable discretion, that: (i) You or any Named User, have failed to comply with any material term of this Agreement, or accessed or used the Services beyond the scope of the rights granted, or for a purpose not authorized under this Agreement; or (ii) Your use of the Services causes a direct or indirect threat to our network function or integrity, or to Our other customers' ability to access and use the Services; or (iii) You or any Named User, are or have been involved in any fraudulent, misleading, or unlawful activities relating to or in connection with any of the Services; or (iv) this Agreement expires or is terminated. This Section 3.3 does not limit any of Our other rights or remedies under this Agreement.

3.4. Taxes. All fees under this Agreement exclude all sales, use, value-added taxes, and other taxes and government charges, whether Federal, State, or foreign, and We acknowledge receipt of Your valid tax exemption certificate (authorized by the applicable governmental authority).

4. **INTELLECTUAL PROPERTY RIGHTS.**

4.1. (a) We alone (and our licensors, where applicable) shall own all rights, title, and interest in and to our software, website and technology, the course content (if any), and the Services We provide, including all documentation associated with the Services. If You provide any suggestions, ideas, enhancement requests, feedback, recommendations, or other information provided by You (collectively "**Feedback**"), We may use such Feedback to improve the Services without charge, royalties, or other obligation to You, and Our use of Your Feedback does not give You any property rights to the Services.

(b) The Vector Solutions name and logo are trademarks of Vector Solutions, and no right or license is granted to You to use them. You shall own all rights, title, and interest in and to Your added software, Your content, and information collected from Your content pages ("**Your Data**"). You shall have no rights in or to any other data collected that is not affiliated with You. Your content, email addresses, and personal information of Your Named Users or Your EHS Active Employees You entered into the database, or any of Your customers or users is Your sole property. We will not, at any time, redistribute, share, or sell any of Your email addresses, email server domain names, customer names, or personal information. Course content that You purchase from third-party course providers and access through our LMS will require the sharing of certain user information with Us in order for Us to properly track and report usage.

4.2. You recognize that We regard the software We have developed to deliver the Services as our proprietary information and as confidential trade secrets of great value. You agree not to provide or to otherwise make available in any form the software or Services, or any portion thereof, to any person other than Your Named Users without our prior written consent. You further agree to treat the Services with at least the same degree of care with which You treat Your own confidential information and in no event with less care than is reasonably required to protect the confidentiality of the Services.

4.2.1 Except as otherwise agreed in writing or to the extent necessary for You to use the Services in accordance with this Agreement, You are not allowed to: (a) copy the course content in whole or in part; (b) display, reproduce, create derivative works from, transmit, sell, distribute, rent, lease, sublicense, transfer or in any way exploit the course content in whole or in part; (c) embed the course content into other products; (d) use any of our trademarks, service marks, domain names, logos, or other identifiers or any of our third party suppliers; (e) reverse engineer, decompile, disassemble, or access the source code of any of our Services or software, (f) use the software or Services for any purpose that is unlawful; (g) alter or tamper with the Services and/or associated documentation in any way; (h) attempt to defeat any security measures that We may take to protect the confidentiality and proprietary nature of the Services; (i) remove, obscure, conceal, or alter any marking or notice of proprietary rights that may appear on or in the Services and/or associated documentation; or (j) except as permitted by this Agreement, knowingly allow any individual or entity under Your control to access Services without authorization under this Agreement for such access.

4.3. We acknowledge that You alone shall own all rights, title, and interest in and to Your name, trademarks, or logos, and this Agreement does not give Us any rights of ownership to the same. You DO NOT authorize Us to use Your name, trademarks, or logos in promotional materials, press releases, advertising, or in other publications or websites, whether oral or written without Your prior, written consent.

5. **TERM, TERMINATION, AND NOTICE.**

5.1 Term. The term of this Agreement will start on the Effective Date, and will remain in full force and effect for the initial term (the "**Initial Term**") indicated in Schedule A. Upon expiration or early termination of this Agreement by either Party as described below in Section 5.2 (Termination for Cause) or for any reason, You shall immediately discontinue all use of the Services and documentation, and You acknowledge that We will terminate Your ability to access the Services. Notwithstanding, access to the Services may remain active for thirty (30) days solely for purpose of our record keeping (the "**Expiration Period**"). If You continue to access or use the Services following the Expiration Period, then Your continued use will result in a pro-rata fee for under the same terms and conditions of this Agreement, and subject to any annual price adjustments.

5.2 Termination for Cause. Either Party may terminate this Agreement, effective upon written notice to the other Party (the "**Defaulting Party**"), if the Defaulting Party materially breaches this Agreement, and that breach is incapable of cure, or with

respect to a material breach capable of cure, and the Defaulting Party does not cure the breach within thirty (30) days after receipt of written notice of the breach. If You terminate this Agreement due to Our material breach, then We will return an amount equal to the pro-rated fees already paid for the balance of the term. The pro-rated return of fees shall not be a limitation on other damages that may be incurred by You, nor upon other remedies that may be available to you subject to the limitation of liability provisions contained in this Agreement..

5.3

Termination for Conveniency by You. You may terminate this Agreement anytime by providing thirty (30) days written notice to Us of intent to terminate this Agreement. Notwithstanding any provision to the contrary, You acknowledge and agree that fees for Our subscriptions are billed annually at the beginning of a contract year or term, and that Our fees are earned and due upon being invoiced, and are non-refundable when paid, unless the Agreement is terminated for cause in accordance with Section 5.2. as a result of Our breach.

5.4 Non-appropriation. The Parties acknowledge that You are a governmental entity whose funds are subject to appropriation by its fiscal body. Therefore, if at any time during the initial term or subsequent term of this Agreement, Your fiscal body should fail to appropriate sufficient funds to continue this Agreement, it will become null and void. You shall not be obligated to perform unless and until sufficient funds are appropriated You agree to seek funding for the continuation of the Agreement during each budget cycle during the initial term or subsequent term of this Agreement. You agree to inform Us in writing of any such non-allocation of funds at the earliest possible date, and shall pay for all services provided prior to exhaustion of the appropriated funds.

5.4. Notice. All required notices by either Party shall be given by email, personal delivery (including reputable courier service), fees prepaid, or by sending the notice by registered or certified mail return receipt requested, postage prepaid, and addressed as set forth in Schedule A. Such notices shall be deemed to have been given and delivered upon receipt or attempted delivery (if receipt is refused), as the case may be, and the date of receipt identified by the applicable postal service on any return receipt card shall be conclusive evidence of receipt. Notices and other communications sent by e-mail shall be deemed received upon the sender's receipt of an acknowledgment from the recipient (such as by the "return receipt requested" function, as available, return e-mail or other written acknowledgment). Either Party, by written notice to the other as described above, may alter its address for written notices.

6. **MUTUAL WARRANTIES AND DISCLAIMER.**

6.1. Mutual Representations and Warranties. Each Party represents and warrants to the other Party that: (a) it is duly organized, validly existing, and in good standing as a corporation or other entity under the Laws of the jurisdiction of its incorporation or other organization; (b) it has the full right, power, and authority to enter into and perform its obligations and grant the rights, licenses, consents, and authorizations it grants or is required to grant under this Agreement; (c) the acceptance of this Agreement has been duly authorized by all necessary corporate or organizational action , and (d) when executed and delivered by both Parties, this Agreement will constitute the legal, valid, and binding obligation of each Party, enforceable against each Party in accordance with its terms.

6.2. Disclaimer. EXCEPT AS EXPRESSLY PROVIDED HEREIN, NEITHER PARTY MAKES ANY WARRANTIES OF ANY KIND, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW. WE DO NOT WARRANT THAT THE USE OF THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. THE SERVICES AND ASSOCIATED DOCUMENTATION ARE PROVIDED "AS IS," AND WE PROVIDE NO OTHER EXPRESS, IMPLIED, STATUTORY, OR OTHER WARRANTIES REGARDING THE SERVICES OR ASSOCIATED DOCUMENTATION.

6.3. Disclaimer of Third-Party Content. If You upload third-party content to our platform or Services, the third- party content providers are responsible for ensuring their content is accurate and compliant with national and international laws. We are not and shall not be held responsible or liable for any third-party content You provide or Your use of that third-party content. THERE IS NO WARRANTY OF ANY KIND, EXPRESS, IMPLIED, OR STATUTORY, REGARDING THIRD PARTY CONTENT ACCESSIBLE THROUGH THE SERVICES.

6.4 None of our employees, marketing partners, resellers, or agents are authorized to make any warranty other than the Warranties stated in this Agreement. The provisions in any specification, brochure, or chart are descriptive only and are not warranties.

7. **LIMITATION OF LIABILITY. EXCEPT FOR CLAIMS RELATED TO PERSONAL INJURY OR DEATH, VIOLATION OF INTELLECTUAL PROPERTY RIGHTS, GROSS NEGLIGENCE, FRAUD, OR WILFULL MISCONDUCT, (A) IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY, ANY AFFILIATE, THIRD-PARTY, OR YOUR USERS, WHETHER IN CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, FOR SPECIAL, INCIDENTAL, INDIRECT OR CONSEQUENTIAL DAMAGES (INCLUDING LOST PROFITS), ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, AND (B) IF YOU HAVE ANY BASIS FOR RECOVERING DAMAGES (INCLUDING**

FOR BREACH OF THIS AGREEMENT), YOU AGREE THAT YOUR EXCLUSIVE REMEDY WILL BE TO RECOVER DIRECT DAMAGES FROM US, UP TO AN AMOUNT EQUAL TO THE TOTAL FEES ALREADY PAID TO US FOR THE PRECEDING TWELVE (12) MONTHS, EXCEPT FOR CLAIMS RELATED TO PERSONAL INJURY OR DEATH, IN WHICH CASE YOUR EXCLUSIVE REMEDY WILL BE LIMITED TO OUR AVAILABLE TYPES AND LIMITS OF INSURANCE REQUIRED UNDER THE AGREEMENT UP TO THE AMOUNT OF FIVE HUNDRED THOUSAND DOLLARS ($500,000).

7.1.1. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, WHATEVER THE LEGAL BASIS FOR THE CLAIM, UNDER NO CIRCUMSTANCES SHALL WE BE LIABLE TO YOU, ANY AFFILIATE, ANY THIRD PARTY OR YOUR USERS FOR ANY CLAIM, CAUSE OF ACTION, DEMAND, LIABILITY, DAMAGES, AWARDS, FINES, OR OTHERWISE, ARISING OUT OF OR RELATING TO PERSONAL INJURY, DEATH, OR OTHER HARM CAUSED FROM USE OF OR RELIANCE ON THE CONTENT OF THE COURSES OR SERVICES. YOU, YOUR AFFILIATES, EMPLOYEES, CONTRACTORS, AGENTS, USERS, AND REPRESENTATIVES RELY ON THE CONTENT OF THE COURSES AND SERVICES AT YOUR OWN RISK.

SOME JURISDICTIONS DO NOT ALLOW THE EXCLUSION OR LIMITATION OF CERTAIN TYPES OF DAMAGES SO, SOLELY TO THE EXTENT SUCH LAW APPLIES TO YOU, THE ABOVE LIMITATIONS AND EXCLUSIONS MAY NOT APPLY TO YOU.

8. **OBLIGATIONS OF BOTH PARTIES.**

8.1. Our Obligation to You. We shall indemnify and hold You harmless from any and all claims, damages, losses, and expenses, including but not limited to reasonable attorney fees, arising out of or resulting from any third-party claim that any document, course, or intellectual property We provide or upload to our platform infringes or violates any intellectual property right of any person.

8.2. Your Obligation to Us It shall be deemed a material breach of this Agreement if You upload anything to our platform that violates any intellectual property right of an person.

9. **CONFIDENTIALITY.**

9.1. Each Party may from time to time disclose to the other Party "Confidential Information" which shall mean and include the Services (including without limitation all courses accessed through the Services), all documentation associated with the Services, software code (include source and object code), marketing plans, technical information, product development plans, research, trade secrets, know-how, ideas, designs, drawings, specifications, techniques, programs, systems, and processes.

9.2. Confidential Information does not include. (a) information generally available to or known to the public through no fault of the receiving Party; (b) information known to the recipient prior to the Effective Date of the Agreement; (c) information independently developed by the recipient outside the scope of this Agreement and without the use of or reliance on the disclosing Party's Confidential Information; or (d) information lawfully disclosed by a third party. The obligations set forth in this Section shall survive termination of this Agreement.

9.3 Each Party agrees that it shall not disclose the Confidential Information of the other to any third party without the express written consent of the other Party, that it shall take reasonable measures to prevent any unauthorized disclosure by its employees, agents, contractors or consultants, that it shall not make use of any such Confidential Information other than for performance of this Agreement, and that it shall use at least the same degree of care to avoid disclosure of Confidential Information as it uses with respect to its own Confidential Information.

9.4. The confidentiality obligations imposed by this Agreement shall not apply to information required to be disclosed by compulsory judicial, administrative process, or by law or regulation including the Wyoming Public Records Act, Wyoming Statute Section 16-4-201 *et seq.*, provided that the receiving Party shall (if permitted) notify the disclosing Party of the required disclosure, shall use reasonable measures to protect the confidentiality of the Confidential Information disclosed, and shall only disclose as much Confidential Information as is required to be disclosed by the judicial or administrative process, law, or regulation.

10. **MISCELLANEOUS.**

10.1. Assignment. Neither Party may freely assign or transfer any or all of its rights without the other Party's consent, except to an affiliate, or in connection with a merger, acquisition, corporate reorganization, or sale of all or substantially all of its assets, provided however You shall not assign this Agreement to our direct competitors.

10.2. Governing Law. This Agreement shall be governed by, and enforced in accordance with, the laws of the State of Wyoming. If You are purchasing goods under this Agreement, the Parties agree that the United Nations Convention on Contracts for the International Sale of Goods and the United Nations Convention on the Limitation Period in the International Sale of Goods shall not apply to this Agreement.

10.3. Export Regulations. All Content and Services and technical data delivered under this Agreement are subject to applicable US and Canadian laws and may be subject to export and import regulations in other countries. Both Parties agree to comply strictly with all such laws and regulations and You knowledge that You are responsible for obtaining such licenses to export, re-export, or import as may be required after delivery.

10.4. Force Majeure. In no event will either Party be liable or responsible to the other Party or be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement, (except for any

obligations to make payments) when and to the extent such failure or delay in performing is due to, or arising out of, any circumstances beyond such Party's control (a "**Force Majeure Event**"), including, without limitation, acts of God, war, riots, lightning, fire, storm, flood, explosion, zero-day computer virus, governmental laws, regulations, or shutdown, or epidemics/pandemics (except for COVID-19)

10.5. No Waiver. No waiver, amendment or modification of this Agreement shall be effective unless in writing and signed by the Parties.

10.6. Severability. "If any term of this Agreement is to any extent illegal, otherwise invalid, or incapable of being enforced, such term shall be excluded to the extent of such invalidity or unenforceability; all other terms hereof shall remain in full force and effect; and, to the extent permitted and possible, the invalid or unenforceable term shall be deemed replaced by a term that is valid and enforceable and that comes closest to expressing the intention of such invalid or unenforceable term. If application of this Severability provision should materially and adversely affect the economic substance of the transactions contemplated hereby, the Party adversely impacted shall be entitled to compensation for such adverse impact, provided the reason for the invalidity or unenforceability of a term is not due to the misconduct by the Party seeking such compensation."

10.7. Survival. All provisions of this Agreement (including without limitation those pertaining to confidential information, intellectual property ownership, and limitations of liability) that would reasonably be expected to survive expiration or early termination of this Agreement will do so.

10.8. No Third-Party Beneficiaries. The Parties do not intend to confer any right or remedy on any third party under this Agreement.

10.9. Purchase Orders. You may issue a purchase order if required by Your company or entity and failure to do so does not cancel any obligation You have to Us. If You do issue a purchase order, it will be for Your convenience only. You agree that the terms and conditions of this Agreement shall control. Any terms or conditions included in a purchase order or similar document You issue that conflict with the terms and conditions of this Agreement will not apply to or govern the transaction resulting from Your purchase order.

10.10. Data Processing Agreement. Intentionally left blank.

10.11. Entire Agreement. This Agreement and Schedule A represent the entire understanding and agreement between the Parties, and supersedes all other negotiations, proposals, understandings, and representations (written or oral) made by and between You and Us. You acknowledge and agree that the terms of this Agreement are incorporated in, and are a part of, each purchase order, change order, or Schedule related to our provision of Services. This Agreement prevails over any additional or conflicting terms or conditions in any Customer purchase orders, online procurement terms, or other non-negotiated forms relating to the Services or this Agreement hereto even if dated later than the effective date of this Agreement.

11. Governmental Claims. The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 *et seq.* ("the Act"), and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act. Vector also reserves the right to assert any and all rights, immunities, and defenses available to it under Wyoming law including the Act to the extent of its applicability to Vector's services.

12. Audit. The City and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of Vector, which are pertinent to this Agreement. Vector shall, upon receiving thirty (30) days advance written instruction from the City, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of Vector which are pertinent to this Agreement. Vector shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City. Notwithstanding any provision to the contrary, Vector may require the execution of a nondisclosure agreement with terms reasonably acceptable to Vector prior to disclosing any records to an independent auditor.

13. Equal Employment. In carrying out the Agreement, Vector shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. Vector shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship. Vector shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. Vector shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

14. Personnel. Vector represents that it has, or will secure, all personnel required in performing the services under this Agreement. Such personnel shall not be employees of the City. All of the services required shall be performed by Vector, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Vector shall be

employed in conformity with applicable local, state or federal laws. Nothing herein shall preclude Vector from utilizing its non-U.S. personnel to perform help desk services under this Agreement.

15. Intent. Vector represents that it has read and agrees to the terms of this Agreement and further agrees that it is the intent of the parties that Vector shall perform all of the services for the compensation set forth in this Agreement. Vector also agrees that it is the specific intent of the parties, and a material condition of this Agreement, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Vector agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Agreement.

16. Electronic Signatures. The parties understand and agree that they have the right to execute this Agreement through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Agreement as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.

17. Insurance and indemnification.

A. **Prior to** the commencement of work, Vector shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Vector, its subcontractors, agents, representatives, or employees.

B. Minimum Scope and limit of Insurance.

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 or equivalent covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of One Million Dollars ($1,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars ($2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit). The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage, unless coverage is provided under Workers' Compensation.

2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if Vector has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than Five Hundred Thousand ($500,000) per accident for bodily injury and property damage.

3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.

4. Professional Liability (Errors and Omissions) Insurance appropriate to Vector's profession, with limit no less than the sum of Two Million Dollars ($2,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars ($2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.

C. Higher Limits. If Vector maintains broader coverage and/or higher limits than required under this Agreement, then the City shall be entitled to the broader coverage and/or the higher limits maintained by Vector. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*
The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by

or on behalf of Vector including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to Vector's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*
For any claims related to this Agreement, Vector's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects Vector as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. *Notice of Cancellation*
Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*
Vector hereby grants to the City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. Vector agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*
Vector has two options regarding deductibles and self-insured retentions:

   a. Option 1 Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed Ten Thousand Dollars ($10,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed Ten Thousand Dollars ($10,000), and the City may require Vector to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

   b. Option 2: Vector shall carry insurance with terms that require its insurance company to pay the full value of a covered claim from the first dollar of coverage, even if Vector is unable to pay any deductible or self-insured retention amount(s) required by the insurance policy. Vector shall provide a written endorsement from its insurance carrier that such insurance coverage is in place, and shall keep such coverage in place during the term of this Agreement and any subsequent time period required for claims made policies.

6. *Acceptability of Insurers*
Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

   a. The Retroactive Date must be shown and must be before the date of the Agreement or the beginning of the work.
   b. Insurance must be maintained and evidence of insurance must be provided *for at least two (2) years after completion of the work*. However, Vector's liabilities under this Agreement shall not be deemed limited in any way by the insurance coverage required.
   c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the Agreement effective date, Vector must purchase "extended reporting" coverage for a minimum of *five (5)* years after completion of the work under the Agreement and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*
Vector shall furnish the City with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a

copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive Vector's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Subcontractors*
   Vector shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Vector shall ensure that the City is an additional insured on insurance required from subcontractors.

E. Vector agrees to indemnify the City, the City's employees, elected officials, appointed officials, agents, and volunteers, and all additional insured ("Indemnitees") and hold them harmless from liability for all third party claims related to damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of Vector and any subcontractor thereof. The obligations herein are contingent on an Indemnitee providing prompt notice of any claim for which the Indemnitee seeks defense and indemnification, and permitting Vector to assume control of the defense of any claim. Vector shall not be required to indemnify any Indemnitee to the extent any claim (or portion thereof) is the result of the Indemnitee's own errors, acts, omissions or wrongful conduct. Vector's acceptance of the defense of any claim shall not be deemed a waiver by Vector of any defense it may have to the indemnification requirements contained herein.

The remainder of this page is intentionally left blank.

SPECIAL TERMS AND CONDITIONS

CALIFORNIA CONSUMER PRIVACY ACT

If We will be processing personal information subject to the California Consumer Privacy Act, sections 1798.100 to 1798.199, Cal. Civ. Code (2018) as may be amended as well as all regulations promulgated thereunder from time to time (**"CCPA"**), on Your behalf in the course of the performance of the Services, then the terms "California consumer," "business purpose," "service provider," "sell" and "personal information" shall carry the meanings set forth in the CCPA.

CCPA Disclosures: To the extent the CCPA applies to our processing of any personal information pursuant to Your instructions in relation to this Agreement, the following also apply: (a) The Parties have read and understand the provisions and requirements of the CCPA and shall comply with them; (b) It is the intent of the Parties that the sharing or transferring of personal information of California consumers from You to Us, during the course of our performance of this Agreement, does not constitute selling of personal information as that term is defined in the CCPA, because You are not sharing or transferring such data to Us for valuable consideration; (c) We will only use personal information for the specific purpose(s) of performing the Services, including any Schedules within the direct business relationship with You.

SERVICE SPECIFIC TERMS AND CONDITIONS

A Vector Evaluations+ Services.

This Section C. contains service specific terms and conditions that will apply if You are licensing or using Vector WorkSafe Services, LiveSafe Essentials or Vector LiveSafe Services (collectively "LiveSafe Services") in Schedule A. Otherwise, the following terms will not apply to You.

1. Access and Use. We will provide You a nonexclusive, non-transferable, revocable authorization to remotely access and use the Vector Evaluations+ Software as a Service: (i) on Our application server over the Internet, (ii) transmit data related to Your use of the Service over the Internet, and (iii) download and use the Evals + mobile device application software (referred to collectively as "Evals+ Services"). We will provide accounts for Your users on the application server for storage of data and use of the Service. The number of Named Users, start of service, and duration, are as stated in Schedule A.

2. If Your active user accounts exceed the number of Named Users during the term of this Agreement, You agree to pay for the additional Users, based on the per User fees in Schedule A. Adjusted fees will apply beginning on the month the number of Named Users are exceeded and will be prorated for the remainder of the current 12-month period. You agree to pay for the number of Users using or authorized to access the Services in a given contract year.

3. Your Content. You will be the owner of all content created and posted by You. You will also be the owner of all content created and posted by Us on Your behalf, including but not limited to evaluation forms added to the system as part of support services We provide.

4. Third-Party Content. You are responsible for proper licensing of, and assuming liability for, copyrighted material which You post on Our system, or is posted on the system by Us on Your behalf. This includes but is not limited to copyright protected evaluation forms and other materials from third parties. If You upload third-party content to Our platform, such third-party content providers are responsible for ensuring their content is accurate and compliant with national and international laws.

5. Effect of Termination. You will have thirty (30) days after the effective date of termination or expiration of this Agreement to export Your data using the software tools provided, or to request Your data from Us. Form data will be available as exported comma separated variable (CSV) files and as PDF files. Uploaded data files will be available in their original format. After the thirty (30) day period, We have no obligation to maintain or provide data and may thereafter delete or destroy all copies of the Your data, unless legally prohibited.

B. Vector CheckIT™.

Customer Obligations. When purchasing Vector CheckIT™, You will identify stations, vehicles, drug safes, and other service specific details, as may be applicable.

C. Vector LMS and Services which include access to the Shared Resource Feature.

If You choose to participate by uploading Your information to the shared resource sections of our website, You hereby authorizes Us to share any intellectual property you own ("**User Generated Content**") that Your Users upload to the shared resources section of our website with our third-party customers and users that are unrelated to you ("**Our Other Customers**"); provided that We must provide notice to Your users during the upload process that such User Generated Content will be shared with Our Other Customers.

The Parties have executed this Agreement by their authorized representatives as of the last date set forth below.

TargetSolutions, LLC d/b/a Vector Solutions

4890 W. Kennedy Blvd., Suite 300
Tampa, FL 33609

By: Kegan Konrady

Printed Name: Kegan Konrady

Title: Director of Sales

Date: 2/1/2024

WITNESS

By: _____

Printed Name: _____

Title: _____

City of Casper, Wyoming, via its Casper Fire-EMS Department (WY)
200 North David Street
Casper, WY 82601

By: _____

Printed Name: Stephen Cathey

Title: Mayor

Date: _____

Attest:

_____
Amanda Ainsworth
City Clerk

RESOLUTION NO. 24-24

A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN TARGETSOLUTIONS LEARNING, LLC, D/B/A VECTOR SOLUTIONS, AND THE CITY OF CASPER IN THE AMOUNT OF $10,000 TO PROCURE AN OPERATIONS AND TRAINING RECORDS MANAGEMENT SYSTEM.

WHEREAS, the City is undertaking a project to implement a new operations and training records management software system for the Casper Fire-EMS Department; and,

WHEREAS, TargetSolutions Learning, LLC, d/b/a Vector Solutions represents that it is ready, willing, and able to provide the software, implementation, and support required by the Agreement between TargetSolutions Learning, LLC, d/b/a Vector Solutions and the City; and

WHEREAS, the City desires to utilize TargetSolutions Learning, LLC, d/b/a Vector Solutions, to provide the requested software.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest the above-described Agreement between the TargetSolutions Learning, LLC, d/b/a Vector Solutions, and the City of Casper.

BE IT FURTHER RESOLVED: That the City Manager or his designee is hereby authorized to execute all documents pertaining to the above-described Agreement in an amount of Ten Thousand and 00/100 Dollars ($10,000.00).

PASSED, APPROVED, AND ADOPTED on this _____ day of _____, 2024.

APPROVED AS TO FORM:

Walter Trembath IV

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

February 13, 2024

MEMO TO: J. Carter Napier, City Manager

FROM: Jacob Black, Fire Chief
Jason Speiser, Deputy Chief

SUBJECT: ImageTrend, LLC Contract Amendment in the Amount of $4,175.00 for a Fire Department Records Management System Integration with Vector Solutions.

Meeting Type & Date
Regular Council Meeting
February 20, 2024

Action type
Resolution

Recommendation
That Council, by resolution, approve a contract amendment between ImageTrend, LLC, and the City of Casper in the amount of $4,175.00 for the purchase and implementation of a records management system integration with Vector Solutions.

Summary
ImageTrend is the new Casper Fire-EMS incident records management system supported by the Wyoming State Fire Marshall's Office and the Wyoming State Department of Health for Fire and EMS (Emergency Medical Service) calls. This contract amendment provides for an integration between our incident records management system through ImageTrend, LLC, and our operations record management system through Vector Solutions. Total cost is $3,500.00 in recurring annual costs and $675.00 in one-time set up fees for a total of $4,175.00.

Financial Considerations
Funding is available through the Casper Fire-EMS operations budget.

Oversight/Project Responsibility
Jason Speiser; Deputy Chief

Attachment
Contract Amendment
Resolution

SOFTWARE OR SERVICES AGREEMENT AMENDMENT

Contract Details			
Original Contract Number ("Original Contract")	**00008262.0**	Amendment Contract Number	**00008661.0**

This Agreement (hereinafter referred to as this "Agreement") is made as of the date executed by the last of the parties named below:

BETWEEN: **ImageTrend, LLC**, Minnesota corporation (hereinafter "ImageTrend")

AND: **City of Casper, Wyoming** (hereinafter "Client").

The Client and ImageTrend mutually agree to the following changes to the Original Contract between City of Casper, Wyoming and ImageTrend, LLC.

1. The purpose of this Amendment is for Client to modify the Original Contract and Client's existing product orders and/or add new product items as outlined below in the Price Sheet attachment.
2. This Amendment is coterminous with the Original Contract. The Original Contract's term remains the same. All other terms and conditions remain the same.

IN WITNESS WHEREOF: the undersigned parties, each having authority to bind their respective organizations, hereby agree.

Client		**ImageTrend**	
Signature:		Signature: Jon Sachs	
Print Name:		Print Name: Jon Sachs	
Title:		Title: CFO	
Date:		Date: Feb 13, 2024	

PRICE SHEET AND WORK ORDER ATTACHMENT

The prices below are based on the following SaaS transaction volumes, as provided by Client:
9,000 Incidents annually

One Time Fees

Description	SKU	Unit Price	Qty	Extended Amount
Modules Setup & Implementation	ELT.003.002.037	$675.00	1	$675.00

Total One-Time Fees: $675.00

Recurring Fees

Description	SKU	Unit Price	Qty	Extended Amount
Vector Distribution	ELT.002.011.002	$3,500.00	1	$3,500.00

Total Recurring Fees: $3,500.00

TOTAL YEAR 1: $4,175.00

Send Invoices To:

Jason Speiser
jspeiser@casperwy.gov
200 N. David Street
Casper, WY 82601-1815

Payment Terms:

1. "One Time Fees" are due once upon contract signature.
2. "Recurring Fees" are annual fees which are due once upon contract signature and recur each year.
3. The Recurring Fees will escalate in price annually by 7% beginning one year from the last signature hereto and each year thereafter.
4. ImageTrend may temporarily suspend performance (e.g. cease to provide access, hosting, support) due to Client's breach of contract provided Client shall have 30 days to cure such breach before ImageTrend may suspend performance.
5. All Annual SaaS Fees are based upon anticipated transaction volumes (as provided by Client) and are subject to an annual usage audit. ImageTrend reserves the right to increase fees in accordance with increased transaction volume per the Unit Price listed in the tables above.
6. ImageTrend will not be responsible for third-party fees related to this Agreement unless specifically outlined by this Agreement.

Casper Fire-EMS Department (WY) - Vector Distribution_Final_Amendment (Coterminous)_v4 (1)

Final Audit Report 2024-02-13

Created:	2024-02-13
By:	Missy Merritt (mmerritt@imagetrend.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAihLwsuqQJvwYvs9l7-c-zHvMDoV6SQpP

"Casper Fire-EMS Department (WY) - Vector Distribution_Final_Amendment (Coterminous)_v4 (1)" History

Document created by Missy Merritt (mmerritt@imagetrend.com)
2024-02-13 - 6:42:52 PM GMT

Document emailed to jsachs@imagetrend.com for signature
2024-02-13 - 6:43:38 PM GMT

Email viewed by jsachs@imagetrend.com
2024-02-13 - 6:53:39 PM GMT

Signer jsachs@imagetrend.com entered name at signing as Jon Sachs
2024-02-13 - 6:53:49 PM GMT

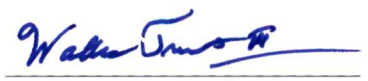
Document e-signed by Jon Sachs (jsachs@imagetrend.com)
Signature Date: 2024-02-13 - 6:53:51 PM GMT - Time Source: server

Agreement completed.
2024-02-13 - 6:53:51 PM GMT

APPROVAL AS TO FORM

I have reviewed the Software or Services Agreement Amendment (Amendment Contract Number 00008661.0) between the City of Casper, Wyoming and ImageTrend, LLC, and approve it as to form on behalf of the City of Casper, Wyoming.

Dated: 2/13/2024



Wallace Trembath III
Deputy City Attorney

RESOLUTION NO. 24-25

A RESOLUTION AUTHORIZING A SOFTWARE OR SERVICES AGREEMENT AMENDMENT BETWEEN IMAGE TREND, LLC, AND THE CITY OF CASPER IN THE AMOUNT OF FOUR THOUSAND ONE HUNDRED AND SEVENTY-FIVE DOLLARS TO PROCURE AN INTEGRATION MODULE FOR VECTOR DISTRIBUTION.

WHEREAS, the City is undertaking a project to implement a new records management software integration between ImageTrend, LLC, and Vector Solutions for the Casper Fire-EMS Department; and,

WHEREAS, ImageTrend, LLC, represents that it is ready, willing, and able to provide the software integration, implementation, and support as required by Software or Services Agreement Amendment t between ImageTrend, LLC, and the City; and

WHEREAS, the City desires to utilize ImageTrend, LLC, to provide the requested software integration.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest the above-described a Software or Services Agreement Amendment between the ImageTrend, LLC, and the City of Casper

BE IT FURTHER RESOLVED: That the City Manager or his designee is hereby authorized to execute all documents pertaining to the above-described Amendment Agreement in an amount of Four Thousand One Hundred Seventy-Five and 00/100 Dollars ($4,175.00).

PASSED, APPROVED, AND ADOPTED on this ____ day of _____, 2024.

APPROVED AS TO FORM:

Walter Trauger

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

February 9, 2024

MEMO TO: J. Carter Napier, City Manager

FROM: Tom Brauer, Chief Operations Officer
Zulima Lopez, Parks, Recreation and Public Facilities Director
Matt Thomason, Buildings and Structures Manager

SUBJECT: Authorizing Amendment #1 to the Existing Professional Services Agreement with Kone Elevators to Modernize the Elevators at City Hall

Meeting Type & Date
Regular Meeting
February 20, 2024

Action Type
Resolution

Recommendation
That Council, by resolution, authorize Amendment #1 to the existing Professional Services Agreement with Kone Elevators to modernize the elevators at City Hall.

Summary
The Project SAFE remodel of City Hall is currently on-going and scheduled for completion in August 2024. One component of the upgrades includes adding security measures to the existing elevator to ensure that only City staff, or members of the public escorted by City staff, will be able to use the elevator to access the second floor. The age and operating technology of the existing elevator would not allow for the security measures, so modernization of the elevator is needed. Moreover, the elevator at City Hall is original to the building and has not had a significant upgrade since installed, making it due for a full overhaul to ensure safe and reliable operation for the next 35-40 years. Modernization of the elevator will consist of:

- Replacing the elevator controller
- Replacing the elevator power unit
- Replacing the elevator door operating equipment
- Replacing fixtures in elevator car and hall
- Replacing the elevator cab interior
- Providing new wiring throughout the elevator system

Kone Elevators is the current elevator maintenance vendor for the City of Casper and the Professional Services Agreement dictates that they are the sole maintenance entity for the City of Casper for the duration of their agreement.

Financial Considerations

The costs for the upgrade will be Two Hundred Forty-Four Thousand, Five Hundred Seventy-Five Dollars ($244,575.00). Ninety-Six Thousand Dollars ($96,000.00) will be due to Kone within 30 days of acceptance of the agreement to purchase the supplies needed for the work. The balance of the cost will be due when the work is complete. This project is funded by One Cent #17 and Capital Reserves.

Oversight/Project Responsibility

Matt Thomason, Buildings and Structures Manager

Attachments

Amendment #1
Resolution

AMENDMENT NO. 1 TO THE CONTRACT FOR PROFESSIONAL SERVICES ("AMENDMENT")

This Amendment to the Contract for Professional Services ("Amendment") is entered into on this _____ day of _____, 20____, by and between the following parties:

1. The City of Casper of Casper, Wyoming ("City"), a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601.

2. KONE, Inc. ("Contractor"), 8585 Concord Center Drive #900, Englewood, Colorado, 82601

Throughout this document, the City and the Contractor may be collectively referred to as the "parties."

RECITALS

A. On June 20, 2023, the City and Contractor entered into a *Contract for Professional Services* ("Contract") for elevator maintenance.

B. On December 21, 2023, Contractor submitted a proposal to modernize the elevator at Casper City Hall.

C. The parties want to amend the Contract to add the additional work described herein.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereto agree by and between them to amend the Contract as follows:

1. INCORPORATION OF RECITALS

The recitals set forth above are hereby incorporated herein at this point as if fully set forth as part of this Amendment.

2. AMENDMENT CREATING AND ADDING PART III: The Contract is amended by creating Part III – Casper City Hall Elevator Modernization and shall read as follows:

PART III – CASPER CITY HALL ELEVATOR MODERNIZATION

A. IN GENERAL: The Scope of Services for this Amendment No. 1 is separate from and in addition to the Scope of Services in Part I of the Contract It is set forth herein as Part III to the Contract.

B. **SCOPE OF SERVICES:** The Contractor shall provide the following services to the passenger elevator located at Casper City Hall, 200 North David Street, Casper, Wyoming, 82601:

i. The Contractor shall furnish the necessary labor and materials to provide elevator modernization services for the Casper City Hall elevator, generally described as follows:
   a. Replace the elevator controller;
   b. Replace the elevator power unit;
   c. Replace the elevator door operating equipment;
   d. Replace fixtures in elevator car and hall;
   e. Replace elevator cab interior;
   f. Provide new wiring throughout the elevator system.

ii. The details of the Scope of Services are set forth in Kone's December 21, 2023, proposal letter with the subject line *Re: City Hall Elevator Modernization & Cab Interior*, **pages 1-6** of which are attached hereto as Exhibit A, and hereby made a part of this Amendment.

C. **TIME OF PERFORMANCE:** The services rendered under this Amendment No. 1 shall be completed no later than September 30, 2024.

D. **COMPENSATION:** In consideration for the performance of service under this Amendment No. 1, the Contractor shall be compensated for services performed in accordance with Part III. Scope of Services, not to exceed Two Hundred Forty-Four Thousand, Five Hundred Seventy-Five Dollars ($244,575.00).

E. **METHOD OF PAYMENT:** Payment for the cost of equipment in the amount of Ninety-Six Thousand Dollars ($96,000.00) shall be paid within thirty (30) days of execution of this Amendment.

i. The remainder of payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Contractor has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

ii. If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

3. RATIFICATION

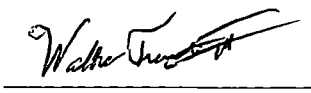
The terms and conditions of the Contract, as modified herein, are hereby ratified by the parties and shall remain in full force and effect.

4. ELECTRONIC SIGNATURES

The parties understand and agree that they have the right to execute this Amendment through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Amendment as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Amendment, they may request a copy from the other party, and the other party shall provide it.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the Parties have executed this Amendment as of the day and year above.

APPROVED AS TO FORM



ATTEST

Amanda Ainsworth
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Stephen Cathey
Mayor

WITNESS

By: _____

Printed Name: _____

Title: _____

CONTRACTOR
KONE, Inc.

By: _____

Printed Name: _____

Title: _____

KONE Care™

PEOPLE FLOW REPAIR AND UPGRADE PROPOSAL

December 21, 2023

City of Casper
200 North David Street
Casper, WY 82601

ATTN: Matt Thomason

KONE Inc.
8585 Concord Center Drive,
Suite 900
Englewood, Colorado 80112
Tel : (307) 757-0232
Email: Jeff.Clark@kone.com

Re: City Hall Elevator Modernization & Cab Interior

Description of Work

We propose to furnish and install the labor, materials, tools and supervision to perform the following work on the passenger elevator located at 200 North David Street in Casper.

We will replace the Controller, Power Unit, Door Operating Equipment, Fixtures (in car and hall), Cab Interior, and complete new wiring throughout the elevator system.

Elevator Controller:

Hydraulic Smartrise microprocessor Controller equipped with the following characteristics will be installed:

- Solid state soft starters in lieu of y-delta starters
- Controller cabinet outlet plug
- Interface for voice annunciator
- Group box interface so both controllers can communicate with each other on dispatching calls
- Door interface to communicate with new GAL door equipment
- Hall lantern interface to communicate with innovation signal fixture equipment
- Machine room to hoistway wiring package- 100 feet of wiring
- Traveling cable package- Twenty-six conductor composite 14 AWG, fourteen 18 AWG & four 20 AWG shielded pairs all jacketed in protective rubber coating. Includes kellum grips to hang onto cars.
- Pre-wired car top inspection stations
- Interface for car call security
- Emergency battery lowering

KONE Care™

PEOPLE FLOW REPAIR AND UPGRADE PROPOSAL

Power Unit Replacement:

Benefits:

- Improves ride quality and smoother starts & stops throughout the ride
- Improves passenger and tenant satisfaction by reducing noise pollution and vibration
- Improves reliability and availability - reduces service interruptions
- Reduces operating expenses for service requests not covered under your agreement
- Improves parts availability for power units which are obsolete and parts that are not readily available
- Improves leveling - minimizes the risk of tripping hazards which improves safety and reduces claims risk

Comprised of four major components – the tank, valve, pump and pump motor – which operate together to control the oil flow required to move and stop the elevator. Improper operation by any of the components in the power unit can result in more shutdowns, safety tripping hazards, entrapments, slower performance, uncomfortable start/stop & ride and more.

Proactive Replacement

- Avoids unplanned disruption
- Minimizes disruption, as your elevator is operational while components are shipped. Downtime becomes just days for the upgrade, rather than weeks for the component leadtimes
- Improves tenant experience by allowing you to schedule this at the best time and provide advance notice

Complete Replacement

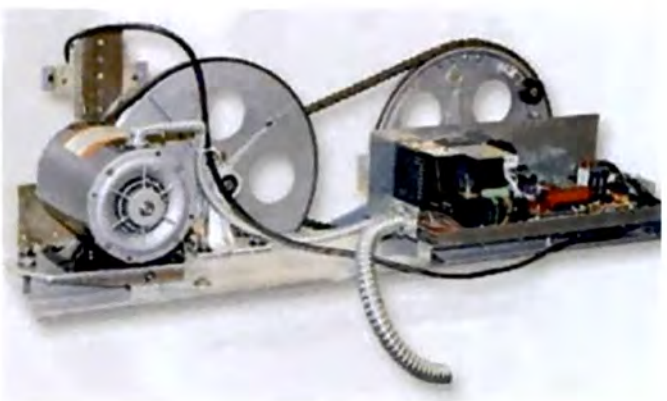
- Upgrading the entire power unit at once is more cost effective and efficient than upgrading the components individually
- Power units come packaged as a unit which are 'born' together. Upgrading individual components and introducing new components with older components may cause problems

KONE Care™

PEOPLE FLOW REPAIR AND UPGRADE PROPOSAL

Elevator Door Equipment:

- New car side interlock switches
- 1 hand held adjusting tool w 7' cable per elevator
- New hangers, tracks and headers for the car side
- New clutch to mount onto the car door
- New pickup rollers to be mounted on each hoistway door
- New interlocks on the hoistway doors
- NOTE- New doors on both car & hoistway side are NOT included



Complete Machine Room / Hoistway Wiring

With the new controller we will replace all the wiring. This includes the travel cable wiring and hoistway wiring. Wiring will include spare wires for future use if needed for security or camera installation.

Benefits:

- Reduces service interruptions and downtime
- Increases availability and reduces operating expenses
- Improves tenant satisfaction
- Increases safety and reduces claims risk
- Required by code

Provides the vital link between the car and controller. If the existing travel cable has been immersed in water and/or oil, the polyvinyl chloride coating will begin to dry out and crack, potentially resulting in intermittent service interruptions and creating a safety risk. Additionally, excessive downtime may be required to troubleshoot these intermittent interruptions and the life expectancy of the existing travel cable will be greatly reduced. If upgrades have been made additional spare wires may be required.

KONE Care™

PEOPLE FLOW REPAIR AND UPGRADE PROPOSAL

Elevator Signal Fixtures: Car and hall station fixtures equipped with the following:

Car Station (buttons, etc. inside of elevator):

1) Stainless steel vandal resistant buttons w outer white illumination (pictured below)
2) Cover plate finish of stainless steel #4 brush
3) Flush Wurtec phone mounted behind the car station
4) 1 digital position indicator w 2" red characters per elevator
5) 1 ¼" square, #4 stainless steel braille in black
6) Push buttons = alarm, door open, door close, phone push to call button and hall calls
7) Key switches = Emergency stop switch, light switch, fan (2 speed) switch, independent service, emergency light test switch, hoistway access switch & universal FEOK1 phase II fire service key switch
8) Engravings = "Phase II fire service instructions, capacity # & elevator number.
9) Misc. = Buzzer for fire service & nudging, floor passing signal (in digital PI), fireman's service cabinet, emergency LED lighting & voice annunciator - Hall stations (buttons, etc. outside in hallway):

1) Two terminal hall stations UP button on level "1" WITH FEOK1 fire service key switch
2) Two intermediate hall station (front & rear) with UP and DOWN button on level 2
3) Two terminal hall station (front & rear) DOWN button on level 4
4) Stainless steel round projecting buttons w outer white illumination
5) Each button equipped with 1 ¼" square, #4 brushed stainless-steel braille on black
6) Hoistway access key switches on levels 1 & 4

Hall lanterns/Position indicators (arrows/numbers outside in hallway located above door):

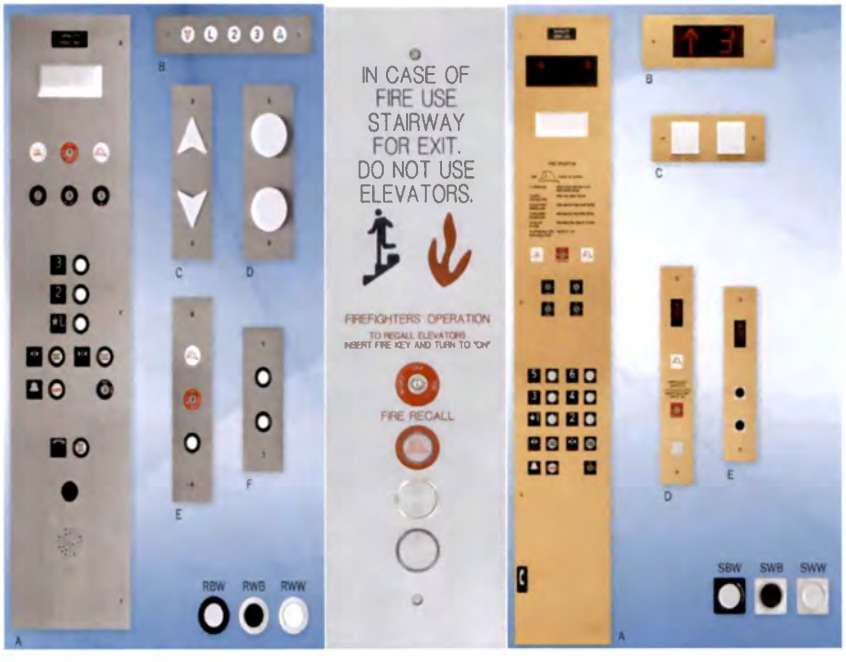
10) Two terminal-up hall lanterns on floor 1
11) Two intermediate hall lanterns on floor 2
12) Two terminal-down hall lanterns on floor 4
13) All hall lanterns will be faced with #4 SS plates and have a 2 ½" projecting arrow w LED white lighting

- Misc. items included in the signal fixtures
  1) Digital PI controller / Encoder / Driver- MCCA (Component used to communicate w controller)
  2) Jamb braille tags. 4" x 4", adhesive backed, #4 stainless steel on black- Currently, no jamb braille exists. This would be required per code. This is the numbers that would be stuck to each side of any hall entrance indicating what floor it is.

KONE Care™

PEOPLE FLOW REPAIR AND UPGRADE PROPOSAL

Sample Fixtures



Two new 3D Door Protection Devices:

Benefits:

- Increases safety – doors reopen without making contact with passengers, therefore reducing claims risks.
- Eliminates passenger contact with the doors, reducing potential service interruption
- Increases elevator availability – less door related problems reduces elevator downtime
- Reduces operating expenses – fewer service requests not covered under your maintenance agreement
- Enforces the code

KONE Care™

PEOPLE FLOW REPAIR AND UPGRADE PROPOSAL

Continuously being monitored the emitting light beams through the elevator door opening and into the landing provides protection. If any of the beams are broken, the doors will not close or will instantly reopen if in the process of closing, virtually eliminating the chance of door contact with the passengers.

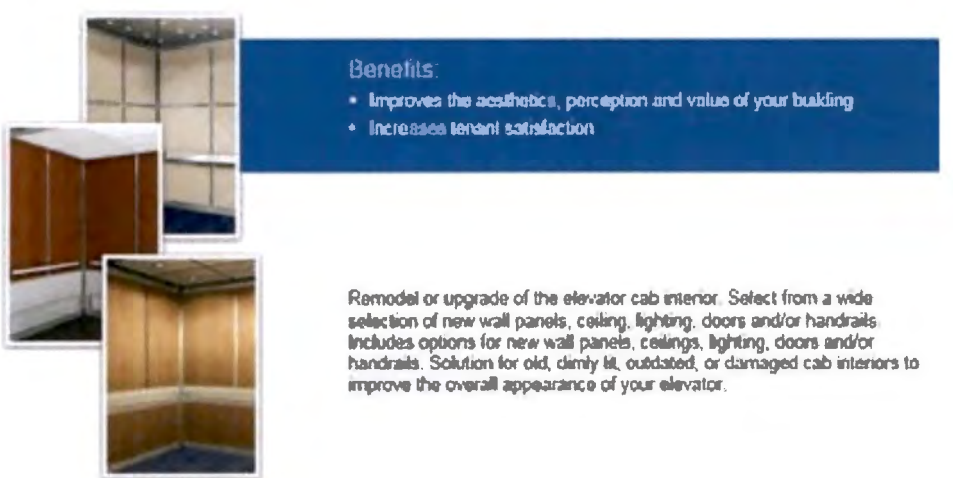
Elevator Cab Interior:

Cab Interior Panels

New cab interior panels will be provided and installed in the elevator cab. The old panels will be removed and the new panels will be custom made to your elevator. The new cab interior panels will meet current code requirements for fire rating for the materials used in passenger car enclosures.

Cab Ceilings

A new ceiling assembly will be provided and installed in the elevator cab. All material provided shall be manufactured and installed in accordance with current codes.



RESOLUTION NO. 24-26

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH KONE, INC., FOR THE CITY HALL ELEVATOR MODERNIZATION PROJECT.

WHEREAS, on June 20, 2023, the City of Casper and Kone, Inc., entered into a Contract for Professional Services for the servicing and maintenance of elevators at City owned facilities; and,

WHEREAS, the City has identified a need to modernize the elevator located at Casper City Hall; and,

WHEREAS, Kone, Inc., is ready, able, and willing to provide the professionals services described in Amendment No. 1 to Contract for Professional Services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, Amendment No. 1 to the Contract for Professional Services with Kone, Inc., in an amount not to exceed Two Hundred Forty-Four Thousand, Five Hundred Seventy-Five Dollars ($244,575.00).

BE IT FURTHER RESOLVED: That the City Manager or his designee is hereby authorized to make verified partial payments throughout the term of the Contract Amendment in an amount not to exceed Two Hundred Forty-Four Thousand, Five Hundred Seventy-Five Dollars ($244,575.00).

PASSED, APPROVED, AND ADOPTED on this _____day of _____, 2024.

APPROVED AS TO FORM:

Walter Trumbly

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

February 6, 2024

MEMO TO: J. Carter Napier, City Manager

FROM: Tom Brauer, P.E., Chief Operating Officer
Liz Becher, Community Development Director
Alex Sveda, P.E., City Engineer AS
Terry Cottenoir, Engineering Technician

SUBJECT: Authorizing an Agreement with Crown Construction, LLC, in the Amount of $97,200.00, for the Downtown Parking Garage Drainage Improvements, Project No. 22-064.

Meeting Type & Date
Regular Council Meeting
February 20, 2024

Action type
Resolution

Recommendation
That Council, by Resolution, authorize an Agreement with Crown Construction, LLC (Crown), in the amount of $97,200.00, for the Downtown Parking Garage Drainage Improvements, Project No. 22-064. Furthermore, it is recommended that Council authorize a construction contingency account, in the amount of $10,000.00, for a total project amount of $107,200.00.

Summary
On Tuesday, February 6, 2024, one (1) bid was received for the Downtown Parking Garage Drainage Improvements, Project No. 22-064. The bid received for this work is as follows:

CONTRACTOR	BUSINESS LOCATION	BID AMOUNT
Crown	**Mills, WY**	**$97,200.00**

The Downtown Parking Garage Drainage Improvements Project consists of constructing a new concrete trench drain with electrical heat tracing on the top level and several locations of concrete patching repairs throughout the Downtown Parking Garage (DPG). The DPG has experienced significant damage to its structure and elevator due to improper storm water drainage on the upper level. The work will improve the drainage on the upper level and direct water away from the elevator shaft, and repair damaged areas. The estimate prepared by the City's consultant, Lower & Co, P.C. (Lower), was $123,200.00. The bid has been reviewed by Lower and City Staff, and it is recommended to award the work to Crown, in the amount of $97,200.00.

As required by State Statute, in-state bidders receive a five percent (5%) bid preference. As all bids received were from in-state contractors, no bid preference was granted. A notice was

published in the local newspaper once a week for two consecutive weeks as required by State Statute, and the project was advertised on the City of Casper's website (www.casperwy.gov).

Financial Considerations
Funding will be from the Parking Fund Reserves Fund allocated to Downtown Parking Garage Improvement.

Oversight/Project Responsibility
Terry Cottenoir, Engineering Technician, Public Services Department.

Attachments
Resolution
Agreement

STANDARD FORM OF
AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is made between the City of Casper, Wyoming, a Wyoming municipal corporation, 123 West 1st Street, Casper, Wyoming 82601, hereinafter referred to as the "**Owner**," and Crown Construction, LLC, P.O. Box 664, Mills, Wyoming 82644, hereinafter referred to as the "**Contractor**."

WHEREAS, the City of Casper desires to construct a new concrete drain trench with electrical heat tape on the top level and various concrete patching repairs within the Downtown Parking Garage, 230 South Wolcott Street, Casper, Wyoming 82601; and,

WHEREAS, Crown Construction, LLC, is able and willing to provide those services specified as the Downtown Parking Garage Drainage Improvements, Project No. 22-064.

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

The Contractor shall perform all the work required by the Contract Documents, and also submit a comprehensive traffic plan when streets or utilities are part of the project, together hereinafter referred to as the "**Work**." No open excavations shall remain overnight.

ARTICLE 2. ENGINEER.

The Project has been designed by Lower & Co., P.C., who is hereinafter referred to as the "**Engineer**" and who is to act as the Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to the Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME.

3.1 The Work will be substantially completed by June 21, 2024, and ready for final payment in accordance with Article 14 of the Standard General Conditions of the Construction Contract hereinafter, "**General Conditions**" and Standard Supplementary Conditions by June 28, 2024. Substantial Completion will be granted once all utilities are installed and in working order, surfacing is replaced and the project site is returned to full normal vehicular and pedestrian traffic. The Contractor shall work continuously on-site, during the construction activities hours specified in these Contract Documents, until the Work is substantially complete.

3.2 Liquidated Damages. The Owner and the Contractor recognize that time is of the essence of this Agreement and that the Owner will suffer financial loss if the Work is not substantially completed by the time specified in Section 3.1 above, plus any extension thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration

proceeding the actual loss suffered by the Owner if the Work is not substantially completed on time. Accordingly, instead of requiring any such proof, the Owner and the Contractor agree that as liquidated damages for delay (but not as a penalty) the Contractor shall pay the Owner One Thousand Dollars ($1,000.00) for each day that expires after the time specified in Section 3.1 for Substantial Completion. After Substantial Completion, if the Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in Section 3.1 for completion and readiness for final payment or any proper extension thereof granted by the Owner, the Contractor shall pay the Owner Five Hundred Dollars ($500.00) for each day that expires after the time specified in Section 3.1 for completion and readiness for Final payment. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

ARTICLE 4. CONTRACT PRICE.

The Owner shall pay the Contractor in current funds for performance of the Work in accordance with the Contract Documents, subject to additions and deductions by Change Order, the Contract Price of Ninety-Seven Thousand Two Hundred Dollars ($97,200.00), subject to additions and deductions by Change Order approved by the Owner. The Contract Price shall be based on materials actually furnished and installed and services actually provided, when the pricing is based on the unit prices contained in the Bid Form, included as Exhibit "A" (pages BF-1 of 4 through BF-4 of 4, Standard Bid Form) and Itemized Bid Schedule, included as Exhibit "B" (page BS-1 of 1, Bid Schedule) and by this reference made a part of this Agreement.

ARTICLE 5. PAYMENT PROCEDURES.

The Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

5.1 Progress Payments. The Contractor's Applications for Payment, as recommended by the Engineer, shall be submitted to accountspayable@casperwy.gov **AND** the City engineering staff on or before the 25th day of each month during construction, and the Owner shall mail progress payments in the following month one day after the second monthly meeting of the Casper City Council. Progress payments shall be structured as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Section 14.1 of the General Conditions, subject to the cutoff and submittal dates provided in the General Conditions.

5.1.1 Progress payment(s) will be made in an amount equal to ninety-five percent (95%) of the Work completed. The Owner shall withhold five percent (5%) of the Work completed as retainage, said retainage to be paid in accordance with the provisions of Section 5.3, Final Payment.

5.1.2 Should amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the City's

general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Agreement.

5.2 The Owner may withhold progress payments if the Contractor fails to submit an updated progress schedule with the application for payment as detailed in Section 6.04 Progress Schedules of the General Conditions.

5.3 Final Payment. Upon final completion and acceptance of the Work in accordance with Section 14.07 of the General Conditions, the Engineer shall recommend payment and present the Contractor's Final Application for Payment to the City. Pursuant to Wyoming State Statutes Section 16-6-116, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.

ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 et seq., withheld percentages for Contracts exceeding Fifty Thousand and 00/100 Dollars ($50,000.00) will be retained in an account in the name of the Contractor (except when specifically waived in writing by the Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 et seq., whether the depository is designated by the Contractor or by the Owner.

ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce the Owner to enter into this Agreement, the Contractor makes the following representations:

7.1 The Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.

7.2 The Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the work which were relied upon by the Engineer in the preparation of the Drawings and Specifications and which have been identified in the Standard Supplementary Conditions.

7.3 The Contractor has made or caused to be made examinations, investigations, and tests and studies as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by the Contractor for such purposes.

7.4 The Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract Documents.

7.5 The Contractor has given the Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by the Engineer is acceptable to the Contractor.

ARTICLE 8. CONTRACT DOCUMENTS.

The Contract Documents which comprise the entire agreement between the Owner and the Contractor are attached to this Agreement, made a part hereof and consist of the following:

8.1 This Agreement (Pages SFA-1 of 7 to SFA- 7 of 7, inclusive).

8.2 Joint Account Agreement or Letter of Forfeiture waiving same.

8.3 Exhibit "A" - Bid Form (Pages BF-1 of 4 to BF-4 of 4, inclusive).

8.4 Exhibit "B" - Bid Schedule (Page BS-1 of 1, inclusive).

8.5 Addenda No. (0).

8.6 Performance and Labor and Payment Bonds.

8.7 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.

8.8 Standard General Conditions of the Construction Contract (Pages 00700-1 to 00700-42, inclusive).

8.9 Standard Supplementary Conditions (Pages SSC-1 to SSC-15, inclusive).

8.10 Technical Specifications, consisting of eight (8) sections.

8.11 Notice of Award.

8.12 Notice to Proceed.

8.13 Minutes of the Pre-Bid Conference, if any.

8.14 Contract Drawings, with each sheet bearing the following general title:

Downtown Parking Garage Drainage Improvements, Project No. 22-064

8.15 Shop Drawings and other Submittals furnished by the Contractor during performance of the Work and accepted by the Owner.

8.16 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Sections 3.04 and 3.05 of the General Conditions, on or after the effective date of this Agreement.

8.17 Notice of Substantial Completion.

ARTICLE 9. GOVERNMENTAL CLAIMS ACT

The Owner does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq. The Owner specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

ARTICLE 10. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year below written.

DATED this 20th day of February, 2024.

(Signature pages to follow.)

Signature page for City of Casper

APPROVED AS TO FORM:

ATTEST:

Amanda Ainsworth
City Clerk

OWNER:
CITY OF CASPER, WYOMING
A municipal corporation

Stephen Cathey
Mayor

Signature page for the Contractor

WITTNESS:	CONTRACTOR: Crown Construction, LLC
By:_____	By:_____
Title:_____	Title:_____

EXHJBIT "A"
STANDARD
BID FORM
(Approved by City Attorney, 1995)

PROJECT IDENTIFICATION: City of Casper
Downtown Parking Garage Drainage Improvements
Project No. 22-064

THIS BID SUBMITTED TO: City of Casper
123 West 1st Street
Casper, Wyoming 82601

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the City in the form included in the Bidding Documents and to complete all Work as specified or indicated in the Bidding Documents for the Contract Price by **June 21, 2024,** and completed and ready for final payment not later than **June 28, 2024, in** accordance with the Bidding Documents.

2. Bidder accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Guaranty. This Bid will remain effective for thirty (30) days after the day of Bid opening. Bidder will sign the Agreement and submit the Bonds and other documents required by the Bidding Documents within thirty (30) days after the date of the City's Notice of Award.

3. Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101, et seq. is hereby acknowledged.

4. In submitting this Bid, Bidder represents, as more fully set forth in the Bidding Documents, that:

   A. Bidder has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):

   Addendum No. _____ _ Dated ------
   Addendum No. _____ _ Dated ------

   B. Bidder has examined the site and locality where the work is to be performed, the federal, state, and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has made such independent investigations as Bidder deems necessary;

   C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, corporation, or other business entity. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.

Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the City.

5. Bidder is bidding all schedules, alternates, if any, and will complete the Work for unit price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities:

TOTAL BASE BID, IN NUMERALS: $ 97,200.00

TOTAL BASE BID, IN WORDS: Ninety seven thousand two hundred DOLLARS.

6. Bidder agrees that the work for the City will be as provided above.

7. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.

8. The following documents are attached to and made a condition of this Bid:

   A. Required Bid Guaranty in the form of a Bid Bond. (Unless otherwise provided by the City.)

   B. Exhibit "B" - Itemized Bid Schedule.

   C. State of Wyoming Certificate of Residency Status, in conformance with the Instructions to Bidders.

9. Communications concerning this Bid shall be addressed to:

Address of Bidder: Crown Construction LLC
P.O. Box 1604
Mills, WY 82644

10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, except as provided in the Supplementary Conditions and Bidding Documents.

Submitted on 2/16, 2024.

Bidder is bidding as a Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: _____ (seal)
(Individual's Name)

doing business as: _____

Business Address: _____
_____
_____

Phone Number: _____

A PARTNERSHIP

By: _____ (seal)
(Firm's Name)

_____
(General Partner)

Business Address: _____
_____
_____

Phone Number: _____

A CORPORATION OR LIMITED LIABILITY COMPANY

By: Crown Construction LLC (seal)
(Corporation's or Limited Liability Company's Name)

Wyoming
(State of Incorporation or Organization)

By: _____ (seal)

(Title) Public Notary

(Seal)

Attest: Crista Latimer

Business Address: Crown Construction LLC
P.O. Box 1064
Mills, Wy 82644

Phone Number: 307-337-7069

A JOINT VENTURE

By: _____ (seal)
(Name)

_____
(Address)

By: _____ (seal)
(Name)

_____
(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Downtown Parking Garage Drainage Improvements, Project No. 22-064 (#8917670)
Owner: Casper WY, City of
Solicitor: Casper WY, City of
02/06/2024 02:00 PM MST

Exhibit "B" - Bid Schedule

Base Bid				Crown Construction	
Line Item	**Item Description**	**Unit**	**Quantity**	**Unit Price**	**Total Price**
1	Mobilization & Bonding	LS	1	$15,000.00	$15,000.00
2	F&I Temporary Traffic Control	LS	1	$2,000.00	$2,000.00
3	Selective Demolition	LS	1	$0.00	$0.00
4	F&I New Concrete Drain Trench and Slab	Sq Ft	36	$1,000.00	$36,000.00
5	Concrete Topping Repairs	Sq Ft	282	$100.00	$28,200.00
6	Drain Trench Electrical	LS	1	$15,000.00	$15,000.00
7	Contractor Concrete Materials Testing	LS	1	$1,000.00	$1,000.00
			Base Bid Total:		**$97,200.00**

Amount in Words: Ninety-Seven Thousand Two Hundred and 00/100 Dollars

RESOLUTION NO. 24-28

A RESOLUTION AUTHORIZING AN AGREEMENT WITH CROWN CONSTRUCTION, LLC, FOR THE DOWNTOWN PARKING GARAGE DRAINAGE IMPROVEMENTS, PROJECT NO. 22-064.

WHEREAS, the City of Casper desires to construct a new concrete drain trench with electrical heat tape on the top level and various concrete patching repairs within the Downtown Parking Garage, 230 South Wolcott Street, Casper, Wyoming 82601; and,

WHEREAS, Crown Construction, LLC, is able and willing to provide those services specified as the Downtown Parking Garage Drainage Improvements, Project No. 22-064; and,

WHEREAS, it would be in the best interest of the City to expedite changes in the project by allowing the City Manager to sign change orders effecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Ten Thousand Dollars ($10,000.00) and other project administration related change orders that do not substantially alter the scope of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an Agreement with Crown Construction, LLC, for those services, in the amount of Ninety-Seven Thousand Two Hundred Dollars ($97,200.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the Agreement, equal to a total amount not to exceed Ninety-Seven Thousand Two Hundred Dollars ($97,200.00), and Ten Thousand Dollars ($10,000.00) for a construction contingency account, for a total project amount not to exceed One Hundred Seven Thousand Two Hundred Dollars ($107,200.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above described Agreement not greater than the sum of Ten Thousand Dollars ($10,000.00) and other project administration related change orders that do not substantially alter the scope of the project.

PASSED, APPROVED, AND ADOPTED this 20th day of February, 2024.

APPROVED AS TO FORM:
(Downtown Parking Garage Drainage Improvements, Project No. 22-064)

Walter Thomas IV

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

February 2, 2024

MEMO TO: J. Carter Napier, City Manager JCN

FROM: Tracey L. Belser, Support Services Director TLB
Dan Coryell, Fleet Manager

SUBJECT: Authorize the Purchase of Four (4) New Turf Utility Carts in the total amount of $40,446.60 and One (1) New Greens Roller in the total amount of $15,200.00 for use by Casper Municipal Golf Course.

Meeting Type & Date
Regular Council Meeting
February 20, 2024

Action type
Minute Action

Recommendation
That Council, by minute action, authorize the purchase of four (4) new turf utility carts in the total amount of $40,446.60 and one (1) new greens roller in the total amount of $15,200.00 for use by Casper Municipal Golf Course.

Summary
On January 17, 2024, bids were publicly opened for four (4) new turf utility carts. Four (4) bids were received. Bids were also received and publicly opened for one (1) new greens roller. Three (3) bids were received for that item. The winning bid for the turf utility carts is from Colorado Golf and Turf, while Stotz Equipment supplied the winning bid for the greens roller.

The turf utility carts are primarily used by seasonal golf course maintenance staff for transportation, hauling, towing, and other various golf course tasks. The new utility carts will replace four (4) current utility carts that are all 14 years of age. This project has an approved budget of $66,000.00.

Casper Municipal Golf Course currently has one (1) greens roller. Having only one (1) greens roller proves challenging to create uniformity on the putting green surfaces between all three 9-hole courses. By adding another greens roller, the maintenance staff will be able to quickly and efficiently roll putting greens weekly with minimal disruption to golfers. Even though this will be an additional greens roller it is not an addition to the fleet as the Golf Course is trading an older mower that has met all criteria needed for replacement. This project has an approved budget of $20,000.00.

As required by Wyoming State Statute 15-1-113(b), the notice was published in a local newspaper once a week for a minimum of two (2) consecutive weeks.

The bids for the turf utility carts are:

Bid Item	Vendor	Bid Amount	Trade Amount	Total
(4) Club Car 502 Turf Utility Carts	Colorado Golf and Turf Littleton, CO	$45,446.60	$5,000.00	$40,446.60
(4) Cushman 1200 Turf Utility Carts	EZ-GO Augusta, GA	$44,080.00	$2,000.00	$42,080.00
(4) Toro MDX 735 Turf Utility Carts	Midland Implement Billings, MT	$49,864.00	$4,000.00	$45,864.00
(4) John Deere TX Turf Utility Carts	Stotz Equipment Casper, WY	$51,660.00	$2,000.00	$49,660.00

The bids for the greens roller are:

Bid Item	Vendor	Bid Amount	Trade Amount	Total
(1) True Turf RB48 Greens Roller	Stotz Equipment Casper, WY	$17,200.00	$2,000.00	$15,200.00
(1) True Turf RB48 Greens Roller	Midland Implement Billings, MT	$16,254.00	$500.00	$15,754.00
(1) Smithco 7576 Greens Roller	Stotz Equipment Casper, WY	$20,400.00	$2,000.00	$18,400.00

Financial Considerations

The approved budget for utility carts purchase is $66,000.00 and the approved budget for the greens roller purchase is $20,000.00. These purchases were approved in the FY24 adopted budget and are funded by One-Cent Capital.

Oversight/Project Responsibility

This purchase will be made by Dan Coryell, Fleet Manager, with oversight being transferred to Randy Norvelle, Parks Manager, after the equipment is received.

Attachments

Specifications

CITY OF CASPER
FLEET MAINTENANCE DIVISION
CITY OF CASPER
December 28, 2023

Notice is hereby given that the City of Casper, Wyoming will receive sealed bids at the Fleet Office, Casper Service Center, 1800 E. "K" Street, Casper, Wyoming, **until 3:30pm January 17, 2024** for the following:

FOUR (4) NEW TURF UTILITY VEHICLES

These vehicles will be used at Casper Municipal Golf Course which is part of the Parks, Recreation, and Public Facilities Department; unit must have the minimum specifications of:

General Specifications: It is the intent of these specifications to specify the minimum requirement for the furnishing and delivery of Four (4) New Turf Utility Vehicles. The units shall be new and have less than fifty (50) Hours with full factory warranty. Units shall be delivered complete and ready for service, as specified, and shall be equipped with all of the manufacturer's standard equipment, as advertised, whether or not specifically mentioned in these specifications, in addition to all other equipment and attachments specified herein.

ITEM	MINIMUM SPECIFICATIONS	BIDDERS SPECIFICATIONS
1. Engine/ Exhaust System	Gasoline, air cooled, 400 CC, 13.5 HP minimum	_____
2. Fuel System	Minimum fuel tank capacity of five (5) U.S. gallons.	_____
3. Drive	Continuously Variable Transmission, no 4 wheel drive.	_____
4. Body/ Chassis	Driver/passenger, utility box, electric lift on utility box, Towing Capacity 1000 lbs., Payload min 1000 lbs.	_____
5. Suspension	Independent spring and shock on front suspension Or leaf spring with hydraulic suspension	_____

ITEM	MINIMUM SPECIFICATIONS	BIDDERS SPECIFICATIONS
6. Operators Station	Driver – Passenger, 2 seats or bench seating	
7. Steering System	Self-adjusting Rack and Pinion	
8. Brake System	Drum or wet brake.	
9. Tires	18 x 8.5-8, 6-ply turf tire minimum size	
10. Alternator	16 amp	
11. Accessories	DC outlet: 12 volts	
12. Manuals	Two (2) complete sets of operator's manuals, two (2) sets of service manuals, and two (2) sets of parts manuals shall be supplied or an acceptable electronic version of the above mentioned manuals.	
13. Warranty	Specify in writing, to include all parts and labor F.O.B. Casper, for a minimum 12 month period.	
14. Delivery	**Machine shall be delivered with a full tank of fuel, properly blended for the weather conditions if required.**	
	Unleaded gasoline to be minimum of 85% octane, diesel fuel to be at least the minimum requirements of blended #2/#1 diesel fuel with proper additives to correspond with climate conditions.	
	A copy of the order confirmation to be provided upon completion of order.	
	Original title shall be provided within 30 days of unit delivery to 1800 E. K St., Casper, WY 82601. Title to be made out as: City of Casper, 200 N. David, Casper, WY 82601.	
15. Options		

ITEM	MINIMUM SPECIFICATIONS	BIDDERS SPECIFICATIONS

NOTE: These forms may be duplicated.

Exceptions to any of the provisions of these specifications may be waived provided they are clearly stated in the bid, and if in the opinion of the City of Casper, the bid complied with the intent of the specification.

Should funding be inadequate to cover the items bid, all bids may be rejected or quantities adjusted to fit budget amount.

All contacts should be made through Dan Coryell, Casper Service Center, Casper, Wyoming, 82601. Phone 307-235-8410.

PROPOSAL FOR FURNISHING
FOUR (4) NEW TURF UTILITY VEHICLES
FOR CASPER MUNICIPAL GOLF COURSE WHICH IS A DIVISION OF THE
PARKS, RECREATION, AND PUBLIC FACILITIES DEPARTMENT

Proposal of (Name)_____
(Address)_____

to furnish equipment as specified to the City of Casper, Wyoming, in accordance with specifications dated December 28, 2023

BID ITEM:_____
Description:_____

Make and Model:_____

I. Price bid for One (1) New Turf Utility Vehicle, as specified $_____

II. Trade-in allowance for unit #82236 2008 John Deere Turf TX, #82237 2008 John Deere Turf TX, #82238 2008 John Deere Turf TX, #82239 John Deere Turf TX. $_____

III. NET COST TO THE CITY:
(Total Price) $_____

IV. Delivery: F.O.B. manufacturer of the City of Casper's choice within ____calendar days after award of contract by City Council.

Any trade in unit will be considered optional if, in the opinion of the City of Casper authorized staff, it is found to be in the best interest of the City of Casper to do so.

In addition to this proposal, the undersigned herewith submits complete information, including specifications and descriptive literature to fully describe and illustrate the equipment and accessories offered. Incomplete bid specification will be considered non-compliant and rejected.

Bidder proposes to deliver equipment in accordance with the schedule above and agrees that liquidated damages will be charged to him in accordance with specifications if delivery is not made in accordance with said schedule.

A bid bond, certified check, or cashier's check made payable to the City of Casper, Wyoming, in an amount of five percent (5%) of the total amount of this bid is enclosed. The undersigned certifies that he understands the specifications relating to said bid security and agrees to the conditions set forth in said specifications.

Discounts will be allowed for prompt payment as follows:

10 Day _____%; 20 Days_____%; 30 Days_____%.

Submitted By: _____Title:_____Date:_____

CITY OF CASPER, WYOMING
SPECIFICATIONS FOR
FOUR (4) New Turf Utility Vehicles
(Approved by the City Attorney, 2014)
Dated the 28 Day of December, 2023

I. GENERAL:

The following specifications, including exhibits, attached hereto, shall constitute the minimum acceptable specifications for the goods and/or services for which bids are requested. Bidders shall include all items standard to article bid, whether or not specifically mentioned in these specifications.

All goods shall be new and the latest current production models meeting the terms of the specifications.

No bids may be withdrawn within thirty (30) days after the scheduled closing time for receipt of bids without the consent of the City of Casper, Wyoming.

II. BID GUARANTY:

The City of Casper is required by Wyoming Statutes, 15-1-113, to receive a certified check, cashier's check, bank draft upon a reputable bank, or a bid bond in the amount of five percent (5%) of the total bid. If the bid is for more than one hundred and fifty thousand dollars ($150,000), only a bid bond with sufficient surety in the amount of five percent (5%) of the total bid amount will be accepted to consider any bid. Bid with deposit shall be filed with the FINANCE OFFICE, City Hall, 200 N. David, Casper, WY 82601, securely sealed, and endorsed upon the outside of the wrapper, with a brief statement as to the nature for which the bid is provided. Upon bid award, such surety shall be returned to the unsuccessful bidder(s). In the case of the successful bidder, five percent (5%) surety will be retained by the City until a proper bond or other proper bid guarantee to secure performance has been filed and approved if required by the specifications of the bid.

III. SCHEDULE FOR DELIVERY AND LIQUIDATED DAMAGES:

Unless a schedule has been specified in the bidding documents, each bidder shall specify, in its proposal, the time required for delivery of his goods to the place designated.

The provisions of Section II BID GUARANTY, shall apply to all bids, contracts and delivery times as specified. Failure to enter into a contract for said bid with the city within 30 days of the award or failure to proceed and/or deliver upon said bid or contract will result in forfeiture of bid guarantee.

IV. PLACE OF DELIVERY:

The successful bidder shall deliver the goods to the City of Casper, Casper Service Center, 1800 East "K" Street, Casper, Wyoming, unless otherwise specified.

V. CONDITIONS OF DELIVERY; RIGHT OF INSPECTION:

Goods, when delivered, shall be accompanied by a Statement Dealer's Certificate of Servicing and Inspection signed by the bidder certifying that the goods have been inspected and complies in all respects to the contract. Bidder shall attach to said statement a certificate by the manufacturer of the goods certifying that said goods have been inspected and serviced in the event the goods are not manufactured by the bidder. The City may, in its discretion, waive this requirement.

The City further reserves the right to make an inspection of the goods within a reasonable time after delivery to ensure compliance with the contract. Failure by City to make such inspection or upon inspection, failure to discover defects which cannot reasonably be discovered upon inspection, shall not constitute a waiver or be a limitation upon any remedy which the City may have at law or in equity.

VI. WARRANTY:

Each bidder shall enclose, with their bid, a copy of the warranty which applies to the goods proposed to be furnished. The warranty supplied will be considered by the City in determining the responsibility of the bidders.

VII. SERVICE FACILITIES:

It is essential that repair parts and service be adequate and readily available so that the goods can be maintained in good operating condition without protracted time loss for repairs.

The BIDDER SHALL CLEARLY STATE in his proposal the extent to which he carries a complete inventory of repair parts and service facilities. The City reserves the right to evaluate past performance of each bidder in analyzing the bid received and to consider such evaluation, in addition to other factors, in awarding the contracts for equipment.

VIII. DETAILED SPECIFICATIONS:

Goods bid shall conform to the detailed specifications outlined for the various bid items, attached hereto. No deviations from the terms of the specifications will be allowed, and such deviations shall be grounds for rejection of any bid, provided, however, that the City may allow any deviation if it finds, in its sole discretion, that the deviation is not a material deviation.

If bidder submits a bid using differing materials from those specified, he shall submit complete specifications for those items, including proposed manufacturer and catalog numbers with appropriate literature. The City may consider such specifications if it finds, in its sole discretion, that said specifications meet the intent of its specifications set forth herein and do not differ materially from its specifications.

IX. STATEMENT OF COMPLIANCE:

Should any requirement in these specifications not be included in manufacture's specifications sheets, bidder shall include with his bid, a statement of compliance. Failure to do so may be held as grounds for disqualification of bid.

X. CONSIDERATION OF BIDS:

The City of Casper, Wyoming, reserves the right to evaluate all bids received on the basis of the conformance with these specifications, the availability of repair parts, and the adequacy of service facilities, the delivery schedules, and other criteria as well as (net) cost, and to consider such evaluation in awarding contracts for the furnishing of the bid items specified. The City will award the contract to the lowest responsible bidder.

XI. PAYMENT

The City shall make a lump sum payment upon delivery and acceptance of all goods bid. A complete City of Casper voucher shall be processed for payment after an invoice is received from the vendor. Payment will be made within forty-five (45) days pursuant to Wyoming State Statute 16-6-601.

Statute W.S. 16-6-602:

16-6-601. Definitions.

(a) As used in this article:

(i) "Agency" means any department, agency or other instrumentality of the state or of a political subdivision of the state;

W.S. 16-6-602. Payment of agency accounts; interest.

Except as provided by contract, any agency which purchases or procures goods and services from a nongovernmental entity shall pay the amount due within forty-five (45) days after receipt of a correct notice of amount due for the goods or services provided or shall pay interest from the forty-fifth day at the rate of one and one-half percent (1 1/2%) per month on the unpaid balance until the account is paid in full, unless a good faith dispute exists as to the agency's obligation to pay all or a portion of the account.

XII. SALES TAX EXEMPTION CERTIFICATE:

The City of Casper, Wyoming, is exempted for paying the sales tax specified by Wyoming Statutes, and from paying Federal Excise taxes. Upon request, an exemption certificate will be furnished to the successful bidder.

XIII. GOVERNING LAW:

In the event of any claim, suit, or demand which may result from a bid or bids submitted thereunder, or the award of any contract as a result of submission of a bid, the bidder or bidders agree that Wyoming law shall govern any such claim, suit, or demand the rights and duties of the parties thereunder.

XIV. ADDITIONAL INFORMATION:

If additional information is required, written instructions shall be issued. No oral instructions or interpretations will be considered binding unless confirmed in the form of addenda and shall be furnished to all bidders who shall submit a signed copy of all addenda with their bid. Please refer all questions to Dan Coryell, 1800 East "K" Street, Casper, Wyoming, 82601, (307) 235-8410.

February 2, 2024

MEMO TO: J. Carter Napier, City Manager JCN

FROM: Tracey L. Belser, Support Services Director TLB
Dan Coryell, Fleet Manager

SUBJECT: Authorize the Purchase of Four (4) New Turf Utility Carts in the total amount of $40,446.60 and One (1) New Greens Roller in the total amount of $15,200.00 for use by Casper Municipal Golf Course.

Meeting Type & Date
Regular Council Meeting
February 20, 2024

Action type
Minute Action

Recommendation
That Council, by minute action, authorize the purchase of four (4) new turf utility carts in the total amount of $40,446.60 and one (1) new greens roller in the total amount of $15,200.00 for use by Casper Municipal Golf Course.

Summary
On January 17, 2024, bids were publicly opened for four (4) new turf utility carts. Four (4) bids were received. Bids were also received and publicly opened for one (1) new greens roller. Three (3) bids were received for that item. The winning bid for the turf utility carts is from Colorado Golf and Turf, while Stotz Equipment supplied the winning bid for the greens roller.

The turf utility carts are primarily used by seasonal golf course maintenance staff for transportation, hauling, towing, and other various golf course tasks. The new utility carts will replace four (4) current utility carts that are all 14 years of age. This project has an approved budget of $66,000.00.

Casper Municipal Golf Course currently has one (1) greens roller. Having only one (1) greens roller proves challenging to create uniformity on the putting green surfaces between all three 9-hole courses. By adding another greens roller, the maintenance staff will be able to quickly and efficiently roll putting greens weekly with minimal disruption to golfers. Even though this will be an additional greens roller it is not an addition to the fleet as the Golf Course is trading an older mower that has met all criteria needed for replacement. This project has an approved budget of $20,000.00.

As required by Wyoming State Statute 15-1-113(b), the notice was published in a local newspaper once a week for a minimum of two (2) consecutive weeks.

The bids for the turf utility carts are:

Bid Item	Vendor	Bid Amount	Trade Amount	Total
(4) Club Car 502 Turf Utility Carts	Colorado Golf and Turf Littleton, CO	$45,446.60	$5,000.00	$40,446.60
(4) Cushman 1200 Turf Utility Carts	EZ-GO Augusta, GA	$44,080.00	$2,000.00	$42,080.00
(4) Toro MDX 735 Turf Utility Carts	Midland Implement Billings, MT	$49,864.00	$4,000.00	$45,864.00
(4) John Deere TX Turf Utility Carts	Stotz Equipment Casper, WY	$51,660.00	$2,000.00	$49,660.00

The bids for the greens roller are:

Bid Item	Vendor	Bid Amount	Trade Amount	Total
(1) True Turf RB48 Greens Roller	Stotz Equipment Casper, WY	$17,200.00	$2,000.00	$15,200.00
(1) True Turf RB48 Greens Roller	Midland Implement Billings, MT	$16,254.00	$500.00	$15,754.00
(1) Smithco 7576 Greens Roller	Stotz Equipment Casper, WY	$20,400.00	$2,000.00	$18,400.00

Financial Considerations

The approved budget for utility carts purchase is $66,000.00 and the approved budget for the greens roller purchase is $20,000.00. These purchases were approved in the FY24 adopted budget and are funded by One-Cent Capital.

Oversight/Project Responsibility

This purchase will be made by Dan Coryell, Fleet Manager, with oversight being transferred to Randy Norvelle, Parks Manager, after the equipment is received.

Attachments

Specifications

CITY OF CASPER
FLEET MAINTENANCE DIVISION
CITY OF CASPER
December 28, 2023

Notice is hereby given that the City of Casper, Wyoming will receive sealed bids at the Fleet Office, Casper Service Center, 1800 E. "K" Street, Casper, Wyoming, **until 3:30pm January 17, 2024** for the following:

ONE (1) NEW GREENS ROLLER

The roller will be used at Casper Municipal Golf Course which is part of the Parks, Recreation, and Public Facilities Department; unit must have the minimum specifications of:

General Specifications: It is the intent of these specifications to specify the minimum requirement for the furnishing and delivery of One (1) New Greens Roller. The unit shall be new and have less than fifty (50) Hours with full factory warranty. Unit shall be delivered complete and ready for service, as specified, and shall be equipped with all of the manufacturer's standard equipment, as advertised, whether or not specifically mentioned in these specifications, in addition to all other equipment and attachments specified herein.

ITEM	MINIMUM SPECIFICATIONS	BIDDERS SPECIFICATIONS
1. Engine/ Exhaust System	Gasoline, 6 HP minimum, electric start	_____
2. Fuel System	Minimum fuel tank capacity of one (1) U.S. gallons.	_____
3. Drive	Either Chain Driven or Hydraulic driven	_____
4. Body/ Chassis	Maximum weight of 800 LBS, Minimum rolling width 48 inches	_____

ITEM	MINIMUM SPECIFICATIONS	BIDDERS SPECIFICATIONS
5. Operators Station	1 set with steering wheel or "joystick"	
6. Brake System	Hydraulic or Hand and Drum	
7. Transport	Hitch pull or Trailer must be provided	
8. Accessories	LED lights	
9. Manuals	Two (2) complete sets of operator's manuals, two (2) sets of service manuals, and two (2) sets of parts manuals shall be supplied or an acceptable electronic version of the above mentioned manuals.	
10. Warranty	Specify in writing, to include all parts and labor F.O.B. Casper, for a minimum 12 month period.	
11. Delivery	**Machine shall be delivered with a full tank of fuel, properly blended for the weather conditions if required.**	
	Unleaded gasoline to be minimum of 85% octane, diesel fuel to be at least the minimum requirements of blended #2/#1 diesel fuel with proper additives to correspond with climate conditions.	
	A copy of the order confirmation to be provided upon completion of order.	
	Original title shall be provided within 30 days of unit delivery to 1800 E. K St., Casper, WY 82601. Title to be made out as: City of Casper, 200 N. David, Casper, WY 82601.	

ITEM	MINIMUM SPECIFICATIONS	BIDDERS SPECIFICATIONS

NOTE: These forms may be duplicated.

Exceptions to any of the provisions of these specifications may be waived provided they are clearly stated in the bid, and if in the opinion of the City of Casper, the bid complied with the intent of the specification.

Should funding be inadequate to cover the items bid, all bids may be rejected or quantities adjusted to fit budget amount.

All contacts should be made through Dan Coryell, Casper Service Center, Casper, Wyoming, 82601. Phone 307-235-8410.

PROPOSAL FOR FURNISHING
ONE (1) NEW GREENS ROLLER
FOR CASPER MUNICIPAL GOLF COURSE WHICH IS A DIVISION OF THE
PARKS, RECREATION, AND PUBLIC FACILITIES DEPARTMENT

Proposal of (Name)_____
(Address)_____

to furnish equipment as specified to the City of Casper, Wyoming, in accordance with specifications dated December 28, 2023

BID ITEM:_____
Description:_____

Make and Model:_____

I. Price bid for One (1) Golf Course Greens Roller, as specified $_____

III. Trade-in allowance for unit #82224 2003 John Deere 2653 A $_____

IV. NET COST TO THE CITY:
(Total Price) $_____

V. Delivery: F.O.B. manufacturer of the City of Casper's choice within ____calendar days after award of contract by City Council.

Any trade in unit will be considered optional if, in the opinion of the City of Casper authorized staff, it is found to be in the best interest of the City of Casper to do so.

In addition to this proposal, the undersigned herewith submits complete information, including specifications and descriptive literature to fully describe and illustrate the equipment and accessories offered. Incomplete bid specification will be considered non-compliant and rejected.

Bidder proposes to deliver equipment in accordance with the schedule above and agrees that liquidated damages will be charged to him in accordance with specifications if delivery is not made in accordance with said schedule.

A bid bond, certified check, or cashier's check made payable to the City of Casper, Wyoming, in an amount of five percent (5%) of the total amount of this bid is enclosed. The undersigned certifies that he understands the specifications relating to said bid security and agrees to the conditions set forth in said specifications.

Discounts will be allowed for prompt payment as follows:

10 Day _____%; 20 Days_____%; 30 Days_____%.

Submitted By: _____Title:_____Date:_____

Signature:_____Phone:_____

CITY OF CASPER, WYOMING
SPECIFICATIONS FOR
One (1) New Greens Roller
(Approved by the City Attorney, 2014)
Dated the 28 Day of December, 2023

I. GENERAL:

The following specifications, including exhibits, attached hereto, shall constitute the minimum acceptable specifications for the goods and/or services for which bids are requested. Bidders shall include all items standard to article bid, whether or not specifically mentioned in these specifications.

All goods shall be new and the latest current production models meeting the terms of the specifications.

No bids may be withdrawn within thirty (30) days after the scheduled closing time for receipt of bids without the consent of the City of Casper, Wyoming.

II. BID GUARANTY:

The City of Casper is required by Wyoming Statutes, 15-1-113, to receive a certified check, cashier's check, bank draft upon a reputable bank, or a bid bond in the amount of five percent (5%) of the total bid. If the bid is for more than one hundred and fifty thousand dollars ($150,000), only a bid bond with sufficient surety in the amount of five percent (5%) of the total bid amount will be accepted to consider any bid. Bid with deposit shall be filed with the FINANCE OFFICE, City Hall, 200 N. David, Casper, WY 82601, securely sealed, and endorsed upon the outside of the wrapper, with a brief statement as to the nature for which the bid is provided. Upon bid award, such surety shall be returned to the unsuccessful bidder(s). In the case of the successful bidder, five percent (5%) surety will be retained by the City until a proper bond or other proper bid guarantee to secure performance has been filed and approved if required by the specifications of the bid.

III. SCHEDULE FOR DELIVERY AND LIQUIDATED DAMAGES:

Unless a schedule has been specified in the bidding documents, each bidder shall specify, in its proposal, the time required for delivery of his goods to the place designated.

The provisions of Section II BID GUARANTY, shall apply to all bids, contracts and delivery times as specified. Failure to enter into a contract for said bid with the city within 30 days of the award or failure to proceed and/or deliver upon said bid or contract will result in forfeiture of bid guarantee.

IV. PLACE OF DELIVERY:

The successful bidder shall deliver the goods to the City of Casper, Casper Service Center, 1800 East "K" Street, Casper, Wyoming, unless otherwise specified.

V. CONDITIONS OF DELIVERY; RIGHT OF INSPECTION:

Goods, when delivered, shall be accompanied by a Statement Dealer's Certificate of Servicing and Inspection signed by the bidder certifying that the goods have been inspected and complies in all respects to the contract. Bidder shall attach to said statement a certificate by the manufacturer of the goods certifying that said goods have been inspected and serviced in the event the goods are not manufactured by the bidder. The City may, in its discretion, waive this requirement.

The City further reserves the right to make an inspection of the goods within a reasonable time after delivery to ensure compliance with the contract. Failure by City to make such inspection or upon inspection, failure to discover defects which cannot reasonably be discovered upon inspection, shall not constitute a waiver or be a limitation upon any remedy which the City may have at law or in equity.

VI. WARRANTY:

Each bidder shall enclose, with their bid, a copy of the warranty which applies to the goods proposed to be furnished. The warranty supplied will be considered by the City in determining the responsibility of the bidders.

VII. SERVICE FACILITIES:

It is essential that repair parts and service be adequate and readily available so that the goods can be maintained in good operating condition without protracted time loss for repairs.

The BIDDER SHALL CLEARLY STATE in his proposal the extent to which he carries a complete inventory of repair parts and service facilities. The City reserves the right to evaluate past performance of each bidder in analyzing the bid received and to consider such evaluation, in addition to other factors, in awarding the contracts for equipment.

VIII. DETAILED SPECIFICATIONS:

Goods bid shall conform to the detailed specifications outlined for the various bid items, attached hereto. No deviations from the terms of the specifications will be allowed, and such deviations shall be grounds for rejection of any bid, provided, however, that the City may allow any deviation if it finds, in its sole discretion, that the deviation is not a material deviation.

If bidder submits a bid using differing materials from those specified, he shall submit complete specifications for those items, including proposed manufacturer and catalog numbers with appropriate literature. The City may consider such specifications if it finds, in its sole discretion, that said specifications meet the intent of its specifications set forth herein and do not differ materially from its specifications.

IX. STATEMENT OF COMPLIANCE:

Should any requirement in these specifications not be included in manufacture's specifications sheets, bidder shall include with his bid, a statement of compliance. Failure to do so may be held as grounds for disqualification of bid.

X. CONSIDERATION OF BIDS:

The City of Casper, Wyoming, reserves the right to evaluate all bids received on the basis of the conformance with these specifications, the availability of repair parts, and the adequacy of service facilities, the delivery schedules, and other criteria as well as (net) cost, and to consider such evaluation in awarding contracts for the furnishing of the bid items specified. The City will award the contract to the lowest responsible bidder.

XI. PAYMENT

The City shall make a lump sum payment upon delivery and acceptance of all goods bid. A complete City of Casper voucher shall be processed for payment after an invoice is received from the vendor. Payment will be made within forty-five (45) days pursuant to Wyoming State Statute 16-6-601.

Statute W.S. 16-6-602:

16-6-601. Definitions.

(a) As used in this article:

(i) "Agency" means any department, agency or other instrumentality of the state or of a political subdivision of the state;

W.S. 16-6-602. Payment of agency accounts; interest.

Except as provided by contract, any agency which purchases or procures goods and services from a nongovernmental entity shall pay the amount due within forty-five (45) days after receipt of a correct notice of amount due for the goods or services provided or shall pay interest from the forty-fifth day at the rate of one and one-half percent (1 1/2%) per month on the unpaid balance until the account is paid in full, unless a good faith dispute exists as to the agency's obligation to pay all or a portion of the account.

XII. SALES TAX EXEMPTION CERTIFICATE:

The City of Casper, Wyoming, is exempted for paying the sales tax specified by Wyoming Statutes, and from paying Federal Excise taxes. Upon request, an exemption certificate will be furnished to the successful bidder.

XIII. GOVERNING LAW:

In the event of any claim, suit, or demand which may result from a bid or bids submitted thereunder, or the award of any contract as a result of submission of a bid, the bidder or bidders agree that Wyoming law shall govern any such claim, suit, or demand the rights and duties of the parties thereunder.

XIV. ADDITIONAL INFORMATION:

If additional information is required, written instructions shall be issued. No oral instructions or interpretations will be considered binding unless confirmed in the form of addenda and shall be furnished to all bidders who shall submit a signed copy of all addenda with their bid. Please refer all questions to Dan Coryell, 1800 East "K" Street, Casper, Wyoming, 82601, (307) 235-8410.